

EAST COUNTY FIRE & RESCUE

REGULAR BOARD OF FIRE COMMISSIONERS MEETING

April 6, 2021

Station 91

6:30 PM

AGENDA

Held virtually due to COVID-19

Dial 1-253-215-8782; Meeting ID 886 3632 5154; Passcode 545175

CALL TO ORDER:

Flag Salute

AGENDA ADJUSTMENTS:

CONSENT AGENDA:

1. Approval of March 16, 2021 Regular Board Meeting Minutes
2. Approval of March 16, 2021 Local BVFF&RO Meeting Minutes
3. Approval of Financial Transactions
4. Excuse Absent Commissioner(s):

OPEN TO PUBLIC:

CORRESPONDENCE:

STAFF REPORT:

Chief Carnes

Assistant Chief Jacobs

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

SAFETY REPORT:

FIRE DISTRICT BUSINESS:

- EMS Agreement
- IAFF Local #2444 Contract Negotiations
- Temporary Staffing Changes
- EAP Proposals

This Meeting is Being Recorded.

Please Silence or Turn-Off Your Personal Cell Phones, Pagers, etc.

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COMMITTEE MEETINGS:

- Communication with Neighboring Elected Officials
 - Camas – TBA
 - City of Washougal – TBA
- Risk Group - TBA
- Safety Committee Representative – April 27, 2021, Station 91 at 7:30 PM.
- Revenue Exploratory Committee – May 3, 2021 via Zoom at 3:30 PM.
- ECAAB – TBA
- EMS/ILA Committee – TBA

COMMISSIONER COMMENTS:

OPEN TO PUBLIC:

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

ROUND TABLE:

Monthly Event Calendar
Strategic Planning Meeting, April 7, 2021, 3:00 PM

EXECUTIVE SESSION:

ADJOURNMENT:

Next Regular Board Meeting: April 20, 2021, Station 91, 6:30 PM



**EAST COUNTY FIRE & RESCUE
 CONSENT AGENDA
 April 6, 2021**

1. Minutes –

- March 16, 2021 Regular Board Meeting
- March 16, 2021 Local BVFF&RO Meeting

2. Invoices

- \$36,486.11
 - i. Check Nos.12163 – 12179 dated March 23, 2021

3. Approved Commissioner Stipends April 10 Pay Date

Name	For the Period March 16 – March 31					Total
	Regular Meeting	Committee Meeting	Special Mtg	Education	Other	
Berg	1	0	0	0	0	1
Martin	1	0	0	0	0	1
Petty	1	0	0	0	0	1
Seeds	1	0	0	0	0	1
Taggart	1	0	0	0	0	1

4. Voided/Destroyed Claims/Payroll Warrants

5. Payroll/Benefits/EFT's

- \$65,348.46 (Payroll)

 Commissioner Martha Martin – Chair

 Commissioner Joshua Seeds – Vice Chair

 Commissioner Mike Berg

 Commissioner Sherry Petty

 Commissioner Mike Taggart

EAST COUNTY FIRE & RESCUE
REGULAR BOARD OF FIRE COMMISSIONERS MEETING

March 16, 2021

Station 91

6:30 PM

Draft Minutes

ATTENDANCE:

Martha Martin
Joshua Seeds
Robert Jacobs
Cody Sorensen

Mike Taggart
Mike Berg
Pam Jensen

Sherry Petty
Chief Carnes
Ryan Grable

CALL TO ORDER:

Chairperson Martha Martin called the meeting to order at 18:32 via a Zoom Meeting.
Chairperson Martha Martin led the Flag salute.

AGENDA ADJUSTMENTS:

Commissioner Seeds added one Committee Meeting for the EMS ILA Meeting he attended on March 4, 2021 to the Consent Agenda, and added the situation with Captain Troutman to Fire District Business.

CONSENT AGENDA:

Approval of March 2, 2021 Regular Board Meeting Minutes
Approval of March 2, 2021 Local BVFF&RO Meeting Minutes
Approval of March 3, 2021 Special Meeting Minutes
Approval of Financial Transactions
Excuse Absent Commissioner(s):

Motion by Commissioner Taggart to approve the amended consent agenda, seconded by Commissioner Petty. Motion passed unanimously.

OPEN TO PUBLIC:

No comments.

CORRESPONDENCE:

None

STAFF REPORT:

Chief Carnes read his report; a copy is in the packet.
Chairperson Martin inquired about the vaccination pods and clarified with Chief Carnes the reversal of the firework ban of safe and sane fireworks.

Assistant Chief Jacobs gave his report as follows:

DOC training continues to be postponed until allowed by state mandate guidelines. EST/Tender training was on February 22, 2021. Next EST/Tender will be on March 22, 2021, Station 93 at 7:00 PM.

New cab and chassis order for the next squad has been placed, waiting for production date, delivery approximately 21 days after production.

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

No new business.

SAFETY REPORT:

- Last Safety Committee meeting was on February 17, 2020.
- Next Safety Committee meeting will be on April 27, 2021, Station 91 at 7:30 PM. No reported accidents/incidents since the last board meeting. AC Jacobs made note there were not any personal injuries to any of our personnel during the 2020 year and commended the staff for an injury free year.

FIRE DISTRICT BUSINESS:

EMS Agreement

Chief Carnes updated the Board regarding the EMS ILA Meeting with CWFD and the suggested changes have been sent to Attorney Brian Snure to draw up a draft with strike thru on the old agreement and will then be presented to the Board for review. Commissioner Seeds commented that Chief Free welcomed the training opportunities Chief Carnes requested and CWFD agrees to restructure the language regarding the EMS Levy pass thru funds.

Purchase Request Approval – Replacement Server

Chief Carnes asked for the Board’s approval to purchase the replacement server.

Motion by Commissioner Seeds to approve the purchase of the replacement server, **seconded by Commissioner Berg. Motion passed unanimously.**

Redemption of 2007 Bonds - Resolution No. 282-03162021

The Purpose of this resolution is to redeem the 2007 bonds.

Motion by Commissioner Seeds to approve Resolution No. 282-03162021, **seconded by Commissioner Petty. Motion passed unanimously.**

Notice of Redemption – Limited Tax General Obligation Bonds, 2007

The Notice of Redemption gives US Bank the required 30-day notice of the payoff.

Captain Troutman

Discussion was held regarding how to help the firefighters, Captain Troutman and his family as he recovers from his health event. Discussed the financial adjustments that will need to be made to the overtime budget and the options to temporarily backfill the shift.

COMMITTEE MEETINGS:

Communication with Neighboring Elected Officials

City of Camas – TBA

City of Washougal – TBA

Risk Group

TBA

Safety Committee Representative
April 27, 2021, Station 91 at 7:30 PM

Revenue Exploratory Committee
April 5, 2021 at 3:30 PM.

ECAAB
TBA

EMS/ILA Committee
TBA

COMMISSIONER COMMENTS:

Commissioner Seeds let the Board know he has been asked by the Executive Director at the Port of Camas-Washougal to serve on an Advisory Committee regarding the ports activities. Commissioner Seeds said he is waiting for David Ripp to get back to him for clarification whether that role is as a representative of the ECFR Commission or as an interested citizen who happens to be on the ECFR Commission.

OPEN TO PUBLIC:

No comments.

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

No business.

ROUND TABLE:

Monthly Event Calendar
Strategic Planning Meeting, April 7, 2021, 3:00 PM

EXECUTIVE SESSION:

ADJOURNMENT:

Next Regular Board Meeting: April 6, 2021 Station 91, 6:30 PM

**Motion by Commissioner Taggart to adjourn at 19:24 hours, seconded by Commissioner Petty.
Motion passed unanimously.**

Martha Martin, Chairperson

Joshua Seeds, Vice Chair

Sherry Petty, Commissioner

Mike Berg, Commissioner

Michael Taggart, Commissioner

DISTRICT SEAL:

ATTEST:

Pam Jensen, District Secretary

EAST COUNTY FIRE & RESCUE

Local Board for Volunteer Fire Fighters & Reserve Officers Meeting

Draft Minutes
March 16, 2021

CALL TO ORDER:

Chairperson Martha Martin called the meeting to order at 19:21 via a Zoom meeting.

The following were in attendance:

Martha Martin
Mike Berg
Robert Jacobs
Cody Sorensen

Mike Taggart
Joshua Seeds
Pam Jensen

Sherry Petty
Chief Carnes
Ryan Grable

BUSINESS:

None

ADJOURNMENT:

The Local Board adjourned at 19:21

Respectfully Submitted,

Mike Taggart, Commissioner
Sherry Petty, Alternate

Joel VanNess, FF's Assoc. Liaison
Tad Crum, Alternate

Bob Jacobs, Chief's Rep.
Mike Carnes, Alternate

Martha Martin, Chairperson
Joshua Seeds, Alternate

DISTRICT SEAL:

Pam Jensen, District Secretary
Mike Carnes, Alternate

CHECK REGISTER

East County Fire & Rescue

Time: 11:03:07 Date: 03/31/2021

03/16/2021 To: 03/31/2021

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
319	03/23/2021	Claims	6291	12163	CDW Government	6,785.10	Invoice # 8907564
					001 - 522 20 32 002 - Equipment	1,400.10	Getac Docking Station (2 Qty)
					001 - 522 20 32 002 - Equipment	5,385.00	Getac Tablet (2 Qty)
320	03/23/2021	Claims	6291	12164	CITY OF CAMAS (Water)	129.70	Account # 016111-000
					001 - 522 50 46 091 - Water & Sewer (St 91)	129.70	Water Service 01/01/2021 - 02/28/2021
321	03/23/2021	Claims	6291	12165	CLARK COUNTY TREASURER	140.92	Invoice # CI025475
					001 - 522 20 30 000 - Maps/Books/ Periodicals	140.92	2021 Clark County Road Atlas For First Out Units (6 Qty)
322	03/23/2021	Claims	6291	12166	CLARK PUBLIC UTILITIES	2,438.87	Account # 7200-401-3; Account # 7177-363-4; Account # 7200-239-7
					001 - 522 50 43 091 - Electrical Service (St 91)	563.97	Usage 02/05/2021 - 03/05/2021
					001 - 522 50 43 093 - Electrical & Htg (St 93)	865.58	Usage 02/05/2021 - 03/05/2021
					001 - 522 50 43 094 - Electric & Heating (St 94)	1,009.32	Usage 02/05/2021 - 03/05/2021
323	03/23/2021	Claims	6291	12167	DIANE RICHARDSON	59.00	Invoice # 390393
					001 - 522 20 25 001 - FF Uniforms	59.00	Sew Patches On Uniforms, Hem Pants
324	03/23/2021	Claims	6291	12168	FOWLER FIRE LLC	750.00	Alex Harrington - Fire Service Instructor 1 Online Course; Ryan Grable - Fire Service Instructor 1 Online Course
					001 - 522 45 43 000 - Tuition	375.00	Alex Harrington - Fire Service Instructor 1 Online Course
					001 - 522 45 43 000 - Tuition	375.00	Ryan Grable - Fire Service Instructor 1 Online Course
325	03/23/2021	Claims	6291	12169	GENERAL FIRE APPARATUS, INC	321.35	Invoice # 12869
					001 - 522 60 48 917 - S94 (917)	321.35	Flow Valve
326	03/23/2021	Claims	6291	12170	LN CURTIS & SONS	319.42	Invoice # INV470033
					001 - 522 20 25 001 - FF Uniforms	63.88	FF Badge (1 Qty)
					001 - 522 20 33 000 - Volunteer Uniforms	255.54	Volunteer Badges (4 Qty)
327	03/23/2021	Claims	6291	12171	Lockbox #785341 MAGELLAN HEALTHCARE	164.50	Invoice # 0031215096
					001 - 522 10 24 001 - Magellan - EAP	164.50	Service Provided Apr 2021 - May 2021
328	03/23/2021	Claims	6291	12172	NI GOVERNMENT SERVICES, INC	30.28	Invoice # 21022952081
					001 - 522 20 41 001 - Satellite Phone	30.28	February Satellite Phone
329	03/23/2021	Claims	6291	12173	NIGHT OWL FLOOR SERVICES	590.00	Invoice # C20973
					001 - 522 50 40 000 - Bldg Repair & Maint	590.00	Strip & Wax Floors At Station 91 And Station 94
330	03/23/2021	Claims	6291	12174	NW NATURAL	621.81	Account # 2074612-9
					001 - 522 50 45 091 - Gas (St 91)	621.81	Usage 02/17/2021 - 03/18/2021
331	03/23/2021	Claims	6291	12175	PACIFIC TRUCK & TRAILER SERVICE, INC	91.06	Invoice # 2021-32235
					001 - 522 60 48 020 - E91 (1020)	91.06	Replaced Broken Right Hand Heater Outlet And Temp Control Unit. (Customer Furnished Parts) APP 1020.
332	03/23/2021	Claims	6291	12176	URGENT MEDICAL CENTER	181.00	Statement # 15470
					001 - 522 10 43 000 - Medical/Drug Screen/Vaccina	181.00	Preplacement, TB & Drug Screen (C. Parry)

CHECK REGISTER

East County Fire & Rescue

Time: 11:03:07 Date: 03/31/2021

03/16/2021 To: 03/31/2021

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
333	03/23/2021	Payroll	6291	12177	OPEIU Local 11	58.90	Pay Cycle(s) 03/25/2021 To 03/25/2021 - OPEIU Dues
		001 - 589 99 99 000 - Payroll Clearing				29.45	
		001 - 589 99 99 000 - Payroll Clearing				29.45	
334	03/23/2021	Payroll	6291	12178	TRUSTEED PLANS SERVICE CORPORATION	930.54	Pay Cycle(s) 03/10/2021 To 03/25/2021 - Disability - FF
		001 - 522 20 26 001 - FF Disability				90.05	
		001 - 522 20 26 001 - FF Disability				103.20	
		001 - 522 20 26 001 - FF Disability				65.63	
		001 - 522 20 26 001 - FF Disability				85.66	
		001 - 522 20 26 001 - FF Disability				111.96	
		001 - 522 20 26 001 - FF Disability				94.44	
		001 - 522 20 26 001 - FF Disability				83.15	
		001 - 522 20 26 001 - FF Disability				111.96	
		001 - 522 20 26 001 - FF Disability				94.44	
		001 - 522 20 26 001 - FF Disability				90.05	
335	03/23/2021	Payroll	6291	12179	TRUSTEED PLANS SERVICE CORPORATION	22,873.66	Pay Cycle(s) 03/10/2021 To 03/25/2021 - PPO-100; Pay Cycle(s) 03/10/2021 To 03/25/2021 - Kaiser; Pay Cycle(s) 03/10/2021 To 03/25/2021 - Dental
		001 - 522 10 22 001 - Admin Medical Insurance				1,363.51	
		001 - 522 10 22 001 - Admin Medical Insurance				1,567.69	
		001 - 522 10 22 001 - Admin Medical Insurance				1,567.69	
		001 - 522 10 22 001 - Admin Medical Insurance				92.83	
		001 - 522 10 22 001 - Admin Medical Insurance				92.83	
		001 - 522 10 22 001 - Admin Medical Insurance				92.83	
		001 - 522 20 22 001 - FF Medical Insurance				1,838.36	
		001 - 522 20 22 001 - FF Medical Insurance				1,799.54	
		001 - 522 20 22 001 - FF Medical Insurance				1,799.54	
		001 - 522 20 22 001 - FF Medical Insurance				714.05	
		001 - 522 20 22 001 - FF Medical Insurance				1,799.54	
		001 - 522 20 22 001 - FF Medical Insurance				714.05	
		001 - 522 20 22 001 - FF Medical Insurance				1,799.54	
		001 - 522 20 22 001 - FF Medical Insurance				1,799.54	
		001 - 522 20 22 001 - FF Medical Insurance				714.05	
		001 - 522 20 22 001 - FF Medical Insurance				1,799.54	
		001 - 522 20 22 001 - FF Medical Insurance				147.40	
		001 - 522 20 22 001 - FF Medical Insurance				147.40	
		001 - 522 20 22 001 - FF Medical Insurance				53.54	
		001 - 522 20 22 001 - FF Medical Insurance				147.40	
		001 - 522 20 22 001 - FF Medical Insurance				147.40	
		001 - 522 20 22 001 - FF Medical Insurance				53.54	
		001 - 522 20 22 001 - FF Medical Insurance				147.40	
		001 - 522 20 22 001 - FF Medical Insurance				147.40	
		001 - 522 20 22 001 - FF Medical Insurance				53.54	
		001 - 522 20 22 001 - FF Medical Insurance				147.40	
		001 - 522 20 22 001 - FF Medical Insurance				147.40	
		001 - 522 20 22 001 - FF Medical Insurance				53.54	
		001 - 522 20 22 001 - FF Medical Insurance				147.40	
		001 - 589 99 99 000 - Payroll Clearing				10.00	
		001 - 589 99 99 000 - Payroll Clearing				303.67	
		001 - 589 99 99 000 - Payroll Clearing				271.37	
		001 - 589 99 99 000 - Payroll Clearing				271.37	
		001 - 589 99 99 000 - Payroll Clearing				10.00	
		001 - 589 99 99 000 - Payroll Clearing				271.37	
		001 - 589 99 99 000 - Payroll Clearing				10.00	
		001 - 589 99 99 000 - Payroll Clearing				271.37	
		001 - 589 99 99 000 - Payroll Clearing				271.37	
		001 - 589 99 99 000 - Payroll Clearing				271.37	
		001 - 589 99 99 000 - Payroll Clearing				23.46	
		001 - 589 99 99 000 - Payroll Clearing				23.46	

CHECK REGISTER

East County Fire & Rescue

Time: 11:03:07 Date: 03/31/2021

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Trans Date	Type	Acct #	Chk #	Claimant	Amount	Memo
	001 - 589 99 99 000 - Payroll Clearing				23.46	
	001 - 589 99 99 000 - Payroll Clearing				23.46	
	001 - 589 99 99 000 - Payroll Clearing				23.46	
	001 - 589 99 99 000 - Payroll Clearing				23.46	
	001 - 589 99 99 000 - Payroll Clearing				23.46	
	001 General Fund				36,486.11	
					<u>36,486.11</u>	Claims: 12,623.01
						Payroll: 23,863.10

CHECK REGISTER

East County Fire & Rescue

Time: 11:00:27 Date: 03/31/2021

03/16/2021 To: 03/31/2021

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
291	03/25/2021	Payroll	6291	EFT		4,016.62	
292	03/25/2021	Payroll	6291	EFT		840.78	
293	03/25/2021	Payroll	6291	EFT		226.63	
294	03/25/2021	Payroll	6291	EFT		2,334.38	
295	03/25/2021	Payroll	6291	EFT		3,234.83	
296	03/25/2021	Payroll	6291	EFT		682.26	
297	03/25/2021	Payroll	6291	EFT		548.68	
298	03/25/2021	Payroll	6291	EFT		2,366.12	
299	03/25/2021	Payroll	6291	EFT		1,772.65	
300	03/25/2021	Payroll	6291	EFT		3,200.75	
301	03/25/2021	Payroll	6291	EFT		3,506.88	
302	03/25/2021	Payroll	6291	EFT		1,649.29	
303	03/25/2021	Payroll	6291	EFT		843.07	
304	03/25/2021	Payroll	6291	EFT		235.77	
305	03/25/2021	Payroll	6291	EFT		801.28	
306	03/25/2021	Payroll	6291	EFT		353.65	
307	03/25/2021	Payroll	6291	EFT		2,384.99	
308	03/25/2021	Payroll	6291	EFT		353.65	
309	03/25/2021	Payroll	6291	EFT		3,501.57	
310	03/25/2021	Payroll	6291	EFT		436.80	
311	03/25/2021	Payroll	6291	EFT		2,614.77	
312	03/25/2021	Payroll	6291	EFT		1,445.95	
313	03/25/2021	Payroll	6291	EFT		2,706.43	
314	03/25/2021	Payroll	6291	EFT		2,021.20	
315	03/25/2021	Payroll	6291	EFT	IAFF2444	671.36	Pay Cycle(s) 03/25/2021 To 03/25/2021 - IAFF Dues
316	03/25/2021	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	12,903.21	Pay Cycle(s) 03/25/2021 To 03/25/2021 - DComp; Pay Cycle(s) 03/25/2021 To 03/25/2021 - PERS2; Pay Cycle(s) 03/25/2021 To 03/25/2021 - LEOFF2
317	03/25/2021	Payroll	6291	EFT	IRS	9,126.89	941 Deposit for Pay Cycle(s) 03/25/2021 - 03/25/2021
318	03/25/2021	Payroll	6291	EFT	OR Department of Revenue	568.00	Pay Cycle(s) for OR Tax03/25/2021 - 03/25/2021
001 General Fund						65,348.46	
						65,348.46	Payroll: 65,348.46

Chief's Report

4-6-2021

Calls since last Commissioner meeting, **47**

EMS: 39

Fire: 2

Other: 6

Calls YTD: 2021- **229**

Mutual and Auto aid - 25% Year-to-date - 25%, 59 calls

Staff Overtime Numbers:

Budget Amount: **\$144,000**

Used YTD: **\$65,297.59**

% Used: **45.35 %**

- Brown outs since last meeting: **0**

12 callback shifts (7-Sick, 3-Vac, 2-Training)
Covered by 12 OT Shifts

- The eight outside man doors and the iron beams at the front entrance of Station 91 were painted on Thursday, March 18.
- Attended an Op's Chiefs meeting via Zoom on Tuesday, March 23. We continued with more discussion on structure fire response plans.
- We held an ECFR Officers meeting on Wednesday, March 31. We reviewed progress on all of our program areas. We also discussed possible improvements to our firefighter and EMS training. The officers are reworking the training program as it pertains to probationary firefighters. I am very pleased with their progress and it will be a great improvement to our training program.
- Crews are working on getting some junk cars ready at Station 91 and a training plan in place for vehicle stabilization and patient extrication using our newly purchased E-Draulic Hurst extrication tools.
- The Station 91 crew responded to a structure fire at 9341 N Alder ST in Camas on Sunday, March 28. This was a call in the new development at Green Mountain on the North Shore and Engine 91 was first to arrive. They arrived to an electric cart on fire in the garage and did a very nice job getting it under control within minutes. There were no reported injuries. Crews responded from ECFR, CWFD and VFD.
- I will be out of town on vacation the week of April 12-16, 2021. Chief Jacobs will cover as the Duty Chief in my absence.

AC Jacobs Report

4-6-21

DOC training continues to be postponed until allowed by guidelines.

EST/Tender training was 3-22-21.

April EST/Tender training 4-19-21.

New cab and chassis order for next squad has been placed, waiting for production date, it will be a 2022 model, delivery approximately 21 days after production.

Safety Report

Last safety committee meeting was 2-17-2021.

Next safety committee meeting will be 4-27-2021 Sta. 91
7:30 PM.

No reported accidents/incidents since the last board meeting.



EAST CLARK PROFESSIONAL FIREFIGHTERS

IAFF Local #2444

PO Box 922

Camas, WA 98607

March 28, 2021

With the pending expiration of the current collective bargaining agreement, we would like to formally begin the bargaining process for the subsequent agreement at your earliest convenience.

Our team will be Matt Hazlett, John Prash and myself. Let's communicate some upcoming dates to begin the process. If there is a way we can meet in person and not remotely, we would prefer that.

Respectfully,

Kevin Bergstrom

East Clark Professional Fire Fighters

International Association of Fire Fighters, Local #2444



RECEIVED
MAR 02 2021

March 2, 2021

BY:

Michael Carnes – Deputy Chief
East County Fire & Rescue
600 NE 267th Ave.
Camas, WA 98671

Dear Deputy Chief Carnes:

Your Employee Assistance Program (EAP) provided by Magellan Healthcare affords easy access for your workforce to helpful services and expert resources that support individual and overall organizational performance.

Magellan appreciates your business and partnership over the years. We are growing and evolving our business as well as our programs and are implementing a new business model. It has been difficult to support some of our smaller accounts in the way that is best for our clients and therefore, must institute a minimum fee of at least \$2000 annually. However, we are also expanding your services.

Magellan has enhanced EAP offerings over this past year and will continue to do so as we build our digital program innovation path. In July, we included our new enhanced virtual therapy to our core services, adding four digital modalities to choose from including text message, live chat, phone, and video conference. In February 2021, we added the Magellan Digital Wellbeing Platform, a progressive digital experience to improve emotional wellness. This platform also includes features coaching. We appreciate your business and the opportunity to continue to serve your employees, their families, and your organization. Your EAP contract will renew for the period of June 1, 2021 to May 31, 2024 at the rate of \$2,150 annually. Our records currently show that you have a workforce population of 47. Please let Magellan know if that population is no longer accurate. Your Account Manager will be sending a new contract in the coming days containing these rates for this term as well as conditions reflecting Magellan’s numerous enhancements to its EAP offering.

35

Please do not hesitate to contact me with any questions about your current program services or our additional service capabilities.

Thank you,

Nita Riddle – Account Manager
Magellan Healthcare

Solutions Employee Assistance, LLC BY:.....

Proposal for Services

Per Capita Plan:

Our Per Capita Plan offers up to six sessions per event, per year for employees and their dependents. The following services are included in the per capita rate:

- Initial 2-hour Supervisor EAP Training
- Initial Employee Orientation for all work shifts
- Unlimited consultation with supervisors regarding dealing with employees and workplace issues
- Promotional materials and quarterly and annual reports
- Critical Incident Debriefing and Diffusing following traumatic events
- Employee and/or dependent assessment, information and referral, and brief counseling
- Chemical Dependency Evaluations
- 24-hour telephone coverage for urgent situations
- Quarterly "Lunch & Learn" Education sessions on a variety of topics

The charges for this plan are billed quarterly based on the number of employees at \$2.50 per employee per month.

$$35 \times 2.50 = 87.50 \times 12 \text{ mo} = 1,050.00 \text{ per yr}$$

Solutions Employee Assistance, LLC

Our EAP clients include the following organizations:

The Battle Ground School District

The Camas School District

Dept. of Employee Services, State of WA

The Evergreen School District

Clark County Fire District # 6

The Hockinson School District

Peace Health Southwest Medical Staff Physicians

The Ridgefield School District

Smith-Root, Inc.

The Vancouver School District

We also have contracts with several out of area Employee Assistance Programs

Apr 2021 - East County Fire & Rescue

Sun	Mon	Tue	Wed	Thur	Fri	Sat
				Apr 1 B SHIFT	2 C SHIFT	3 A SHIFT
4 B SHIFT	5 C SHIFT	6 A SHIFT	7 B SHIFT	8 C SHIFT	9 A SHIFT	10 B SHIFT
		<u>Events</u> Commissioner Meeting Station 91 18:30 - 21:00	<u>Events</u> Strategic Planning Meetin. Station 91 15:30 - 17:00			
11 C SHIFT	12 A SHIFT	13 B SHIFT	14 C SHIFT	15 A SHIFT	16 B SHIFT	17 C SHIFT
		20 C SHIFT	21 A SHIFT	22 B SHIFT	23 C SHIFT	24 A SHIFT
18 A SHIFT	19 B SHIFT	<u>Events</u> Commissioner Meeting Station 91 18:30 - 21:00				
25 B SHIFT	26 C SHIFT	27 A SHIFT	28 B SHIFT	29 C SHIFT	30 A SHIFT	

* Indicates time starts on following calendar day
 * Events and Time Off follow default Split Time of Day of 07:00