

EAST COUNTY FIRE & RESCUE

REGULAR BOARD OF FIRE COMMISSIONERS MEETING

September 18, 2018

Station 91

6:30 PM

AGENDA

CALL TO ORDER:

Flag Salute

PUBLIC HEARING:

Income Sources for FY2019

AGENDA ADJUSTMENTS:

CONSENT AGENDA:

1. Approval of September 4, 2018 Regular Board Meeting Minutes
2. Approval of September 4, 2018 Local BVFF&RO Meeting Minutes
3. Approval of September 5, 2018 Shared Services Meeting
4. Approval of Financial Transactions
5. Excuse Absent Commissioner(s):

OPEN TO PUBLIC:

CORRESPONDENCE:

Elections Department – Accuracy Test Letter

STAFF REPORT:

Chief Swinhart

Deputy Chief Carnes

Assistant Chief Jacobs

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

SAFETY REPORT:

FIRE DISTRICT BUSINESS:

- Approve Policies:
 - 10.7.3 Violence/Threats of Violence
 - 20.0.1 Safety
 - 20.0.2 Safety Award and Rewards
 - 20.3.1 Bloodborne Pathogens Exposure Control Program
 - 20.3.2 Safety Data Sheets (SDS)
 - 20.5.2 Safety – Employee’s Responsibility
- FY2018 Budget Amendment – Resolution No. 242-09182018
(See Reverse)

This Meeting is Being Recorded.

Please Silence or Turn-Off Your Personal Cell Phones, Pagers, etc.

Page # 1 of 2

- Station 95 Parking Lot
- Facility Use Request
- Lid Lift Status
- DNR Reimbursement
- Update on Surplus Vehicles

COMMITTEES AND SPECIAL MEETINGS:

- ECAAB
- Shared Service Committee
- Risk Group
- Safety Committee Representative
- Revenue Exploratory Committee
- Communication with Neighboring Elected Officials

COMMISSIONER COMMENTS:

OPEN TO PUBLIC:

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

ROUND TABLE:

Monthly Event Calendar

Policy Review Meeting Wednesday, September 26, 2018 6:00 PM

EXECUTIVE SESSION:

RCW 42.30.140 (4)(a) relating to collective bargaining issues and negotiations.

ADJOURNMENT:

Next Regular Board Meeting: October 2, 2018, Station 91, 6:30 PM

2019 Property Tax Revenue Projections

	2018 AV	2019 AV	% Growth
Fire District Assessed Value Growth	\$1,594,156,363.00	\$1,787,552,332.00	12.13%
Fire District New Construction	\$21,819,169.00	\$23,762,419.00	8.91%

General Fund

	1% Limitation	Lid Lift Passes	Difference
Property Tax Revenue	\$2,101,651.65	\$2,681,328.49	\$579,676.84
Increase Over 2018 Revenue	\$48,474.08	\$628,150.92	

EMS Fund

	2018	2019	Difference
Property Tax Revenue	\$450,076.49	\$461,821.93	\$11,745.44

* Assessed values are based from Clark County Assessor's early estimations.

* 2019 EMS Fund revenue assumes using 1% limitation and banked capacity.

* We will be preparing two budgets, one if the levy passes and one if the levy fails.

* 2019 General Fund Levy Rate, without the Lid Lift will be 1.1757147539

* 2019 EMS Levy Rate will be 0.2583543551



**EAST COUNTY FIRE & RESCUE
 CONSENT AGENDA
 September 18, 2018**

1. Minutes –

- September 4, 2018 Regular Meeting
- September 4, 2018 Local BVFF&RO Meeting
- September 5, 2018 Shared Services Committee Meeting

2. Invoices

- \$12,456.08
 - i. Check Nos.10919-10936 dated September 7, 2018

3. Approved Commissioner Stipends September 25 Pay Date

Name	For the Period					Total
	Regular Meeting	Committee Meeting	Special Mtg	Education	Other	
Berg	1	0	0	0	0	1
Martin	1	1	0	0	0	2
Petty	1	3	0	0	0	4
Taggart	1	3	0	0	0	4
Seeds	1	1	0	0	0	2

4. Voided/Destroyed Claims/Payroll Warrants
 None

5. Payroll/Benefits EFT's

- \$56,055.24

 Commissioner Mike Taggart – Chair

 Commissioner Martha Martin – Vice Chair

 Commissioner Mike Berg

 Commissioner Sherry Petty

 Commissioner Joshua Seeds

EAST COUNTY FIRE & RESCUE
REGULAR BOARD OF FIRE COMMISSIONERS MEETING

September 4, 2018

Station 91

6:30 PM

Draft Minutes

ATTENDANCE:

Martha Martin

Mike Carnes

Tad Crum

Sherry Petty

Robert Jacobs

Joshua Seeds

Mike Taggart

Mike Berg

Iliana Ortega

CALL TO ORDER: 18:30

Flag Salute

AGENDA ADJUSTMENTS:

CONSENT AGENDA:

1. Approval of August 21, 2018 Regular Board Meeting Minutes
2. Approval of August 21, 2018 Local BVFF&RO Meeting Minutes
3. Approval of August 22, 2018 Policy Review Meeting
4. Approval of August 29, 2018 Amended Budget Meeting
5. Approval of Financial Transactions
6. Excuse Absent Commissioner(s): None

Motion by Commissioner Martin to approve the consent agenda, seconded by Commissioner Petty. Motion passed unanimously.

OPEN TO PUBLIC:

None

CORRESPONDENCE:

None

STAFF REPORT:

Deputy Chief Carnes read his report; a copy is in the packet.

- There has been 1 Brown Outs at Station 94 since the last meeting.
- Chief Carnes announced that Full time Firefighter/EMT Michael Garrison has given notice that he is leaving to take a Firefighter position with Vancouver Fire Department.
- ECFR has offered a conditional Full time Firefighter Position to Brooke Trammell. Brooke will be filling the position vacated by Michael Garrison.
- Chief Swinhart and Deputy Chief Carnes took an opportunity to meet with Kelly Moyer from the Post Record to discuss
- New Intern Jordan Watson will be on board in the next few weeks once he is done completing the entry process.

Chief Jacobs read his report; a copy is in the packet.

- EST training is scheduled for September 24, 2018 at Station 93 at 7:00 PM.
- Chief Jacobs reported that the next DOC/EOC training will be held on September 11th, 2018 at Station 91 at 7:00 PM.
- A joint exercise with the ARES/RACES group will take place on September 11, 2018

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

None

SAFETY REPORT:

- Chief Jacobs reported that no accidents or injuries have taken place since the last committee meeting.
- Chief Jacobs reported that one near miss report was reviewed at the last Safety Committee Meeting.
- The next Safety Committee meeting will be September 25, 2018, 7:30PM at Station 91.

FIRE DISTRICT BUSINESS:

Approve Policies – TABLED until next meeting on September 18, 2018

- 10.7.3 Violence/Threats of Violence
- 20.0.1 Safety
- 20.0.2 Safety Award and Rewards
- 20.2.1 Rapid Intervention Teams (RITs)
- 20.3.1 Bloodborne Pathogens Exposure Control Program
- 20.3.2 Safety Data Sheets (SDS)
- 20.5.2 Safety – Employee’s Responsibility

DNR Reimbursement

An email from Brian Snure was shared with the Board of Commissioners regarding feedback on repayment of DNR revenue, a copy is in the packet. The Board discussed amending the current budget including the repayment to DNR, however no action would take place until the results of the November ballot at which point the repayment matter will be brought back up for discussion.

FY2018 Budget Amendment

ECFR staff and the Board of Commissioners discussed the amount to amend the Firefighter overtime budget to help alleviate Brown outs at Station 94. It was decided to increase the budget by \$20,000.00.

Motion by Commissioner Martin to approve amendment increase of \$20,000.00 for the Firefighter overtime budget, seconded by Commissioner Seeds. Motion passed, with 4 Yay, 1 Nay.

During the amended budget discussion it was also brought up to add in a budget line item for the future reimbursement to DNR.

Lid Lift Status

Press Release on the District’s improved insurance rating is scheduled to be released on September 12th.

The Board of Commissioners have reviewed the release, and made one suggestion for revision. Once completed the Press Release is approved to final.

Update on Surplus Vehicles

None

COMMITTEES AND SPECIAL MEETINGS:

ECAAB

None

Shared Services Committee

None

Risk Group

None

Safety Committee Representatives

None

Revenue Exploratory Committee

None

Communication with Neighboring Elected Officials

Commissioner Martin and Taggart attended a meeting with the neighboring elected officials, and it was announced that in the near future an additional tax would be implemented on to all cable users in the City of Camas.

COMMISSIONER COMMENTS:

- Commissioner Petty asked for clarification on costs related to the purchase of beanies, and for the maintenance cost of the Bio swale.
- Commissioner Martin mentioned that the annual 9/11 remembrance ceremony will be hosted in Camas and encourages all to attend.
- Commissioner Seeds asked for clarification on the repair to the outlets with water damage at Station 94.

OPEN TO PUBLIC:

None

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

None

ROUND TABLE:

Monthly Event Calendar

Shared Services Meeting Wednesday, September 5, 2018 2:00 PM

Revenue Exploratory Meeting Tuesday, September 11, 2018 10:00 AM

Policy Review Meeting Wednesday, September 26, 2018 6:00 PM

EXECUTIVE SESSION:

RCW 42.30.140 (4)(a) relating to collective bargaining issues and negotiations.

RCW 42.30.110(c) To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price.

The board went into executive session at 19:41 for 30 minutes.

An extension was announced until 20:30.

An extension was announced until 20:40.

An extension was announced until 20:50.

The board reconvened at 20:54

No action taken at this time.

ADJOURNMENT:

Next Regular Board Meeting: September 18, 2018, Station 91, 6:30PM

Motion by Commissioner Petty to adjourn at 20:55 hours, seconded by Commissioner Martin. Motion passed unanimously.

Mike Taggart, Chairperson

Martha Martin, Vice Chair

Sherry Petty, Commissioner

Mike Berg, Commissioner

Joshua Seeds, Commissioner

DISTRICT SEAL:

ATTEST:

Iliana Ortega, District Secretary

EAST COUNTY FIRE & RESCUE

Local Board for Volunteer Fire Fighters & Reserve Officers Meeting

Draft Minutes
September 4, 2018

CALL TO ORDER:

The meeting was called to order by Chairperson Mike Taggart at 19:39 at Station 91.

The following were in attendance:

Martha Martin

Mike Carnes

Tad Crum

Sherry Petty

Robert Jacobs

Joshua Seeds

Mike Taggart

Mike Berg

Iliana Ortega

BUSINESS:

None

ADJOURNMENT:

The Local Board adjourned at 19:40.

Respectfully Submitted,

Sherry Petty, Commissioner,
Mike Berg, Alternate

Tad Crum, FF's Assoc. Liaison
Paula Knapp, FF's Assoc. Liaison Alternate

Bob Jacobs, Chief's Rep.

Mike Taggart, Chairperson
Marth Martin, Alternate

Iliana Ortega, District Secretary
Bob Jacobs, Alternate

DISTRICT SEAL:

EAST COUNTY FIRE & RESCUE

SPECIAL BOARD OF FIRE COMMISSIONERS MEETING

September 6, 2018

Station 91

Draft Minutes

ATTENDANCE:

Martha Martin

Linda Durrett

Nick Swinhart

Mike Taggart

Mike Carnes

Iliana Ortega

Sherry Petty

Joshua Seeds

CALL TO ORDER: 14:00

Commissioner Taggart called the meeting to order for the Shared Services Committee. The committee discussed correspondence from Camas Washougal representatives informing them that they have no current interest in being an active part of the Shared Services Committee.

The Committee continued discussion on several different topics that would be of benefit to a possible future merger, such as an overview of what a new combined Fire District would entail. The group also discussed the shared services and responses, and would like to have heat maps available for future meetings.

The Shared Services Committee will meet again on October 3, 2018 at 2:00 PM, at Station 91.

Meeting adjourned: 15:06

Respectfully Submitted,

Absent

Mike Taggart, Chairperson

Mike Berg, Commissioner

Martha Martin, Commissioner

Sherry Petty, Commissioner

Joshua Seeds, Commissioner

ATTEST:

DISTRICT SEAL:

Iliana Ortega, District Secretary

CHECK REGISTER

East County Fire & Rescue
MCAG #: 1060

09/01/2018 To: 09/30/2018

Time: 15:30:44 Date: 09/18/2018
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1020	09/06/2018	Claims	6291	10919	AMERICAN MESSAGING	61.84	Account # W4-102871
					001 - 522 20 41 000 - Pagers	61.84	Pager Service
1021	09/06/2018	Claims	6291	10920	BUSINESS CARD BANK OF AMERICA	1,365.74	Account Ending In: #8515
					001 - 522 10 30 000 - Office Supplies	32.51	Costco Office Supplies
					001 - 522 10 30 001 - Postage	1.13	Postage For Response Of Questionnaire To Urgent Medical Center
					001 - 522 10 30 001 - Postage	49.75	Costco Stamps
					001 - 522 10 30 001 - Postage	16.21	Shipping Cost To Send Out Air Quality Test Kits
					001 - 522 10 32 000 - Cleaning and Sanitation	117.85	Costco Cleaning Supplies
					001 - 522 10 32 000 - Cleaning and Sanitation	17.34	Hand Soap For Station 91
					001 - 522 10 44 000 - Professional Services	8.75	Report Of Vehicle Sale To WA DMV
					001 - 522 20 32 000 - Expendable Equipment	29.25	Costco Batteries
					001 - 522 30 30 000 - Educational Supplies	-159.00	Refund From Portland Party Works For 2018 Open House Bouncy House
					001 - 522 45 42 000 - Lodging	437.25	Lodging For IFSAC Fire Officer Training, Matt Hazlett
					001 - 522 50 42 091 - Comcast Tel/Internet (St 91)	315.17	Station 91 Phone & Internet Service
					001 - 522 50 42 093 - Comcast Tel/Internet (St 93)	147.99	Station 93 Phone & Internet Service
					001 - 522 50 42 094 - Comcast Tel/Internet (St 94)	272.24	Station 94 Phone & Internet Service
					001 - 522 50 42 095 - Telephone (St 95)	79.30	Station 95 Phone Service
1022	09/06/2018	Claims	6291	10921	BI-MART CORPORATION	47.78	Account # 930279
					001 - 522 20 31 000 - Food and Water	23.89	Station 94 Drinking Water
					001 - 522 20 31 000 - Food and Water	23.89	Station 94 Drinking Water
1023	09/06/2018	Claims	6291	10922	CAMAS POWER EQUIPMENT	199.76	Statement # 346257
					001 - 522 20 32 002 - Equipment	84.53	Station Gas Cans
					001 - 522 60 43 000 - Small Engine Repair	115.23	Weed Whacker Repair For Station 94
1024	09/06/2018	Claims	6291	10923	CHEVRON AND TEXACO BUSINESS CARD SERVICE	682.59	Account # 7898808949
					001 - 522 20 36 000 - Diesel / Gas	682.59	August 2018 Fuel Expense
1025	09/06/2018	Claims	6291	10924	CITY OF CAMAS	3,090.00	Customer #030198
					001 - 522 10 44 001 - Chief Services (Camas)	3,090.00	October 2018 Chief Services
1026	09/06/2018	Claims	6291	10925	CLARK COUNTY AUTO & TRUCK SUPPLY INC	74.79	Account # 12400
					001 - 522 60 48 000 - Vehicle Repair & Maint	9.75	Vehicle Wax
					001 - 522 60 48 020 - E91	65.04	Purchase For Apparatus #1020
1027	09/06/2018	Claims	6291	10926	CLARK PUBLIC UTILITIES	94.59	Account # 7169-997-9; Account # 7196-908-3
					001 - 522 50 43 092 - Electrical & Heating (St 92)	30.54	Station 92 Electrical Service
					001 - 522 50 43 095 - Electrical & Heating (St 95)	64.05	Station 95 Electrical Service
1028	09/06/2018	Claims	6291	10927	HI-WAY FUEL	435.38	Account # 710
					001 - 522 20 36 000 - Diesel / Gas	435.38	August 2018 Fuel Expense
1029	09/06/2018	Claims	6291	10928	IMS Alliance	34.94	Invoice #18-1147
					001 - 522 20 38 001 - PPE Accessories	34.94	Passport Nametags- Spangler, Trammell, Schaff
1030	09/06/2018	Claims	6291	10929	LIZ LOOMIS PUBLIC AFFAIRS	3,756.68	Invoice # EC-0818
					001 - 522 10 44 000 - Professional Services	3,756.68	Liz Loomis Service August 2018
1031	09/06/2018	Claims	6291	10930	LUTZ HARDWARE	39.81	Account # 1095

CHECK REGISTER

East County Fire & Rescue
MCAG #: 1060

09/01/2018 To: 09/30/2018

Time: 15:30:44 Date: 09/18/2018
Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
					001 - 522 20 34 000 - Bldg Supplies/Facility Misc	3.78	Light Bulb For Freezer
					001 - 522 50 30 000 - Grounds & Park	31.72	Hose And Nozzle For Truck Bays
					001 - 522 50 40 000 - Bldg Repair & Maint	4.31	Screws To Repair Paper Towel Dispenser
1032	09/06/2018	Claims	6291	10931	NI GOVERNMENT SERVICES, INC	30.20	Account # 13065328
					001 - 522 20 41 001 - Satellite Phone	30.20	August 2018 Satelite Phone Service
1033	09/06/2018	Claims	6291	10932	PACIFIC TRUCK & TRAILER SERVICE, INC	2,272.98	Invoice # 2018-28877; Invoice # 2018-28885
					001 - 522 60 48 014 - E94	1,890.00	Annual Maintenance On Apparatus #1014 (Labor)
					001 - 522 60 48 917 - S93	382.98	Annual Apparatus Inspection And Service On Squad 93
1034	09/06/2018	Claims	6291	10933	PALADIN BACKGROUND SCREENING	42.00	Invoice # 1358
					001 - 522 10 44 000 - Professional Services	42.00	Background Screening, Jordan Watson
1035	09/06/2018	Claims	6291	10934	SNURE LAW OFFICE, PSC	120.00	Professional Services - ECFR
					001 - 522 10 42 000 - Legal Services	120.00	Telephone Conference With Commissioner Taggart Regarding Policy 10.7.3 And Email Review Of DNR Refund
1036	09/06/2018	Payroll	6291	10935	OPEIU Local 11	57.00	Pay Cycle(s) 09/10/2018 To 09/10/2018 - OPEIU Dues
					001 - 589 99 99 000 - Payroll Clearing	28.50	Durrett, Linda A - OPEIU Dues
					001 - 589 99 99 000 - Payroll Clearing	28.50	Ortega, Iliana A - OPEIU Dues
1037	09/06/2018	Payroll	6291	10936	WASHINGTON COUNCIL OF POLICE	50.00	Pay Cycle(s) 08/01/2018 To 08/31/2018 - WACOPS
					001 - 522 10 26 001 - Admin Disability	5.00	Carnes, Michael L - WACOPS
					001 - 522 20 26 001 - FF Disability	5.00	Allen, Zachary W - WACOPS
					001 - 522 20 26 001 - FF Disability	5.00	Burch, Daniel D - WACOPS
					001 - 522 20 26 001 - FF Disability	5.00	Garrison, Michael J - WACOPS
					001 - 522 20 26 001 - FF Disability	5.00	Harrington, Alexander R - WACOPS
					001 - 522 20 26 001 - FF Disability	5.00	Hazlett, Matthew C - WACOPS
					001 - 522 20 26 001 - FF Disability	5.00	Prasch, John M - WACOPS
					001 - 522 20 26 001 - FF Disability	5.00	Troutman, James A - WACOPS
					001 - 522 20 26 001 - FF Disability	5.00	Vera, Stephen P - WACOPS
					001 - 522 20 26 001 - FF Disability	5.00	Webster, Adam M - WACOPS

001 General Fund

12,456.08

	Claims:	12,349.08
	Payroll:	107.00

CHECK REGISTER

East County Fire & Rescue
MCAG #: 1060

09/01/2018 To: 09/30/2018

Time: 14:15:48 Date: 09/14/2018

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
992	09/10/2018	Payroll	6291	EFT		3,592.41	
					001 - 522 20 10 001 - Firefighter Salaries	2,732.40	
					001 - 522 20 10 001 - Firefighter Salaries	1,913.04	
					001 - 522 20 14 001 - FF Overtime	436.43	
					001 - 589 99 99 000 - Payroll Clearing	-1,489.46	
993	09/10/2018	Payroll	6291	EFT		203.15	
					001 - 522 10 11 001 - Commissioner Wages	228.00	
					001 - 589 99 99 000 - Payroll Clearing	-24.85	
994	09/10/2018	Payroll	6291	EFT		3,644.41	
					001 - 522 20 10 001 - Firefighter Salaries	2,684.16	
					001 - 522 20 14 001 - FF Overtime	2,013.12	
					001 - 522 20 19 001 - Capt Deferred Comp	291.23	
					001 - 589 99 99 000 - Payroll Clearing	-1,344.10	
995	09/10/2018	Payroll	6291	EFT		2,935.93	
					001 - 522 10 10 001 - Admin Salaries	3,780.51	
					001 - 522 10 10 001 - Admin Salaries	785.16	
					001 - 522 10 19 001 - Admin Deferred Comp	234.39	
					001 - 589 99 99 000 - Payroll Clearing	-1,864.13	
996	09/10/2018	Payroll	6291	EFT		1,199.94	
					001 - 522 20 10 001 - Firefighter Salaries	1,344.00	
					001 - 522 20 14 001 - FF Overtime	189.00	
					001 - 589 99 99 000 - Payroll Clearing	-333.06	
997	09/10/2018	Payroll	6291	EFT		2,550.16	
					001 - 522 10 10 001 - Admin Salaries	1,814.40	
					001 - 522 10 10 001 - Admin Salaries	1,296.00	
					001 - 522 10 14 001 - Admin Overtime	170.10	
					001 - 522 10 19 001 - Admin Deferred Comp	203.39	
					001 - 589 99 99 000 - Payroll Clearing	-933.73	
998	09/10/2018	Payroll	6291	EFT		2,350.98	
					001 - 522 20 10 001 - Firefighter Salaries	2,428.80	
					001 - 522 20 10 001 - Firefighter Salaries	607.20	
					001 - 589 99 99 000 - Payroll Clearing	-685.02	
999	09/10/2018	Payroll	6291	EFT		818.05	
					001 - 522 20 10 001 - Firefighter Salaries	840.00	
					001 - 522 20 10 001 - Firefighter Salaries	252.00	
					001 - 589 99 99 000 - Payroll Clearing	-273.95	
1000	09/10/2018	Payroll	6291	EFT		706.38	
					001 - 522 20 10 001 - Firefighter Salaries	942.50	
					001 - 589 99 99 000 - Payroll Clearing	-236.12	
1001	09/10/2018	Payroll	6291	EFT		1,972.01	
					001 - 522 20 10 001 - Firefighter Salaries	2,716.80	
					001 - 589 99 99 000 - Payroll Clearing	-744.79	
1002	09/10/2018	Payroll	6291	EFT		2,042.20	
					001 - 522 20 10 001 - Firefighter Salaries	1,903.85	
					001 - 522 20 10 001 - Firefighter Salaries	1,405.92	
					001 - 522 20 19 001 - Capt Deferred Comp	205.21	
					001 - 589 99 99 000 - Payroll Clearing	-1,472.78	
1003	09/10/2018	Payroll	6291	EFT		1,851.57	
					001 - 522 20 10 001 - Firefighter Salaries	1,718.75	
					001 - 522 20 10 001 - Firefighter Salaries	742.68	
					001 - 589 99 99 000 - Payroll Clearing	-609.86	
1004	09/10/2018	Payroll	6291	EFT		421.12	

CHECK REGISTER

East County Fire & Rescue
MCAG #: 1060

09/01/2018 To: 09/30/2018

Time: 14:15:48 Date: 09/14/2018
Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
					001 - 522 10 11 001 - Commissioner Wages	456.00	
					001 - 589 99 99 000 - Payroll Clearing	-34.88	
1005	09/10/2018	Payroll	6291	EFT		1,384.05	
					001 - 522 10 10 001 - Admin Salaries	1,574.40	
					001 - 522 10 10 001 - Admin Salaries	105.62	
					001 - 522 10 14 001 - Admin Overtime	129.15	
					001 - 589 99 99 000 - Payroll Clearing	-425.12	
1006	09/10/2018	Payroll	6291	EFT		315.84	
					001 - 522 10 11 001 - Commissioner Wages	342.00	
					001 - 589 99 99 000 - Payroll Clearing	-26.16	
1007	09/10/2018	Payroll	6291	EFT		1,882.76	
					001 - 522 20 10 001 - Firefighter Salaries	1,224.98	
					001 - 522 20 10 001 - Firefighter Salaries	1,331.50	
					001 - 589 99 99 000 - Payroll Clearing	-673.72	
1008	09/10/2018	Payroll	6291	EFT		534.20	
					001 - 522 20 10 001 - Firefighter Salaries	728.75	
					001 - 589 99 99 000 - Payroll Clearing	-194.55	
1009	09/10/2018	Payroll	6291	EFT		315.84	
					001 - 522 10 11 001 - Commissioner Wages	342.00	
					001 - 589 99 99 000 - Payroll Clearing	-26.16	
1010	09/10/2018	Payroll	6291	EFT		390.92	
					001 - 522 10 11 001 - Commissioner Wages	456.00	
					001 - 589 99 99 000 - Payroll Clearing	-65.08	
1011	09/10/2018	Payroll	6291	EFT		665.02	
					001 - 522 20 10 001 - Firefighter Salaries	1,008.00	
					001 - 589 99 99 000 - Payroll Clearing	-342.98	
1012	09/10/2018	Payroll	6291	EFT		1,868.82	
					001 - 522 20 10 001 - Firefighter Salaries	3,291.88	
					001 - 522 20 19 001 - Capt Deferred Comp	204.10	
					001 - 589 99 99 000 - Payroll Clearing	-1,627.16	
1013	09/10/2018	Payroll	6291	EFT		2,219.86	
					001 - 522 20 10 001 - Firefighter Salaries	1,917.36	
					001 - 522 20 14 001 - FF Overtime	1,238.45	
					001 - 589 99 99 000 - Payroll Clearing	-935.95	
1014	09/10/2018	Payroll	6291	EFT		2,547.67	
					001 - 522 20 10 001 - Firefighter Salaries	3,619.47	
					001 - 589 99 99 000 - Payroll Clearing	-1,071.80	
1015	09/10/2018	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	11,339.47	Pay Cycle(s) 09/10/2018 To 09/10/2018 - DComp; Pay Cycle(s) 09/10/2018 To 09/10/2018 - PERS2; Pay Cycle(s) 09/10/2018 To 09/10/2018 - PERS3; Pay Cycle(s) 09/10/2018 To 09/10/2018 - LEOFF2
					001 - 522 10 26 002 - Admin Retirement PERS	442.45	
					001 - 522 10 26 002 - Admin Retirement PERS	229.76	
					001 - 522 10 28 001 - Admin Retirement LEOFF	260.64	
					001 - 522 10 28 001 - Admin Retirement LEOFF	27.48	Carnes, Michael L - NLEC
					001 - 522 20 26 002 - FF Retirement PERS	194.69	
					001 - 522 20 26 002 - FF Retirement PERS	138.68	
					001 - 522 20 26 002 - FF Retirement PERS	119.70	
					001 - 522 20 26 002 - FF Retirement PERS	312.60	
					001 - 522 20 26 002 - FF Retirement PERS	128.02	

CHECK REGISTER

East County Fire & Rescue
MCAG #: 1060

09/01/2018 To: 09/30/2018

Time: 14:15:48 Date: 09/14/2018
Page: 3

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 522 20 26 002 - FF Retirement PERS			92.55	
		001 - 522 20 28 001 - FF Retirement LEOFF			275.95	
		001 - 522 20 28 001 - FF Retirement LEOFF			270.88	
		001 - 522 20 28 001 - FF Retirement LEOFF			164.85	
		001 - 522 20 28 001 - FF Retirement LEOFF			147.52	
		001 - 522 20 28 001 - FF Retirement LEOFF			190.86	
		001 - 522 20 28 001 - FF Retirement LEOFF			138.82	
		001 - 522 20 28 001 - FF Retirement LEOFF			189.83	
		001 - 522 20 28 001 - FF Retirement LEOFF			171.36	
		001 - 522 20 28 001 - FF Retirement LEOFF			196.54	
		001 - 589 99 99 000 - Payroll Clearing			306.23	
		001 - 589 99 99 000 - Payroll Clearing			1,034.39	
		001 - 589 99 99 000 - Payroll Clearing			313.39	
		001 - 589 99 99 000 - Payroll Clearing			55.00	
		001 - 589 99 99 000 - Payroll Clearing			555.21	
		001 - 589 99 99 000 - Payroll Clearing			120.62	
		001 - 589 99 99 000 - Payroll Clearing			804.10	
		001 - 589 99 99 000 - Payroll Clearing			150.00	
		001 - 589 99 99 000 - Payroll Clearing			90.00	
		001 - 589 99 99 000 - Payroll Clearing			113.14	
		001 - 589 99 99 000 - Payroll Clearing			257.11	
		001 - 589 99 99 000 - Payroll Clearing			80.59	
		001 - 589 99 99 000 - Payroll Clearing			69.56	
		001 - 589 99 99 000 - Payroll Clearing			181.65	
		001 - 589 99 99 000 - Payroll Clearing			133.52	
		001 - 589 99 99 000 - Payroll Clearing			74.39	
		001 - 589 99 99 000 - Payroll Clearing			72.88	
		001 - 589 99 99 000 - Payroll Clearing			444.66	
		001 - 589 99 99 000 - Payroll Clearing			436.49	
		001 - 589 99 99 000 - Payroll Clearing			420.01	
		001 - 589 99 99 000 - Payroll Clearing			265.65	
		001 - 589 99 99 000 - Payroll Clearing			237.72	
		001 - 589 99 99 000 - Payroll Clearing			307.56	
		001 - 589 99 99 000 - Payroll Clearing			223.69	
		001 - 589 99 99 000 - Payroll Clearing			305.90	
		001 - 589 99 99 000 - Payroll Clearing			276.13	
		001 - 589 99 99 000 - Payroll Clearing			316.70	
1016	09/10/2018	Payroll	6291	EFT IAFF2444		522.34 Pay Cycle(s) 09/10/2018 To 09/10/2018 - IAFF Dues
		001 - 589 99 99 000 - Payroll Clearing			54.81	
		001 - 589 99 99 000 - Payroll Clearing			61.04	
		001 - 589 99 99 000 - Payroll Clearing			54.81	
		001 - 589 99 99 000 - Payroll Clearing			52.73	
		001 - 589 99 99 000 - Payroll Clearing			61.04	
		001 - 589 99 99 000 - Payroll Clearing			58.96	
		001 - 589 99 99 000 - Payroll Clearing			67.26	
		001 - 589 99 99 000 - Payroll Clearing			58.96	
		001 - 589 99 99 000 - Payroll Clearing			52.73	
1017	09/10/2018	Payroll	6291	EFT IRS		7,402.14 941 Deposit for Pay Cycle(s) 09/10/2018 - 09/10/2018
		001 - 522 10 20 001 - Admin Unemployment/Medic			69.53	
		001 - 522 10 20 001 - Admin Unemployment/Medic			50.44	
		001 - 522 10 20 001 - Admin Unemployment/Medic			25.69	
		001 - 522 10 21 001 - Commissioner Payroll Benefi			17.45	
		001 - 522 10 21 001 - Commissioner Payroll Benefi			34.88	
		001 - 522 10 21 001 - Commissioner Payroll Benefi			26.16	
		001 - 522 10 21 001 - Commissioner Payroll Benefi			26.16	
		001 - 522 10 21 001 - Commissioner Payroll Benefi			34.88	
		001 - 522 20 20 001 - FF Unemployment/Medicare			73.09	
		001 - 522 20 20 001 - FF Unemployment/Medicare			71.35	
		001 - 522 20 20 001 - FF Unemployment/Medicare			117.28	

CHECK REGISTER

East County Fire & Rescue
 MCAG #: 1060

09/01/2018 To: 09/30/2018

Time: 14:15:48 Date: 09/14/2018
 Page: 4

Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 522 20 20 001		- FF Unemployment/Medicare	43.04	
		001 - 522 20 20 001		- FF Unemployment/Medicare	83.53	
		001 - 522 20 20 001		- FF Unemployment/Medicare	72.11	
		001 - 522 20 20 001		- FF Unemployment/Medicare	39.39	
		001 - 522 20 20 001		- FF Unemployment/Medicare	49.92	
		001 - 522 20 20 001		- FF Unemployment/Medicare	188.30	
		001 - 522 20 20 001		- FF Unemployment/Medicare	37.07	
		001 - 522 20 20 001		- FF Unemployment/Medicare	55.75	
		001 - 522 20 20 001		- FF Unemployment/Medicare	77.12	
		001 - 522 20 20 001		- FF Unemployment/Medicare	49.71	
		001 - 522 20 20 001		- FF Unemployment/Medicare	45.76	
		001 - 522 20 20 001		- FF Unemployment/Medicare	52.13	
		001 - 589 99 99 000		- Payroll Clearing	901.13	
		001 - 589 99 99 000		- Payroll Clearing	24.85	
		001 - 589 99 99 000		- Payroll Clearing	436.87	
		001 - 589 99 99 000		- Payroll Clearing	396.81	
		001 - 589 99 99 000		- Payroll Clearing	193.88	
		001 - 589 99 99 000		- Payroll Clearing	325.85	
		001 - 589 99 99 000		- Payroll Clearing	273.00	
		001 - 589 99 99 000		- Payroll Clearing	178.48	
		001 - 589 99 99 000		- Payroll Clearing	150.44	
		001 - 589 99 99 000		- Payroll Clearing	369.57	
		001 - 589 99 99 000		- Payroll Clearing	285.96	
		001 - 589 99 99 000		- Payroll Clearing	388.27	
		001 - 589 99 99 000		- Payroll Clearing	34.88	
		001 - 589 99 99 000		- Payroll Clearing	98.38	
		001 - 589 99 99 000		- Payroll Clearing	26.16	
		001 - 589 99 99 000		- Payroll Clearing	222.66	
		001 - 589 99 99 000		- Payroll Clearing	108.03	
		001 - 589 99 99 000		- Payroll Clearing	26.16	
		001 - 589 99 99 000		- Payroll Clearing	65.08	
		001 - 589 99 99 000		- Payroll Clearing	204.73	
		001 - 589 99 99 000		- Payroll Clearing	356.60	
		001 - 589 99 99 000		- Payroll Clearing	443.17	
		001 - 589 99 99 000		- Payroll Clearing	550.44	
1018	09/10/2018	Payroll	6291	EFT OR Department of Revenue	378.00	Pay Cycle(s) for OR Tax09/10/2018 - 09/10/2018
		001 - 589 99 99 000		- Payroll Clearing	175.00	
		001 - 589 99 99 000		- Payroll Clearing	157.00	
		001 - 589 99 99 000		- Payroll Clearing	46.00	
					<u>56,055.24</u>	
001 General Fund					56,055.24	Payroll: 56,055.24



proud past, promising future

CLARK COUNTY
WASHINGTON

RECEIVED
SEP 14 2018

BY:

AUDITOR
GREG KIMSEY

September 11, 2018

Michael Taggart
600 NE 267th
Camas WA 98607

- LOGIC AND ACCURACY TEST -
NOVEMBER 6, 2018 GENERAL AND SPECIAL ELECTION

Before an election, our office performs public tests of the logic and accuracy of the programming of the tabulation equipment, the programming of the accessible voting devices and the tabulation of the printed ballots. **The tests for the November 6, 2018 General and Special Election are scheduled for 12:30 pm, Tuesday, Sept. 18.** The tests will be held at the Clark County Elections Department, 1408 Franklin Street, Vancouver.

Once the tests are complete, all test materials and tabulation equipment are sealed and will remain so until 6 pm, Election Day. At that time, they will be unsealed and prepared to tabulate the ballots.

As a representative for the East County Fire and Rescue, you or another representative may be present for the logic and accuracy tests, and for the unsealing of the tabulation materials. You may also be present for the tabulation of ballots at 8 pm on election night.

Pursuant to RCW 29A.36.080, enclosed is a copy of the ballot with the ballot title language exactly as it will appear. For a copy of the sample ballot for this election, voters can visit clarkvotes.org.

Any voter needing a replacement ballot may obtain one at the Clark County Elections Department at 1408 Franklin Street, Vancouver. Our hours are from 8 am to 5 pm, Monday through Friday. Postage is pre-paid for return of ballots for this election. Designated ballot deposit locations will be open on Nov. 6, election day only, from 7 am until 8 pm. Seven 24-hour drive-up ballot boxes are available beginning 18 days before the election. A list of all ballot deposit locations for the Nov. 6, 2018 General and Special Election is enclosed.

If you have any questions, please give me a call at (360) 397-2345.

Cathie Garber
Elections Supervisor

cc: Martha Martin ✓
Brian Snure

ELECTIONS DEPARTMENT
1408 Franklin Street • P.O. Box 8815 • Vancouver, WA 98666-8815

Deputy Chief Report

9-18-18

Calls since last Commissioner meeting: **47**

EMS: **25**

Fire: **4**

Other: **18**

Calls YTD: 2018- **678**

Staff Overtime Numbers:

Budget Amount: **\$87,000.00**

Used YTD: **\$65,723.11**

% Used: **75.54%**

- Brown outs since last meeting: **0**

- Crews are making progress on the items noted on our recent station tour list.
- I will be out of town on Friday afternoon the 21st thru Tuesday the 25th, Chief Jacobs will cover as the duty chief in my absence.

AC Jacobs Report

9-18-18

Next DOC/EOC training November 13th Sta. 91 7PM.

We held a successful joint exercise with the ARES/RACES group Sept. 11th.

August EST training was 8-27-2018.

September EST training 9-24-2018

Safety Report

Last safety committee meeting was 7-24-18

Next safety committee meeting, 9-25-18 Sta. 91 7:30 PM.

No accidents/ incidents since the last board meeting.

We are making an addition to the safety committee to comply with current policy.

EAST COUNTY FIRE & RESCUE

Policies, Procedures, and Guidelines

SUBJECT: Violence/Threats of Violence

PPG NUMBER: 10.7.3

PAGE: 1 of 2

DATE OF ISSUE: 5-15-07

APPROVED BY: _____ **REVISED:** 09/18/2018
Board Chair

POLICY:

East County Fire & Rescue is committed to providing a safe work environment. The District prohibits and does not tolerate violent acts or threats against members, visitors, guests or other individuals within its facilities or during any District-related activity.

Violence may be described as verbal or physical threats, intimidation, and/or aggressive physical contact. Prohibited contact includes, but is not limited to the following:

- Intimidation, harassment, assault, battery, stalking, or conduct that causes a person to believe that he or she is under a threat of death or serious bodily injury.
- Inflicting or threatening injury or damage to another person's life, health, well being, family or property.
- Using or brandishing a firearm, or explosive on District premises.
- Carrying, exhibiting, displaying, or drawing any dagger, sword, knife or other cutting or stabbing instrument, club, or any other weapon apparently capable of producing bodily harm, in a manner, under circumstances, and at a time and place that either manifests an intent to intimidate another or that warrants alarm for the safety of other persons.
- Abusing or damaging District or member property.
- Using obscene or abusive language or gestures in a threatening manner.
- Raising voices in a threatening manner.

Because of the potential for misunderstanding, joking about any of the above conduct is also prohibited.

Violators of this policy are subject to disciplinary action, up to and including discharge, for any violation that was committed. Violations of this policy may also result in arrest and/or prosecution.

Reporting Procedure

1. **Contact your immediate Supervisor. If you are uncomfortable making such a report, have a trusted District member make the report for you. You will be contacted by a Superior to obtain information in writing to substantiate this allegation.**
2. **If you or your designee are uncomfortable contacting your immediate Supervisor, or if your immediate Supervisor is the person engaged in this wrongdoing, contact the next higher ranking Officer.**

3. **If you or your designees are uncomfortable contacting the next higher ranking Officer, or if the next higher ranking Officer is the person engaged in this wrongdoing, contact any higher ranking Officer, up to and including the Fire Chief or a member of the Board of Commissioners.**

EAST COUNTY FIRE & RESCUE
Policies, Procedures, and Guidelines

SUBJECT: Safety

PPG NUMBER :20.0.1

PAGE: 1 of 2

DATE OF ISSUE: 06-21-11

APPROVED BY: _____
Board Chair

REVISED: 09/18/2018

Policy

1. It is the policy of East County Fire & Rescue to provide the highest level of safety and health for all members. The prevention and reduction of accidents, injuries and occupational illnesses are goals of East County Fire & Rescue and shall be primary consideration at all times. This concern for safety and health applies to all member of the District but also others who may be involved in Fire Department activities.
2. East County Fire & Rescue shall make every reasonable effort to provide a safe and healthy work environment, recognizing the dangers involved in the types of service we deliver. All members shall operate with heightened concern for safety and health. Appropriate training, supervision, procedures, program support and review shall be provided to achieve specific safety and health objectives in all functions and activities.

Safety Strategy

1. East County Fire & Rescue shall operate a Safety Program to eliminate accidents, medical and hazardous material exposures, as well as damage to equipment and facilities. The basic safety strategy shall be:
 - a. Reduce the likelihood of sustaining accidents and injury by maintaining a work force that is physically and mentally fit.
 - b. Provide high-quality equipment and protective clothing.
 - c. Conduct regular safety inspections of worksites and equipment.
 - d. Keep all members informed of the status of safety programs and issues.
 - e. Collect and analyze accident, injury and exposure information.
 - f. Formulate specific action plans to improve safety.

Safety Committee

1. The District Safety Committee shall:

- a. Provide policy guidance pertaining to health, fitness and safety issues.
 - b. Identify trends and department-wide roles and responsibilities.
 - c. Develop, implement, review, and revise safety procedures and programs such as the “Near Miss” Program.
 - d. Act as a fact-finding and review agency with the authority to cause immediate corrective action when any hazardous condition or practice is detected.
 - e. Advise the District Training Officer if training needs are identified through their review or management of Safety Programs.
2. The Safety Committee shall consist of at least four Members:
 - a. One Officer (preferably a Chief Officer)
 - b. Two Members who are combat Firefighters
 - c. One Member of the Board of Commissioners
 - d. Additional members: EMT, EST and/or Admin/Support personnel may be present when required.
 3. This Committee shall meet regularly, keep minutes and report to the Board at Regular meetings of that body.
 4. All Members are empowered by this Board to stop unsafe practices utilizing proper procedures and channels, and shall report such actions or incidents without fear of censure or reprisal.

Safety Officer

1. The Safety Officer shall be responsible for managing the District’s safety program. The Safety Officer duties shall include:
 - a. Provide for safety at incident scenes.
 - b. Produce or provide safety posters and bulletins.
 - c. Provide input on equipment and protective clothing safety.
 - d. Manage the safety inspection program.
 - e. Ensure that all accidents, injuries, and exposures are investigated.
 - f. Maintain accident, injury, and exposure records.
 - g. Provide for safety education of all department members.

EAST COUNTY FIRE & RESCUE
Policies, Procedures, and Guidelines

SUBJECT: Safety Awards and Rewards

PPG NUMBER : 20.0.2

PAGE: 1 of 1

DATE OF ISSUE: 6-21-11

APPROVED BY: _____ REVISED: 09/18/2018

Board Chair

Background. The District Policy PPG # 20.0.1 authorizes the District Safety Committee to develop and implement safety programs such as the Near Miss Program, and other programs that shall promote and reinforce the concept of Safety for our members and the citizens of East County Fire & Rescue. To that end, a system of awards and rewards shall be authorized to assist in that effort.

Action. The Chief shall be authorized to budget for and expend funds for the awarding/rewarding of members who may be selected for recognition by the Safety Committee and the District for their contributions or superior service to the concepts of the Safety Program throughout each year. Funds may be expended for Medals, Plaques, Gifts, etc. but shall not include cash awards.

EAST COUNTY FIRE & RESCUE
Policies, Procedures, and Guidelines

SUBJECT: Bloodborne Pathogens Exposure Control Program

PPG NUMBER: 20.3.1

PAGE: 1 of 1

DATE OF ISSUE: August 19, 2008

APPROVED BY: _____

REVIEWED: 09/18/2018

Board Chair

PURPOSE:

To reduce the risk of occupational exposure to bloodborne pathogens, and/or other potentially infectious materials, in compliance with federal and state regulations.

POLICY:

East County Fire and Rescue shall develop, maintain, and follow a written Exposure Control Plan in accordance with OSHA Standard 29 CFR 1910.1030 and WAC 296-823 "Occupational Exposure to Bloodborne Pathogens".

EAST COUNTY FIRE & RESCUE
Policies, Procedures, and Guidelines

SUBJECT: Safety Data Sheets (SDS) Policy

PPG NUMBER: 20.3.2

PAGE: 1 of 2

DATE OF ISSUE: 12-20-2011

APPROVED BY: _____

REVIEWED: 09/18/2018

Board Chair

POLICY:

PURPOSE: To notify personnel of hazardous substances stored in fire stations and on other Fire Department property so that protective measures can be taken.

SCOPE: ALL ECFR Personnel

POLICY: In order to comply with the Occupational Safety and Health Standard on Hazard Communications, 29 CFR 1910.1200, the following written Hazard Communication Program has been established. All members of the Department are included in the program. This written program is to be maintained in a location that is accessible to all personnel.

East County Fire & Rescue will meet the requirements of this regulation as follows.

I. Container Labeling:

- A. The SDS Program Manager will verify that all containers received for use will:
 - 1. Be clearly labeled as to the contents.
 - 2. Note the appropriate hazard warning.
 - 3. List the name and address of the manufacturer.
- B. Company officers at each fire station will ensure that all containers are labeled to reflect the contents of the container. Insufficient labelling shall be reported to the SDS Program Manager for correction.

II. Safety Data Sheets (SDS):

- A. Copies of the SDS for all hazardous chemicals to which employees may be exposed at Fire Department buildings will be included in a labelled yellow binder. The yellow SDS binder will be available at all ECFR stations. The binder shall be located near the de-con room or eyewash station. If an SDS is not available or new chemicals do not have an SDS, call the Program Manager immediately.

III. Employee Training and Information:

- A. Prior to starting work, each new employee will attend a safety and health orientation to receive information and training. New firefighters and other Fire Department employees who may be exposed to hazardous material used on-site will receive this training through the Department's Training Division. Current employees will receive the orientation, using this procedure as a guideline from their company officers.

- B. Training will cover the following items:
1. An overview of the requirements contained in the Hazard Communication Standards, 29 CFR 1910.1200
 2. Chemicals present in fire stations.
 3. Locations and availability of the written hazard communication program and SDS binder
 4. Physical and health effects of the hazardous chemical that are on site.
 5. Methods and observations techniques used to determine the presence and release of hazardous chemicals in the work area.
 6. How to lessen or prevent exposure to these hazardous chemicals through use of control work practices, and personnel protective equipment.
 7. Steps the Department has taken to lessen or prevent exposure to these chemicals.
 8. Emergency procedures to follow if someone is exposed to these chemicals.
 9. How to read labels and review an SDS to obtain appropriate hazard information.
- C. East County Fire and Rescue requires new and current employees and volunteers to receive initial and annual hazardous communications training, as required by WAC 296-901-14016.
- D. Prior to a new hazardous chemical being introduced into any Fire Department building, each affected member will be given information as outlined above. The SDS Program Manager is responsible for ensuring that an SDS on any new chemical is available.

IV. Hazardous Non-routine Tasks. Occasionally, employees are required to perform hazardous non-routine tasks. Prior to starting work on such projects, each affected employee will be given information by his or her supervisor about hazardous chemicals to which he or she may be exposed.

- A. This information will include:
1. Specific chemical hazards.
 2. Protective/Safety measures the employee can take.
 3. Measures that the Fire Department has taken to lessen the hazard including ventilation, respirators, presence of another employee and emergency procedures.

EAST COUNTY FIRE & RESCUE

POLICIES, PROCEDURES & GUIDELINES

SUBJECT: Safety – Employee’s Responsibility

PPG NUMBER: 20.5.2

DATE OF ISSUE: 12-03-2013

APPROVED BY: _____

REVIEWED: 09/18/2018

Board Chair

REFERENCE

WAC 296-305-01511

POLICY

1. Firefighters shall cooperate with the employer and other employees in efforts to eliminate accidents.
2. All East County Fire and Rescue personnel shall comply with the provisions of WAC 296-305 which are applicable to his/her own actions and conduct in the course of his/her employment.
3. All East County Fire and Rescue personnel shall notify their immediate supervisor or the Health and Safety Officer of unsafe work practices and of unsafe conditions of equipment, apparatus or work places.
4. All East County Fire and Rescue personnel shall apply the principles of accident prevention in their work. They shall use all required safety devices, protective equipment, and safety practices, as provided and/or developed by management.
5. Each Firefighter shall take proper care of all personal protective equipment.
6. Firefighters shall attend, when on duty, required training and/or orientation programs designed to increase their competency in occupational safety and health.
7. Personnel who are under the influence of alcohol or drugs shall not participate in any Fire District operations or other functions. This rule does not apply to persons taking prescription drugs as directed by a physician or dentist, providing such use does not endanger the worker or others.

FY2018 AMENDED OPERATING BUDGET

EAST COUNTY FIRE & RESCUE

RESOLUTION NO. 242-09182018

BE IT RESOLVED BY THE COMMISSIONERS OF EAST COUNTY FIRE & RESCUE

1. That the attached hereto Exhibit "A" (by this reference made a part of this resolution) be and hereby is adopted as the amended budget of East County Fire & Rescue for the calendar year 2018.
 - A. Fund 6291 is to be used for the purpose of paying the operational expenditures for East County Fire & Rescue.
 - B. Funds for this budget are obtained from Tax Revenue received via Fund 6291 – East County Fire and Rescue.

2. That one copy of this resolution together with Exhibit "A" be delivered to each of the following:

Clark County Board of Commissioners, Treasurer's and Assessor's office.

Adopted at a Regular Meeting of the Board of Commissioners, East County Fire & Rescue, this 18th day of September, 2018.

Chairperson

Commissioner

Commissioner

Commissioner

Commissioner

DISTRICT SEAL

ATTEST: _____
District Secretary

FY2018 General Operating Budget (Amended September 18, 2018)

Revenue

308 80 00 001	Rollover From 2017	\$227,289.00
311 10 00 000	Leasehold Excise Tax	\$3,600.00
311 10 00 001	Property Tax Collected	\$2,053,178.00
311 10 00 002	Property Tax - Delinquent	\$10,000.00
311 10 00 003	Admin Refund (CC Treasurer)	\$1,500.00
311 10 00 004	Timber Excise Tax	\$4,500.00
332 15 60 000	Steigerwald Wildlife Reserve	\$200.00
334 01 30 000	WSP FF1 Reimbursement	\$0.00
334 04 90 000	EMS Participation Grant	\$1,222.00
342 21 00 000	Fire Protection Services	\$2,000.00
342 21 00 001	Wildland Firefighting-Personnel	\$5,100.00
342 21 00 002	Wildland Firefighting-Equipment	\$5,000.00
342 21 00 003	Ntnl Motocross Standby	\$2,750.00
342 21 00 004	Jemtegaard State Fee	\$600.00
361 10 00 000	Earnings on Investments	\$12,500.00
362 00 00 000	DNR Timber Rents	\$5,000.00
362 00 00 001	Station Use Fee	\$80.00
367 00 00 000	Contributions & Donations	\$150.00
369 10 00 000	Sale of Junk & Salvage	\$50.00
369 91 00 000	Prior Year Refunds	\$50.00
369 91 00 001	Other Misc. Revenue	\$50.00
369 91 00 002	BVFF Refund for Vol Phys Exam	\$600.00
395 10 00 000	DNR Timber Sales	\$84,000.00
395 20 00 000	Insurance Claim	\$4,492.00
397 00 00 003	Transfer from Apparatus Reserve	\$224,837.00
Revenue Totals		\$2,648,748.00

FY2018 General Operating Budget (Amended September 18, 2018)

Expenditure

Commissioners

522 10 11 001	Commissioner Wages	\$30,000.00
522 10 21 001	Commissioner Payroll Benefits	\$2,460.00
522 10 48 001	Commissioner Mileage	\$700.00
522 10 48 002	Commissioner Meals	\$820.00
522 10 48 003	Commissioner Lodging	\$2,550.00
522 10 48 004	Commissioner Dues/Memberships	\$2,600.00
522 10 48 005	Commissioner Tuition	\$3,460.00

Administrative Staff

522 10 10 001	Admin Salaries	\$193,263.00
522 10 14 001	Admin Overtime	\$2,000.00
522 10 19 001	Admin Deferred Comp	\$12,044.00
522 10 20 001	Admin Unemployment/Medicare	\$5,254.00
522 10 22 001	Admin Medical Insurance	\$53,487.00
522 10 25 001	Admin Uniforms	\$300.00
522 10 26 001	Admin Disability	\$2,550.00
522 10 26 002	Admin Retirement PERS	\$13,148.00
522 10 27 001	Admin VEBA	\$2,700.00
522 10 28 001	Admin Retirement LEOFF	\$5,200.00
522 10 29 001	Admin L&I	\$680.00

Administrative Supplies & Services

522 10 24 001	Magellan - EAP	\$1,260.00
522 10 30 000	Office Supplies	\$1,000.00
522 10 30 001	Postage	\$450.00
522 10 30 002	UPS/Federal Express	\$200.00
522 10 31 000	Furniture/Appliances	\$3,900.00
522 10 32 000	Cleaning and Sanitation	\$1,750.00
522 10 33 000	Computer/Software/Supplies	\$3,000.00
522 10 34 000	Incentives and Awards	\$750.00
522 10 40 000	BIAS Financial Software	\$6,263.00
522 10 40 001	Computer/Website Mtce & Repair	\$8,200.00
522 10 40 002	Copier Mtce	\$600.00
522 10 41 000	State Audit Costs	\$8,100.00
522 10 42 000	Legal Services	\$4,500.00
522 10 43 000	Medical/Drug Screen/Vaccinations	\$6,000.00

FY2018 General Operating Budget (Amended September 18, 2018)

522 10 44 000	Professional Services	\$40,000.00
522 10 44 001	Chief Services	\$37,080.00
522 10 46 000	Taxes and Assessments	\$1,750.00
522 10 49 000	Admin Tuition/Registration	\$900.00
522 10 49 001	Admin Training Travel	\$400.00
522 10 49 002	Admin Training Meals	\$300.00
522 10 49 003	Admin Training Lodging	\$975.00
522 20 42 000	Advertising	\$1,000.00
522 20 42 001	Legal Notices	\$100.00
522 20 45 001	Election Fees	\$5,000.00
522 20 46 000	Bldgs/Liability/Equip Insuranc	\$38,000.00
522 20 49 000	NFIRS/Fire Manager/Target Solutions	\$12,030.00

Firefighters

522 20 10 001	Firefighter Salaries	\$788,088.00
522 20 10 002	Miscellaneous Salaries	\$1,500.00
522 20 14 001	FF Overtime	\$87,000.00
522 20 19 001	Capt Deferred Comp	\$18,000.00
522 20 20 001	FF Unemployment/Medicare	\$22,733.00
522 20 22 001	FF Medical Insurance	\$159,715.00
522 20 25 001	FF Uniforms	\$4,500.00
522 20 26 001	FF Disability	\$11,842.00
522 20 26 002	FF Retirement PERS	\$16,305.00
522 20 27 001	FF VEBA	\$8,100.00
522 20 28 001	FF Retirement LEOFF	\$41,350.00
522 20 29 001	FF L&I	\$48,658.00

Volunteers

522 20 11 001	Volunteer Stipends	\$30,000.00
522 20 21 001	Medicare/SS Vol	\$2,295.00
522 20 23 001	Intern Tuition Assistance	\$18,000.00

Operating Supplies & Services

522 20 30 000	Maps/Books/ Periodicals	\$450.00
522 20 31 000	Food and Water	\$1,500.00
522 20 32 000	Expendable Equipment	\$1,500.00
522 20 32 001	Other Operating Supplies	\$1,500.00
522 20 32 002	Equipment	\$18,300.00
522 20 32 003	Tech Rescue Equipment	\$3,000.00
522 20 32 004	Hose & Nozzles	\$2,000.00
522 20 33 000	Volunteer Uniforms	\$600.00

FY2018 General Operating Budget (Amended September 18, 2018)

522 20 33 001	T-Shirts/Sweatshirts	\$1,500.00
522 20 34 000	Bldg Supplies/Facility Misc	\$1,500.00
522 20 35 000	Address Signs	\$150.00
522 20 36 000	Diesel / Gas	\$20,000.00
522 20 37 000	Exercise Equip	\$1,000.00
522 20 38 000	Turn-Outs	\$8,000.00
522 20 38 001	PPE Accessories	\$4,000
522 20 40 000	Radio Dispatch	\$50,000.00
522 20 41 000	Pagers	\$636.00
522 20 41 001	Satellite Phone	\$375.00
522 20 41 002	Verizon MDC Cards	\$960.00
522 20 41 003	Cell Phones for Engine 91 & 94	\$1,200.00
522 20 43 000	Hydrant/Fireline	\$650.00
522 20 44 001	Dues/Memberships	\$3,200.00
522 20 45 000	Volunteer Pensions	\$810.00
Mobilization/Wildland Fires		
522 20 11 002	Wildland Salaries & Benefits	\$2,500.00
522 20 14 002	Wildland Overtime & Benefits	\$2,600.00
Public Education		
522 30 30 000	Educational Supplies	\$500.00
522 30 40 000	Printing/Newsletter	\$1,526.00
522 30 41 000	Postage for Newsletter	\$1,206.00
522 30 42 000	Advertising	\$300.00
Training		
522 40 30 000	Books/Periodicals (Training)	\$2,000.00
522 40 32 000	Food and Water (Training)	\$150.00
522 40 33 000	Training Supplies	\$500.00
522 40 40 000	Local/Long Distance Travel (Training)	\$500.00
522 40 41 000	Meals (Training)	\$2,500.00
522 40 42 000	Lodging	\$2,000.00
522 40 43 000	Tuition	\$10,000.00
Repair & Maintenance		
522 60 40 000	Fire Extinguisher Maint	\$1,200.00
522 60 40 001	Exercise Equip Maint	\$1,000.00
522 60 41 000	Hose & Nozzle Test/Mtce	\$200.00
522 60 41 001	EMS Equipment Mtce	\$200.00
522 60 41 002	Ladder Testing/Repair	\$1,500.00
522 60 41 003	Hand Tool Maintenance	\$150.00
522 60 41 004	SCBA Mtce	\$22,000.00

FY2018 General Operating Budget (Amended September 18, 2018)

522 60 42 000	Minitors/Radios Repair	\$4,000.00
522 60 43 000	Small Engine Repair	\$5,000.00
522 60 47 001	Emergency Generators Repair/Mtce.	\$500.00

Disaster Prep

525 60 30 000	Disaster Preparedness	\$150.00
---------------	-----------------------	----------

Apparatus Repair & Maintenance

522 60 48 000	Vehicle Repair & Maint	\$2,700.00
522 60 48 001	T95	\$2,250.00
522 60 48 009	E93	\$3,600.00
522 60 48 010	T93	\$2,250.00
522 60 48 011	S92	\$3,600.00
522 60 48 012	U93	\$675.00
522 60 48 013	S93	\$3,600.00
522 60 48 014	E91	\$3,600.00
522 60 48 016	U91	\$675.00
522 60 48 018	U92	\$675.00
522 60 48 019	RH93	\$675.00
522 60 48 905	A93	\$675.00
522 60 48 909	E92	\$2,250.00
522 60 48 911	E95	\$3,600.00
522 60 48 914	T94	\$2,250.00
522 60 48 915	U94	\$675.00
522 60 48 916	E94	\$3,600.00
522 60 48 917	S91	\$3,600.00
522 60 48 918	S93	\$1,800.00
522 60 48 919	T91	\$2,250.00

Buildings & Grounds Repair & Maintenance

522 50 30 000	Grounds & Park	\$3,000.00
522 50 40 000	Bldg Repair & Maint	\$20,000.00

Station 91

522 50 41 091	Monitoring (St 91)	\$450.00
522 50 42 091	Comcast Tel/Internet (St 91)	\$3,795.00
522 50 43 091	Electrical Service (St 91)	\$7,000.00
522 50 44 091	Garbage (St 91)	\$1,442.00
522 50 45 091	Gas (St 91)	\$3,500.00
522 50 46 091	Water & Sewer (St 91)	\$1,000.00

Station 92

522 50 43 092	Electrical & Heating (St 92)	\$850.00
---------------	------------------------------	----------

Station 93

FY2018 General Operating Budget (Amended September 18, 2018)

522 50 41 093	Monitoring (St 93)	\$400.00
522 50 42 093	Comcast Tel/Internet (St 93)	\$1,831.00
522 50 43 093	Electrical & Htg (St 93)	\$4,500.00
522 50 44 093	Garbage (St 93)	\$150.00

Station 94

522 50 41 094	Monitoring (St 94)	\$635.00
522 50 42 094	Comcast Tel/Internet (St 94)	\$3,280.00
522 50 43 094	Electric & Heating (St 94)	\$6,100.00
522 50 44 094	Garbage (St 94)	\$700.00

Station 95

522 50 41 095	Monitoring (St 95)	\$610.00
522 50 42 095	Telephone (St 95)	\$952.00
522 50 43 095	Electrical & Heating (St 95)	\$1,500.00
522 50 45 095	Gas (St 95)	\$800.00
522 50 46 095	Water & Sewer (St 95)	\$1,500.00

Capital

594 22 60 000	Capital Purchases	\$4,600.00
594 22 61 000	Computer Equip	\$6,500.00
594 22 62 000	Offsets Over Est. Prop. Tax	\$0.00
594 22 63 000	Offsets Est. Mob Equip. Rev	\$5,000.00
594 22 64 000	New Engine 91	\$225,261.00

Debt Service

597 22 55 001	Transfer Out- Debt Service Payment	\$249,888.00
597 22 64 001	Transfer to Equipment Reserve Fund	\$37,200.00
	Reimbursement to DNR	\$51,481.00

Expenditure Totals

\$2,648,748.00

Mike Carnes

From: Rob Charles <Rob.Charles@cityofwashougal.us>
Sent: Monday, September 17, 2018 4:12 PM
To: Mike Carnes
Subject: RE: Station 95 - 39th Street Realignment at Evergreen Blvd.

Mike the process for condemnation begins with the city getting an appraisal for the property we need to acquire for the road project. After we get an appraisal, which would also include damages from the loss of property, we would meet with you to make an offer on the property. You can accept the offer, reject the offer, or get your own appraisal, if you feel the offer is not enough, or the damages are more than our appraiser has indicated. If your appraiser comes up with a different value, we would see if both parties can agree on a price.

If you don't want to sell the property needed for the road project, we would go to a judge and get the process started for condemning your property for a beneficial road use. After it is completed, you would still get your appraised value paid out to you, but the lawyers involved would also get paid to complete the eminent domain proceedings (condemnation).

Let me know if you have other questions regarding process. I myself have never gone through condemnation proceedings, but I know our city attorney has.

Thanks
Rob

From: Mike Carnes [mailto:mcarnes@ecfr.us]
Sent: Wednesday, April 11, 2018 2:44 PM
To: Rob Charles <Rob.Charles@cityofwashougal.us>
Subject: RE: Station 95

How about 1:30 pm? Where would you like to meet?

Thanks,
Mike

From: Rob Charles <Rob.Charles@cityofwashougal.us>
Sent: Wednesday, April 11, 2018 2:00 PM
To: Mike Carnes <mcarnes@ecfr.us>
Subject: Re: Station 95

Yes, available on Friday all day.

On Apr 11, 2018, at 1:58 PM, Mike Carnes <mcarnes@ecfr.us> wrote:

Hi Rob,

My name is Mike Carnes, I am the Deputy Fire Chief at ECFR. I received an email from Chief Swinhart that pertains to our fire station off of 39th street in Washougal. Is it possible to meet with you to get a better understanding of what is being proposed?

Thanks,



8107 13 90V
 AUG 31 2018
 (mirrored stamp)

Facility Use Agreement

600 NE 267 Ave. Camas WA 98607
 Phone: 360-834-4908, Fax: 360-834-5454

Use/Activity Information				
Fire Station Number or Location:	Camas Airport			
Facility Requested (i.e. classrom, parking lot):	@classroom			
Date(s) Requested:	2nd Thursday of the month			
Time Requested (Include setup, breakdown)	Start:	6:30 PM	End:	0830
Description of Activity	Safety Seminar for Pilot			
Open to Public?	Yes	Number of People Expected:	10 - 15	
Is there a charge for attending?	No		Cost per Person:	—
Will Food and/or beverages be served?	No			

User Information				
Applicant/Organization:	Gary Miranda WA Pilot Assoc Pres			
Contact Person:	Gary			
Phone:	360-281-0196	Phone2:	—	
Email:	A.320GRM@AOL.COM			

Iliana Ortega

From: Gary Miranda <a320grm@gmail.com>
Sent: Wednesday, September 12, 2018 2:23 PM
To: Iliana Ortega
Subject: RE: Classroom on a monthly basis

Iliana, I am hoping to do more on Safety seminars in the future. Is it possible that I might be able to book the room for the Second Thurs. of the month starting in Jan. 2019?

Jan. 10
Feb. 7
Skip the month of Mar.
Apr. 11
May 9
Jun 6
Jul 11
Aug. 8
Sept 12

Let me know if this will work. These seminars are safety in nature for the local pilots
Sinceronautilically,
Gary Miranda
SW. Washington Pilot's Assoc. Pres.

Sent from Mail for Windows 10

From: Iliana Ortega
Sent: Wednesday, September 12, 2018 8:23 AM
To: 'Gary Miranda'
Subject: RE: Classroom on a monthly basis

Good morning Gary,
Can you please provide a list of exact dates that we can provide the Board for approval?

The will be meeting on the Tuesday, September 18th.

Thank you please let me know if you have any questions.

Iliana Ortega
East County Fire & Rescue
600 NE 267th Avenue
Camas, WA 98607
Ph: 360.834.4908
Fax 360.834.5454

Iliana, I am hoping to do more on Safety seminars in the future. Is it possible that I might be able to book the room for the Second Thurs. of the month starting in October?

Sinceronautically,

Gary Miranda

SW. Washington Pilot's Assoc. Pres.

Sent from [Mail](#) for Windows 10

Sep 2018 - East County Fire & Rescue

Sun	Mon	Tue	Wed	Thur	Fri	Sat
						Sep 1
2	3	4 Events Commissioner Meeting Station 91 18:30 - 21:00	5 Events Shared Services Meeting Station 91 14:00 - 16:00	6	7	8
9	10	11 Events Revenue Exploratory Meet Station 91 ACC/EOC Station 91 10:00 - 11:30 19:00 - 21:00	12 Events OTEP Station 91 19:00 - 21:00	13	14	15
16	17	18 Events Commissioner Meeting Station 91 18:30 - 21:00	19	20	21	22
23	24	25 Events Camas Instrument Support Station 91 Training Roo Safety Committee Meeting Station 91 19:00 - 21:00 19:30 - 20:30	26 Events Policy Review Meeting Station 91 18:00 - 19:30	27	28	29
30						