

EAST COUNTY FIRE & RESCUE
Policies, Procedures, and Guidelines

SUBJECT: Bereavement Leave

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APPROVED BY:

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Board Chair

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POLICY:

Bereavement Leave.

Up to 24 hours of leave shall be granted for bereavement and funeral leave (with pay) to the employee when the following family members are involved: spouse, children, parents, brother, sister (or the step- and in-law equivalents), grandparents, grandchildren, aunts, uncles, or other relatives living in the employee's household. Time off, with pay, will be allowed for purposes of attending the funeral of a District employee.

Prior to approval a written request shall be sent to the Fire Chief. Requests shall include dates requested, name of the deceased and relationship to the employee.