



East County Fire and Rescue

600 NE 267th Avenue Camas, WA 98607

(360) 834-4908 (phone)

(360) 835-8920 (fax)

www.ecfr.us



Regular Board of Fire Commissioners Meeting

July 07, 2026

Station 91

6:30 PM

Approved Minutes

Attendance

Joshua Seeds

Steve Hofmaster

Assistant Chief Jacobs

Ryan Grable

Brendan Addis

Eric Holt

Teresa Guard

Martha Martin

Chief Black

Cody Sorensen

Call to Order

Chairperson Joshua Seeds called the meeting to order at 6:31 PM. This meeting was conducted in hybrid format to allow for in-person or video conference participation.

Flag Salute

Commissioner Eric Holt led the flag salute.

Agenda Adjustments

Consent Agenda

- Approval of June 16, 2026 Regular Board Meeting Minutes.
- Approval of June 16, 2026 Local BVFF&RO Meeting Minutes.
- Approval of July 02, 2026 Commissioner Staff Workshop Meeting Minutes.
- Approval of Financial Transactions.
- Excuse absent Commissioner(s).

Motion by Commissioner Martin to approve the consent agenda, seconded by Commissioner Addis.

Motion passed unanimously.

Public Input

No comments.

Correspondence

None.

Staff Reports

1. Chief Black gave his report; a copy is in the meeting packet.

Chief Black and the Board discussed alternatives to the landscaping proposal that was presented at the June 16, 2026 Regular Board Meeting.

There was also a discussion regarding the cost-to-benefit ratio of starting to collect fire impact fees from the county. The Board decided that ECFR will not pursue the collection of impact fees at this time, but may revisit the topic later if there is a more substantial return.

2. Assistant Chief Jacobs gave his report; a copy is in the meeting packet.
3. Assistant Chief Jacobs reported that per the Safety Committee there were no new accidents/incidents since the last board meeting. Minutes from the additional Safety Committee Meeting on June 08, 2026 are in the meeting packet.

Fire District Business

1. Purchase Request for hoses, nozzles, and adapters, per quote from LN Curtis, in the amount of \$13,857.59.

Motion by Commissioner Hofmaster to approve Purchase Request for hoses, nozzles, and adapters, per quote from LN Curtis, in the amount of \$13,857.59, **seconded by Commissioner Martin. Motion passed unanimously.**

2. Purchase Request for "Train the Trainer" registration and per diem (travel, lodging, and meals) for Captains Sorensen and Prasch, per quote from Blue Card and estimates from Capt. Sorensen, in the amount of \$12,246.00 (not to exceed \$13,000).

Motion by Commissioner Holt to approve "Train the Trainer" registration and per diem (travel, lodging, and meals) for Captains Sorensen and Prasch, per quote from Blue Card and estimates from Capt. Sorensen, in the amount of \$12,246.00 (not to exceed \$13,000), **seconded by Commissioner Addis. Motion passed unanimously.**

3. Adoption of SOP 1.1.13 – Public Record Retention.

Motion by Commissioner Hofmaster to approve SOP 1.1.13 Public Record Retention, **seconded by Commissioner Martin. Motion passed unanimously.**

4. Adoption of SOP 1.3.7 – Revenue

Motion by Commissioner Holt to approve SOP 1.3.7 Revenue, **seconded by Commissioner Addis. Motion passed unanimously.**

5. Adoption of SOP 1.3.11 – Grants and Grant Management

Motion by Commissioner Hofmaster to approve SOP 1.3.11 Grants and Grant Management, **seconded by Commissioner Addis. Motion passed unanimously.**

6. Adoption of SOP 1.3.12 – Financial Risk Management
Motion by Commissioner Martin to approve SOP 1.3.12 Financial Risk Management, **seconded by Commissioner Holt. Motion passed unanimously.**
7. Adoption of SOP 1.3.13 – Transparency and Accountability
Motion by Commissioner Hofmaster to approve SOP 1.3.13 Transparency and Accountability, **seconded by Commissioner Addis. Motion passed unanimously.**
8. Adoption of SOP 1.3.14 – General Financial Guidelines
Motion by Commissioner Addis to approve SOP 1.3.14 General Financial Guidelines, **seconded by Commissioner Martin. Motion passed unanimously.**
9. Adoption of SOP 1.4.6 – Long Term Financial Plan
Motion by Commissioner Hofmaster to approve SOP 1.4.6 Long Term Financial Plan, **seconded by Commissioner Addis. Motion passed unanimously.**
10. Adoption of SOP 1.4.7 – Capital Projects Plan
Motion by Commissioner Martin to approve SOP 1.4.7 Capital Projects Plan, **seconded by Commissioner Holt. Motion passed unanimously.**

Committee Meetings

1. Communication with neighboring elected officials.
 - City of Camas – rescheduled meeting TBA.
 - City of Washougal – next meeting TBA.
2. Next Risk Group Meeting – July 08, 2026.
3. Next East County Ambulance Advisory Board (ECAAB) meeting will be August 12, 2026 at 4:00 PM.
4. Safety Meeting – held June 08, 2026. Next meeting July 22, 2026 at 7:30 PM at Station 91.

Commissioners Comments

Commissioner Holt – No comments.

Commissioner Addis – No comments.

Commissioner Hofmaster – No comments.

Commissioner Martin – Informed the Board of the passing of former Washougal City Councilmember Paul Greenlee.

Commissioner Seeds – Expressed gratitude for a relatively calm 4th of July holiday.

Public Input

No comments.

Local Board for Volunteer Firefighters and Reserve Officers

Upcoming Meetings

- Review of the district's monthly event calendar.
- Next Regular Board meeting will be July 21, 2026 Station 91 at 6:30 PM, hybrid format.
- Next Commissioner Staff Workshop Meeting August 06, 2026 Station 91 at 3:00 PM, hybrid format.

Both the Commissioner Staff Workshop and regular board meeting will be in hybrid format allowing for in-person or video conference participation. The link for video conference participation is provided on the district's website. (www.ecfr.us).

Executive Session

RCW 42.30.110 (1) (g): To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

The Board went into Executive Session at 7:40 PM to return at 8:10 PM.

Commissioner Seeds extended Executive Session until 8:40 PM.

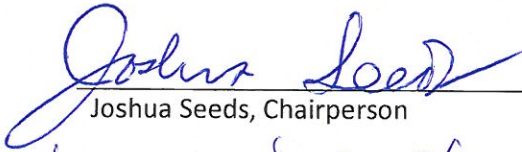
Commissioner Seeds extended Executive Session until 8:50 PM.

The Board reconvened at 8:50 PM.

Commissioner Seeds shared that the Board had a discussion to review the performance of a public employee, and that no action is required after the discussion.

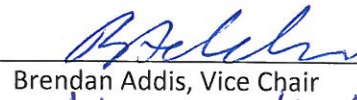
Adjournment

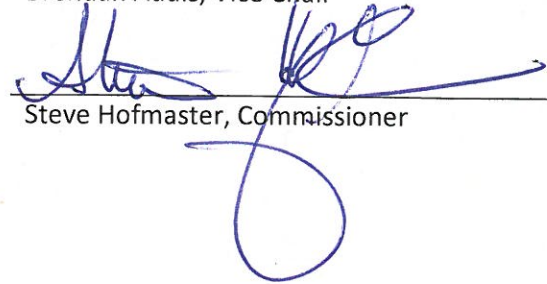
Motion by Commissioner Holt to adjourn at 8:51 PM, seconded by Commissioner Hofmaster. Motion passed unanimously.


Joshua Seeds, Chairperson

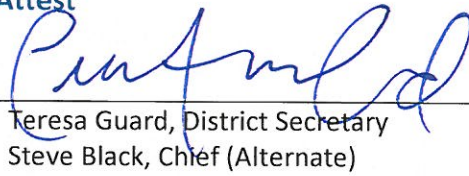

Martha Martin, Commissioner


Eric Holt, Commissioner


Brendan Addis, Vice Chair


Steve Hofmaster, Commissioner

Attest


Teresa Guard, District Secretary
Steve Black, Chief (Alternate)

