



East County Fire and Rescue

600 NE 267th Avenue Camas, WA 98607

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www.ecfr.us



Regular Board of Fire Commissioners Meeting March 03, 2026

Station 91

6:30 PM

Approved Minutes

Attendance

Joshua Seeds

Brendan Addis

Martha Martin

Steve Hofmaster

Eric Holt

Chief Steve Black

Assistant Chief Jacobs

Debbie Macias

John Prasch

Call to Order

Chairperson Joshua Seeds called the meeting to order at 18:30. This meeting was conducted in hybrid in-person/video conference format.

Flag Salute

Captain Prasch led the flag salute.

Agenda Adjustments

Consent Agenda

- Approval of February 17, 2026 Regular Board Meeting Minutes.
- Approval of February 17, 2026 Local BVFF&RO Meeting Minutes.
- Approval of February 19, 2026 Commissioner Staff Workshop Meeting Minutes.
- Approval of Financial Transactions.
- Excuse absent Commissioner(s).

Motion by Commissioner Addis to approve the consent agenda, seconded by Commissioner Martin.
Motion passed unanimously.

Public Input

No Comments.

Correspondence

None.

Staff Reports

1. Chief Black's report is in the meeting packet.
2. Assistant Chief Jacobs gave his report; a copy is in the meeting packet.
3. Assistant Chief Jacobs reported that per the safety committee there was no new accident/incident since the last board meeting.

Fire District Business

1. Procurement Policy Discussion:
 - Discussion about the deputy chief's spending limit. It is not addressed in the procurement policy as his position didn't exist when this was written. Chief Black asked that his spending limit be the same as his, \$5,000.00. The board agreed to this but would like to see it in writing in the procurement policy as soon as possible.
 - There is no requirement for a physical address for a company in our procurement document. Per Commissioner Holt he suggested that we have one in case a vendor does not do their part when we use them for services. Chief Black let the board know that most of the vendors we use are out of state and only use PO boxes so this is not feasible for daily operations. However, going forward if we can get the service before we pay, we will some vendors do require a deposit. It's in a case-by-case situation.

2. Continuation discussion of IQ Direct.

Chief Black let the board know that he spoke to the Clark County Sheriff's office and they said this situation is not a criminal act. Chief Black made a complaint with the Attorney General's Office. IQ Direct is not listed with the Office of the Secretary of State Corporation to file a complaint or to see if the company went bankrupt. IQ Direct is also not listed in the BBB. Chief Black did run a public record background on Gerald and found several older court records, nothing recent. Chief Black asked if the board wanted to write off the debt, they said yes.

Motion by Commissioner Addis to write off the debt from IQ Direct seconded by Commissioner Holt. Motion passed unanimously.

3. Resolution #382-03032026 – adoption of the district's long term financial plan.

Motion by Commissioner Martin to approve Resolution 3382-03032026 adoption of the district's long term financial plan, seconded by Commissioner Hofmaster. Motion passed unanimously.

4. Resolution #383-03032026 – adoption of the district's Capital Project Plan.

Motion by Commissioner Holt to approve Resolution #383-03032026 adoption of the district's Capital Project Plan, seconded by Commissioner Addis. Motion passed unanimously.

MARCH 03, 2026 REGULAR BOARD OF FIRE COMMISSIONERS MEETING MINUTES

5. Suspend the following:

501 Training Documentation (updated to policy requesting to be adopted).

504 Swede Burn Prop (updated to policy requesting to be adopted).

Motion by Commissioner Holt to suspend the following 501 Training Documentation (updated to policy requesting to be adopted), and 504 Swede Burn Prop (updated to policy requesting to be adopted). **Seconded by Commissioner Addis. Motion passed unanimously.**

6. Adopt the following SOP's:

- SOP – Live Fire Training. **Motion by Commissioner Addis** to adopt SOP – Live Fire Training, **seconded by Commissioner Hofmaster. Motion passed unanimously.**
- SOP – Return to work Policy – **Motion by Commissioner Martin** to adopt SOP – Return to Work Policy, **seconded by Commissioner Holt. Motion passed unanimously.**
- SOP Training Documentation – **Motion by Commissioner Addis** to adopt SOP Training Documentation, **seconded by Commissioner Hofmaster. Motion passed unanimously.**

Committee Meetings

1. Communication with neighboring elected officials.
 - City of Camas – February 24, 2026 at 3:00 PM – City of Camas. Take away was that they are looking forward to having an elected body of governance for the RFA and they are excited about the new fire station. Discussion ensued. Next meeting is scheduled for May 28, 2026 at 3:00PM at station 91.
 - City of Washougal – February 26, 2026 at 2:00 PM. City Hall – To be changed.
2. Risk Group – Held February 05, 2026. – No new information at this time. Next meeting is April 15, 2026 at 8:00 AM via zoom.
3. East County Ambulance Advisory Board (ECAAB) – February 24, 2026 at 1:30 PM – Productive meeting, Camas was able to supply a good set of numbers to ECFR. Discussion ensued.
4. Safety Meeting – March 19, 2026 at station 91 at 7:30 PM.

Commissioners Comments

Commissioner Holt – Appreciated the Chief entertaining his suggestion on an SOP.

Commissioner Addis – Chatted with a new port Commissioner he knew, talked about the changes that are coming. Discussion ensued.

Commissioner Martin – Wanted to be reminded of the open house date.

Commissioner Hofmaster – Mentioned that he is sad to see the board secretary leave her position due to leaving the area.

MARCH 03, 2026 REGULAR BOARD OF FIRE COMMISSIONERS MEETING MINUTES

Public Input

Board Secretary let the board know about a subscription renewal that needs to be paid for. It is the ESO platform the firefighters use.

Local Board for Volunteer Firefighters and Reserve Officers

No new business.

Upcoming Meetings

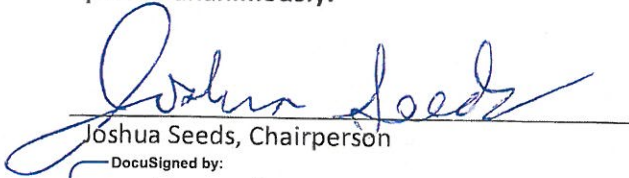
- Review of the district's monthly event calendar.
- Regular Board meeting will be March 17, 2026 Station 91 at 6:30 pm. – Hybrid format.
- Commissioner Staff Workshop Meeting February 19, 2026 Station 91 at 3:00 pm. – Hybrid format.

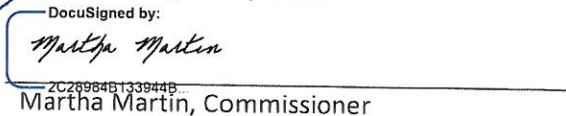
Both the strategic planning workshop and regular board meeting will be in hybrid format permitting in-person or video conference participation. The link for video conference participation is provided on the district's website. (www.ecfr.us).

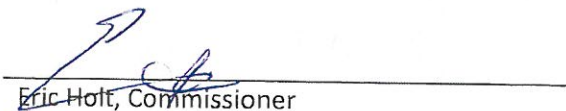
Executive Session

Adjournment

Motion by Commissioner Holt to adjourn at 19:53, seconded by Commissioner Hofmaster. Motion passed unanimously.


Joshua Seeds, Chairperson

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Martha Martin, Commissioner


Eric Holt, Commissioner

Signed by:

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Brendan Addis, Vice Chair


Steve Hofmaster, Commissioner

MARCH 03, 2026 REGULAR BOARD OF FIRE COMMISSIONERS MEETING MINUTES

Attest



Debbie Macias, District Secretary
Steve Black, Chief (Alternate)

