

EAST COUNTY FIRE & RESCUE

REGULAR BOARD OF FIRE COMMISSIONERS MEETING

February 18, 2020

Station 91

6:30 PM

AGENDA

CALL TO ORDER:

Flag Salute

AGENDA ADJUSTMENTS:

CONSENT AGENDA:

1. Approval of February 4, 2020 Regular Board Meeting Minutes
2. Approval of February 4, 2020 Local BVFF&RO Meeting Minutes
3. Approval of February 5, 2020 Special Meeting Minutes
4. Approval of Financial Transactions
5. Excuse Absent Commissioner(s):

OPEN TO PUBLIC:

CORRESPONDENCE:

Chelan Class and Hospitality Announcement

STAFF REPORT:

Chief Carnes

Assistant Chief Jacobs

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

SAFETY REPORT:

FIRE DISTRICT BUSINESS:

- Approve Policy
 - 00.3.1 Cyber Security
- Update on Surplus Vehicles
- Station 95
- Washougal Heroes and Volunteer Awards Event –
The Black Pearl, March 12, 2020, 6:00 PM – 8:00 PM

This Meeting is Being Recorded.

Please Silence or Turn-Off Your Personal Cell Phones, Pagers, etc.

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COMMITTEE MEETINGS:

- Communication with Neighboring Elected Officials
 - Camas – TBA
 - City of Washougal - TBA
- Risk Group - TBA
- Safety Committee Representative – March 24, 2020, 7:30 PM, Station 91
- Revenue Exploratory Committee - TBA
- ECAAB - TBA

COMMISSIONER COMMENTS:

OPEN TO PUBLIC:

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

2019 Pension Participation Certification Form

ROUND TABLE:

Monthly Event Calendar

Strategic Planning Meeting, March 4, 2020, 2:00 PM

EXECUTIVE SESSION:

ADJOURNMENT:

Next Regular Board Meeting: March 3, 2020, Station 91, 6:30 PM

This Meeting is Being Recorded.
Please Silence or Turn-Off Your Personal Cell Phones, Pagers, etc.
Page # 2 of 2



**EAST COUNTY FIRE & RESCUE
 CONSENT AGENDA
 February 18, 2020**

1. Minutes –

- February 4, 2020 Regular Board Meeting
- February 4, 2020 Local BVFF&RO Meeting
- February 5, 2020 Special Meeting Minutes

2. Invoices

- \$9,337.64
 - i. Check Nos.11620 – 11641 dated February 7, 2020

3. Approved Commissioner Stipends February 25 Pay Date

Name	For the Period February 1 - February 15					Total
	Regular Meeting	Committee Meeting	Special Mtg	Education	Other	
Berg	1	0	1	0	0	2
Martin	1	0	1	0	0	2
Petty	1	0	1	0	0	2
Seeds	1	0	1	0	0	2
Taggart	1	0	1	0	0	2

4. Voided/Destroyed Claims/Payroll Warrants

None

5. Payroll/Benefits/EFT's

- \$70,294.84 (Payroll)

 Commissioner Martha Martin – Chair

 Commissioner Joshua Seeds – Vice Chair

 Commissioner Mike Berg

 Commissioner Sherry Petty

 Commissioner Mike Taggart

EAST COUNTY FIRE & RESCUE
REGULAR BOARD OF FIRE COMMISSIONERS MEETING

February 4, 2020

Station 91

6:30 PM

Draft Minutes

ATTENDANCE:

Martha Martin

Mike Berg

Bob Jacobs

Mike Taggart

Joshua Seeds

Pam Jensen

Sherry Petty

Mike Carnes

Doug Lehr

CALL TO ORDER:

The meeting was called to order by Chairperson Martha Martin at 18:30 at Station 91. Flag Salute was led by Chairperson Martha Martin.

AGENDA ADJUSTMENTS:

None

CONSENT AGENDA:

Approval of January 21, 2020 Regular Board Meeting Minutes

Approval of January 21, 2020 Local BVFF&RO Meeting Minutes

Approval of Financial Transactions

Excuse Absent Commissioner(s):

Motion by Commissioner Taggart to approve the consent agenda, seconded by Commissioner Seeds. Motion passed unanimously.

OPEN TO PUBLIC:

No Comments

CORRESPONDENCE:

None

STAFF REPORT:

Chief Carnes read his report; a copy is in the packet.

Assistant Chief Jacobs gave his report as follows:

January EST training was on January 27, 2020, Station 93 at 7:00 PM

February DOC training was on February 3, 2020, Station 91 at 7:00 PM, one week earlier than normal.

February EST training will be Monday, February 24, 2020, Station 93 at 7:00 PM.

I will be out of town from February 5, 2020 thru February 11, 2020.

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

Nothing new to report.

SAFETY REPORT:

- Last Safety Committee meeting was on January 15, 2020.
- Next Safety Committee meeting is scheduled for March 24, 2020 at Station 91, 7:30 PM. No reported accidents/incidents since the last board meeting.

FIRE DISTRICT BUSINESS:

Update on Surplus Vehicle

Nothing new to report.

Station 95

Chief Carnes apprised the Board that the property owner to the west of Station 95 signed the Quit Claim Deed paperwork this evening. Chief Carnes said he plans to take the paperwork to the Assessor’s Office on Thursday, February 6, 2020 to have the deed recorded. Chief Carnes said the generator at Station 95 needs a part replaced to run properly and the Board agreed with the repair of the generator.

COMMITTEE MEETINGS:

Communication with Neighboring Elected Officials

City of Camas – The meeting on Monday, January 27, 2020, Station 91, 3:00 PM was cancelled.
City of Washougal – TBA

Risk Group

TBA

Safety Committee Representative

To be held on March 24, 2020, 7:30 PM, Station 91

Revenue Exploratory Committee

TBA

ECAAB

TBA

COMMISSIONER COMMENTS:

Commissioner Seeds said he worked with Chief Carnes to put together questions for Chief Swinhart in regards to the EMS Service Levy. The questions have been emailed to Chief Swinhart and will be emailed to the Board also. Commissioner Seeds commented he is glad Station 95 is being acquired by the City of Washougal as it is a stranded asset being inside the City of Washougal and may be important to Washougal as a Fire Station in the future.

Chairperson Martin let those in attendance know former Mayor Jeff Guard passed away this morning. She also suggested that ECFR may want to talk with the Camas Mayor in regards to the listed stakeholders in the North Shore development. Chairperson Martin discussed The Port of Camas-Washougal’s Annual 2020 Planning Session she attended on Friday, January 31, 2020.

OPEN TO PUBLIC:

No Comments

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

None

ROUND TABLE:

Monthly Event Calendar
Strategic Planning Meeting, February 5, 2020, 2:00 PM

EXECUTIVE SESSION:

RCW 42.30.110(1)(c) To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price.

The board went into executive session at 19:00 for 20 minutes.
An extension was announced until 19:30
The board reconvened at 19:30

No action was taken.

ADJOURNMENT:

Next Regular Board Meeting: February 18, 2020 Station 91, 6:30PM

**Motion by Commissioner Taggart to adjourn at 19:31 hours, seconded by Commissioner Petty.
Motion passed unanimously.**

Martha Martin, Chairperson

Joshua Seeds, Vice Chair

Sherry Petty, Commissioner

Mike Berg, Commissioner

Michael Taggart, Commissioner

DISTRICT SEAL:

ATTEST:

Pam Jensen, District Secretary

EAST COUNTY FIRE & RESCUE

Local Board for Volunteer Fire Fighters & Reserve Officers Meeting

Draft Minutes
February 4, 2020

CALL TO ORDER:

The meeting was called to order by Chairperson Martha Martin at 18:57 at Station 91.

The following were in attendance:

Martha Martin
Joshua Seeds
Robert Jacobs

Mike Taggart
Mike Berg
Pam Jensen

Sherry Petty
Mike Carnes
Doug Lehr

BUSINESS:

None

ADJOURNMENT:

The Local Board adjourned at 18:57

Respectfully Submitted,

Mike Taggart, Commissioner,
Sherry Petty, Alternate

Joel VanNess, FF's Assoc. Liaison
Tad Crum, Alternate

Bob Jacobs, Chief's Rep.
Mike Carnes, Alternate

Martha Martin, Chairperson
Joshua Seeds, Alternate

Pam Jensen, District Secretary
Mike Carnes, Alternate

DISTRICT SEAL:

EAST COUNTY FIRE & RESCUE

SPECIAL BOARD OF FIRE COMMISSIONERS MEETING

February 5, 2020

Station 91

Draft Minutes

ATTENDANCE:

Martha Martin
Joshua Seeds
Linda Durrett
Michael Garrison

Mike Taggart
Mike Berg
Pam Jensen
John Spencer

Sherry Petty
Mike Carnes
Danny Burch

CALL TO ORDER: 14:00

Chairperson Martha Martin called the meeting to order for the Strategic Planning/Shared Services Committee.

The meeting began with discussion of dates for Snure Training. The Board had directed the admin staff to email Brian Snure after the January 7th board meeting to see if he would be interested in providing one of his seminars here at Station 91. Pam Jensen shared Brian's email reply with the Board and Brian is interested in providing a seminar in East County. The Board had discussion on possible dates, topics and times and asked that we tentatively set a date for Saturday, March 14th, 2020. The Board decided on a six hour training session with the following topics: Roles, Duties, Finances, Open Public Meetings and Open Public Records. The Board would like to invite members from other fire districts in the area to attend training.

Chief Carnes handed out the following policy for review; Cyber Security # 00.3.1, this policy was reviewed and will be brought forward with a clean copy for final action at the February 18th, 2020 Board Meeting.

Chief Carnes handed out a preliminary quote for the fourth bay wall enclosure for the PT area at Station 91 and the Board also discussed needing upgrades to Stations 93 and 94. Discussion was held for future planning to possibly move the administration function to Station 94. Station tours will be scheduled to discuss and prioritize the needed upgrades. Commissioner Seeds asked the Board if there would be any interest in having a seismic engineer evaluate Station 93 and 94 to see if they were seismically sound. Seismic evaluations will be discussed again after the station tours.

Chief Carnes discussed minor changes to the Strategic Plan to include environmental issues, sustainability and solar panels.

Chief Carnes and the Board reviewed the balances owed on ECFR's two bonds.

Chief Carnes handed out a Summary of the New Executive Chief Officer training he attended in Maryland and discussed the topics covered.

Commissioner Seeds touched on the disparity in calls with the Camas-Washougal Fire Department and several options were brought up and discussed.

Public Comment:

John Spencer commented that he loves what we are talking about and keep looking at partnerships.

Meeting adjourned: 15:24

Respectfully Submitted,

Martha Martin, Chairperson

Mike Berg, Commissioner

Michael Taggart, Commissioner

Sherry Petty, Commissioner

Joshua Seeds, Commissioner

ATTEST:

DISTRICT SEAL:

Pam Jensen, District Secretary

CHECK REGISTER

East County Fire & Rescue
MCAG #: 1060

02/01/2020 To: 02/15/2020

Time: 08:49:58 Date: 02/12/2020
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
152	02/07/2020	Claims	6291	11620	BUSINESS CARD BANK OF AMERICA	3,364.68	Account Ending In 8515, December 2019 - January 2020
		001 - 522 10 30 000 - Office Supplies				148.44	Costco - Copy Paper, C&D Batteries, Scotch Tape, Storage Boxes, Pencil Sharpner
		001 - 522 10 30 000 - Office Supplies				23.71	Harlandclark/costcochecks.com - Window Envelopes (250 Qty)
		001 - 522 10 30 001 - Postage				5.65	USPS, Postage
		001 - 522 10 30 001 - Postage				2.05	USPS, Postage For OPEIU Documents
		001 - 522 10 30 001 - Postage				109.50	Costco, Postage Stamps
		001 - 522 10 31 000 - Furniture/Appliances				150.77	Amazon, Stand Up Desk For Accounting Assistant Station
		001 - 522 10 31 000 - Furniture/Appliances				64.62	Amazon, Antifatigue Standing Mat For Accounting Assistant Station
		001 - 522 10 32 000 - Cleaning and Sanitation				175.69	Costco - Cleaning Supplies, Trash Bags, Toilet Paper, Paper Towels, Multi-fold Towels
		001 - 522 10 32 000 - Cleaning and Sanitation				87.46	Amazon, Floor Cleaner For ST 91 & ST 94
		001 - 522 10 33 000 - Computer/Software/Supplies				131.95	Cortex I.T. - Backup Assist, License Renewal For Back Up Software (2 Years)
		001 - 522 10 33 000 - Computer/Software/Supplies				27.55	MX Guardian - Spam Filter (Monthly Fee)
		001 - 522 10 49 001 - Admin Training Travel				248.00	Alaska Air, Airfare For BIAS Financial Software Training, Spokane, WA 02/18/2020 - 02/20/2020; L. Durrett
		001 - 522 10 49 001 - Admin Training Travel				248.00	Alaska Air, Airfare For BIAS Financial Software Training, Spokane, WA 02/18/2020 - 02/20/2020; P. Jensen
		001 - 522 10 49 002 - Admin Training Meals				181.88	Nat'l Emergency Training Center, Meal Ticket For NFA Training (6 Days) / Chief Carnes
		001 - 522 20 25 001 - FF Uniforms				88.82	Galls.com, XLT Job Shirt, J. VanNess 1qty
		001 - 522 20 25 001 - FF Uniforms				161.48	Galls.com, XLT Job Shirts For Stock (Difficult Size To Find) 2 Qty
		001 - 522 20 31 000 - Food and Water				3.24	Costco, Bottled Water
		001 - 522 20 34 000 - Bldg Supplies/Facility Misc				398.30	Amazon, Unitedstatesflag.com, 6 US Flags, 4 Washington State Flags
		001 - 522 20 41 002 - Verizon MDC Cards				80.02	Verizon, MDC Cards December 2019 Statement
		001 - 522 20 41 003 - Cell Phones E91 & E94				108.70	Verizon, E91 & E94 Cell Phones December 2019 Statement
		001 - 522 50 42 091 - Comcast Tel/Internet (St 91)				316.72	Comcast, ST 91
		001 - 522 50 42 093 - Comcast Tel/Internet (St 93)				234.09	Comcast, ST 93
		001 - 522 50 42 094 - Comcast Tel/Internet (St 94)				278.99	Comcast, ST 94
		001 - 522 50 42 095 - Telephone (St 95)				81.47	Comcast, ST 95
		001 - 522 60 48 000 - Vehicle Repair & Maint				7.58	Costco, RainX
153	02/07/2020	Claims	6291	11621	CDW Government	569.90	Invoice # WLX2902
		001 - 522 10 33 000 - Computer/Software/Supplies				569.90	SonicWall Gateway Security Suite For Station 91 Server (2 Years)
154	02/07/2020	Claims	6291	11622	CITY OF WASHOUGAL	279.04	Account # 16-002819-000
		001 - 522 50 46 095 - Water & Sewer (St 95)				279.04	ST 95 Sewer And Water 11/04/2019 - 01/03/2020
155	02/07/2020	Claims	6291	11623	CLARK COUNTY AUTO & TRUCK SUPPLY INC	51.90	Account # 12400
		001 - 522 60 43 000 - Small Engine Repair				4.23	Invoice # 745-447421 / ORings 5qty

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East County Fire & Rescue
MCAG #: 1060

02/01/2020 To: 02/15/2020

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 522 60 48 020 - E91 (1020)			47.67	Invoice # 745-447462 / Diesel Engine Coolant 2qty
156	02/07/2020	Claims	6291	11624	CLARK PUBLIC UTILITIES	199.04	Account # 7196-908-3; Account # 7169-997-9
			001 - 522 50 43 092 - Electrical & Heating (St 92)			139.73	Usage 12/20/2019 - 01/22/2020
			001 - 522 50 43 095 - Electrical & Heating (St 95)			59.31	Usage 12/23/2019 - 01/23/2020
157	02/07/2020	Claims	6291	11625	COMPUTERS MADE EASY INC.	542.00	Invoice # 467324
			001 - 522 10 40 001 - Computer/Website Mtce & R			542.00	Computer And Network Support
158	02/07/2020	Claims	6291	11626	Linda A Durrett	42.00	Per Diem For BIAS Training, Spokane, WA 02/18/2020 - 02/20/2020
			001 - 522 10 49 002 - Admin Training Meals			42.00	Per Diem For BIAS Training, Spokane, WA 02/18/2020 - 02/20/2020
159	02/07/2020	Claims	6291	11627	EMBROIDER IT	14.63	Invoice # 32319
			001 - 522 20 25 001 - FF Uniforms			14.63	Name Tapes For Sorensen & VanNess
160	02/07/2020	Claims	6291	11628	HI-WAY FUEL	370.06	Account # 710 01/2020
			001 - 522 20 36 000 - Diesel / Gas			370.06	January 2020 Fuel Expense
161	02/07/2020	Claims	6291	11629	Pamela J Jensen	42.00	Per Diem For BIAS Training, Spokane, WA 02/18/2020 - 02/20/2020
			001 - 522 10 49 002 - Admin Training Meals			42.00	Per Diem For BIAS Training, Spokane, WA 02/18/2020 - 02/20/2020
162	02/07/2020	Claims	6291	11630	KAREN'S SEW IT ALL	29.00	Invoice # 7927
			001 - 522 20 25 001 - FF Uniforms			29.00	Sew Patches On Uniform Shirts - Allen & VanNess
163	02/07/2020	Claims	6291	11631	LN CURTIS & SONS	409.27	Invoice # INV354823; Invoice # INV354198; Invoice # INV355466
			001 - 522 20 25 001 - FF Uniforms			69.85	Navy Job Shirt 1qty (A. Harrington)
			001 - 522 20 25 001 - FF Uniforms			264.75	Navy FF Long Sleeve Shirt 2 Qty (Allen & VanNess)
			001 - 522 60 43 000 - Small Engine Repair			74.67	Orings For Extrication Tools
164	02/07/2020	Claims	6291	11632	MILLER'S HEATING & AIR	106.62	Invoice # 10499523
			001 - 522 50 40 000 - Bldg Repair & Maint			106.62	ST 94 Service Call Fee - Replaced Blower Motor And Belt In The Bay.
165	02/07/2020	Claims	6291	11633	NW NATURAL	862.33	Account # 2074612-9; Account # 1264540-4
			001 - 522 50 45 091 - Gas (St 91)			789.95	Usage 12/16/2019 - 01/21/2020
			001 - 522 50 45 095 - Gas (St 95)			72.38	Usage 12/18/2019 - 01/21/2020
166	02/07/2020	Claims	6291	11634	PACIFIC TRUCK & TRAILER SERVICE, INC	177.77	Invoice #2019-31031; Invoice # 2019-31027
			001 - 522 60 48 014 - E94 (1014)			98.10	Repaired Two Broken Tire Chains
			001 - 522 60 48 020 - E91 (1020)			79.67	Replace Right Hand Heated Mirror Glass.
167	02/07/2020	Claims	6291	11635	SNURE LAW OFFICE, PSC	406.80	Attorney Fees - ST 95
			001 - 522 10 42 000 - Legal Services			406.80	ST 95 Phone Conference, Reveiw Of Emails And Files, Draft And Complete Letter To Property Owner Re: Enrcroachment Area
168	02/07/2020	Claims	6291	11636	STANLEY CONVERGENT SECURITY SOLUTIONS, I	679.67	Invoice # 17197175

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East County Fire & Rescue
MCAG #: 1060

02/01/2020 To: 02/15/2020

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 522 50 40 000		Bldg Repair & Maint	679.67	Access Control System Quarterly Maintenance 03/01/2020 - 05/31/2020
169	02/07/2020	Claims	6291	11637	STAPLES ADVANTAGE	68.35	Invoice # 3436417878; Invoice # 3436417876
			001 - 522 10 30 000		Office Supplies	59.42	Legal Pads (8.5 X 11 & 5x8 Size) & 3 Tab File Folders (yellow)
			001 - 522 10 30 000		Office Supplies	8.93	Double Window Envelopes
170	02/07/2020	Claims	6291	11638	VERIZON WIRELESS	188.06	Invoice # 9847262698
			001 - 522 20 41 002		Verizon MDC Cards	80.02	MDC Cards (January 2020 Statement)
			001 - 522 20 41 003		Cell Phones E91 & E94	108.04	Cell Phones E91 & E94 (January 2020 Statement)
171	02/07/2020	Claims	6291	11639	WEX BANK	676.22	Invoice # 63746701 (previously Chevron)
			001 - 522 20 36 000		Diesel / Gas	676.22	January/February Fuel Expense
172	02/07/2020	Payroll	6291	11640	BENEFIT PLANS ADMINISTRATIVE SERVICES	200.00	Pay Cycle(s) 02/10/2020 To 02/10/2020 - VEBA
			001 - 522 10 27 001		Admin VEBA	100.00	
			001 - 522 10 27 001		Admin VEBA	100.00	
173	02/07/2020	Payroll	6291	11641	OPEIU Local 11	58.30	Pay Cycle(s) 02/10/2020 To 02/10/2020 - OPEIU Dues
			001 - 589 99 99 000		Payroll Clearing	29.15	
			001 - 589 99 99 000		Payroll Clearing	29.15	
001 General Fund						9,337.64	
						9,337.64	Claims: 9,079.34 Payroll: 258.30

CHECK REGISTER

East County Fire & Rescue
MCAG #: 1060

02/01/2020 To: 02/15/2020

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
123	02/10/2020	Payroll	6291	EFT		3,559.80	
124	02/10/2020	Payroll	6291	EFT		117.88	
125	02/10/2020	Payroll	6291	EFT		4,020.30	
126	02/10/2020	Payroll	6291	EFT		2,847.64	
127	02/10/2020	Payroll	6291	EFT		870.87	
128	02/10/2020	Payroll	6291	EFT		2,540.88	
129	02/10/2020	Payroll	6291	EFT		3,262.27	
130	02/10/2020	Payroll	6291	EFT		823.97	
131	02/10/2020	Payroll	6291	EFT		665.09	
132	02/10/2020	Payroll	6291	EFT		2,212.16	
133	02/10/2020	Payroll	6291	EFT		3,525.36	
134	02/10/2020	Payroll	6291	EFT		380.94	
135	02/10/2020	Payroll	6291	EFT		1,675.60	
136	02/10/2020	Payroll	6291	EFT		235.77	
137	02/10/2020	Payroll	6291	EFT		117.88	
138	02/10/2020	Payroll	6291	EFT		2,263.11	
139	02/10/2020	Payroll	6291	EFT		790.49	
140	02/10/2020	Payroll	6291	EFT		235.77	
141	02/10/2020	Payroll	6291	EFT		596.84	
142	02/10/2020	Payroll	6291	EFT		117.88	
143	02/10/2020	Payroll	6291	EFT		4,720.24	
144	02/10/2020	Payroll	6291	EFT		719.62	
145	02/10/2020	Payroll	6291	EFT		2,456.50	
146	02/10/2020	Payroll	6291	EFT		2,412.28	
147	02/10/2020	Payroll	6291	EFT		3,704.03	
148	02/10/2020	Payroll	6291	EFT	IAFF2444	677.90	Pay Cycle(s) 02/10/2020 To 02/10/2020 - IAFF Dues
149	02/10/2020	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	14,222.63	Pay Cycle(s) 02/10/2020 To 02/10/2020 - DComp; Pay Cycle(s) 02/10/2020 To 02/10/2020 - PERS2; Pay Cycle(s) 02/10/2020 To 02/10/2020 - PERS3; Pay Cycle(s) 02/10/2020 To 02/10/2020 - LEOFF2
150	02/10/2020	Payroll	6291	EFT	IRS	9,944.14	941 Deposit for Pay Cycle(s) 02/10/2020 - 02/10/2020
151	02/10/2020	Payroll	6291	EFT	OR Department of Revenue	577.00	Pay Cycle(s) for OR Tax02/10/2020 - 02/10/2020
						70,294.84	
001 General Fund						70,294.84	
						70,294.84	Payroll:
							70,294.84

2020 BUDGET POSITION

East County Fire & Rescue
MCAG #: 1060

Time: 08:33:03 Date: 02/17/2020

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001 General Fund		Months: 01 To: 01			
Revenues	Amt Budgeted	Revenues	Remaining		
310 Taxes					
311 10 00 000	Leasehold Excise Tax	2,000.00	0.00	2,000.00	100.0%
311 10 00 001	Property Tax Collected	2,806,553.00	6,034.18	2,800,518.82	99.8%
311 10 00 002	Property Tax - Delinquent	10,000.00	0.00	10,000.00	100.0%
311 10 00 003	Admin Refund (CC Treasurer)	2,000.00	8.34	1,991.66	99.6%
311 10 00 004	Timber Excise Tax	7,000.00	0.00	7,000.00	100.0%
310 Taxes		2,827,553.00	6,042.52	2,821,510.48	99.8%
330 Intergovernmental Revenues					
331 97 00 000	Hose & Nozzle Grant	0.00	0.00	0.00	100.0%
332 15 60 000	Steigerwald Wildlife Reserve	246.00	0.00	246.00	100.0%
334 04 90 000	EMS Participation Grant	1,266.00	0.00	1,266.00	100.0%
335 02 33 000	DNR Timber Sales	5,000.00	325.98	4,674.02	93.5%
330 Intergovernmental Revenues		6,512.00	325.98	6,186.02	95.0%
340 Charges For Services					
342 21 00 000	Fire Protection Services	0.00	0.00	0.00	100.0%
342 21 00 001	Wildland Firefighting-Personnel	5,000.00	0.00	5,000.00	100.0%
342 21 00 002	Wildland Firefighting-Equipment	5,000.00	0.00	5,000.00	100.0%
342 21 00 003	Ntnl Motocross Standby	3,450.00	0.00	3,450.00	100.0%
342 21 00 004	State School Fee	900.00	1,047.38	(147.38)	0.0%
340 Charges For Services		14,350.00	1,047.38	13,302.62	92.7%
360 Misc Revenue					
361 10 00 000	Investment Interest (General Fund)	22,000.00	2,270.14	19,729.86	89.7%
362 00 00 000	DNR Timber Rents	0.00	0.00	0.00	100.0%
362 00 00 001	Station Use Fee	240.00	40.00	200.00	83.3%
367 00 00 000	Contributions & Donations	150.00	0.00	150.00	100.0%
369 10 00 000	Sale of Junk & Salvage	100.00	0.00	100.00	100.0%
369 91 00 000	Prior Year Refunds/Other Misc	50.00	0.00	50.00	100.0%
369 91 00 001	Other Misc. Revenue	50.00	0.00	50.00	100.0%
369 91 00 002	BVFF Refund for Vol Phys Exam	200.00	0.00	200.00	100.0%
360 Misc Revenue		22,790.00	2,310.14	20,479.86	89.9%
390 Other Revenues					
395 20 00 000	Insurance Claim	0.00	0.00	0.00	100.0%
390 Other Revenues		0.00	0.00	0.00	100.0%
397 Interfund Transfers					
397 00 00 003	Transfer From Apparatus Reserve	68,500.00	0.00	68,500.00	100.0%
397 Interfund Transfers		68,500.00	0.00	68,500.00	100.0%
Fund Revenues:		2,939,705.00	9,726.02	2,929,978.98	99.7%

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Expenditures	Amt Budgeted	Expenditures	Remaining	
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100 Administration

110 Commissioners

522 10 11 001	Commissioner Wages	35,200.00	2,432.00	32,768.00	93.1%
522 10 21 001	Commissioner Payroll Benefits	2,693.00	186.06	2,506.94	93.1%
522 10 48 001	Commissioner Mileage	700.00	0.00	700.00	100.0%
522 10 48 002	Commissioner Meals	820.00	0.00	820.00	100.0%
522 10 48 003	Commissioner Lodging	2,550.00	0.00	2,550.00	100.0%
522 10 48 004	Commissioner Dues/Memberships	2,500.00	2,500.00	0.00	0.0%
522 10 48 005	Commissioner Tuition	3,460.00	0.00	3,460.00	100.0%
110 Commissioners		47,923.00	5,118.06	42,804.94	89.3%

210 Wages & Benefits

522 10 10 001	Admin Wages	223,900.00	18,768.93	205,131.07	91.6%
522 10 14 001	Admin Overtime	2,000.00	120.45	1,879.55	94.0%
522 10 19 001	Admin Deferred Comp	14,006.00	1,171.14	12,834.86	91.6%
522 10 20 001	Admin Unemployment/Medicare	4,865.00	424.42	4,440.58	91.3%
522 10 22 001	Admin Medical Insurance	57,200.00	4,814.74	52,385.26	91.6%
522 10 25 001	Admin Uniforms	300.00	0.00	300.00	100.0%
522 10 26 001	Admin Disability	3,533.00	0.00	3,533.00	100.0%
522 10 26 002	Admin Retirement PERS	15,483.00	1,393.05	14,089.95	91.0%
522 10 27 001	Admin VEBA	2,800.00	2,800.00	0.00	0.0%
522 10 28 001	Admin Retirement LEOFF	5,624.00	491.86	5,132.14	91.3%
522 10 29 001	Admin L&I	759.00	156.87	602.13	79.3%
210 Wages & Benefits		330,470.00	30,141.46	300,328.54	90.9%

220 Supplies & Services

522 10 24 001	Magellan - EAP	988.00	246.75	741.25	75.0%
522 10 30 000	Office Supplies	1,000.00	0.00	1,000.00	100.0%
522 10 30 001	Postage	450.00	0.00	450.00	100.0%
522 10 30 002	UPS/Federal Express	200.00	12.31	187.69	93.8%
522 10 31 000	Furniture/Appliances	5,000.00	0.00	5,000.00	100.0%
522 10 32 000	Cleaning and Sanitation	2,000.00	69.53	1,930.47	96.5%
522 10 33 000	Computer/Software/Supplies	3,000.00	28.50	2,971.50	99.1%
522 10 34 000	Incentives And Awards	3,658.00	0.00	3,658.00	100.0%
522 10 40 000	BIAS Financial Software	6,954.00	6,953.81	0.19	0.0%
522 10 40 001	Computer/Website Mtce & Repair	8,200.00	692.00	7,508.00	91.6%
522 10 40 002	Copier Mtce	600.00	25.86	574.14	95.7%
522 10 41 000	State Audit Costs	10,000.00	0.00	10,000.00	100.0%
522 10 42 000	Legal Services	4,500.00	120.00	4,380.00	97.3%
522 10 43 000	Medical/Drug Screen/Vaccinations	5,000.00	641.00	4,359.00	87.2%
522 10 44 000	Professional Services	6,000.00	44.00	5,956.00	99.3%
522 10 44 001	Chief Services (Camas)	0.00	0.00	0.00	100.0%
522 10 46 000	Taxes and Assessments	1,500.00	0.00	1,500.00	100.0%
522 10 49 000	Admin Tuition/Registration	1,500.00	990.00	510.00	34.0%
522 10 49 001	Admin Training Travel	600.00	0.00	600.00	100.0%
522 10 49 002	Admin Training Meals	600.00	0.00	600.00	100.0%
522 10 49 003	Admin Training Lodging	975.00	0.00	975.00	100.0%
522 20 42 000	Advertising	1,000.00	0.00	1,000.00	100.0%
522 20 42 001	Legal Notices	100.00	0.00	100.00	100.0%
522 20 45 001	Election Fees	6,000.00	9,866.87	(3,866.87)	0.0%

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Expenditures	Amt Budgeted	Expenditures	Remaining	
220 Supplies & Services				
522 20 46 000 Bldgs/Liability/Equip Insuranc	40,000.00	0.00	40,000.00	100.0%
522 20 49 000 NFIRS/Fire Manager/Target Solutions	13,000.00	8,165.38	4,834.62	37.2%
220 Supplies & Services	122,825.00	27,856.01	94,968.99	77.3%
100 Administration	501,218.00	63,115.53	438,102.47	87.4%

200 Operations

210 Wages & Benefits

522 20 10 001 Firefighter Wages	975,087.00	73,627.11	901,459.89	92.4%
522 20 14 001 FF Overtime	87,000.00	6,077.01	80,922.99	93.0%
522 20 19 001 Capt Deferred Comp	18,973.00	1,451.38	17,521.62	92.4%
522 20 20 001 FF Unemployment/Medicare	35,518.00	2,183.42	33,334.58	93.9%
522 20 22 001 FF Medical Insurance	205,753.00	19,126.24	186,626.76	90.7%
522 20 25 001 FF Uniforms	4,500.00	546.29	3,953.71	87.9%
522 20 26 001 FF Disability	12,323.00	100.00	12,223.00	99.2%
522 20 26 002 FF Retirement PERS	24,446.00	1,402.78	23,043.22	94.3%
522 20 27 001 FF VEBA	10,000.00	10,000.00	0.00	0.0%
522 20 28 001 FF Retirement LEOFF	46,477.00	3,738.62	42,738.38	92.0%
522 20 29 001 FF L&I	50,376.00	8,879.79	41,496.21	82.4%
210 Wages & Benefits	1,470,453.00	127,132.64	1,343,320.36	91.4%

215 Volunteer Benefits

522 20 11 001 Volunteer Stipends	30,000.00	2,152.50	27,847.50	92.8%
522 20 21 001 Medicare/SS Vol	2,295.00	164.70	2,130.30	92.8%
522 20 23 001 Intern Tuition Assistance	18,000.00	0.00	18,000.00	100.0%
215 Volunteer Benefits	50,295.00	2,317.20	47,977.80	95.4%

220 Supplies & Services

522 20 30 000 Maps/Books/ Periodicals	450.00	75.00	375.00	83.3%
522 20 31 000 Food and Water	1,500.00	0.00	1,500.00	100.0%
522 20 32 000 Expendable Equipment	1,500.00	71.54	1,428.46	95.2%
522 20 32 001 Other Operating Supplies	4,000.00	11.90	3,988.10	99.7%
522 20 32 002 Equipment	15,000.00	1,354.79	13,645.21	91.0%
522 20 32 003 Tech Rescue Equipment	3,000.00	0.00	3,000.00	100.0%
522 20 32 004 Hose & Nozzles	2,000.00	0.00	2,000.00	100.0%
522 20 33 000 Volunteer Uniforms	750.00	0.00	750.00	100.0%
522 20 33 001 T-Shirts/Sweatshirts	1,500.00	0.00	1,500.00	100.0%
522 20 34 000 Bldg Supplies/Facility Misc	1,500.00	79.49	1,420.51	94.7%
522 20 35 000 Address Signs	500.00	0.00	500.00	100.0%
522 20 36 000 Diesel / Gas	20,000.00	1,079.07	18,920.93	94.6%
522 20 38 000 Turn-Outs	6,000.00	0.00	6,000.00	100.0%
522 20 38 001 PPE Accessories	3,000.00	0.00	3,000.00	100.0%
522 20 40 000 Radio Dispatch	50,000.00	8,713.62	41,286.38	82.6%
522 20 41 001 Satellite Phone	375.00	30.20	344.80	91.9%
522 20 41 002 Verizon MDC Cards	1,440.00	0.00	1,440.00	100.0%
522 20 41 003 Cell Phones E91 & E94	1,320.00	0.00	1,320.00	100.0%
522 20 44 001 Dues/Memberships	3,076.00	2,730.50	345.50	11.2%

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Expenditures	Amt Budgeted	Expenditures	Remaining	
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220 Supplies & Services

522 20 45 000	Volunteer Pensions	1,080.00	720.00	360.00	33.3%
220 Supplies & Services		117,991.00	14,866.11	103,124.89	87.4%

240 Wildland Wages & Benefits

522 20 11 002	Wildland Salary & Benefits	2,500.00	0.00	2,500.00	100.0%
522 20 14 002	Wildland Overtime	2,500.00	0.00	2,500.00	100.0%
240 Wildland Wages & Benefits		5,000.00	0.00	5,000.00	100.0%

200 Operations	1,643,739.00	144,315.95	1,499,423.05	91.2%
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300 Public Education

220 Supplies & Services

522 30 30 000	Educational Supplies	500.00	0.00	500.00	100.0%
522 30 40 000	Printing/Newsletter	1,600.00	0.00	1,600.00	100.0%
522 30 41 000	Postage for Newsletter	1,400.00	0.00	1,400.00	100.0%
522 30 42 000	Public Education Advertising	300.00	0.00	300.00	100.0%
220 Supplies & Services		3,800.00	0.00	3,800.00	100.0%

300 Public Education	3,800.00	0.00	3,800.00	100.0%
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400 Training

220 Supplies & Services

522 45 30 000	Books/Periodicals (Training)	2,000.00	0.00	2,000.00	100.0%
522 45 32 000	Food and Water (Training)	150.00	0.00	150.00	100.0%
522 45 33 000	Training Supplies	500.00	0.00	500.00	100.0%
522 45 40 000	Local/Long Distance Travel (Training)	500.00	0.00	500.00	100.0%
522 45 41 000	Meals (Training)	2,500.00	114.00	2,386.00	95.4%
522 45 42 000	Lodging	4,000.00	0.00	4,000.00	100.0%
522 45 43 000	Tuition	8,500.00	300.00	8,200.00	96.5%
522 45 43 001	Tuition Reimbursement-IAFF	10,000.00	0.00	10,000.00	100.0%
220 Supplies & Services		28,150.00	414.00	27,736.00	98.5%

400 Training	28,150.00	414.00	27,736.00	98.5%
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500 Equipment Repair & Maintenance

220 Supplies & Services

522 60 40 000	Fire Extinguisher Maint	1,200.00	0.00	1,200.00	100.0%
522 60 40 001	Exercise Equip Maint	1,000.00	0.00	1,000.00	100.0%
522 60 41 000	Hose & Nozzle Test/Mtce	1,700.00	0.00	1,700.00	100.0%
522 60 41 001	EMS Equipment Mtce	200.00	0.00	200.00	100.0%
522 60 41 002	Ladder Testing/Repair	2,000.00	0.00	2,000.00	100.0%
522 60 41 003	Hand Tool Maintenance	150.00	0.00	150.00	100.0%

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220 Supplies & Services

522 60 41 004	SCBA Mtce	5,000.00	0.00	5,000.00	100.0%
522 60 42 000	Communication Equipment Repair/Mtce.	4,000.00	0.00	4,000.00	100.0%
522 60 43 000	Small Engine Repair	5,500.00	290.40	5,209.60	94.7%
522 60 47 001	Emergency Generators Repair/Mtce.	3,000.00	165.77	2,834.23	94.5%
220 Supplies & Services		23,750.00	456.17	23,293.83	98.1%

500 Equipment Repair & Maintenance		23,750.00	456.17	23,293.83	98.1%
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525 Disaster Services

525 Disaster Services

525 60 30 000	Disaster Preparedness	150.00	0.00	150.00	100.0%
525 Disaster Services		150.00	0.00	150.00	100.0%

525 Disaster Services		150.00	0.00	150.00	100.0%
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550 Apparatus Repair & Maintenance

220 Supplies & Services

522 60 48 000	Vehicle Repair & Maint	2,700.00	0.00	2,700.00	100.0%
522 60 48 001	T93 (1001)	2,250.00	0.00	2,250.00	100.0%
522 60 48 009	E93 (1009)	3,600.00	0.00	3,600.00	100.0%
522 60 48 010	T95 (1010)	2,250.00	493.98	1,756.02	78.0%
522 60 48 012	U93	675.00	0.00	675.00	100.0%
522 60 48 013	S91 (1013)	3,600.00	0.00	3,600.00	100.0%
522 60 48 014	E94 (1014)	3,600.00	450.84	3,149.16	87.5%
522 60 48 018	U92 (1018)	675.00	0.00	675.00	100.0%
522 60 48 019	RH93 (1019)	675.00	0.00	675.00	100.0%
522 60 48 020	E91 (1020)	2,250.00	0.00	2,250.00	100.0%
522 60 48 909	E92 (909)	2,250.00	0.00	2,250.00	100.0%
522 60 48 914	T94 (914)	2,250.00	0.00	2,250.00	100.0%
522 60 48 915	U94 (915)	675.00	0.00	675.00	100.0%
522 60 48 916	E95 (916)	3,600.00	0.00	3,600.00	100.0%
522 60 48 917	S93 (917)	3,600.00	0.00	3,600.00	100.0%
522 60 48 918	S94 (918)	1,800.00	0.00	1,800.00	100.0%
522 60 48 919	T91 (919)	2,250.00	0.00	2,250.00	100.0%
220 Supplies & Services		38,700.00	944.82	37,755.18	97.6%

550 Apparatus Repair & Maintenance		38,700.00	944.82	37,755.18	97.6%
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580 Non Expenditures

580 Non Expenditures

589 99 99 000	Payroll Clearing	0.00	1,430.58	(1,430.58)	0.0%
580 Non Expenditures		0.00	1,430.58	(1,430.58)	0.0%

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Expenditures	Amt Budgeted	Expenditures	Remaining	
580 Non Expenditures	0.00	1,430.58	(1,430.58)	0.0%

592 Debt Service

597 Interfund Transfers

597 22 00 001 Transfer Out- Debt Service Payment	250,778.00	0.00	250,778.00	100.0%
597 Interfund Transfers	250,778.00	0.00	250,778.00	100.0%
592 Debt Service	250,778.00	0.00	250,778.00	100.0%

594 Capital Expenditures

594 Capital Expenditures

594 22 60 000 Capital Purchases	8,000.00	0.00	8,000.00	100.0%
594 22 61 000 Computer Equip	6,500.00	0.00	6,500.00	100.0%
594 22 62 000 Offsets Over Est. Prop. Tax	40,000.00	0.00	40,000.00	100.0%
594 22 63 000 Offsets Est. Mob Equip. Rev	5,000.00	0.00	5,000.00	100.0%
594 22 64 000 New Apparatus	68,500.00	0.00	68,500.00	100.0%
594 Capital Expenditures	128,000.00	0.00	128,000.00	100.0%
594 Capital Expenditures	128,000.00	0.00	128,000.00	100.0%

600 Facilities

220 Supplies & Services

522 50 30 000 Grounds & Park	6,000.00	0.00	6,000.00	100.0%
522 50 40 000 Bldg Repair & Maint	30,000.00	1,241.73	28,758.27	95.9%
220 Supplies & Services	36,000.00	1,241.73	34,758.27	96.6%

691 Station 91

522 50 41 091 Monitoring (St 91)	450.00	111.34	338.66	75.3%
522 50 42 091 Comcast Tel/Internet (St 91)	3,795.00	316.72	3,478.28	91.7%
522 50 43 091 Electrical Service (St 91)	7,000.00	708.68	6,291.32	89.9%
522 50 44 091 Garbage (St 91)	1,458.00	127.94	1,330.06	91.2%
522 50 45 091 Gas (St 91)	3,500.00	0.00	3,500.00	100.0%
522 50 46 091 Water & Sewer (St 91)	750.00	109.12	640.88	85.5%
691 Station 91	16,953.00	1,373.80	15,579.20	91.9%

692 Station 92

522 50 43 092 Electrical & Heating (St 92)	850.00	115.86	734.14	86.4%
692 Station 92	850.00	115.86	734.14	86.4%

693 Station 93

522 50 41 093 Monitoring (St 93)	410.00	0.00	410.00	100.0%
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001 General Fund		Months: 01 To: 01			
Expenditures	Amt Budgeted	Expenditures	Remaining		
693 Station 93					
522 50 42 093 Comcast Tel/Internet (St 93)	2,567.00	234.09	2,332.91	90.9%	
522 50 43 093 Electrical & Htg (St 93)	5,000.00	448.91	4,551.09	91.0%	
522 50 44 093 Garbage (St 93)	150.00	0.00	150.00	100.0%	
693 Station 93	8,127.00	683.00	7,444.00	91.6%	
694 Station 94					
522 50 41 094 Monitoring (St 94)	655.00	163.76	491.24	75.0%	
522 50 42 094 Comcast Tel/Internet (St 94)	3,280.00	278.99	3,001.01	91.5%	
522 50 43 094 Electric & Heating (St 94)	6,600.00	884.84	5,715.16	86.6%	
522 50 44 094 Garbage (St 94)	705.00	61.32	643.68	91.3%	
694 Station 94	11,240.00	1,388.91	9,851.09	87.6%	
695 Station 95					
522 50 41 095 Monitoring (St 95)	686.00	0.00	686.00	100.0%	
522 50 42 095 Telephone (St 95)	952.00	81.47	870.53	91.4%	
522 50 43 095 Electrical & Heating (St 95)	1,500.00	56.30	1,443.70	96.2%	
522 50 45 095 Gas (St 95)	600.00	0.00	600.00	100.0%	
522 50 46 095 Water & Sewer (St 95)	1,512.00	0.00	1,512.00	100.0%	
695 Station 95	5,250.00	137.77	5,112.23	97.4%	
600 Facilities	78,420.00	4,941.07	73,478.93	93.7%	
800 Fund Transfers					
801 Transfer To Reserve Fund					
597 22 49 000 Transfer Out- Capital Facility	50,000.00	0.00	50,000.00	100.0%	
597 22 60 001 Transfer Out- Apparatus Reserve	100,000.00	0.00	100,000.00	100.0%	
597 22 64 001 TransfersOut - Equipment Reserve	93,000.00	0.00	93,000.00	100.0%	
801 Transfer To Reserve Fund	243,000.00	0.00	243,000.00	100.0%	
800 Fund Transfers	243,000.00	0.00	243,000.00	100.0%	
Fund Expenditures:	2,939,705.00	215,618.12	2,724,086.88	92.7%	
Fund Excess/(Deficit):	0.00	(205,892.10)			

2020 BUDGET POSITION TOTALS

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund	2,939,705.00	9,726.02	99.7%	2,939,705.00	215,618.12	93%
	2,939,705.00	9,726.02	99.7%	2,939,705.00	215,618.12	92.7%

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002 Apparatus Replacement Fund		Months: 01 To: 01			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances					
308 10 00 001 Beginning Balance Apparatus Replacement	305,083.52	305,083.52	0.00	0.0%	
308 Beginning Balances	305,083.52	305,083.52	0.00	0.0%	
360 Misc Revenue					
361 10 00 001 Investment Interest (Apparatus Reserve)	0.00	503.33	(503.33)	0.0%	
360 Misc Revenue	0.00	503.33	(503.33)	0.0%	
397 Interfund Transfers					
397 00 00 001 Transfer In-Apparatus Replacement	0.00	0.00	0.00	100.0%	
397 Interfund Transfers	0.00	0.00	0.00	100.0%	
Fund Revenues:	305,083.52	305,586.85	(503.33)	0.0%	
Expenditures	Amt Budgeted	Expenditures	Remaining		
597 Interfund Transfers					
597 22 60 002 Transfers From Apparatus Reserve	68,500.00	0.00	68,500.00	100.0%	
597 Interfund Transfers	68,500.00	0.00	68,500.00	100.0%	
999 Ending Balance					
508 10 00 001 Ending Balance Apparatus Replacement	0.00	0.00	0.00	100.0%	
999 Ending Balance	0.00	0.00	0.00	100.0%	
Fund Expenditures:	68,500.00	0.00	68,500.00	100.0%	
Fund Excess/(Deficit):	236,583.52	305,586.85			

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003 Capital Facility Fund		Months: 01 To: 01			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances					
308 10 00 002 Beginning Balance Capital Facility	43,716.51	43,716.51	0.00	0.0%	
308 Beginning Balances	43,716.51	43,716.51	0.00	0.0%	
360 Misc Revenue					
361 10 00 002 Investment Interest (Capital Facility)	0.00	72.12	(72.12)	0.0%	
360 Misc Revenue	0.00	72.12	(72.12)	0.0%	
397 Interfund Transfers					
397 00 00 000 Transfer In- Capital Facility	0.00	0.00	0.00	100.0%	
397 Interfund Transfers	0.00	0.00	0.00	100.0%	
Fund Revenues:	43,716.51	43,788.63	(72.12)	0.0%	
Expenditures	Amt Budgeted	Expenditures	Remaining		
999 Ending Balance					
508 10 00 002 Ending Balance Capital Facility	0.00	0.00	0.00	100.0%	
999 Ending Balance	0.00	0.00	0.00	100.0%	
Fund Expenditures:	0.00	0.00	0.00	100.0%	
Fund Excess/(Deficit):	43,716.51	43,788.63			

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004 Leave Accrual Fund		Months: 01 To: 01			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances					
308 10 00 003 Beginning Balance Leave Accrual	44,905.81	44,905.81	0.00	0.0%	
308 Beginning Balances	44,905.81	44,905.81	0.00	0.0%	
360 Misc Revenue					
361 10 00 003 Investment Interest (Leave Accrual)	0.00	74.09	(74.09)	0.0%	
360 Misc Revenue	0.00	74.09	(74.09)	0.0%	
Fund Revenues:	44,905.81	44,979.90	(74.09)	0.0%	
Expenditures	Amt Budgeted	Expenditures	Remaining		
999 Ending Balance					
508 10 00 003 Ending Balance Leave Accrual	0.00	0.00	0.00	100.0%	
999 Ending Balance	0.00	0.00	0.00	100.0%	
Fund Expenditures:	0.00	0.00	0.00	100.0%	
Fund Excess/(Deficit):	44,905.81	44,979.90			

2020 BUDGET POSITION

East County Fire & Rescue
MCAG #: 1060

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005 Plans Trailer Copier

Months: 01 To: 01

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 10 00 004 Beginning Balance Plans Trailer Copier	2,142.17	2,142.17	0.00	0.0%
308 Beginning Balances	2,142.17	2,142.17	0.00	0.0%
360 Misc Revenue				
361 10 00 005 Investment Interest (Copier Reserve)	0.00	3.54	(3.54)	0.0%
360 Misc Revenue	0.00	3.54	(3.54)	0.0%
Fund Revenues:	2,142.17	2,145.71	(3.54)	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance				
508 10 00 004 Ending Balance Copier	0.00	0.00	0.00	100.0%
999 Ending Balance	0.00	0.00	0.00	100.0%
Fund Expenditures:	0.00	0.00	0.00	100.0%
Fund Excess/(Deficit):	2,142.17	2,145.71		

2020 BUDGET POSITION

East County Fire & Rescue
MCAG #: 1060

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006 Equipment Reserve Fund Months: 01 To: 01

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 10 00 005 Beginning Balance Equipment Reserve	128,288.06	128,288.06	0.00	0.0%
308 Beginning Balances	128,288.06	128,288.06	0.00	0.0%

360 Misc Revenue

361 10 00 004 Investment Interest (Equipment Reserve)	0.00	211.65	(211.65)	0.0%
360 Misc Revenue	0.00	211.65	(211.65)	0.0%

397 Interfund Transfers

397 00 00 002 Transfer In- Equipment Reserve	0.00	0.00	0.00	100.0%
397 Interfund Transfers	0.00	0.00	0.00	100.0%

Fund Revenues:	128,288.06	128,499.71	(211.65)	0.0%
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	Amt Budgeted	Expenditures	Remaining	
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999 Ending Balance

508 10 00 005 Ending Balance Equipment Resere	0.00	0.00	0.00	100.0%
999 Ending Balance	0.00	0.00	0.00	100.0%

Fund Expenditures:	0.00	0.00	0.00	100.0%
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Fund Excess/(Deficit):	128,288.06	128,499.71		
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2020 BUDGET POSITION TOTALS

East County Fire & Rescue
MCAG #: 1060

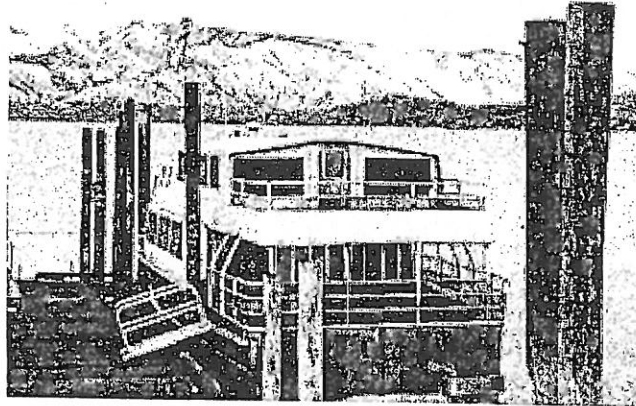
Months: 01 To: 01

Time: 10:18:56 Date: 02/17/2020

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
002 Apparatus Replacement Fund	305,083.52	305,586.85	0.0%	68,500.00	0.00	100%
003 Capital Facility Fund	43,716.51	43,788.63	0.0%	0.00	0.00	100%
004 Leave Accrual Fund	44,905.81	44,979.90	0.0%	0.00	0.00	100%
005 Plans Trailer Copier	2,142.17	2,145.71	0.0%	0.00	0.00	100%
006 Equipment Reserve Fund	128,288.06	128,499.71	0.0%	0.00	0.00	100%
	524,136.07	525,000.80	0.0%	68,500.00	0.00	100.0%

RSVP (360) 736-7601 for Commissioner & Guest



Be our Guest ...

FREE

Cruise Lake Chelan on
Lady of the Lake Express

June 5th, 6 PM – 8 PM

Beverages & Snacks

Provided

Line Up 5:45 PM

1418 W Woodin Ave

Chelan

Hosted by

Nicholson & Associates

**CHELAN CLASS AND
HOSPITALITY
ANNOUNCEMENT**

**JOHN K. & BETH MURPHY
"PTSD & Current Lawsuits"
AND
STRATEGIC EMERGENCY
EDUCATION**

**Krista Madlung & Heather Jones
See Attached Overview**

**Friday, June 5, 2020
10 AM – 4 PM
(Held 1 day before Conference)**

**Lakeside Lodge Motel
2312 W Woodin Ave, Chelan
*800-468-2781 or 509-682-4396
*Sleeping Rooms Still Available**

**Sponsored by
Washington State Risk Management
Group
\$125 Includes Class, Breaks and Lunch**

**Followed by Hospitality 5 - 8 PM
at
Campbell's Resort
Lodge #5
ON THE BEACH**

For Commissioners & a Guest

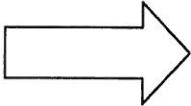
Overview & Sign Up On Next Page

Sponsored by Washington Risk Management Group

**No Class Cancellations after May 15, 2020
Transfers with Approval**

**CLASS SIGN UP: Chelan June 5, 2020 (Friday) 10AM-4PM
Sponsored by Washington Risk Management Group**

Sign up with this form; we will bill your department for the class



Sign Up for Class Must Be Received by May 15, 2020

Members of:

_____ Fire District Name, Department, Company, City

_____ Attendees X \$125 = \$ _____

BillingAddress: _____

Phone: _____ Fax: _____

Email: _____

Attendees: (Please print)

Name/Title: _____

Name/Title: _____

Name/Title: _____

(no limit to # of attendees, add another sheet if needed)

Email: mailc@nichinsure.com, Fax: 360-623-1054, Or Mail:

118 W Pine St., Centralia, WA 98531

If sending a check, please make checks payable to:

Nicholson & Associates, LLC

Questions: (360)736-7601

Law and Psychology



Firefighter Behavioral Health: There has been an increase awareness of firefighter behavioral health, suicides and other mental health issues and the need to address it. This class is designed to recognize the signs and symptoms of firefighters in distress and what to do with it. Dr. Murphy discusses the biopsychosocial model of stress and mental illness, signs and symptoms of several mental health problems, including suicide. She will discuss interventions and resources, including Psychological First Aid, EAP, peer support and other resources for fire department personnel and their families.

Avoiding High Risk Legal Issues - Fire departments face myriad liability concerns. Employment-related cases focus on issues such as due process violations, wrongful termination, age discrimination and violation of First Amendment rights. Criminal cases include theft (including theft of prescription drugs and theft of organizational funds) and arson. Operations-related cases include areas where Good Samaritan or immunity statutes don't provide total protection to personnel who are accused of negligent injury or malicious conduct. Although liability presents a challenge to fire departments, it can be effectively managed through policies and procedures. This session will explore the most common sources of fire department liability and how policy and procedure reduce risk and create a defense against claims.

John K. Murphy, J.D. M.S, PA-C, EFO, is a career firefighter beginning his fire service career as a Firefighter/Paramedic and retiring as a Deputy Fire Chief after 32 years of service. Mr. Murphy is an attorney whose focus is on firefighter health & safety, firefighter risk management, employment practices liability, employment policy, internal investigations, expert witness and litigation support and consulting on risk management for fire departments.

Dr. Beth Murphy Psy.D, is a clinical psychologist and retired firefighter. She has a private practice with a focus on traumatic stress, PTSD, mood disorders and other chronic illnesses and pain. Dr. Murphy sees police personnel and Firefighters as well as their families. She is also the overseeing psychologist for several fire departments and dispatching agencies Peer Support Programs. She is an author and frequent speaker of psychological issues at local, state and national fire service conferences.

Social Media Pitfalls & Public Information Officer (PIO) Training for Fire Personnel
Provided by Strategic Emergency Education

This training is broken up into two sections; Social media pitfalls, and PIO training

Social Media Pitfalls Training: This training is an overview of different types of social media, how it can help or hinder you during every day activities, and during emergencies. This section will be comprised of a PowerPoint presentation and participant activities.

Public Information Officer (PIO) Training: This Training is an overview of the how, why and when of getting information out before, during and after an incident, with a heavy emphasis on emergency communications. This training will be comprised of a PowerPoint presentation and participant activities.

BIO's

Krista Madlung (Salinas)

Krista Madlung (Salinas) is the founder and owner of Strategic Emergency Education. Krista has written Emergency Operations Plans for school districts and municipalities including planning, designing and facilitating tabletop exercises and large-scale drills to test those plans. She works with local response agencies to assist them in preparing, applying and managing various grants. Krista worked for Skagit County Emergency Management from 2005-2016. While there she gained a multitude of training, education and real-world experiences that she has brought to SEE to best serve clients. She worked for over 15 years as the Secretary to the Commissioners for Skagit County Fire District #2 and over 8 years at Skagit County Fire District #3. In her spare time, Krista volunteers with Skagit County Search and Rescue and the Critical Incident Stress Management (CISM) team (which provides psychological first aid to first responders).

Heather Jones

Heather Jones is the owner and instructor coordinator of Strategic Emergency Education. Her experience ranges from working with clients on planning, assessing threats, development of training, and facilitating tabletop exercises and large-scale drills. Trainings consists of preparation, response to the event, accountability, reunification and continuation post event. Heather has worked over 20 years in hospitals with most of that time in the Emergency Department. She also has 14 years as an Emergency Medical Technician; three years in emergency preparation, training and management; over eight years as a CPR/First Aid Instructor and 12 years as a Reiki Master (energy work) and hypnotherapist. Heather combines her passion for education and training, skills in emergency response field and compassion as an energy practitioner together to form a caring and empathetic environment to learn and grow in. She strives to Educate Past Fear and empower clients to be able to take action.

Chief's Report

2-18-2020

Calls since last Commissioner meeting: **52**

EMS: **37**

Fire: **1**

Other: **14**

Calls YTD: 2020- **151**

Staff Overtime Numbers:

Budget Amount: **\$87,000.00**

Used YTD: **\$19,882.94**

% Used: **22.85%**

- Brown outs since last meeting: **0**

11 callback shifts (4-Vac, 7-Sick)
Covered by 11 OT Shifts

- Attended the Clark County Fire Chiefs meeting on Thursday, February 6th in Vancouver. Main topic of discussion was the final draft of a county wide active threat policy for responding Law Enforcement and Fire/EMS Personnel.
- We have an ECFR Officers meeting scheduled for Wednesday, February 19th at Station 91.
- Linda and Pam are up in Spokane attending annual BIAS training. They will be back on Friday the 21st.
- I met with Chief Swinhart on Wednesday, February 12th to discuss some operational issues, volunteer academy and EMS levy concerns. We also discussed some of ECFR's strategic planning topics.

AC Jacobs Report

2-18-2020

February DOC training was on 2-3-20, one week earlier than normal.

February EST training will be 2-24-20 Sta. 93 7 PM.

March DOC training will be 3-9-20 Sta. 91 7 PM.

The new squad chassis is scheduled to be assembled the week of March 23rd in Kansas City. It should arrive here about 21 days later.

Safety Report

Last safety committee meeting was 1-15-2020.

Next safety committee meeting 3-24-2020 Sta. 91 7:30 PM.

One incident since the last board meeting, involving E91 getting stuck in a muddy driveway.

EAST COUNTY FIRE & RESCUE
Policies, Procedures, and Guidelines

SUBJECT: Cyber Security

PPG NUMBER: 00.3.1

Page 1 of 3

DATE OF ISSUE: 02-18-2020

APPROVED BY: _____

Board Chair

POLICY:

This policy outlines our guidelines and provisions for preserving the security of our data and technology infrastructure.

The more we rely on technology to collect, store and manage information, the more vulnerable we become to severe security breaches. Human errors, hacker attacks and system malfunctions could cause great financial damage and may jeopardize our District's reputation.

For this reason, we have implemented a number of security measures. We have also prepared instructions that may help mitigate security risks. We have outlined both provisions in this policy.

SCOPE:

This policy applies to all employees, contractors, volunteers and anyone who has permanent or temporary access to our systems and hardware.

ACCESS TO DATA ON DISTRICT SERVER:

District members are granted access to their District email and other data stored on the District's server. All access is password protected

The District's server and workstations are monitored and maintained by a professional IT company. The District maintains anti-virus/anti-malware protection on all devices.

KEEPING EMAILS SAFE:

Emails often host scams and malicious software (e.g. worms.) To avoid virus infection or data theft, we instruct employees to:

- Avoid opening attachments and clicking on links when the content is not adequately explained (e.g. "watch this video, it's amazing.")
- Be suspicious of clickbait titles (e.g. offering prizes, advice.)
- Check email and names of people they received a message from to ensure they are legitimate.
- Look for inconsistencies or give-aways (e.g. grammar mistakes, capital letters, excessive number of exclamation marks.)

If an employee isn't sure that an email they received is safe, they can refer to our IT Specialist.

MANAGE PASSWORDS PROPERLY:

Password leaks are dangerous since they can compromise our entire infrastructure. Not only should passwords be secure so they won't be easily hacked, but they should also remain secret. For this reason, we advise our members to:

- Choose passwords with at least eight characters (including capital and lower-case letters, numbers and symbols) and avoid information that can be easily guessed (e.g. birthdays.)
- Remember passwords instead of writing them down. If employees need to write their passwords, they are obliged to keep the paper or digital document confidential and destroy it when their work is done.
- Exchange credentials only when absolutely necessary. When exchanging them in-person isn't possible, employees should prefer the phone instead of email, and only if they personally recognize the person they are talking to.
- Change their passwords every six months.

TRANSFER DATA SECURELY:

Transferring data introduces security risk. Employees must:

- Avoid transferring sensitive data to other devices or accounts unless absolutely necessary.
- Share confidential data over the company network/ system and not over public Wi-Fi or private connection.
- Ensure that the recipients of the data are properly authorized people or organizations and have adequate security policies.
- Report scams, privacy breaches and hacking attempts

Our IT Specialists need to know about scams, breaches and malware so they can better protect our infrastructure. For this reason, we advise our employees to report perceived attacks, suspicious emails or phishing attempts as soon as possible to our specialists. Our IT Specialists must investigate promptly, resolve the issue and send a companywide alert when necessary.

IN THE EVENT OF A CYBER ATTACK

- Personnel shall notify the Fire Chief, or designee.
- It may be necessary to retain an expert Cyber Self Defense corporation.
- All network computers shall be powered down and ethernet cables disconnected.
- The Fire Chief, or designee shall assure that the District's IT consultant is contacted.
- Depending on the severity of the attack the Fire Chief may also contact the District's attorney and insurance broker.
- The Board of Commissioners shall be notified of the attack.

ADDITIONAL MEASURES:

To reduce the likelihood of security breaches, we also instruct our employees to:

- Turn off their screens and lock their devices when leaving their desks.
- Report a perceived threat or possible security weakness in company systems.
- Refrain from downloading suspicious, unauthorized or illegal software on their company equipment.
- Avoid accessing suspicious websites.

We also expect our employees to comply with our electronic media and internet and computer usage policy. Our IT Specialists shall:

- Install and maintain firewalls, anti malware software and access authentication systems.
- Investigate security breaches thoroughly.

Feb 2020 - East County Fire & Rescue

Sun	Mon	Tue	Wed	Thur	Fri	Sat
						Feb 1 C SHIFT
2 A SHIFT	3 B SHIFT	4 C SHIFT	5 A SHIFT	6 B SHIFT	7 C SHIFT	8 A SHIFT
		Events Commissioner Meeting Station 91 18:30 - 21:00	Events Strategic Planning Meetin. Station 91 14:00 - 16:00			
9 B SHIFT	10 C SHIFT	11 A SHIFT	12 B SHIFT	13 C SHIFT	14 A SHIFT	15 B SHIFT
16 C SHIFT	17 A SHIFT	18 B SHIFT	19 C SHIFT	20 A SHIFT	21 B SHIFT	22 C SHIFT
		Events Commissioner Meeting Station 91 18:30 - 21:00				
23 A SHIFT	24 B SHIFT	25 C SHIFT	26 A SHIFT	27 B SHIFT	28 C SHIFT	29 A SHIFT
						Events ARES/RACES Exercise w Station 91 Camas Bahai' Group Station 91 16:00 - 21:00

* Indicates time starts on following calendar day
 * Events and Time Off follow default Split Time of Day of 07:00