

EAST COUNTY FIRE & RESCUE

REGULAR BOARD OF FIRE COMMISSIONERS MEETING

April 17, 2018

Station 91

6:30 PM

AGENDA

CALL TO ORDER:

Flag Salute

AGENDA ADJUSTMENTS:

CONSENT AGENDA:

1. Approval of April 3, 2018 Regular Board Meeting Minutes
2. Approval of April 3, 2018 Local BVFF&RO Meeting Minutes
3. Approval of April 5, 2018 Policy Review Meeting
4. Approval of Financial Transactions
5. Excuse Absent Commissioner(s):

OPEN TO PUBLIC:

CORRESPONDENCE:

STAFF REPORT:

Chief Swinhart

Deputy Chief Carnes

Assistant Chief Jacobs

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

SAFETY REPORT:

FIRE DISTRICT BUSINESS:

- Liz Loomis
- Policy #00.1.2 Compensation for Commissioners
- Station 95 Parking Lot - Washougal & 39th
- Invoice for Response to "No District Area" – Waiting for feedback from Attorney
- Land Donation/Station 92 – Eric Gazow - Waiting for feedback from Attorney

This Meeting is Being Recorded.

Please Silence or Turn-Off Your Personal Cell Phones, Pagers, etc.

Page # 1 of 2

See Reverse

COMMISSIONER COMMENTS:

OPEN TO PUBLIC:

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

ROUND TABLE:

Monthly Event Calendar

EXECUTIVE SESSION:

RCW 42.30.140 (4)(a) relating to collective bargaining issues and negotiations.

ADJOURNMENT:

Next Regular Board Meeting: May 1, 2018, Station 91, 6:30 PM



**EAST COUNTY FIRE & RESCUE
 CONSENT AGENDA
 April 17, 2018**

1. Minutes –

- April 3, 2018 Regular Meeting
- April 3, 2018 Local BVFF&RO Meeting
- April 5, 2018 Policy Review Meeting

2. Invoices

- \$ 34164.17
 - i. Check Nos.10639-10664 dated April 5, 2018
- \$134.34
 - i. DOR Use Tax, EFT dated April 4, 2018

3. Approved Commissioner Stipends April 25 Pay Date

Name	For the Period				Other	Total
	Regular Meeting	Committee Meeting	Special Mtg	April 1 April 15		
Berg	1		1			2
Gianatasio	1		1			2
Martin	1		1			2
Petty	1		1			2
Taggart	1	1	1			3

4. Voided/Destroyed Claims/Payroll Warrants

- None

5. Payroll/Benefits EFT's

- \$60,300.94

 Commissioner Mike Taggart – Chair

 Commissioner Martha Martin – Vice Chair

 Commissioner Mike Berg

 Commissioner Tom Gianatasio

 Commissioner Sherry Petty

EAST COUNTY FIRE & RESCUE
REGULAR BOARD OF FIRE COMMISSIONERS MEETING

April 03, 2018

Station 91

6:30 PM

Draft Minutes

ATTENDANCE:

Martha Martin

Mike Carnes

Mike Berg

Adam Brice

Sherry Petty

Robert Jacobs

Tom Gianatasio

Matt Hazelett

Mike Taggart

Tad Crum

Nick Swinhart

Iliana Ortega

CALL TO ORDER: 18:30

Flag Salute

AGENDA ADJUSTMENTS:

CONSENT AGENDA:

1. Approval of March 20, 2018 Regular Board Meeting Minutes
2. Approval of March 20, 2018 Local BVFF&RO Meeting Minutes
3. Approval of March 22, 2018 JPAC/Fire Merger Exploratory Committee Meeting
4. Approval of Financial Transactions
5. Excuse Absent Commissioner(s): None

Motion by Commissioner Martin to approve the consent agenda, **seconded by Commissioner Petty. Motion passed unanimously.**

OPEN TO PUBLIC:

Adam Brice, President of IAFF Local #2444 appeared before the Board to represent the Union side and to answer any questions regarding their current position. The Commissioners and Adam discussed current topics that have recently been brought forward, such as the Firefighter ratio per engine and the Merger between Camas/Washougal and ECFR. An invitation to attend the next JPAC meeting was offered to Adam by the Commissioners, he plans on attending.

CORRESPONDENCE:

None

STAFF REPORT:

Chief Swinhart gave his report.

- The next JPAC meeting will be on April 19, 2018.

Deputy Chief Carnes read his report; a copy is in the packet.

- No Brown outs since the last meeting.

- Washougal High School is delaying the usage of Station 95 due to changes in Administrative staff that is taking place at the end of the school year.
- Chief Carnes attended an Operations Chief Meeting on 3/27/2018, the group is discussing possible changes to Structure Fire Response Plans.
- Chief Carnes reported that ECFR Firefighters attended several training events with Camas/Washougal Firefighters that include natural gas training with NWNNG.
- It was announced that three of our members attended the EMS OTEP evaluator re-fresher, this will allow us to complete in-house EMS OTEP training for paid staff.
- ECFR crews responded to a working garage fire with CWFD on 3/27/2018.
- Congratulations to Volunteer Firefighter/EMT Zach Hougan, he has been given a conditional offer for a part time firefighter position. The position was previously vacated by Eddie Richardson who accepted a full time position with Spokane Fire District #9.

Chief Jacobs read his report; a copy is in the packet.

- Chief Jacobs reported that the March DOC/ACC training was on 3/13/2018 it was a joint drill with ARES/RACES group, they are scheduled to train again in September.
- EST training was last held on March 26, 2018, at 7:00 PM at Station 91. This is changing to an every other month schedule moving forward.
- The next DOC training is scheduled for May 8th at Station 91 at 7:00 pm. This will also be changing to an every other month schedule moving forward.

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

None

SAFETY REPORT:

- Chief Jacobs reported that no accidents or injuries have taken place since the last committee meeting.
- The next Safety Committee meeting will be May 22, 2018, 7:30PM at Station 91.

FIRE DISTRICT BUSINESS:

Invoice for Response to "No District Area":

Follow up on discussion of an unpaid invoice that had been sent out numerous occasions to a home owner in a No Response area in the amount of \$4873. Legal advice was given by Brian Snure on the situation, he suggested the following two options. Send a letter on our behalf by him, and if that does not get the payment processed then we can pursue the case in small claims court. The Commissioners are all in agreement to move forward with having Brian Snure draft and send a letter on our behalf.

Land Donation/Station 92 – Eric Gazow

Eric Gazow, Autumn Nigro and Connie Eardt all appeared before the Board of Commissioners to follow up on if they had come to an agreement on the donation of land left in Mr. Hendricks estate. The Board of Commissioners all offered their gratitude for the generous offer, and accepted the donation. Autumn Nigro is the acting Attorney for Mr. Hendricks estate as well as his niece, she will be working directly with Brian Snure on the processing of all legal matters regarding this donation.

Motion by Commissioner Martin to approve the Donation of Land by Station 92, seconded by Commissioner Petty. Motion passed unanimously.

Approval of Liz Loomis Contract:

Commissioner Taggart has been working closely with Brian Snure and Liz Loomis to ensure that the Contract is accurate and meets the necessary requirements. Commissioner Taggart and all parties involved have settled on the latest contract that is included in the packet.

Motion by Commissioner Martin to approve Contract with Liz Loomis Public Affairs seconded by Commissioner Berg. Motion passed, with 3 Yay, 1 Nay, and 1 Abstain.

Approval to hire Brian Snure to present on Fire Consolidation with JPAC at April 19th, 2018 Fire Merger Exploratory Committee Meeting:

Motion by Commissioner Petty to approve and hire Brian Snure to present with JPAC on April 19th, 2018, seconded by Commissioner Martin. Motion passed unanimously.

COMMISSIONER COMMENTS:

- Commissioner Taggart announced that the next JPAC is set forth on Thursday April 19th, 2018.
- Commissioner Gianatasio requested budgeting information from ECFR staff regarding costs of Liz Loomis Public Affairs. Chief Carnes addressed that the budget will be amended and then presented to the board in the near future.
- Commissioner Martin reported that she attended the Mayor meeting and it had gone well. There was good conversation in regards to moving forward with the Functional Consolidated.

OPEN TO PUBLIC:

Nothing

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

Nothing

ROUND TABLE:

The Board reviewed the April 2018 events calendar.

The next policy workshop is scheduled for April 5th, 2018 at 6:00PM.

EXECUTIVE SESSION:

RCW 42.30.140 (4)(a) relating to collective bargaining issues and negotiations.

The board went into executive session at 19:24 for 10 minutes.

The board reconvened at 19:35

No Action was taken.

ADJOURNMENT:

Next Regular Board Meeting: April 17, 2018, Station 91, 6:30PM

Motion by Commissioner Martin to adjourn at 19:36 hours, seconded by Commissioner Gianatasio. Motion passed unanimously.

Mike Taggart, Chairperson

Martha Martin, Vice Chair

Tom Gianatasio, Commissioner

Mike Berg, Commissioner

Sherry Petty, Commissioner

DISTRICT SEAL:

ATTEST:

Iliana Ortega, District Secretary

EAST COUNTY FIRE & RESCUE

Local Board for Volunteer Fire Fighters & Reserve Officers Meeting

Draft Minutes
April 03, 2018

CALL TO ORDER:

The meeting was called to order by Chairperson Mike Taggart at 19:21 at Station 91.

The following were in attendance:

Martha Martin

Mike Carnes

Mike Berg

Adam Brice

Sherry Petty

Robert Jacobs

Tom Gianatasio

Matt Hazelett

Mike Taggart

Tad Crum

Nick Swinhart

Iliana Ortega

BUSINESS:

None

ADJOURNMENT:

The Local Board adjourned at 19:22.

Respectfully Submitted,

Sherry Petty, Commissioner,
Mike Berg, Alternate

Tad Crum, FF's Assoc. Liaison
Paula Knapp, FF's Assoc. Liaison Alternate

Bob Jacobs, Chief's Rep.

Mike Taggart, Chairperson
Marth Martin, Alternate

Iliana Ortega, District Secretary
Bob Jacobs, Alternate

DISTRICT SEAL:

EAST COUNTY FIRE & RESCUE

SPECIAL BOARD OF FIRE COMMISSIONERS MEETING

April 05, 2018

Station 91

Draft Minutes

ATTENDANCE:

Martha Martin
Tom Gianatasio
Linda Durrett

Mike Taggart
Mike Berg
Iliana Ortega

Sherry Petty
Mike Carnes

CALL TO ORDER: 18:00

Commissioner Taggart called the meeting to order. New Policy 00.2.1 Cell Phone Usage was presented to the Board by ECFR staff. The Commissioners advised ECFR staff to connect with Brian Snure and have him review the following two policies; Cell Phone Usage 00.2.1 and Sick Leave 90.2.5.

Linda Durrett handed out previously reviewed, and revised policies for further review. Policy 00.1.2 Compensation for Commissioners was approved for final action at the next regular board meeting.

The next policy meeting is scheduled for Friday, May 4th, 2018.

Meeting adjourned: 19:30

Respectfully Submitted,

Mike Taggart, Chairperson

Mike Berg, Commissioner

Tom Gianatasio, Commissioner

Sherry Petty, Commissioner

Martha Martin, Commissioner

DISTRICT SEAL:

ATTEST:

Iliana Ortega, District Secretary

CHECK REGISTER

East County Fire & Rescue
MCAG #: 1060

04/04/2018 To: 04/15/2018

Time: 14:01:19 Date: 04/13/2018
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
360	04/10/2018	Payroll	6291	EFT		2,376.57	
361	04/10/2018	Payroll	6291	EFT		105.28	
362	04/10/2018	Payroll	6291	EFT		2,599.74	
363	04/10/2018	Payroll	6291	EFT		2,319.36	
364	04/10/2018	Payroll	6291	EFT		843.68	
365	04/10/2018	Payroll	6291	EFT		20.77	
366	04/10/2018	Payroll	6291	EFT		34.63	
367	04/10/2018	Payroll	6291	EFT		1,234.76	
368	04/10/2018	Payroll	6291	EFT		2,206.74	
369	04/10/2018	Payroll	6291	EFT		2,207.12	
370	04/10/2018	Payroll	6291	EFT		210.55	
371	04/10/2018	Payroll	6291	EFT		749.57	
372	04/10/2018	Payroll	6291	EFT		815.52	
373	04/10/2018	Payroll	6291	EFT		796.90	
374	04/10/2018	Payroll	6291	EFT		1,972.01	
375	04/10/2018	Payroll	6291	EFT		3,201.82	
376	04/10/2018	Payroll	6291	EFT		457.13	
377	04/10/2018	Payroll	6291	EFT		213.04	
378	04/10/2018	Payroll	6291	EFT		616.31	
379	04/10/2018	Payroll	6291	EFT		20.77	
380	04/10/2018	Payroll	6291	EFT		315.84	
381	04/10/2018	Payroll	6291	EFT		1,242.31	
382	04/10/2018	Payroll	6291	EFT		421.12	
383	04/10/2018	Payroll	6291	EFT		2,789.26	
384	04/10/2018	Payroll	6291	EFT		527.83	
385	04/10/2018	Payroll	6291	EFT		173.15	
386	04/10/2018	Payroll	6291	EFT		806.54	
387	04/10/2018	Payroll	6291	EFT		390.92	
388	04/10/2018	Payroll	6291	EFT		3,281.28	
389	04/10/2018	Payroll	6291	EFT		749.57	
390	04/10/2018	Payroll	6291	EFT		3,401.24	
391	04/10/2018	Payroll	6291	EFT		922.73	
392	04/10/2018	Payroll	6291	EFT		2,401.55	
393	04/04/2018	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	11,284.49	Pay Cycle(s) 04/10/2018 To 04/10/2018 - DComp; Pay Cycle(s) 04/10/2018 To 04/10/2018 - PERS2; Pay Cycle(s) 04/10/2018 To 04/10/2018 - LEOFF2
394	04/10/2018	Payroll	6291	EFT	IAFF2444	522.34	Pay Cycle(s) 04/10/2018 To 04/10/2018 - IAFF Dues
395	04/04/2018	Payroll	6291	EFT	IRS	7,508.50	941 Deposit for Pay Cycle(s) 04/10/2018 - 04/10/2018
396	04/04/2018	Payroll	6291	EFT	OR Department of Revenue	560.00	Pay Cycle(s) for OR Tax04/10/2018 - 04/10/2018
397	04/05/2018	Claims	6291	EFT	STATE OF WASHINGTON DEPARTMENT OF REVENUE	134.34	Written From Use Tax Report
398	04/05/2018	Claims	6291	10639	AMERICAN MESSAGING	57.54	Account # W4-102871
399	04/05/2018	Claims	6291	10640	BUSINESS CARD BANK OF AMERICA	1,168.98	Account Ending In # 8515
400	04/05/2018	Claims	6291	10641	CHEVRON AND TEXACO BUSINESS CARD SERVICE	652.70	Account # 7898808949
401	04/05/2018	Claims	6291	10642	CITY OF WASHOUGAL	252.07	Account # 002819-00
402	04/05/2018	Claims	6291	10643	CLARK COUNTY AUTO & TRUCK SUPPLY INC	14.08	Account # 12400
403	04/05/2018	Claims	6291	10644	CLARK COUNTY TREASURER	10,446.00	Customer # 1802

CHECK REGISTER

East County Fire & Rescue
MCAG #: 1060

04/04/2018 To: 04/15/2018

Time: 14:01:19 Date: 04/13/2018
Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
404	04/05/2018	Claims	6291	10645	CLARK PUBLIC UTILITIES	88.94	Account # 7169-997-9
405	04/05/2018	Claims	6291	10646	COUNTY WIDE CHAPLAINCY	734.00	Invoice # 103
406	04/05/2018	Claims	6291	10647	FERN PRARIE MARKET	23.67	Account # 5
407	04/05/2018	Claims	6291	10648	GRAINGER	275.51	Account # 832220545
408	04/05/2018	Claims	6291	10649	Ryan R Grable	63.70	Reimbursement For Out Of Pocket Expense; Reimbursement For Out Of Pocket Expense
409	04/05/2018	Claims	6291	10650	HI-WAY FUEL	363.02	Account # 710
410	04/05/2018	Claims	6291	10651	KONICA MINOLTA BUSINESS SOLUTIONS USA IN	23.85	Payer ID # 908516
411	04/05/2018	Claims	6291	10652	Frederick L Knapp	17.76	REHAB Reimbursement
412	04/05/2018	Claims	6291	10653	LIZ LOOMIS PUBLIC AFFAIRS	3,991.65	Invoice # EC-0318
413	04/05/2018	Claims	6291	10654	LUTZ HARDWARE	58.71	Account # 1095
414	04/05/2018	Claims	6291	10655	MUNICIPAL EMERGENCY SERVICES	171.03	Account # C38710
415	04/05/2018	Claims	6291	10656	NI GOVERNMENT SERVICES, INC	30.20	Account # 13065328
416	04/05/2018	Claims	6291	10657	SECURE COM INC	275.10	Account # 4263; Account # 157
417	04/05/2018	Claims	6291	10658	SNURE LAW OFFICE, PSC	336.00	Snure Professional Services
418	04/05/2018	Claims	6291	10659	ERIC TIERNEY	235.00	Invoice # 284
419	04/05/2018	Payroll	6291	10660	OPEIU Local 11	57.00	Pay Cycle(s) 04/10/2018 To 04/10/2018 - OPEIU Dues
420	04/05/2018	Payroll	6291	10661	WA Department of L&I	11,822.50	1ST Quarter 01/01/2018 - 03/31/2018
421	04/05/2018	Payroll	6291	10662	WA EMPLOYMENT SECURITY DEPT	2,932.16	726102-00-4 1ST Quarter 01/01/2018 - 03/31/2018
422	04/05/2018	Payroll	6291	10663	WASHINGTON COUNCIL OF POLICE	50.00	Pay Cycle(s) 03/01/2018 To 03/31/2018 - WACOPS
423	04/05/2018	Claims	6291	10664	KAREN'S SEW IT ALL	23.00	Invoice # 7621
001 General Fund						94,599.45	
						94,599.45	Claims: 19,436.85 Payroll: 75,162.60

2018 BUDGET POSITION

East County Fire & Rescue
MCAG #: 1060

Time: 11:22:41 Date: 04/13/2018

Page: 1

001 General Fund

Months: 01 To: 03

Revenues	Amt Budgeted	Revenues	Remaining	
310 Taxes				
311 10 00 000 Leasehold Excise Tax	3,600.00	1,581.84	2,018.16	43.9%
311 10 00 001 Property Tax Collected	2,099,091.00	167,873.44	1,931,217.56	8.0%
311 10 00 002 Property Tax - Delinquent	10,000.00	0.00	10,000.00	0.0%
311 10 00 003 Admin Refund (CC Treasurer)	1,000.00	204.80	795.20	20.5%
311 10 00 004 Timber Excise Tax	4,000.00	0.00	4,000.00	0.0%
310 Taxes	2,117,691.00	169,660.08	1,948,030.92	8.0%
330 Intergovernmental Revenues				
332 15 60 000 Steigerwald Wildlife Reserve	200.00	0.00	200.00	0.0%
334 01 30 000 WSP FF1 Reimbursement	1,000.00	0.00	1,000.00	0.0%
334 04 90 000 EMS Participation Grant	1,250.00	1,222.00	28.00	97.8%
330 Intergovernmental Revenues	2,450.00	1,222.00	1,228.00	49.9%
340 Charges For Services				
342 21 00 000 Fire Protection Services	500.00	0.00	500.00	0.0%
342 21 00 001 Wildland Firefighting-Personnel	5,100.00	0.00	5,100.00	0.0%
342 21 00 002 Wildland Firefighting-Equipment	5,000.00	0.00	5,000.00	0.0%
342 21 00 003 Ntnl Motocross Standby	4,000.00	0.00	4,000.00	0.0%
342 21 00 004 Jemtegaard State Fee	600.00	0.00	600.00	0.0%
340 Charges For Services	15,200.00	0.00	15,200.00	0.0%
360 Misc Revenue				
361 10 00 000 Earnings on Investments	6,000.00	4,037.02	1,962.98	67.3%
362 00 00 000 DNR Timber Rents	10,000.00	25.41	9,974.59	0.3%
362 00 00 001 Station Use Fee	0.00	80.00	(80.00)	0.0%
367 00 00 000 Contributions & Donations	150.00	10.00	140.00	6.7%
369 10 00 000 Sale of Junk & Salvage	50.00	0.00	50.00	0.0%
369 80 00 000 Cash Adjustments (8X)	0.00	0.00	0.00	0.0%
369 91 00 000 Prior Year Refunds/Other Misc	250.00	0.00	250.00	0.0%
369 91 00 001 Other Misc. Revenue	50.00	0.00	50.00	0.0%
369 91 00 002 BVFF Refund for Vol Phys Exam	1,000.00	0.00	1,000.00	0.0%
360 Misc Revenue	17,500.00	4,152.43	13,347.57	23.7%
390 Other Revenues				
395 10 00 000 DNR Timber Sales	70,000.00	80,903.49	(10,903.49)	115.6%
395 20 00 000 Insurance Claim	0.00	4,491.92	(4,491.92)	0.0%
390 Other Revenues	70,000.00	85,395.41	(15,395.41)	122.0%
397 Interfund Transfers				
397 00 00 003 Transfer From Apparatus Reserve	222,443.00	224,836.68	(2,393.68)	101.1%
397 Interfund Transfers	222,443.00	224,836.68	(2,393.68)	101.1%
Fund Revenues:	2,445,284.00	485,266.60	1,960,017.40	19.8%

2018 BUDGET POSITION

East County Fire & Rescue
MCAG #: 1060

Time: 11:22:41 Date: 04/13/2018
Page: 2

001 General Fund Months: 01 To: 03

Expenditures	Amt Budgeted	Expenditures	Remaining	
580 Non Expenditures				
589 10 00 000 Deposit Refund	0.00	50.00	(50.00)	0.0%
580 Non Expenditures	0.00	50.00	(50.00)	0.0%
594 Capital Expenditures				
594 22 64 000 New Engine 91	222,443.00	224,836.68	(2,393.68)	101.1%
594 Capital Expenditures	222,443.00	224,836.68	(2,393.68)	101.1%

100 Administration

110 Commissioners

522 10 11 001 Commissioner Wages	30,000.00	4,902.00	25,098.00	16.3%
522 10 21 001 Commissioner Payroll Benefits	2,460.00	375.11	2,084.89	15.2%
522 10 48 001 Commissioner Mileage	350.00	0.00	350.00	0.0%
522 10 48 002 Commissioner Meals	500.00	0.00	500.00	0.0%
522 10 48 003 Commissioner Lodging	1,200.00	0.00	1,200.00	0.0%
522 10 48 004 Commissioner Dues/Memberships	2,600.00	2,500.00	100.00	96.2%
522 10 48 005 Commissioner Tuition	1,000.00	680.00	320.00	68.0%
110 Commissioners	38,110.00	8,457.11	29,652.89	22.2%

210 Wages & Benefits

522 10 10 001 Admin Salaries	193,263.00	43,022.88	150,240.12	22.3%
522 10 14 001 Admin Overtime	1,000.00	145.80	854.20	14.6%
522 10 19 001 Admin Deferred Comp	12,044.00	2,421.04	9,622.96	20.1%
522 10 20 001 Admin Unemployment/Medicare	5,254.00	659.07	4,594.93	12.5%
522 10 22 001 Admin Medical Insurance	53,487.00	14,526.88	38,960.12	27.2%
522 10 25 001 Admin Uniforms	300.00	0.00	300.00	0.0%
522 10 26 001 Admin Disability	2,497.00	1,963.84	533.16	78.6%
522 10 26 002 Admin Retirement PERS	13,148.00	2,770.03	10,377.97	21.1%
522 10 27 001 Admin VEBA	2,700.00	1,800.00	900.00	66.7%
522 10 28 001 Admin Retirement LEOFF	4,927.00	1,291.17	3,635.83	26.2%
522 10 29 001 Admin L&I	680.00	138.04	541.96	20.3%
210 Wages & Benefits	289,300.00	68,738.75	220,561.25	23.8%

220 Supplies & Services

522 10 24 001 Magellan - EAP	1,260.00	493.50	766.50	39.2%
522 10 30 000 Office Supplies	1,000.00	233.58	766.42	23.4%
522 10 30 001 Postage	450.00	138.74	311.26	30.8%
522 10 30 002 UPS/Federal Express	150.00	60.12	89.88	40.1%
522 10 31 000 Furniture/Appliances	3,900.00	69.30	3,830.70	1.8%
522 10 32 000 Cleaning and Sanitation	1,500.00	612.39	887.61	40.8%
522 10 33 000 Computer/Software/Supplies	3,000.00	145.94	2,854.06	4.9%
522 10 34 000 Incentives and Awards	750.00	0.00	750.00	0.0%
522 10 40 000 BIAS Financial Software	6,263.00	6,217.92	45.08	99.3%
522 10 40 001 Computer/Website Mtce & Repair	6,600.00	2,557.32	4,042.68	38.7%
522 10 40 002 Copier Mtce	600.00	109.86	490.14	18.3%
522 10 41 000 State Audit Costs	0.00	1,074.73	(1,074.73)	0.0%

2018 BUDGET POSITION

East County Fire & Rescue
MCAG #: 1060

Time: 11:22:41 Date: 04/13/2018

Page: 3

001 General Fund

Months: 01 To: 03

Expenditures	Amt Budgeted	Expenditures	Remaining	
220 Supplies & Services				
522 10 42 000 Legal Services	4,500.00	69.00	4,431.00	1.5%
522 10 43 000 Medical/Drug Screen/Vaccinations	6,000.00	1,262.00	4,738.00	21.0%
522 10 44 000 Professional Services	6,000.00	929.75	5,070.25	15.5%
522 10 44 001 Chief Services (Camas)	37,080.00	12,360.00	24,720.00	33.3%
522 10 46 000 Taxes and Assessments	2,500.00	1,464.78	1,035.22	58.6%
522 10 49 000 Admin Tuition/Registration	900.00	450.00	450.00	50.0%
522 10 49 001 Admin Training Travel	400.00	31.89	368.11	8.0%
522 10 49 002 Admin Training Meals	300.00	107.34	192.66	35.8%
522 10 49 003 Admin Training Lodging	600.00	0.00	600.00	0.0%
522 20 42 000 Advertising	1,000.00	247.50	752.50	24.8%
522 20 42 001 Legal Notices	100.00	0.00	100.00	0.0%
522 20 45 001 Election Fees	2,000.00	2,949.99	(949.99)	147.5%
522 20 46 000 Bldgs/Liability/Equip Insuranc	38,000.00	0.00	38,000.00	0.0%
522 20 46 001 Filing/Recording/Permit Fees	0.00	0.00	0.00	0.0%
522 20 49 000 NFIRS/Fire Manager/Target Solutions	11,300.00	12,028.16	(728.16)	106.4%
220 Supplies & Services	136,153.00	43,613.81	92,539.19	32.0%
100 Administration	463,563.00	120,809.67	342,753.33	26.1%
200 Operations				
210 Wages & Benefits				
522 20 10 001 Firefighter Salaries	778,088.00	189,901.37	588,186.63	24.4%
522 20 10 002 Miscellaneous Salaries	1,500.00	0.00	1,500.00	0.0%
522 20 14 001 FF Overtime	67,000.00	21,890.79	45,109.21	32.7%
522 20 19 001 Capt Deferred Comp	16,324.00	4,417.98	11,906.02	27.1%
522 20 20 001 FF Unemployment/Medicare	22,733.00	3,107.52	19,625.48	13.7%
522 20 22 001 FF Medical Insurance	153,145.00	46,680.24	106,464.76	30.5%
522 20 25 001 FF Uniforms	4,500.00	571.00	3,929.00	12.7%
522 20 26 001 FF Disability	9,625.00	2,798.59	6,826.41	29.1%
522 20 26 002 FF Retirement PERS	16,305.00	4,009.21	12,295.79	24.6%
522 20 27 001 FF VEBA	8,100.00	8,100.00	0.00	100.0%
522 20 28 001 FF Retirement LEOFF	38,917.00	10,026.04	28,890.96	25.8%
522 20 29 001 FF L&I	40,502.00	8,951.05	31,550.95	22.1%
210 Wages & Benefits	1,156,739.00	300,453.79	856,285.21	26.0%
215 Volunteer Benefits				
522 20 11 001 Volunteer Stipends	30,000.00	6,636.00	23,364.00	22.1%
522 20 21 001 Medicare/SS Vol	2,295.00	450.28	1,844.72	19.6%
522 20 23 001 Intern Tuition Assistance	18,000.00	416.00	17,584.00	2.3%
215 Volunteer Benefits	50,295.00	7,502.28	42,792.72	14.9%
220 Supplies & Services				
522 20 30 000 Maps/Books/ Periodicals	450.00	139.00	311.00	30.9%
522 20 31 000 Food and Water	1,500.00	35.74	1,464.26	2.4%
522 20 32 000 Expendable Equipment	1,500.00	94.33	1,405.67	6.3%
522 20 32 001 Other Operating Supplies	1,500.00	274.20	1,225.80	18.3%
522 20 32 002 Equipment	18,300.00	1,245.63	17,054.37	6.8%

2018 BUDGET POSITION

East County Fire & Rescue
MCAG #: 1060

Time: 11:22:41 Date: 04/13/2018

Page: 4

001 General Fund

Months: 01 To: 03

Expenditures	Amt Budgeted	Expenditures	Remaining	
220 Supplies & Services				
522 20 32 003 Tech Rescue Equipment	3,000.00	584.00	2,416.00	19.5%
522 20 32 004 Hose & Nozzles	2,000.00	88.00	1,912.00	4.4%
522 20 33 000 Volunteer Uniforms	600.00	182.10	417.90	30.4%
522 20 33 001 T-Shirts/Sweatshirts	1,500.00	0.00	1,500.00	0.0%
522 20 34 000 Bldg Supplies/Facility Misc	1,500.00	327.40	1,172.60	21.8%
522 20 35 000 Address Signs	150.00	0.00	150.00	0.0%
522 20 36 000 Diesel / Gas	20,000.00	3,419.92	16,580.08	17.1%
522 20 37 000 Exercise Equip	1,000.00	0.00	1,000.00	0.0%
522 20 38 000 Turn-Outs	8,000.00	58.97	7,941.03	0.7%
522 20 38 001 PPE Accessories	4,000.00	2,137.27	1,862.73	53.4%
522 20 40 000 Radio Dispatch	50,000.00	11,119.54	38,880.46	22.2%
522 20 41 000 Pagers	636.00	172.77	463.23	27.2%
522 20 41 001 Satellite Phone	375.00	90.60	284.40	24.2%
522 20 41 002 Verizon MDC Cards	960.00	240.06	719.94	25.0%
522 20 41 003 Cell Phones E91 & E94	1,200.00	0.00	1,200.00	0.0%
522 20 43 000 Hydrant/Fireline	600.00	187.08	412.92	31.2%
522 20 44 001 Dues/Memberships	3,200.00	2,720.00	480.00	85.0%
522 20 45 000 Volunteer Pensions	1,500.00	810.00	690.00	54.0%
220 Supplies & Services	123,471.00	23,926.61	99,544.39	19.4%
240 Wildland Wages & Benefits				
522 20 11 002 Wildland Salary & Benefits	2,500.00	0.00	2,500.00	0.0%
522 20 14 002 Wildland Overtime	2,600.00	0.00	2,600.00	0.0%
240 Wildland Wages & Benefits	5,100.00	0.00	5,100.00	0.0%
200 Operations	1,335,605.00	331,882.68	1,003,722.32	24.8%
300 Public Education				
220 Supplies & Services				
522 30 30 000 Educational Supplies	500.00	0.00	500.00	0.0%
522 30 40 000 Printing/Newsletter	600.00	0.00	600.00	0.0%
522 30 41 000 Postage for Newsletter	1,300.00	0.00	1,300.00	0.0%
522 30 42 000 Public Education Advertising	300.00	0.00	300.00	0.0%
220 Supplies & Services	2,700.00	0.00	2,700.00	0.0%
300 Public Education	2,700.00	0.00	2,700.00	0.0%
400 Training				
220 Supplies & Services				
522 40 30 000 Books/Periodicals (Training)	2,000.00	558.92	1,441.08	27.9%
522 40 31 000 Office Supplies (Training)	0.00	0.00	0.00	0.0%
522 40 32 000 Food and Water (Training)	150.00	0.00	150.00	0.0%
522 40 33 000 Training Supplies	500.00	90.34	409.66	18.1%
522 40 40 000 Local/Long Distance Travel (Training)	500.00	0.00	500.00	0.0%
522 40 41 000 Meals (Training)	2,500.00	790.00	1,710.00	31.6%

2018 BUDGET POSITION

East County Fire & Rescue
MCAG #: 1060

Time: 11:22:41 Date: 04/13/2018
Page: 5

001 General Fund

Months: 01 To: 03

Expenditures	Amt Budgeted	Expenditures	Remaining	
220 Supplies & Services				
522 40 42 000 Lodging	2,000.00	741.12	1,258.88	37.1%
522 40 43 000 Tuition	10,000.00	500.00	9,500.00	5.0%
220 Supplies & Services	17,650.00	2,680.38	14,969.62	15.2%
400 Training	17,650.00	2,680.38	14,969.62	15.2%

500 Equipment Repair & Maintenance

220 Supplies & Services				
522 60 40 000 Fire Extinguisher Maint	1,200.00	0.00	1,200.00	0.0%
522 60 40 001 Exercise Equip Maint	1,000.00	692.78	307.22	69.3%
522 60 41 000 Hose & Nozzle Test/Mtce	200.00	773.34	(573.34)	386.7%
522 60 41 001 EMS Equipment Mtce	200.00	0.00	200.00	0.0%
522 60 41 002 Ladder Testing/Repair	1,500.00	649.59	850.41	43.3%
522 60 41 003 Hand Tool Maintenance	150.00	0.00	150.00	0.0%
522 60 41 004 SCBA Mtce	22,000.00	0.00	22,000.00	0.0%
522 60 42 000 Minitors/Radios Repair	4,000.00	0.00	4,000.00	0.0%
522 60 43 000 Small Engine Repair	5,000.00	97.54	4,902.46	2.0%
522 60 47 001 Emergency Generators Repair/Mtce.	500.00	0.00	500.00	0.0%
220 Supplies & Services	35,750.00	2,213.25	33,536.75	6.2%
500 Equipment Repair & Maintenance	35,750.00	2,213.25	33,536.75	6.2%

525 Disaster Services

525 Disaster Services				
525 60 30 000 Disaster Preparedness	150.00	0.00	150.00	0.0%
525 Disaster Services	150.00	0.00	150.00	0.0%
525 Disaster Services	150.00	0.00	150.00	0.0%

550 Apparatus Repair & Maintenance

220 Supplies & Services				
522 60 48 000 Vehicle Repair & Maint	2,700.00	29.44	2,670.56	1.1%
522 60 48 001 T95	2,250.00	0.00	2,250.00	0.0%
522 60 48 009 E93	3,600.00	0.00	3,600.00	0.0%
522 60 48 010 T93	2,250.00	0.00	2,250.00	0.0%
522 60 48 011 S92	3,600.00	0.00	3,600.00	0.0%
522 60 48 012 U93	675.00	0.00	675.00	0.0%
522 60 48 013 S93	3,600.00	0.00	3,600.00	0.0%
522 60 48 014 E91	3,600.00	554.36	3,045.64	15.4%
522 60 48 016 U91	675.00	0.00	675.00	0.0%
522 60 48 018 U92	675.00	0.00	675.00	0.0%
522 60 48 019 RH93	675.00	642.12	32.88	95.1%
522 60 48 905 A93	675.00	0.00	675.00	0.0%

2018 BUDGET POSITION

East County Fire & Rescue
MCAG #: 1060

Time: 11:22:41 Date: 04/13/2018
Page: 6

001 General Fund

Months: 01 To: 03

Expenditures	Amt Budgeted	Expenditures	Remaining	
220 Supplies & Services				
522 60 48 909 E92	2,250.00	0.00	2,250.00	0.0%
522 60 48 911 E95	3,600.00	0.00	3,600.00	0.0%
522 60 48 914 T94	2,250.00	0.00	2,250.00	0.0%
522 60 48 915 U94	675.00	0.00	675.00	0.0%
522 60 48 916 E94	3,600.00	4.65	3,595.35	0.1%
522 60 48 917 S91	3,600.00	0.00	3,600.00	0.0%
522 60 48 918 S93	1,800.00	0.00	1,800.00	0.0%
522 60 48 919 T91	2,250.00	0.00	2,250.00	0.0%
220 Supplies & Services	45,000.00	1,230.57	43,769.43	2.7%
550 Apparatus Repair & Maintenance	45,000.00	1,230.57	43,769.43	2.7%

580 Non Expenditures

580 Non Expenditures

589 99 99 000 Payroll Clearing	0.00	675.23	(675.23)	0.0%
580 Non Expenditures	0.00	675.23	(675.23)	0.0%
580 Non Expenditures	0.00	675.23	(675.23)	0.0%

592 Debt Service

597 Interfund Transfers

597 22 55 001 Transfer Out- Debt Service Payment	249,888.00	0.00	249,888.00	0.0%
597 Interfund Transfers	249,888.00	0.00	249,888.00	0.0%
592 Debt Service	249,888.00	0.00	249,888.00	0.0%

594 Capital Expenditures

594 Capital Expenditures

594 22 60 000 Capital Purchases	4,600.00	0.00	4,600.00	0.0%
594 22 61 000 Computer Equip	26,500.00	2,162.02	24,337.98	8.2%
594 22 62 000 Offsets Over Est. Prop. Tax	50,000.00	0.00	50,000.00	0.0%
594 22 63 000 Offsets Est. Mob Equip. Rev	5,000.00	0.00	5,000.00	0.0%
594 Capital Expenditures	86,100.00	2,162.02	83,937.98	2.5%
594 Capital Expenditures	86,100.00	2,162.02	83,937.98	2.5%

600 Facilities

220 Supplies & Services

522 50 30 000 Grounds & Park	3,000.00	12.02	2,987.98	0.4%
522 50 40 000 Bldg Repair & Maint	20,000.00	6,861.59	13,138.41	34.3%

2018 BUDGET POSITION

East County Fire & Rescue
MCAG #: 1060

Time: 11:22:41 Date: 04/13/2018
Page: 7

001 General Fund Months: 01 To: 03

Expenditures	Amt Budgeted	Expenditures	Remaining	
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220 Supplies & Services

220 Supplies & Services	23,000.00	6,873.61	16,126.39	29.9%
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691 Station 91

522 50 41 091 Monitoring (St 91)	450.00	111.34	338.66	24.7%
522 50 42 091 Comcast Tel/Internet (St 91)	3,500.00	952.79	2,547.21	27.2%
522 50 43 091 Electrical Service (St 91)	7,000.00	1,749.01	5,250.99	25.0%
522 50 44 091 Garbage (St 91)	1,350.00	355.34	994.66	26.3%
522 50 45 091 Gas (St 91)	3,500.00	1,987.61	1,512.39	56.8%
522 50 46 091 Water & Sewer (St 91)	1,000.00	225.30	774.70	22.5%
691 Station 91	16,800.00	5,381.39	11,418.61	32.0%

692 Station 92

522 50 43 092 Electrical & Heating (St 92)	850.00	403.25	446.75	47.4%
692 Station 92	850.00	403.25	446.75	47.4%

693 Station 93

522 50 41 093 Monitoring (St 93)	400.00	95.33	304.67	23.8%
522 50 42 093 Comcast Tel/Internet (St 93)	1,677.00	475.09	1,201.91	28.3%
522 50 43 093 Electrical & Htg (St 93)	4,500.00	2,065.83	2,434.17	45.9%
522 50 44 093 Garbage (St 93)	150.00	58.36	91.64	38.9%
693 Station 93	6,727.00	2,694.61	4,032.39	40.1%

694 Station 94

522 50 41 094 Monitoring (St 94)	635.00	163.76	471.24	25.8%
522 50 42 094 Comcast Tel/Internet (St 94)	2,695.00	823.59	1,871.41	30.6%
522 50 43 094 Electric & Heating (St 94)	6,100.00	2,679.92	3,420.08	43.9%
522 50 44 094 Garbage (St 94)	650.00	174.35	475.65	26.8%
694 Station 94	10,080.00	3,841.62	6,238.38	38.1%

695 Station 95

522 50 41 095 Monitoring (St 95)	610.00	0.00	610.00	0.0%
522 50 42 095 Telephone (St 95)	780.00	237.90	542.10	30.5%
522 50 43 095 Electrical & Heating (St 95)	1,500.00	348.70	1,151.30	23.2%
522 50 45 095 Gas (St 95)	800.00	154.30	645.70	19.3%
522 50 46 095 Water & Sewer (St 95)	1,500.00	251.56	1,248.44	16.8%
695 Station 95	5,190.00	992.46	4,197.54	19.1%

600 Facilities	62,647.00	20,186.94	42,460.06	32.2%
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800 Fund Transfers

801 Transfer To Reserve Fund

597 22 49 000 Transfer Out- Capital Facility	0.00	0.00	0.00	0.0%
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2018 BUDGET POSITION

East County Fire & Rescue
 MCAG #: 1060

Time: 11:22:41 Date: 04/13/2018
 Page: 8

001 General Fund		Months: 01 To: 03			
Expenditures	Amt Budgeted	Expenditures	Remaining		
801 Transfer To Reserve Fund					
597 22 60 001	Transfer Out- Apparatus Reserve	0.00	0.00	0.00	0.0%
597 22 64 001	TransfersOut - Equipment Reserve	0.00	0.00	0.00	0.0%
801 Transfer To Reserve Fund		0.00	0.00	0.00	0.0%
800 Fund Transfers		0.00	0.00	0.00	0.0%
Fund Expenditures:		2,521,496.00	706,727.42	1,814,768.58	28.0%
Fund Excess/(Deficit):		(76,212.00)	(221,460.82)		

2018 BUDGET POSITION TOTALS

East County Fire & Rescue
MCAG #: 1060

Months: 01 To: 03

Time: 11:22:41 Date: 04/13/2018

Page: 9

Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund	2,445,284.00	485,266.60	19.8%	2,521,496.00	706,727.42	28.0%
	<u>2,445,284.00</u>	<u>485,266.60</u>	<u>19.8%</u>	<u>2,521,496.00</u>	<u>706,727.42</u>	<u>28.0%</u>

2018 BUDGET POSITION

East County Fire & Rescue
 MCAG #: 1060

Time: 09:23:00 Date: 04/17/2018
 Page: 1

002 Apparatus Replacement Fund		Months: 01 To: 03			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances					
308 10 00 001 Beginning Balance Apparatus Replacement	510,496.32	510,496.32	0.00	100.0%	
308 Beginning Balances	510,496.32	510,496.32	0.00	100.0%	
360 Misc Revenue					
361 10 00 001 Investment Interest (Apparatus Reserve)	0.00	1,388.66	(1,388.66)	0.0%	
360 Misc Revenue	0.00	1,388.66	(1,388.66)	0.0%	
397 Interfund Transfers					
397 00 00 001 Transfer In-Apparatus Replacement	0.00	0.00	0.00	0.0%	
397 Interfund Transfers	0.00	0.00	0.00	0.0%	
Fund Revenues:	510,496.32	511,884.98	(1,388.66)	100.3%	
Expenditures	Amt Budgeted	Expenditures	Remaining		
597 Interfund Transfers					
597 22 60 002 Transfers From Apparatus Reserve	222,443.00	224,836.68	(2,393.68)	101.1%	
597 Interfund Transfers	222,443.00	224,836.68	(2,393.68)	101.1%	
Fund Expenditures:	222,443.00	224,836.68	(2,393.68)	101.1%	
Fund Excess/(Deficit):	288,053.32	287,048.30			

2018 BUDGET POSITION

East County Fire & Rescue
MCAG #: 1060

Time: 09:23:00 Date: 04/17/2018
Page: 2

003 Capital Facility Fund		Months: 01 To: 03			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances					
308 10 00 002	Beginning Balance Capital Facility	41,976.63	41,976.63	0.00	100.0%
308 Beginning Balances		41,976.63	41,976.63	0.00	100.0%
360 Misc Revenue					
361 10 00 002	Investment Interest (Capital Facility)	0.00	126.83	(126.83)	0.0%
360 Misc Revenue		0.00	126.83	(126.83)	0.0%
397 Interfund Transfers					
397 00 00 000	Transfer In- Capital Facility	0.00	0.00	0.00	0.0%
397 Interfund Transfers		0.00	0.00	0.00	0.0%
Fund Revenues:		41,976.63	42,103.46	(126.83)	100.3%
Fund Excess/(Deficit):		41,976.63	42,103.46		

2018 BUDGET POSITION

East County Fire & Rescue
MCAG #: 1060

Time: 09:23:00 Date: 04/17/2018
Page: 3

Revenues	Amt Budgeted	Revenues	Remaining	
004 Leave Accrual Fund				
Months: 01 To: 03				
308 Beginning Balances				
308 10 00 003 Beginning Balance Leave Accrual	43,118.63	43,118.63	0.00	100.0%
308 Beginning Balances	43,118.63	43,118.63	0.00	100.0%
360 Misc Revenue				
361 10 00 003 Investment Interest (Leave Accrual)	0.00	130.27	(130.27)	0.0%
360 Misc Revenue	0.00	130.27	(130.27)	0.0%
Fund Revenues:	43,118.63	43,248.90	(130.27)	100.3%
Fund Excess/(Deficit):	43,118.63	43,248.90		

2018 BUDGET POSITION

East County Fire & Rescue
 MCAG #: 1060

Time: 09:23:00 Date: 04/17/2018
 Page: 4

005 Plans Trailer Copier		Months: 01 To: 03			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances					
308 10 00 004	Beginning Balance Plans Trailer Copier	2,056.92	2,056.92	0.00	100.0%
308 Beginning Balances		2,056.92	2,056.92	0.00	100.0%
360 Misc Revenue					
361 10 00 005	Investment Interest (Plans Trailer)	0.00	6.21	(6.21)	0.0%
360 Misc Revenue		0.00	6.21	(6.21)	0.0%
Fund Revenues:		2,056.92	2,063.13	(6.21)	100.3%
Fund Excess/(Deficit):		2,056.92	2,063.13		

2018 BUDGET POSITION

East County Fire & Rescue
 MCAG #: 1060

Time: 09:23:00 Date: 04/17/2018
 Page: 5

006 Equipment Reserve Fund		Months: 01 To: 03			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances					
308 10 00 005	Beginning Balance Equipment Reserve	86,445.37	86,445.37	0.00	100.0%
308 Beginning Balances		86,445.37	86,445.37	0.00	100.0%
360 Misc Revenue					
361 10 00 004	Investment Interest (Equipment Reserve)	0.00	261.17	(261.17)	0.0%
360 Misc Revenue		0.00	261.17	(261.17)	0.0%
397 Interfund Transfers					
397 00 00 002	Transfer In- Equipment Reserve	0.00	0.00	0.00	0.0%
397 Interfund Transfers		0.00	0.00	0.00	0.0%
Fund Revenues:		86,445.37	86,706.54	(261.17)	100.3%
Fund Excess/(Deficit):		86,445.37	86,706.54		

2018 BUDGET POSITION TOTALS

East County Fire & Rescue
MCAG #: 1060

Months: 01 To: 03

Time: 09:23:00 Date: 04/17/2018

Page: 6

Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
002 Apparatus Replacement Fund	510,496.32	511,884.98	100.3%	222,443.00	224,836.68	101.1%
003 Capital Facility Fund	41,976.63	42,103.46	100.3%	0.00	0.00	0.0%
004 Leave Accrual Fund	43,118.63	43,248.90	100.3%	0.00	0.00	0.0%
005 Plans Trailer Copier	2,056.92	2,063.13	100.3%	0.00	0.00	0.0%
006 Equipment Reserve Fund	86,445.37	86,706.54	100.3%	0.00	0.00	0.0%
	<u>684,093.87</u>	<u>686,007.01</u>	100.3%	<u>222,443.00</u>	<u>224,836.68</u>	101.1%

Deputy Chief Report

4-17-18

Calls since last Commissioner meeting: **35**

EMS: **23**

Fire: **1**

Other: **11**

Calls YTD: 2018- **256**

Staff Overtime Numbers:

Budget Amount: **\$68,000.00**

Used YTD: **\$24,535**

% Used: **36.08%**

- Brown outs since last meeting: **None**
- Crews are working on tool placement for the new engine, Day Wireless is currently installing radios and the MDC. Hope to start operational training on the engine soon.
- Annual septic inspections taking place at Station's 91 & 93.
- Attended a Clark County Chiefs meeting at Station 61 on Friday, April 5th.

AC Jacobs Report

4-3-18

March EST training was 3-26-2018.

April EST training 4-23-2018 Sta. 93 7 PM.

May DOC/EOC training 5-8-2018 Sta. 91 7 PM.

May EST training 5-21-2018 Sta. 93 7 PM. One week early due to Memorial Day holiday.

Safety Report

Last safety committee meeting was 3-29-18

Next safety committee meeting, 5-22-18 Sta. 91 7:30 PM.

No accidents/ incidents since the last board meeting.

EAST COUNTY FIRE & RESCUE
Policies, Procedures, and Guidelines

SUBJECT: Compensation for Commissioners

PPG NUMBER: 00.1.2

DATE OF ISSUE: 11-06-2007

REVISED: 04-17-2018

APPROVED BY: _____

REVIEWED: _____

BY: _____

Board Chair

POLICY:

1. **Commissioner Compensation.** Commissioners may be compensated per RCW 52.14.010 for each day or portion of a day in actual attendance at official Board meetings or when performing other services or duties for the District. It is the function of the Board to approve the services that any Commissioner is authorized to perform for the District. Commissioners of the District may be entitled to receive the full amount of per diem compensation authorized by statute for the following activities (depending upon budgetary constraints):
 - 1.1. Actual attendance at all regular and special meetings of the Board.
 - 1.2. Attendance at regular Fire Commissioners Association meetings and at meetings of the Board of Directors of the Association if the Commissioner is a member of the Board.
 - 1.3. Attendance at Washington Fire Commissioners Association meetings, conferences and seminars.
 - 1.4. Attendance at Fire District related seminars and educational classes.
 - 1.5. Attendance at Fire District open house functions.
 - 1.6. Attendance at other Fire District related activities assigned and approved by the Board of Commissioners.
 - 1.7. Travel time when a separate day of travel is required because of the location and scheduling of the activity.
2. **Commissioner Expense Reimbursement.** In addition to the allowance provided above, Commissioners shall receive reimbursement of reasonable expenses incurred in attending activities, meetings and events held outside of the District pursuant to District policy **90.5.3; Travel Expense Policy**
3. The Board will set a budget amount annually for Commissioners' compensation not to exceed the limits set forth in RCW 52.14.010.
4. Any commissioner may waive all or any portion of his or her compensation payable under this section as to any month or months during his or her term of office, by a written waiver filed with the secretary as provided in this section. The waiver, to be effective, must be filed any time after the commissioner's election and prior to the date on which the compensation would be otherwise paid. The waiver shall specify the month or period of months for which it is made.
5. The Board of Commissioners reserves the right to amend or cancel this policy when—and if—the financial condition of the District improves to a point that is acceptable to the Board.

PROPERTY ACQUISITION

**FIRE DISTRICT No. 1
Parcel No. 95985161**

March 20, 2018

A tract of land being a portion of Lot 8, Block 2, Raven Tracts, located in the Northwest quarter of the Northwest quarter of Section 16, Township 1 North, Range 4 East, Willamette Meridian, City of Washougal, County of Clark, State of Washington, being more particularly described as:

Commencing at the Southwest corner of Lot 8, Block 2, Raven Tracts; thence South $75^{\circ}53'29''$ East, 48.35 feet, along the Southerly line of said Lot 8, also being the Northerly right-of-way of Evergreen Highway to the **Point of Beginning** of this description; thence leaving said Southerly line, North $70^{\circ}27'04''$ East, 30.22; thence North $01^{\circ}57'13''$ East, 22.83 feet, parallel with and 6.87 feet West of the West right-of-way of 39th Street; thence South $88^{\circ}34'05''$ East, 6.87 feet to a point on the West right-of-way of 39th Street; thence South $01^{\circ}25'55''$ West, 41.59 feet along the West right-of-way of 39th Street; thence North $75^{\circ}53'29''$ West, 36.18 feet, along the Southerly line of said Lot 8, back to the **Point of Beginning**.

Contains 529 square feet (0.012 acres), more or less.

Subject to any and all easements, reservations, restrictions, and conveyances of record.

TEMPORARY CONSTRUCTION EASEMENT

FIRE DISTRICT NO. 1
Parcel No. 95985167

March 20, 2018

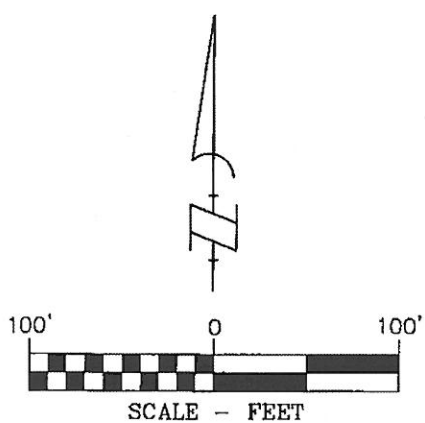
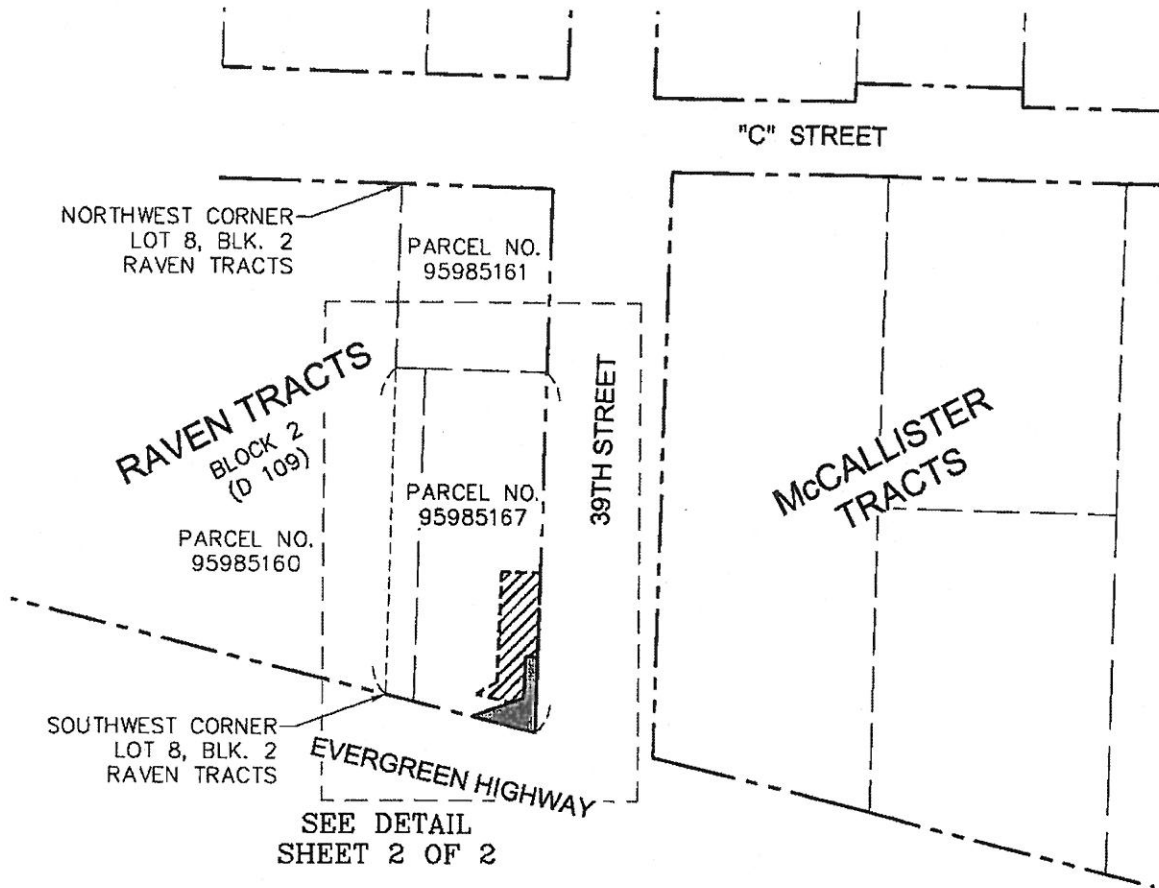
A tract of land being a portion of Lot 8, Block 2, Raven Tracts, located in the Northwest quarter of the Northwest quarter of Section 16, Township 1 North, Range 4 East, Willamette Meridian, City of Washougal, County of Clark, State of Washington, being more particularly described as:

Commencing at the Southwest corner of Lot 8, Block 2, Raven Tracts; thence South $75^{\circ}53'29''$ East, 48.35 feet, along the Southerly line of said Lot 8, also being the Northerly right-of-way of Evergreen Highway; thence leaving said Southerly line of Lot 8, North $70^{\circ}27'04''$ West, 22.29 feet to the **Point of Beginning** of this description; thence North $75^{\circ}43'39''$ West, 19.09 feet; thence North $59^{\circ}06'31''$ East, 13.13 feet; thence North $01^{\circ}57'13''$ East, 60.16 feet; thence South $88^{\circ}23'30''$ East, 21.46 feet to a point on the West right-of-way of 39th Street; thence South $01^{\circ}25'55''$ West, 45.69 feet, along the West right-of-way of 39th Street; thence leaving said West right-of-way of 39th Street, North $88^{\circ}34'05''$ West, 6.87 feet; thence South $01^{\circ}57'13''$ West, 22.83 feet; thence South $70^{\circ}27'04''$ West, 7.93 feet, back to the **Point of Beginning**.

Said described parcel contains, 1411 square feet (0.032 acres), more or less.

Subject to any and all easements, reservations, restrictions, and conveyances of record.

EXHIBIT "A"



BASIS OF BEARINGS

WASHINGTON SOUTH STATE PLANE
COORDINATE SYSTEM NAD 83 (2011)(EPOCH
2010.0), UTILIZING THE NATIONAL GEODETIC
SURVEY (NGS) ONLINE POSITIONING USER
SERVICES (OPUS) SOFTWARE PROGRAM.



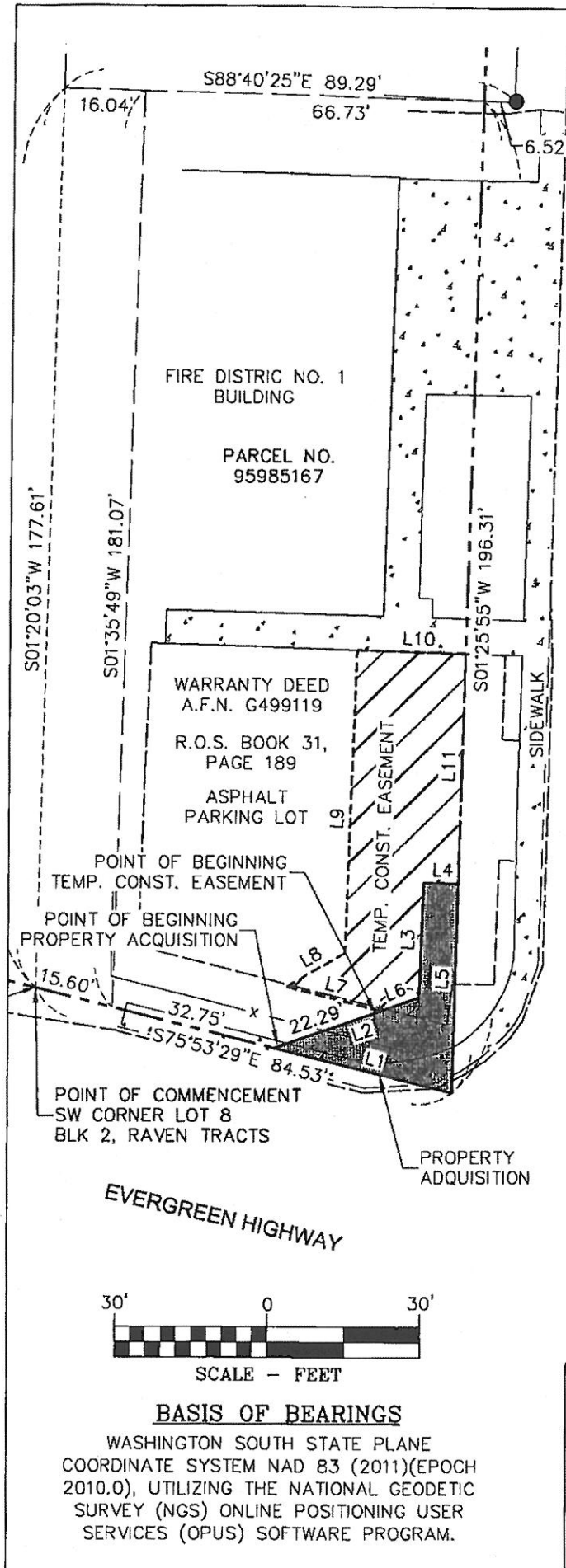
EASEMENT EXHIBIT

NW ¼ OF THE NW ¼, SECTION 16 T. 3 N., R. 10 E., W.M.
CITY OF WASHOUGAL, CLARK COUNTY, STATE OF WASHINGTON



Klein & Associates, Inc.
ENGINEERING • SURVEYING • PLANNING
Street address: 2517 NE 252nd Ave • Corvallis, WA
Mailing Address: P.O. Box 165, Washougal, WA 98671
TEL: 360-687-6500 • FAX: 541-366-2515

PROJECT:	14-03-08
FILE No:	140308-RW-EXHIBIT
FILE PATH:	
FILENAM:	
LAYOUT:	8X11K
SURVEYED:	KA
DESIGN:	JK
DRAFT:	GD
APPROVE:	JK
DATE:	03-20-18
SHEET	1 OF 2 SHEETS



LEGEND

- EDGE OF ASPHALT
- CENTERLINE
- x- FENCE
- ▨ SIDEWALK
- ▭ BUILDING
- ▭ ROW ACQUISITION
- ▨ TEMPORARY CONSTRUCTION EASEMENT
- FOUND MONUMENT

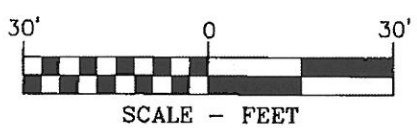
R.O.S. BOOK 59,
PAGE 138



3-23-18

LINE TABLE

Line #	Direction	Length
L1	N75°53'29"W	36.18'
L2	N70°27'04"E	30.22'
L3	N01°57'13"E	22.83'
L4	S88°34'05"E	6.87'
L5	S01°25'55"W	41.59'
L6	S70°27'04"W	7.93'
L7	N75°43'39"W	19.09'
L8	N59°06'31"E	13.13'
L9	N01°57'13"E	60.16'
L10	S88°23'30"E	21.46'
L11	S01°25'55"W	45.69'



BASIS OF BEARINGS

WASHINGTON SOUTH STATE PLANE COORDINATE SYSTEM NAD 83 (2011)(EPOCH 2010.0), UTILIZING THE NATIONAL GEODETIC SURVEY (NGS) ONLINE POSITIONING USER SERVICES (OPUS) SOFTWARE PROGRAM.

EASEMENT EXHIBIT

NW ¼ OF THE NW ¼, SECTION 16 T. 3 N., R. 10 E., W.M. CITY OF WASHOUGAL, CLARK COUNTY, STATE OF WASHINGTON



Klein & Associates, Inc.
 ENGINEERING • SURVEYING • PLANNING
 Street address: 2517 NE 252nd Ave., Camas, WA
 Mailing Address: P.O. Box 165, Washougal, WA 98671
 TEL: 360-687-0500 • FAX: 541-386-2515

PROJECT:	14-03-06
FILE No:	140306-RW-EXHIBIT
FILE PATH:	
PLP/PAH:	
LAYOUT:	8X11K
SURVEYED:	KA
DESIGN:	JK
DRAFT:	GD
APPROVE:	JK
DATE:	03-20-18
SHEET:	2 OF 2 SHEETS

Apr 2018 - East County Fire & Rescue

Sun	Mon	Tue	Wed	Thur	Fri	Sat
Apr 1						
Apr 2		3	4	5	6	7
1		<u>Events</u> Commissioner Meeting Station 91	<u>Events</u> Prasch called back on Kel. 07:00 - 07:00	<u>Events</u> Policy review meeting 18:00 - 19:30 Station 91		<u>Events</u> Pilot Ground School ST 91 Community Room 09:00 - 12:00
8	9	10	11	12	13	14
	<u>Events</u> POW/MIA Flag 07:00 - 07:00	<u>Events</u> ACC/EOC Station 91 19:00 - 21:00	<u>Events</u> OTEP Station 91 19:00 - 21:00			<u>Events</u> Pilot Ground School ST 91 Community Room 09:00 - 12:00
15	16	17	18	19	20	21
		<u>Events</u> Commissioner Meeting Station 91 18:30 - 21:00				<u>Events</u> Brian Snure Seminar Station 91 Classroom 09:00 - 16:00
22	23	24	25	26	27	28
	<u>Events</u> EST Meeting Station 93 19:00 - 21:00	<u>Events</u> Carras Instrument Suppor Station 91 Training Roo 19:00 - 21:00				
29	30					

* Indicates time starts on following calendar day
 * Events and Time Off follow default Split Time of Day of 07:00