



# East County Fire and Rescue

600 NE 267th Avenue Camas, WA 98607

(360) 834-4908 (phone)

(360) 835-8920 (fax)

www.ecfr.us



## Regular Board of Fire Commissioners Meeting November 21, 2023

Station 91

6:30 PM

Agenda



This meeting will be held in hybrid format, in-person and using Zoom video conferencing. The link and telephone dial-in number are provided below:

Video Conferencing Link: <https://us02web.zoom.us/j/88213762050>

Dial-In Telephone Number: (253) 215-8782

Meeting ID 882 1376 2050 and Passcode 434431

*This meeting is being recorded, please silence or turn off your personal cell phones, pagers, etc.*

### Call to Order

### Flag Salute

### Agenda Adjustments

### Consent Agenda

- Approval of October 24, 2023 Special Meeting Minutes Budget Workshop Minutes.
- Approval of November 07, 2023 Regular Board Meeting Minutes.
- Approval of November 07, 2023 Local BVFF&RO Meeting Minutes.
- Approval of November 14, 2023 Strategic Planning Meeting Minutes.
- Approval of Financial Transactions.
- Excuse absent Commissioner(s).

### Public Input

### Correspondence

### **Staff Reports**

1. Chief Hartin.
2. Assistant Chief Jacobs.
3. Volunteer Firefighters Association.
4. Safety Committee.

### **Fire District Business**

1. Adopt the purpose, scope and policy for:
  - SOG 4.2.4 Command Function 4- Strategy & Action Planning.
  - SOG 4.2.5 Command Function 5 – Communications.
2. Resolution #335-11212023 to approve surplus of equipment (Multiple Items– See attachment A).

### **Committee Meetings:**

1. Communication with Neighboring Elected Officials.
  - City of Camas, TBA.
  - City of Washougal, TBA.
2. Risk Group, January 3, 2024 at 8:00 AM.
3. Revenue Exploratory Committee, TBA.
4. East County Ambulance Advisory Board (ECAAB), TBA.
5. Safety Meeting, November 22, 2023 Sta. 91 at 7:30 PM.

### **Commissioner Comments**

### **Public Comment**

### **Local Board for Volunteer Firefighters and Reserve Officers**

### **Upcoming Meetings**

- Review of the district’s monthly event calendar.
- Next Regular Board Meeting will be held December 05, 2023 Station 91 at 6:30 PM – hybrid format.
- Next Strategic Planning Meeting December 06, 2023 Station 91 at 3:00 PM – hybrid format.

### **Executive Session**

### **Adjournment**



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## Board of Fire Commissioners Consent Agenda

November 21, 2023

1. Approval of minutes:

- October 24, 2023 Special Meeting Budget Workshop Meeting.
- November 07, 2023 Regular Board Meeting Minutes.
- November 07, 2023 BVFF Meeting Minutes.
- November 14, 2023 Strategic Planning Minutes.

2. Invoices for \$18,325.85 check number 14887-14897 dated November 01, 2023.

3. Invoices for \$29,460.82 check number 14898-14913 dated November 08, 2023.

4. Invoice for \$189.00 check number 14915 dated November 09, 2023.

5. Approved commissioner stipends for the period of November 1 through November 15 with a November 25, pay date.

Name	Regular Meeting	Committee Meeting	Special Meeting	Education	Other	Total
Hofmaster	1	0	1	0	0	2
Martin	1	0	1	0	0	2
Petty	1	0	1	0	0	2
Seeds	1	0	1	0	1	3
Taggart	1	0	1	0	0	2

6. Voided/Destroyed Claims/Payroll Warrants.

- Check No. 14804 dated August 29, 2023 – Customer claimed never received.
- Check No. 14914 dated November 08, 2023 – incorrect fund.

7. Payroll/Benefits/EFT's in the amount of \$70,959.58 (Payroll).

\_\_\_\_\_  
Martha Martin, Chairperson

\_\_\_\_\_  
Michael Taggart, Vice Chair

\_\_\_\_\_  
Sherry Petty, Commissioner

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Steve Hofmaster, Commissioner

\_\_\_\_\_  
Joshua Seeds, Commissioner



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## Special Board of Fire Commissioners Meeting-Budget Workshop

October 24, 2023

Station 91

6:00 PM

Draft Minutes

### Attendance

Martha Martin

Mike Taggart

Joshua Seeds

Sherry Petty

Steve Hofmaster

Ed Hartin

Debbie Macias

Pam Jensen

Cody Parry

Cody Sorensen

John Prasch

Robert Jacobs

### Call to Order

This meeting was in hybrid version in-person/video conference format.

Chairperson Martha Martin called the hybrid meeting to order at 18:00 pm turned it over to Chief Hartin.

Chief Hartin did a presentation of the FY2024 Budget as a power point slide show. Discussion ensued.

### Public Input

No Comments.

### Adjournment

The meeting adjourned at 19:03.

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Martha Martin, Chairperson

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Michael Taggart, Vice Chair

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Sherry Petty, Commissioner

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Steve Hofmaster, Commissioner

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Joshua Seeds, Commissioner

**Attest**

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Debbie Macias, District Secretary



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## Regular Board of Fire Commissioners Meeting

November 07, 2023

Station 91

6:30 PM

Draft Minutes

### Attendance

Martha Martin

Mike Taggart

Joshua Seeds

Steve Hofmaster

Sherry Petty

Chief Ed Hartin

Assistant Chief Jacobs

Debbie Macias

### Call to Order

Chairperson Martha Martin called the meeting to order at 18:31 via Hybrid Meeting. This meeting was conducted in hybrid in-person/video conference format.

### Flag Salute

Commissioner Martin led the flag salute.

### Agenda Adjustments

Adjustment is to move the budget adoption to Strategic Planning Meeting on November 14, 2023.

### Consent Agenda

- Approval of October 03, 2023 Regular Board Meeting Minutes.
- Approval of October 03, 2023 Local BVFF Meeting Minutes.
- Approval of October 04, 2023 Strategic Planning Meeting Minutes.
- Approval of Financial Transactions.
- Excuse absent Commissioner(s).

**Motion by Commissioner Taggart to approve the consent agenda as amended, seconded by Commissioner Hofmaster. Motion passed unanimously.**

### Public Input

No comments.

### Correspondence

None

### Staff Reports

1. Chief Hartin's report is in the meeting packet.
2. Chief Hartin read Assistant Chief Jacobs report; a copy is in the meeting packet.
3. Assistant Chief Jacobs reported that the Volunteer Firefighter's Association had nothing new to report.
4. Assistant Chief Jacobs reported that per the safety committee there were no accidents/incidents since the last board meeting.

### Fire District Business

1. Resolution #331-11072023 to surplus apparatus 1001 (Tender 93), a 1995 International/H&W water tender (VIN 1HTSHADR6SH614610) and apparatus 909 (Engine 92), 1991 International 4x4/Pierce engine (VIN 1AHTSENZN7MH359006). See Attachment A. **Motion by Commissioner Seeds to approve** Resolution #331-11072023 to approve the surplus of apparatus 1001 (Tender 93), a 1995 International/H&W water tender (VIN 1HTSHADR6SH614610) and apparatus 909 (Engine 92), 1991 International 4x4/Pierce engine (VIN 1AHTSENZN7MH359006). See Attachment **Seconded by Commissioner Taggart. Motion passed unanimously.**

### Committee Meetings

1. Communication with neighboring elected officials.
  - City of Camas, October 25, 2023 at 2:00 PM at City Hall.  
Chief Hartin shared that the Mayor chatted with them; he walked away with not a lot of new information. Beginning of conversation was upbeat. Discussion ensued.
  - City of Washougal, October 31, 2023 at 2:00 PM at City Hall.  
Commissioner Taggart shared that there was a wide-ranging conversation about the cost of fire service. Concern about ballot measures, and to coordinate with neighbors. Discussion ensued.
2. Risk Group, October 18, 2023 at 8:00 AM via Zoom.  
Commissioner Seeds shared the meeting was routine. He received a copy of renewal documents. He can forward to anyone who would like to see. Discussion ensued.
3. Safety Meeting, November 22, 2023 at 7:30 PM at Station 91.  
Commissioner Hofmaster shared to be cautious since it is dark out earlier and roads are slippery right now.

4. Revenue Exploratory Committee, TBA.

Chief Hartin shared that he is trying to get a grant from the Department of Ecology. Discussion ensued.

5. East County Ambulance Advisory Board (ECAAB), TBA.

### Commissioners Comments

Commissioner Taggart shared his notes from the WFCA conference. Discussion ensued.

Commissioner Seeds shared he prepared to negotiate the PFAS/Chlorinated compound. He had a conversation with a neighbor who called the station a year or two ago about a burning complaint regarding a trash burning complaint they were told it was not our issue. We just need to make sure we follow through with South West Clean Air.

### Public Input

Commissioner Seeds mentioned he might not be back for the Strategic Planning Meeting on November 14, 2023.

Chief Jacobs said that when we do get calls from the community and we do follow up with South West Clean Air that it is sometimes over the weekend and the burn is done by the time they get the message. Chief Hartin said we could also call the resident who called it in to let them know we did call South West Clean Air so they know we did follow through.

### Local Board for Volunteer Firefighters and Reserve Officers

No new business.

### Upcoming Meetings

- Review of the district's monthly event calendar.
- Regular board meeting will be November 21, 2023 Station 91 at 6:30 pm. – Hybrid format.
- Strategic planning workshop November 14, 2023 Station 91 at 2:00 pm. – Hybrid format.

Both the strategic planning workshop and regular board meeting will be in hybrid format permitting in-person or video conference participation. The link for video conference participation is provided on the district's website ([www.ecfr.us](http://www.ecfr.us)).

### Executive Session

### Adjournment

**Motion by Commissioner Taggart to adjourn at 19:14, seconded by Commissioner Hofmaster. Motion passed unanimously.**



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Martha Martin, Chairperson

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Michael Taggart, Vice Chair

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Sherry Petty, Commissioner

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Steve Hofmaster, Commissioner

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Joshua Seeds, Commissioner

**Attest**

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Debbie Macias, District Secretary  
Ed Hartin, Chief (Alternate)



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## Local Board for Volunteer Fire Fighters & Reserve Officers Meeting November 07, 2023

Station 91  
Draft Minutes

### Attendance

Martha Martin

Mike Taggart

Joshua Seeds

Sherry Petty

Steve Hofmaster

Chief Ed Hartin

Assistant Chief Jacobs

Debbie Macias

### Call to Order

This meeting was conducted in hybrid in-person/video conference format.

Chairperson Martha Martin called the meeting to order at 19:13 via Hybrid Meeting.

### Business

No new business.

### Adjournment

The local board adjourned at 19:13.

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Martha Martin, Chairperson  
Commissioner Joshua Seeds, Alternate

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Tad Crum, Firefighters Association Liaison

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Robert Jacobs, Assistant Chief  
Ed Hartin, Chief (Alternate)

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Michael Taggart, Commissioner  
Sherry Petty, Commissioner (Alternate)

**Attest**

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Debbie Macias, District Secretary  
Ed Hartin, Chief (Alternate)



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## Special Board of Fire Commissioners Meeting

November 14, 2023

Station 91

2:00 PM

Draft Minutes

### Attendance

Martha Martin

Mike Taggart

Joshua Seeds

Sherry Petty

Steve Hofmaster

Chief Ed Hartin

Debbie Macias

Pam Jensen

Cody Sorensen

Cody Parry

### Call to Order

This meeting was in hybrid version in-person/video conference format.

Chairperson Martha Martin called the hybrid meeting to order at 2:00 pm.

### Fire District Business

1. Resolution #332-11142023 to approve the adoption of the General Fund Ordinance **Motion by Commissioner Taggart to approve** Resolution #332-11142023 to approve the adoption of the General Fund Ordinance. **Seconded by Commissioner Hofmaster. Motion passed unanimously.**
2. Resolution #333-11142023 to approve the adoption of the EMS Ordinance. **Motion by Commissioner Taggart to approve** Resolution #333-11142023 to the adoption of the EMS Ordinance. **Seconded by Commissioner Petty. Motion passed unanimously.**
3. Resolution #334-11142023 to approve the adoption of the district's FY2024 comprehensive budget. **Motion by Commissioner Taggart to approve** Resolution #334-11142023 to approve the adoption of the district's FY2024 comprehensive budget. **Seconded by Commissioner Hofmaster. Motion passed unanimously.**

Chief Hartin passed out the strategic plan and went over it and a discussion ensued regarding performance measures.

### Public Input

No comments.

**Adjournment**

**Meeting adjourned at 15:37.**

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Martha Martin, Chairperson

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Michael Taggart, Vice Chair

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Sherry Petty, Commissioner

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Steve Hofmaster, Commissioner

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Joshua Seeds, Commissioner

**Attest**

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Debbie Macias, District Secretary  
Ed Hartin, Chief (Alternate)

# CHECK REGISTER

East County Fire & Rescue

Time: 14:24:04 Date: 11/15/2023

11/01/2023 To: 11/15/2023

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1139	11/01/2023	Claims	6291	14887	BOARD FOR VOLUNTEER FIREFIGHTERS	90.00	10.31.2023 - BVFF (D. Schultz) Board for Volunteer Firefighters Relief and Pension Fund.
			001 - 522 20 45 000 - Volunteer Pensions			90.00	Board for Volunteer Firefighters Relief and Pension Fund. (D. Schultz)
1140	11/01/2023	Claims	6291	14888	CLARK COUNTY TREASURER	800.00	Invoice # CI056409 - Fire and Life Safety Inspection at all Stations.
			001 - 522 10 44 000 - Professional Services			250.00	Fire and Life Safety Inspection, Compressed Gases, Operation Permit Place of Assembly Station 91
			001 - 522 10 44 000 - Professional Services			150.00	Fire and Life Safety Inspection Station 92
			001 - 522 10 44 000 - Professional Services			200.00	Fire and Life Safety Inspection, Operational Permit Place of Assembly Station 93
			001 - 522 10 44 000 - Professional Services			200.00	Fire and Life Safety Inspection, Operational Permit: LP Gas Station 94
1141	11/01/2023	Claims	6291	14889	GENERAL FIRE APPARATUS, INC	226.21	Invoice # 17443 - Gasket for Apparatus # 916.; Invoice # 17447 - Apparatus # 916 - Gasket. Akron 2.5" Ball Valve Repair Kit w/Metal Ball.
			001 - 522 60 48 916 - E95 (916)			25.90	Gasket for Apparatus # 916.
			001 - 522 60 48 916 - E95 (916)			200.31	Apparatus # 916 - Gasket. Akron 2.5" Ball Valve Repair Kit w/Metal Ball.
1142	11/01/2023	Claims	6291	14890	Debbie S Macias	264.62	Reimbursement for mileage (404 miles) to Debbie Macias for traveling to Snure Seminar and WFC A Conference (Tulalip) 10/25/2023-10/28/2023
			001 - 522 10 49 001 - Admin Training Travel			264.62	Reimbursement for mileage (404 miles) to Debbie Macias for traveling to Snure Seminar and WFC A Conference (Tulalip) 10/25/2023-10/28/2023.
1143	11/01/2023	Claims	6291	14891	PACIFIC TRUCK & TRAILER SERVICE, INC	1,510.54	Invoice # 2023-35031 - Apparatus # 919. Checked for air leaks and replaced bad shore line. Check valve repaired one leaking air line at tank.; Invoice # 2023-35009 - Apparatus # 1021. Perform annual e
			001 - 522 60 48 020 - E91 (1020)			127.24	Replaced right headlight and headlight connector.
			001 - 522 60 48 021 - S91 (1021)			1,204.12	Apparatus # 1021. Perform annual emergency vehicle inspection and service. Serviced fire pump. Replaced left front emergency light. Replaced flood light above fire pump.
			001 - 522 60 48 919 - T91 (919)			179.18	Apparatus # 919. Checked for air leaks and replaced bad shore line. Check valve repaired one leaking air line at tank.
1144	11/01/2023	Claims	6291	14892	PALADIN BACKGROUND SCREENING	177.00	Invoice # 5226 - Nationwide Criminal Background Check. (Vaughn, Gard, Kalinsky) Volunteers.
			001 - 522 10 44 000 - Professional Services			177.00	Nationwide Criminal Background Check. (Vaughn, Gard, Kalinsky) Volunteers.

# CHECK REGISTER

East County Fire & Rescue

Time: 14:24:04 Date: 11/15/2023

11/01/2023 To: 11/15/2023

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1145	11/01/2023	Claims	6291	14893	PAUL DAVIS RESTORATION	12,630.74	Invoice # 24312 - 50% Downpayment for Reconstruction at station 94. Drywall/Sheetrock. New cabinets.
					001 - 522 50 40 000 - Bldg Repair & Maint	12,630.74	50% Downpayment for Reconstruction at station 94. Drywall/Sheetrock. New cabinets.
1146	11/01/2023	Claims	6291	14894	UNITED FIRE, HEALTH & SAFETY	1,424.59	Invoice 30457280 - Annual Backflow test, Sprinkler inspection. Annual Alarm testing. Station 91.(This is a replacement check for check # 14804 that was lost)
					001 - 522 50 40 000 - Bldg Repair & Maint	1,424.59	Annual Backflow test, Sprinkler inspection. Annual Alarm testing. Station 91.
1147	11/01/2023	Claims	6291	14895	UNITED FIRE, HEALTH & SAFETY	161.72	Invoice # 00157669 - Returned to station 91 to verify alarm batteries were changed and were correct.
					001 - 522 50 40 000 - Bldg Repair & Maint	161.72	Returned to station 91 to verify alarm batteries were changed and were correct.
1148	11/01/2023	Payroll	6291	14896	TRUSTEED PLANS SERVICE CORPORATION	985.43	Pay Cycle(s) 10/10/2023 To 10/25/2023 - Disability - FF (Case#37014)
					001 - 522 20 26 001 - FF Disability	90.05	
					001 - 522 20 26 001 - FF Disability	103.20	
					001 - 522 20 26 001 - FF Disability	89.55	
					001 - 522 20 26 001 - FF Disability	90.17	
					001 - 522 20 26 001 - FF Disability	65.63	
					001 - 522 20 26 001 - FF Disability	90.17	
					001 - 522 20 26 001 - FF Disability	94.44	
					001 - 522 20 26 001 - FF Disability	83.15	
					001 - 522 20 26 001 - FF Disability	111.96	
					001 - 522 20 26 001 - FF Disability	94.44	
					001 - 522 20 26 001 - FF Disability	72.67	Parry, Cody- Disability - FF (Case#37014) *Retro Adjust
1149	11/01/2023	Payroll	6291	14897	WASHINGTON COUNCIL OF POLICE	55.00	Pay Cycle(s) 11/10/2023 To 11/10/2023 - WACOPS Inv# 25356
					001 - 522 20 26 001 - FF Disability	5.00	
					001 - 522 20 26 001 - FF Disability	5.00	
					001 - 522 20 26 001 - FF Disability	5.00	
					001 - 522 20 26 001 - FF Disability	5.00	
					001 - 522 20 26 001 - FF Disability	5.00	
					001 - 522 20 26 001 - FF Disability	5.00	
					001 - 522 20 26 001 - FF Disability	5.00	
					001 - 522 20 26 001 - FF Disability	5.00	
					001 - 522 20 26 001 - FF Disability	5.00	
					001 - 522 20 26 001 - FF Disability	5.00	
					001 - 522 20 26 001 - FF Disability	5.00	
1183	11/08/2023	Claims	6291	14898	AIA CORPORATION	4,568.99	Invoice # KJA3017409 - Stock of new t-shirts with new logo. All sizes. QTY (338)
					001 - 522 20 33 001 - T-Shirts/Sweatshirts	4,568.99	Stock of new t-shirts with new logo. All sizes. (338)
1184	11/08/2023	Claims	6291	14899	ANNAS CONSULTANTS, INC	486.20	Invoice # 3370- Annual breathing air test program, provided quarterly to NFPA 1500 standards - Grade E

## CHECK REGISTER

East County Fire & Rescue

Time: 14:24:04 Date: 11/15/2023

11/01/2023 To: 11/15/2023

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 522 60 41 004 - SCBA Mtce			486.20	Annual breathing air test program, provided quarterly to NFPA 1500 standards - Grade E
<b>1185</b>	<b>11/08/2023</b>	<b>Claims</b>	<b>6291</b>	<b>14900</b>	<b>BATTERIES PLUS BULBS</b>	<b>140.22</b>	<b>Invoice # P65363594 - Batteries to replace the two on fire panel. They should be replaced every five years per United Fire/Fire Marshal. Qty (2). Type - SLAA12-18F2</b>
			001 - 522 20 32 001 - Other Operating Supplies			140.22	Batteries to replace the two on fire panel. They should be replaced every five years per United Fire/Fire Marshal. Qty (2). Type - SLAA12-18F2 - Station 91.
<b>1186</b>	<b>11/08/2023</b>	<b>Claims</b>	<b>6291</b>	<b>14901</b>	<b>CITY OF CAMAS (Water)</b>	<b>143.22</b>	<b>Account 01611-000 - Water service at station 91. Service period 09/01/2023-10/31/2023.</b>
			001 - 522 50 46 091 - Water & Sewer (St 91)			143.22	Water service at station 91. Service period 09/01/2023-10/31/2023.
<b>1187</b>	<b>11/08/2023</b>	<b>Claims</b>	<b>6291</b>	<b>14902</b>	<b>GENERAL FIRE APPARATUS, INC</b>	<b>470.27</b>	<b>Invoice # 17450 - Apparatus # 916 - RV Switch and Bracket Assy.</b>
			001 - 522 60 48 916 - E95 (916)			470.27	Apparatus # 916 - RV Switch and Bracket Assy.
<b>1188</b>	<b>11/08/2023</b>	<b>Claims</b>	<b>6291</b>	<b>14903</b>	<b>HI-WAY FUEL</b>	<b>659.18</b>	<b>October Statement. - October fuel charge.</b>
			001 - 522 20 36 000 - Diesel / Gas			590.86	October fuel charge.
			001 - 522 60 48 018 - C91 (1018) U92			68.32	L/O/F
<b>1189</b>	<b>11/08/2023</b>	<b>Claims</b>	<b>6291</b>	<b>14904</b>	<b>KONICA MINOLTA BUSINESS SOLUTIONS USA IN</b>	<b>49.47</b>	<b>Invoice # 290120243 - Copier maintenance station 91.</b>
			001 - 522 10 40 002 - Copier Mtce			49.47	Copier maintenance station 91.
<b>1190</b>	<b>11/08/2023</b>	<b>Claims</b>	<b>6291</b>	<b>14905</b>	<b>LUTZ HARDWARE</b>	<b>225.47</b>	<b>October Statement - Items for maintenance and apparatus care.</b>
			001 - 522 20 32 003 - Tech Rescue Equipment			9.42	Inv# A1219701 Gorilla epoxy and 1" foam brush for carbiner label.
			001 - 522 50 40 000 - Bldg Repair & Maint			44.46	Inv# A1215000 Digital multi tester and cable ties for station 91 maintenance.
			001 - 522 50 40 000 - Bldg Repair & Maint			6.00	Inv# A1215977 Extra keys (2 qty) for station 92.
			001 - 522 50 40 000 - Bldg Repair & Maint			54.22	Inv# A1216781 Torch kit and red eye swivel animal snap (2 qty) for flag pole-station 91
			001 - 522 50 40 000 - Bldg Repair & Maint			21.79	Inv# B145712 Screws and anchors for compressor for maintenance at station 93.
			001 - 522 50 40 000 - Bldg Repair & Maint			59.67	Inv# A1220273 Air hose fittings for compressor for station maintenance at all stations.
			001 - 522 60 48 000 - Vehicle Repair & Maint			14.95	Inv# A1216781 Handled scrub brush and windshield wash for vehicle/apparatus care
			001 - 522 60 48 000 - Vehicle Repair & Maint			14.96	Inv# A1220273 Car soap for apparatus care.
<b>1191</b>	<b>11/08/2023</b>	<b>Claims</b>	<b>6291</b>	<b>14906</b>	<b>NAPA AUTO PARTS</b>	<b>187.91</b>	<b>Invoice 1728-535288 - PX Blue Threadlocker (1), PX Red Threadlocker (1), 22pc Ball end hex key (1) Invoice 1728-535467 - DEF station 91.</b>
			001 - 522 20 32 004 - Hose & Nozzles			41.53	PX Blue Threadlocker (1), PX Red Threadlocker (1), 22pc Ball end hex key (1
			001 - 522 60 48 000 - Vehicle Repair & Maint			146.38	DEF station 91. QTY (9)



# CHECK REGISTER

East County Fire & Rescue

Time: 14:24:04 Date: 11/15/2023

11/01/2023 To: 11/15/2023

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1192	11/08/2023	Claims	6291	14907	John M Prasch	199.00	REIMBURSEMENT -Per diem meals (08/12/2023), dinner (08/26/2023) and lodging (08/26/2023). Lookout Fire (Prasch).
			001 - 522 20 11 002		Wildland Salary & Benefits	199.00	REIMBURSEMENT -Per diem meals (08/12/2023), dinner (08/26/2023) and lodging (08/26/2023). Lookout Fire (Prasch).
1193	11/08/2023	Claims	6291	14908	QUALITY CHAIN CORP	515.84	Invoice # 0307934-IN - Full set of square link snow chains for C91. Apparatus 1018.
			001 - 522 60 48 000		Vehicle Repair & Maint	515.84	Full set of square link snow chains for C91. Apparatus 1018.
1194	11/08/2023	Claims	6291	14909	Michael C Taggart	306.23	Per Diem Reimbursement - Meal reimbursement for WFCA Conference. 10/27 and 10/26. (Taggart); Mileage Reimbursement for traveling to WFCA Conference 10/25/2023-10/28/2023 to Tulalip Resort. (Taggart)
			001 - 522 10 48 001		Commissioner Mileage	275.10	Mileage Reimbursement for traveling to WFCA Conference 10/25/2023-10/28/2023 to Tulalip Resort. (Taggart)
			001 - 522 10 48 002		Commissioner Meals	31.13	Meal reimbursement for WFCA Conference. 10/27 and 10/26. (Taggart)
1195	11/08/2023	Claims	6291	14910	WEX BANK	2,085.63	Invoice # 93004933 - October fuel charge.
			001 - 522 20 36 000		Diesel / Gas	2,085.63	October fuel charge.
1196	11/08/2023	Payroll	6291	14911	NC DEPARTMENT OF REVENUE	205.76	Pay Cycle(s) 11/10/2023 To 11/10/2023 - Garnishment Debbie S. Macias
			001 - 589 99 99 000		Payroll Clearing	205.76	
1197	11/08/2023	Payroll	6291	14912	OPEIU Local 11	60.90	Pay Cycle(s) 11/10/2023 To 11/10/2023 - OPEIU Dues
			001 - 589 99 99 000		Payroll Clearing	30.45	
			001 - 589 99 99 000		Payroll Clearing	30.45	
1198	11/08/2023	Payroll	6291	14913	TRUSTEED PLANS SERVICE CORPORATION	19,156.53	Pay Cycle(s) 11/10/2023 To 11/25/2023 - PPO-100 (Case#69106); Pay Cycle(s) 11/10/2023 To 11/25/2023 - Kaiser (Case#69106); Pay Cycle(s) 11/10/2023 To 11/25/2023 - Dental
			001 - 522 10 22 001		Admin Medical Insurance	1,397.85	
			001 - 522 10 22 001		Admin Medical Insurance	1,512.18	
			001 - 522 10 22 001		Admin Medical Insurance	688.93	
			001 - 522 10 22 001		Admin Medical Insurance	92.83	
			001 - 522 10 22 001		Admin Medical Insurance	92.83	
			001 - 522 10 22 001		Admin Medical Insurance	53.54	
			001 - 522 20 22 001		FF Medical Insurance	1,884.33	
			001 - 522 20 22 001		FF Medical Insurance	639.27	
			001 - 522 20 22 001		FF Medical Insurance	1,736.28	
			001 - 522 20 22 001		FF Medical Insurance	1,069.69	
			001 - 522 20 22 001		FF Medical Insurance	1,736.28	
			001 - 522 20 22 001		FF Medical Insurance	688.93	
			001 - 522 20 22 001		FF Medical Insurance	688.93	
			001 - 522 20 22 001		FF Medical Insurance	1,736.28	
			001 - 522 20 22 001		FF Medical Insurance	1,736.28	
			001 - 522 20 22 001		FF Medical Insurance	688.93	
			001 - 522 20 22 001		FF Medical Insurance	147.40	

# CHECK REGISTER

East County Fire & Rescue

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11/01/2023 To: 11/15/2023

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 522 20 22 001		- FF Medical Insurance	147.40	
			001 - 522 20 22 001		- FF Medical Insurance	147.40	
			001 - 522 20 22 001		- FF Medical Insurance	53.54	
			001 - 522 20 22 001		- FF Medical Insurance	147.40	
			001 - 522 20 22 001		- FF Medical Insurance	53.54	
			001 - 522 20 22 001		- FF Medical Insurance	53.54	
			001 - 522 20 22 001		- FF Medical Insurance	147.40	
			001 - 522 20 22 001		- FF Medical Insurance	147.40	
			001 - 522 20 22 001		- FF Medical Insurance	53.54	
			001 - 589 99 99 000		- Payroll Clearing	311.26	
			001 - 589 99 99 000		- Payroll Clearing	10.00	
			001 - 589 99 99 000		- Payroll Clearing	261.85	
			001 - 589 99 99 000		- Payroll Clearing	95.19	
			001 - 589 99 99 000		- Payroll Clearing	261.85	
			001 - 589 99 99 000		- Payroll Clearing	10.00	
			001 - 589 99 99 000		- Payroll Clearing	261.85	
			001 - 589 99 99 000		- Payroll Clearing	261.85	
			001 - 589 99 99 000		- Payroll Clearing	23.46	
			001 - 589 99 99 000		- Payroll Clearing	23.46	
			001 - 589 99 99 000		- Payroll Clearing	23.46	
			001 - 589 99 99 000		- Payroll Clearing	23.46	
			001 - 589 99 99 000		- Payroll Clearing	23.46	
			001 - 589 99 99 000		- Payroll Clearing	23.46	
<b>1201</b>	<b>11/09/2023</b>	<b>Claims</b>	<b>6291</b>	<b>14915</b>	<b>Daniel D Burch</b>	<b>189.00</b>	<b>11.1.2023 - Per Diem for Captain Daniel Burch for Train the Trainer Class in Phoenix Az. Leaving 11/12/2023 returning 11/17/2023.</b>
			001 - 522 45 41 000		- Meals (Training)	189.00	Per Diem for Captain Daniel Burch for Train the Trainer Class in Phoenix Az. Leaving 11/12/2023 returning 11/17/2023.
<b>1199</b>	<b>11/08/2023</b>	<b>Claims</b>	<b>62916</b>	<b>14914</b>	<b>Daniel D Burch</b>		<b>Incorrect Bars</b>
			001 General Fund			47,975.67	
						47,975.67	Claims: 27,512.05 Payroll: 20,463.62

# CHECK REGISTER

East County Fire & Rescue

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1150	11/10/2023	Payroll	6291	EFT		4,738.92	
1151	11/10/2023	Payroll	6291	EFT		2,684.00	
1152	11/10/2023	Payroll	6291	EFT		1,997.85	
1153	11/10/2023	Payroll	6291	EFT		2,582.87	
1154	11/10/2023	Payroll	6291	EFT		2,266.27	
1155	11/10/2023	Payroll	6291	EFT		2,937.13	
1156	11/10/2023	Payroll	6291	EFT		1,062.15	
1157	11/10/2023	Payroll	6291	EFT		350.16	
1158	11/10/2023	Payroll	6291	EFT		2,598.37	
1159	11/10/2023	Payroll	6291	EFT		1,071.21	
1160	11/10/2023	Payroll	6291	EFT		1,343.37	
1161	11/10/2023	Payroll	6291	EFT		466.89	
1162	11/10/2023	Payroll	6291	EFT		2,329.46	
1163	11/10/2023	Payroll	6291	EFT		466.89	
1164	11/10/2023	Payroll	6291	EFT		3,624.82	
1165	11/10/2023	Payroll	6291	EFT		466.89	
1166	11/10/2023	Payroll	6291	EFT		2,708.82	
1167	11/10/2023	Payroll	6291	EFT		643.58	
1168	11/10/2023	Payroll	6291	EFT		3,447.22	
1169	11/10/2023	Payroll	6291	EFT		4,897.81	
1170	11/10/2023	Payroll	6291	EFT	IAFF2444	796.93	Pay Cycle(s) 11/10/2023 To 11/10/2023 - IAFF Dues
1171	11/10/2023	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	7,973.74	Pay Cycle(s) 11/10/2023 To 11/10/2023 - LEOFF2
1172	11/10/2023	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	917.05	Pay Cycle(s) 11/10/2023 To 11/10/2023 - PERS2
1173	11/10/2023	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	382.72	Pay Cycle(s) 11/10/2023 To 11/10/2023 - PERS3
1174	11/10/2023	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	3,069.31	Pay Cycle(s) 11/10/2023 To 11/10/2023 - DComp
1175	11/10/2023	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	4,655.65	Pay Cycle(s) 11/10/2023 To 11/10/2023 - DComp Match
1176	11/10/2023	Payroll	6291	EFT	IRS	9,375.50	941 Deposit for Pay Cycle(s) 11/10/2023 - 11/10/2023
1177	11/10/2023	Payroll	6291	EFT	OR Department of Revenue	404.00	Pay Cycle(s) for OR Tax: 11/10/2023 - 11/10/2023
1178	11/10/2023	Payroll	6291	EFT	WASHINGTON STATE SUPPORT REGISTRY	700.00	Pay Cycle(s) 11/10/2023 To 11/10/2023 - WA Child Support

001 General Fund

70,959.58

70,959.58 Payroll: 70,959.58

## 2023 BUDGET POSITION

East County Fire & Rescue

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001 General Fund 01/01/2023 To: 12/31/2023

Revenues	Amt Budgeted	Revenues	Remaining	
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### 308 Beginning Balances

308 91 00 001 Beginning Balance (Unreserved)	2,053,597.21	2,053,597.21	0.00	0.0%
<b>308 Beginning Balances</b>	<b>2,053,597.21</b>	<b>2,053,597.21</b>	<b>0.00</b>	<b>0.0%</b>

### 310 Taxes

311 10 00 000 Leasehold Excise Tax	5,000.00	8,851.84	(3,851.84)	0.0%
311 10 00 001 Property Tax Collected	2,970,623.00	2,171,018.22	799,604.78	26.9%
311 10 00 002 Property Tax - Delinquent	10,000.00	0.00	10,000.00	100.0%
311 10 00 003 Admin Refund (CC Treasurer)	150.00	3,435.64	(3,285.64)	0.0%
311 10 00 004 Timber Excise Tax	1,500.00	4,082.36	(2,582.36)	0.0%
<b>310 Taxes</b>	<b>2,987,273.00</b>	<b>2,187,388.06</b>	<b>799,884.94</b>	<b>26.8%</b>

### 330 Intergovernmental Revenues

332 15 60 000 Steigerwald Wildlife Reserve	500.00	582.88	(82.88)	0.0%
334 04 90 000 EMS Participation Grant	1,125.00	554.00	571.00	50.8%
<b>330 Intergovernmental Revenues</b>	<b>1,625.00</b>	<b>1,136.88</b>	<b>488.12</b>	<b>30.0%</b>

### 340 Charges For Services

342 21 00 001 Wildland Firefighting-Personnel	5,000.00	31,965.01	(26,965.01)	0.0%
342 21 00 002 Wildland Firefighting-Equipment	5,000.00	4,213.00	787.00	15.7%
342 21 00 003 Ntnl Motocross Standby	2,100.00	2,173.69	(73.69)	0.0%
342 21 00 004 State School Fee	930.00	0.00	930.00	100.0%
<b>340 Charges For Services</b>	<b>13,030.00</b>	<b>38,351.70</b>	<b>(25,321.70)</b>	<b>0.0%</b>

### 360 Misc Revenue

361 10 00 000 Investment Interest (General Fund)	12,000.00	44,439.09	(32,439.09)	0.0%
362 00 00 000 DNR Timber Rents	0.00	0.00	0.00	100.0%
362 00 00 001 Station Use Fee	80.00	80.00	0.00	0.0%
367 00 00 000 Contributions & Donations	150.00	2,560.00	(2,410.00)	0.0%
369 10 00 000 Sale of Junk & Salvage	0.00	24,450.00	(24,450.00)	0.0%
369 91 00 000 Prior Year Refunds/Other Misc	50.00	323.00	(273.00)	0.0%
369 91 00 001 Other Misc. Revenue	50.00	47.35	2.65	5.3%
369 91 00 002 BVFF Refund for Vol Phys Exam	100.00	0.00	100.00	100.0%
369 91 00 003 P Card Rebate	200.00	1,385.68	(1,185.68)	0.0%
<b>360 Misc Revenue</b>	<b>12,630.00</b>	<b>73,285.12</b>	<b>(60,655.12)</b>	<b>0.0%</b>

### 390 Other Revenues

395 10 00 000 DNR Timber Sales	3,000.00	15,414.68	(12,414.68)	0.0%
<b>390 Other Revenues</b>	<b>3,000.00</b>	<b>15,414.68</b>	<b>(12,414.68)</b>	<b>0.0%</b>

### 397 Interfund Transfers

397 00 00 002 Transfer In- Equipment Reserve	50,000.00	0.00	50,000.00	100.0%
397 00 00 004 Transfer In - Leave Accrual	4,486.36	4,486.36	0.00	0.0%

## 2023 BUDGET POSITION

East County Fire & Rescue

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001 General Fund 01/01/2023 To: 12/31/2023

Revenues	Amt Budgeted	Revenues	Remaining	
<b>397 Interfund Transfers</b>				
397 00 00 005 Transfer In- Plans Copier Reserve	0.00	2,231.61	(2,231.61)	0.0%
397 Interfund Transfers	54,486.36	6,717.97	47,768.39	87.7%
<b>Fund Revenues:</b>	<b>5,125,641.57</b>	<b>4,375,891.62</b>	<b>749,749.95</b>	<b>14.6%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>597 Interfund Transfers</b>				
597 22 50 000 Transfer Out To Grant Management Fund	12,111.29	0.00	12,111.29	100.0%
597 Interfund Transfers	12,111.29	0.00	12,111.29	100.0%
<b>999 Ending Balance</b>				
508 91 00 001 Ending Balance General Fund - Unreserved	0.00	0.00	0.00	100.0%
999 Ending Balance	0.00	0.00	0.00	100.0%

### 100 Administration

#### 110 Commissioners

522 10 11 001 Commissioner Wages	35,200.00	32,128.00	3,072.00	8.7%
522 10 21 001 Commissioner Payroll Benefits	2,693.00	2,457.82	235.18	8.7%
522 10 48 001 Commissioner Mileage	700.00	275.10	424.90	60.7%
522 10 48 002 Commissioner Meals	820.00	31.13	788.87	96.2%
522 10 48 003 Commissioner Lodging	2,550.00	189.27	2,360.73	92.6%
522 10 48 004 Commissioner Dues/Memberships	2,625.00	2,519.00	106.00	4.0%
522 10 48 005 Commissioner Tuition	3,460.00	842.50	2,617.50	75.7%
110 Commissioners	48,048.00	38,442.82	9,605.18	20.0%

#### 210 Wages & Benefits

522 10 10 001 Admin Wages	242,114.00	217,213.43	24,900.57	10.3%
522 10 14 001 Admin Overtime	2,000.00	1,773.11	226.89	11.3%
522 10 19 001 Admin Deferred Comp	14,875.00	12,982.94	1,892.06	12.7%
522 10 20 001 Admin Unemployment/Medicare	6,828.00	3,889.48	2,938.52	43.0%
522 10 22 001 Admin Medical Insurance	64,146.00	42,965.11	21,180.89	33.0%
522 10 25 001 Admin Uniforms	2,400.00	831.10	1,568.90	65.4%
522 10 26 001 Admin Disability	3,150.00	2,896.00	254.00	8.1%
522 10 26 002 Admin Retirement PERS	11,092.00	9,980.06	1,111.94	10.0%
522 10 27 001 Admin VEBA	4,000.00	4,000.00	0.00	0.0%
522 10 28 001 Admin Retirement LEOFF	7,814.00	7,011.22	802.78	10.3%
522 10 29 001 Admin L&I	1,010.00	1,156.98	(146.98)	0.0%
210 Wages & Benefits	359,429.00	304,699.43	54,729.57	15.2%

#### 220 Supplies & Services

522 10 24 001 Magellan - EAP	2,380.00	2,380.16	(0.16)	0.0%
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## 2023 BUDGET POSITION

East County Fire & Rescue

Time: 16:30:41 Date: 11/16/2023

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001 General Fund 01/01/2023 To: 12/31/2023

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>220 Supplies &amp; Services</b>				
522 10 30 000 Office Supplies	1,800.00	1,817.90	(17.90)	0.0%
522 10 30 001 Postage	450.00	264.13	185.87	41.3%
522 10 30 002 UPS/Federal Express	200.00	60.82	139.18	69.6%
522 10 31 000 Furniture/Appliances	5,000.00	1,085.24	3,914.76	78.3%
522 10 32 000 Cleaning and Sanitation	2,900.00	2,794.21	105.79	3.6%
522 10 33 000 Computer/Software/Supplies	4,000.00	2,114.07	1,885.93	47.1%
522 10 34 000 Incentives And Awards	3,750.00	1,298.30	2,451.70	65.4%
522 10 40 000 BIAS Financial Software	8,012.00	8,009.12	2.88	0.0%
522 10 40 001 Computer/Website Mtce & Repair	8,500.00	2,741.98	5,758.02	67.7%
522 10 40 002 Copier Mtce	300.00	436.94	(136.94)	0.0%
522 10 41 000 State Audit Costs	6,000.00	5,630.85	369.15	6.2%
522 10 42 000 Legal Services	4,000.00	1,210.00	2,790.00	69.8%
522 10 43 000 Medical/Drug Screen/Vaccinations	9,000.00	7,049.00	1,951.00	21.7%
522 10 44 000 Professional Services	15,000.00	5,097.45	9,902.55	66.0%
522 10 46 000 Taxes and Assessments	1,275.00	1,218.97	56.03	4.4%
522 10 49 000 Admin Tuition/Registration	2,000.00	1,322.50	677.50	33.9%
522 10 49 001 Admin Training Travel	800.00	416.58	383.42	47.9%
522 10 49 002 Admin Training Meals	400.00	372.27	27.73	6.9%
522 10 49 003 Admin Training Lodging	1,270.00	514.35	755.65	59.5%
522 20 42 000 Advertising	1,000.00	875.00	125.00	12.5%
522 20 42 001 Legal Notices	100.00	79.86	20.14	20.1%
522 20 45 001 Election Fees	6,000.00	0.00	6,000.00	100.0%
522 20 46 000 Bldgs/Liability/Equip Insuranc	58,815.00	61,867.84	(3,052.84)	0.0%
522 20 49 000 NFIRS/Fire Manager/Target Solutions	17,101.00	17,006.02	94.98	0.6%
<b>220 Supplies &amp; Services</b>	<b>160,053.00</b>	<b>125,663.56</b>	<b>34,389.44</b>	<b>21.5%</b>
<b>100 Administration</b>	<b>567,530.00</b>	<b>468,805.81</b>	<b>98,724.19</b>	<b>17.4%</b>
<b>200 Operations</b>				
<b>210 Wages &amp; Benefits</b>				
522 20 10 001 Firefighter Wages	1,001,775.00	860,950.42	140,824.58	14.1%
522 20 14 001 FF Overtime	305,000.00	278,337.03	26,662.97	8.7%
522 20 19 001 Capt/FF Deferred Comp	42,115.00	36,668.19	5,446.81	12.9%
522 20 20 001 FF Unemployment/Medicare	25,844.00	24,185.78	1,658.22	6.4%
522 20 22 001 FF Medical Insurance	186,363.00	156,573.95	29,789.05	16.0%
522 20 25 001 FF Uniforms	6,500.00	4,326.29	2,173.71	33.4%
522 20 26 001 FF Disability	13,142.00	9,801.66	3,340.34	25.4%
522 20 26 002 FF Retirement PERS	12,675.00	7,847.85	4,827.15	38.1%
522 20 27 001 FF VEBA	10,000.00	10,000.00	0.00	0.0%
522 20 28 001 FF Retirement LEOFF	62,420.00	59,153.78	3,266.22	5.2%
522 20 29 001 FF L&I	92,993.00	75,805.99	17,187.01	18.5%
589 99 99 000 Payroll Clearing	0.00	(482.74)	482.74	100.0%
<b>210 Wages &amp; Benefits</b>	<b>1,758,827.00</b>	<b>1,523,168.20</b>	<b>235,658.80</b>	<b>13.4%</b>
<b>215 Volunteer Benefits</b>				
522 20 11 001 Volunteer Stipends	19,770.00	5,283.75	14,486.25	73.3%

## 2023 BUDGET POSITION

East County Fire & Rescue

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001 General Fund 01/01/2023 To: 12/31/2023

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>215 Volunteer Benefits</b>				
522 20 21 001 Medicare/SS Vol	1,515.00	455.50	1,059.50	69.9%
522 20 23 001 Intern Tuition Assistance	3,000.00	0.00	3,000.00	100.0%
215 Volunteer Benefits	24,285.00	5,739.25	18,545.75	76.4%

<b>220 Supplies &amp; Services</b>				
522 20 30 000 Maps/Books/ Periodicals	550.00	135.00	415.00	75.5%
522 20 31 000 Food and Water	1,500.00	455.30	1,044.70	69.6%
522 20 32 000 Expendable Equipment	1,000.00	1,027.29	(27.29)	0.0%
522 20 32 001 Other Operating Supplies	3,000.00	1,663.00	1,337.00	44.6%
522 20 32 002 Equipment	25,000.00	16,535.41	8,464.59	33.9%
522 20 32 003 Tech Rescue Equipment	3,000.00	3,588.60	(588.60)	0.0%
522 20 32 004 Hose & Nozzles	2,000.00	104.97	1,895.03	94.8%
522 20 33 000 Volunteer Uniforms	750.00	264.09	485.91	64.8%
522 20 33 001 T-Shirts/Sweatshirts	1,500.00	4,568.99	(3,068.99)	0.0%
522 20 34 000 Bldg Supplies/Facility Misc	1,500.00	787.85	712.15	47.5%
522 20 35 000 Address Signs	500.00	0.00	500.00	100.0%
522 20 36 000 Diesel / Gas	21,500.00	21,195.25	304.75	1.4%
522 20 38 000 Turn-Outs	65,000.00	13,098.33	51,901.67	79.8%
522 20 38 001 PPE Accessories	4,000.00	3,721.74	278.26	7.0%
522 20 40 000 Radio Dispatch	37,647.00	39,336.45	(1,689.45)	0.0%
522 20 41 001 Satellite Phone	375.00	235.18	139.82	37.3%
522 20 41 002 Verizon MDC Cards	2,040.00	1,600.40	439.60	21.5%
522 20 41 003 Cell Phones E91 & E94	1,224.00	836.72	387.28	31.6%
522 20 44 001 Dues/Memberships	4,000.00	3,856.60	143.40	3.6%
522 20 45 000 Volunteer Pensions	1,000.00	1,560.00	(560.00)	0.0%
220 Supplies & Services	177,086.00	114,571.17	62,514.83	35.3%

<b>240 Wildland Wages &amp; Benefits</b>				
522 20 11 002 Wildland Salary & Benefits	5,500.00	4,395.96	1,104.04	20.1%
522 20 14 002 Wildland Overtime	8,500.00	21,464.70	(12,964.70)	0.0%
240 Wildland Wages & Benefits	14,000.00	25,860.66	(11,860.66)	0.0%

<b>200 Operations</b>	<b>1,974,198.00</b>	<b>1,669,339.28</b>	<b>304,858.72</b>	<b>15.4%</b>
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### 300 Public Education

<b>220 Supplies &amp; Services</b>				
522 30 30 000 Educational Supplies	725.00	564.94	160.06	22.1%
522 30 40 000 Printing/Newsletter	4,000.00	2,189.76	1,810.24	45.3%
522 30 41 000 Postage for Newsletter	4,000.00	1,773.53	2,226.47	55.7%
522 30 42 000 Public Education Advertising	300.00	0.00	300.00	100.0%
220 Supplies & Services	9,025.00	4,528.23	4,496.77	49.8%

<b>300 Public Education</b>	<b>9,025.00</b>	<b>4,528.23</b>	<b>4,496.77</b>	<b>49.8%</b>
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## 2023 BUDGET POSITION

East County Fire & Rescue

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001 General Fund 01/01/2023 To: 12/31/2023

Expenditures	Amt Budgeted	Expenditures	Remaining	
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### 400 Training

#### 220 Supplies & Services

522 45 30 000 Books/Periodicals (Training)	4,000.00	3,147.76	852.24	21.3%
522 45 32 000 Food and Water (Training)	150.00	0.00	150.00	100.0%
522 45 33 000 Training Supplies	2,000.00	399.86	1,600.14	80.0%
522 45 40 000 Local/Long Distance Travel (Training)	500.00	808.45	(308.45)	0.0%
522 45 41 000 Meals (Training)	1,000.00	652.60	347.40	34.7%
522 45 42 000 Lodging	2,000.00	994.31	1,005.69	50.3%
522 45 43 000 Tuition	3,000.00	2,208.75	791.25	26.4%
522 45 43 001 Tuition Reimbursement-IAFF	10,000.00	0.00	10,000.00	100.0%
<b>220 Supplies &amp; Services</b>	<b>22,650.00</b>	<b>8,211.73</b>	<b>14,438.27</b>	<b>63.7%</b>

#### 522 Fire Control

522 45 31 000 Office Supplies (Training)	150.00	0.00	150.00	100.0%
<b>522 Fire Control</b>	<b>150.00</b>	<b>0.00</b>	<b>150.00</b>	<b>100.0%</b>

<b>400 Training</b>	<b>22,800.00</b>	<b>8,211.73</b>	<b>14,588.27</b>	<b>64.0%</b>
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### 500 Equipment Repair & Maintenance

#### 220 Supplies & Services

522 60 40 000 Fire Extinguisher Maint	1,800.00	0.00	1,800.00	100.0%
522 60 40 001 Exercise Equip Maint	2,500.00	0.00	2,500.00	100.0%
522 60 41 000 Pump/Hose & Nozzle Test/Mtce	10,500.00	9,693.04	806.96	7.7%
522 60 41 001 EMS Equipment Mtce	200.00	0.00	200.00	100.0%
522 60 41 002 Ladder Testing/Repair	1,000.00	677.50	322.50	32.3%
522 60 41 003 Hand Tool Maintenance	150.00	0.00	150.00	100.0%
522 60 41 004 SCBA Mtce	7,500.00	5,944.74	1,555.26	20.7%
522 60 42 000 Communication Equipment Repair/Mtce.	4,000.00	2,150.21	1,849.79	46.2%
522 60 43 000 Small Engine Repair	3,000.00	28.01	2,971.99	99.1%
522 60 47 001 Emergency Generators Repair/Mtce.	14,000.00	1,046.90	12,953.10	92.5%
<b>220 Supplies &amp; Services</b>	<b>44,650.00</b>	<b>19,540.40</b>	<b>25,109.60</b>	<b>56.2%</b>

<b>500 Equipment Repair &amp; Maintenance</b>	<b>44,650.00</b>	<b>19,540.40</b>	<b>25,109.60</b>	<b>56.2%</b>
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### 525 Disaster Services

#### 525 Disaster Services

525 60 30 000 Disaster Preparedness	150.00	0.00	150.00	100.0%
<b>525 Disaster Services</b>	<b>150.00</b>	<b>0.00</b>	<b>150.00</b>	<b>100.0%</b>

<b>525 Disaster Services</b>	<b>150.00</b>	<b>0.00</b>	<b>150.00</b>	<b>100.0%</b>
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## 2023 BUDGET POSITION

East County Fire & Rescue

Time: 16:30:41 Date: 11/16/2023

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001 General Fund

01/01/2023 To: 12/31/2023

Expenditures	Amt Budgeted	Expenditures	Remaining	
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### 550 Apparatus Repair & Maintenance

#### 220 Supplies & Services

522 60 48 000	Vehicle Repair & Maint	2,700.00	1,136.27	1,563.73	57.9%
522 60 48 001	T93 (1001)	2,250.00	1,720.13	529.87	23.5%
522 60 48 009	E93 (1009)	3,600.00	46.57	3,553.43	98.7%
522 60 48 010	T95 (1010)	2,250.00	0.00	2,250.00	100.0%
522 60 48 012	U93 (1012)	675.00	243.85	431.15	63.9%
522 60 48 013	S93 (1013)	3,600.00	2,852.22	747.78	20.8%
522 60 48 014	E94 (1014)	6,100.00	5,814.95	285.05	4.7%
522 60 48 018	C91 (1018) U92	4,665.00	4,065.38	599.62	12.9%
522 60 48 019	RH93 (1019)	675.00	713.38	(38.38)	0.0%
522 60 48 020	E91 (1020)	3,600.00	717.27	2,882.73	80.1%
522 60 48 021	S91 (1021)	2,250.00	2,657.99	(407.99)	0.0%
522 60 48 022	S94 (1022)	3,600.00	2,005.49	1,594.51	44.3%
522 60 48 909	E92 (909)	2,250.00	1,956.49	293.51	13.0%
522 60 48 914	T94 (914)	2,250.00	772.48	1,477.52	65.7%
522 60 48 915	U94 (915)	1,075.00	903.27	171.73	16.0%
522 60 48 916	E95 (916)	3,600.00	2,747.97	852.03	23.7%
522 60 48 919	T91 (919)	2,250.00	1,354.96	895.04	39.8%
<b>220 Supplies &amp; Services</b>		<b>47,390.00</b>	<b>29,708.67</b>	<b>17,681.33</b>	<b>37.3%</b>

<b>550 Apparatus Repair &amp; Maintenance</b>	<b>47,390.00</b>	<b>29,708.67</b>	<b>17,681.33</b>	<b>37.3%</b>
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### 592 Debt Service

#### 597 Interfund Transfers

597 22 00 001	Transfer Out- Debt Service Payment	199,300.00	9,650.00	189,650.00	95.2%
<b>597 Interfund Transfers</b>		<b>199,300.00</b>	<b>9,650.00</b>	<b>189,650.00</b>	<b>95.2%</b>

<b>592 Debt Service</b>	<b>199,300.00</b>	<b>9,650.00</b>	<b>189,650.00</b>	<b>95.2%</b>
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### 594 Capital Expenditures

#### 594 Capital Expenditures

594 22 60 000	Capital Purchases	18,500.00	16,490.60	2,009.40	10.9%
594 22 61 000	Computer Equip	16,000.00	3,108.95	12,891.05	80.6%
594 22 62 000	Offsets Over Est. Prop. Tax	0.00	0.00	0.00	100.0%
594 22 63 000	Offsets Est. Mob Equip. Rev	0.00	0.00	0.00	100.0%
594 22 64 000	New Apparatus	0.00	0.00	0.00	100.0%
<b>594 Capital Expenditures</b>		<b>34,500.00</b>	<b>19,599.55</b>	<b>14,900.45</b>	<b>43.2%</b>

<b>594 Capital Expenditures</b>	<b>34,500.00</b>	<b>19,599.55</b>	<b>14,900.45</b>	<b>43.2%</b>
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### 600 Facilities

## 2023 BUDGET POSITION

East County Fire & Rescue

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001 General Fund 01/01/2023 To: 12/31/2023

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>220 Supplies &amp; Services</b>				
522 50 30 000 Grounds & Park	8,000.00	4,802.44	3,197.56	40.0%
522 50 40 000 Bldg Repair & Maint	107,647.00	72,038.62	35,608.38	33.1%
220 Supplies & Services	115,647.00	76,841.06	38,805.94	33.6%
<b>691 Station 91</b>				
522 50 41 091 Monitoring (St 91)	549.00	463.16	85.84	15.6%
522 50 42 091 Comcast Tel/Internet (St 91)	4,426.00	3,542.40	883.60	20.0%
522 50 43 091 Electrical Service (St 91)	7,350.00	4,658.38	2,691.62	36.6%
522 50 44 091 Garbage (St 91)	1,912.00	1,545.62	366.38	19.2%
522 50 45 091 Gas (St 91)	10,918.00	7,519.64	3,398.36	31.1%
522 50 46 091 Water & Sewer (St 91)	893.00	796.47	96.53	10.8%
691 Station 91	26,048.00	18,525.67	7,522.33	28.9%
<b>692 Station 92</b>				
522 50 43 092 Electrical & Heating (St 92)	1,243.00	854.54	388.46	31.3%
692 Station 92	1,243.00	854.54	388.46	31.3%
<b>693 Station 93</b>				
522 50 41 093 Monitoring (St 93)	523.00	325.89	197.11	37.7%
522 50 42 093 Comcast Tel/Internet (St 93)	3,665.00	3,236.85	428.15	11.7%
522 50 43 093 Electrical & Htg (St 93)	5,810.00	4,358.16	1,451.84	25.0%
522 50 44 093 Garbage (St 93)	158.00	135.72	22.28	14.1%
693 Station 93	10,156.00	8,056.62	2,099.38	20.7%
<b>694 Station 94</b>				
522 50 41 094 Monitoring (St 94)	810.00	681.24	128.76	15.9%
522 50 42 094 Comcast Tel/Internet (St 94)	4,298.00	3,573.96	724.04	16.8%
522 50 43 094 Electric & Heating (St 94)	8,930.00	5,817.85	3,112.15	34.9%
522 50 44 094 Garbage (St 94)	883.00	689.98	193.02	21.9%
694 Station 94	14,921.00	10,763.03	4,157.97	27.9%
<b>600 Facilities</b>	<b>168,015.00</b>	<b>115,040.92</b>	<b>52,974.08</b>	<b>31.5%</b>
<b>800 Fund Transfers</b>				
<b>801 Transfer To Reserve Fund</b>				
597 22 49 000 Transfer Out To Capital Facility	0.00	0.00	0.00	100.0%
597 22 60 001 Transfer Out To Apparatus Reserve	0.00	21,150.00	(21,150.00)	0.0%
801 Transfer To Reserve Fund	0.00	21,150.00	(21,150.00)	0.0%
<b>800 Fund Transfers</b>	<b>0.00</b>	<b>21,150.00</b>	<b>(21,150.00)</b>	<b>0.0%</b>

**2023 BUDGET POSITION**

East County Fire & Rescue

Time: 16:30:41 Date: 11/16/2023

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001 General Fund				01/01/2023 To: 12/31/2023
Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>Fund Expenditures:</b>	<b>3,079,669.29</b>	<b>2,365,574.59</b>	<b>714,094.70</b>	<b>23.2%</b>
<b>Fund Excess/(Deficit):</b>	<b>2,045,972.28</b>	<b>2,010,317.03</b>		

## 2023 BUDGET POSITION TOTALS

East County Fire & Rescue

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund	5,125,641.57	4,375,891.62	14.6%	3,079,669.29	2,365,574.59	23%
	5,125,641.57	4,375,891.62	14.6%	3,079,669.29	2,365,574.59	23.2%

## 2023 BUDGET POSITION

East County Fire & Rescue

Time: 16:31:19 Date: 11/16/2023

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002 Apparatus Replacement Fund

01/01/2023 To: 12/31/2023

Revenues	Amt Budgeted	Revenues	Remaining	
<b>308 Beginning Balances</b>				
308 41 00 001 Beginning Balance Apparatus Replacement	691,355.43	691,355.43	0.00	0.0%
308 Beginning Balances	691,355.43	691,355.43	0.00	0.0%
<b>360 Misc Revenue</b>				
361 10 00 001 Investment Interest (Apparatus Reserve)	0.00	14,313.86	(14,313.86)	0.0%
360 Misc Revenue	0.00	14,313.86	(14,313.86)	0.0%
<b>397 Interfund Transfers</b>				
397 00 00 001 Transfer In-Apparatus Replacement	0.00	21,150.00	(21,150.00)	0.0%
397 Interfund Transfers	0.00	21,150.00	(21,150.00)	0.0%
<b>Fund Revenues:</b>	<b>691,355.43</b>	<b>726,819.29</b>	<b>(35,463.86)</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>597 Interfund Transfers</b>				
597 22 60 003 Transfer From Apparatus Reserve To General Fund	0.00	0.00	0.00	100.0%
597 Interfund Transfers	0.00	0.00	0.00	100.0%
<b>999 Ending Balance</b>				
508 41 00 001 Ending Balance Apparatus Replacement	0.00	0.00	0.00	100.0%
999 Ending Balance	0.00	0.00	0.00	100.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>691,355.43</b>	<b>726,819.29</b>		

## 2023 BUDGET POSITION

East County Fire & Rescue

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003 Capital Facility Fund 01/01/2023 To: 12/31/2023

Revenues	Amt Budgeted	Revenues	Remaining
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308 Beginning Balances

308 41 00 002 Beginning Balance Capital Facility	268,686.03	268,686.03	0.00	0.0%
308 Beginning Balances	268,686.03	268,686.03	0.00	0.0%

360 Misc Revenue

361 10 00 002 Investment Interest (Capital Facility)	0.00	5,529.95	(5,529.95)	0.0%
360 Misc Revenue	0.00	5,529.95	(5,529.95)	0.0%

397 Interfund Transfers

397 00 00 000 Transfer In- Capital Facility	0.00	0.00	0.00	100.0%
397 Interfund Transfers	0.00	0.00	0.00	100.0%

<b>Fund Revenues:</b>	<b>268,686.03</b>	<b>274,215.98</b>	<b>(5,529.95)</b>	<b>0.0%</b>
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Expenditures	Amt Budgeted	Expenditures	Remaining
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999 Ending Balance

508 41 00 002 Ending Balance Capital Facility	0.00	0.00	0.00	100.0%
999 Ending Balance	0.00	0.00	0.00	100.0%

<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.0%</b>
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<b>Fund Excess/(Deficit):</b>	<b>268,686.03</b>	<b>274,215.98</b>		
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## 2023 BUDGET POSITION

East County Fire & Rescue

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004 Leave Accrual Fund 01/01/2023 To: 12/31/2023

Revenues	Amt Budgeted	Revenues	Remaining	
<b>308 Beginning Balances</b>				
308 41 00 003 Beginning Balance Leave Accrual	46,325.50	46,325.50	0.00	0.0%
<b>308 Beginning Balances</b>	<b>46,325.50</b>	<b>46,325.50</b>	<b>0.00</b>	<b>0.0%</b>
<b>360 Misc Revenue</b>				
361 10 00 003 Investment Interest (Leave Accrual)	0.00	937.99	(937.99)	0.0%
<b>360 Misc Revenue</b>	<b>0.00</b>	<b>937.99</b>	<b>(937.99)</b>	<b>0.0%</b>
<b>Fund Revenues:</b>	<b>46,325.50</b>	<b>47,263.49</b>	<b>(937.99)</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>999 Ending Balance</b>				
508 41 00 003 Ending Balance Leave Accrual	0.00	0.00	0.00	100.0%
<b>999 Ending Balance</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>800 Fund Transfers</b>				
<b>801 Transfer To Reserve Fund</b>				
597 22 64 004 Transfer Out To General Fund	4,486.36	4,486.36	0.00	0.0%
<b>801 Transfer To Reserve Fund</b>	<b>4,486.36</b>	<b>4,486.36</b>	<b>0.00</b>	<b>0.0%</b>
<b>800 Fund Transfers</b>	<b>4,486.36</b>	<b>4,486.36</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Expenditures:</b>	<b>4,486.36</b>	<b>4,486.36</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>41,839.14</b>	<b>42,777.13</b>		

## 2023 BUDGET POSITION

East County Fire & Rescue

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005 Plans Trailer Copier 01/01/2023 To: 12/31/2023

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 41 00 004 Beginning Balance Plans Trailer Copier	2,209.89	2,209.89	0.00	0.0%
308 Beginning Balances	2,209.89	2,209.89	0.00	0.0%

360 Misc Revenue

361 10 00 005 Investment Interest (Copier Reserve)	0.00	21.72	(21.72)	0.0%
360 Misc Revenue	0.00	21.72	(21.72)	0.0%

<b>Fund Revenues:</b>	<b>2,209.89</b>	<b>2,231.61</b>	<b>(21.72)</b>	<b>0.0%</b>
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	Amt Budgeted	Expenditures	Remaining	
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597 Interfund Transfers

597 22 00 005 Transfer Out to General Fund	0.00	2,231.61	(2,231.61)	0.0%
597 Interfund Transfers	0.00	2,231.61	(2,231.61)	0.0%

999 Ending Balance

508 41 00 004 Ending Balance Copier	0.00	0.00	0.00	100.0%
999 Ending Balance	0.00	0.00	0.00	100.0%

<b>Fund Expenditures:</b>	<b>0.00</b>	<b>2,231.61</b>	<b>(2,231.61)</b>	<b>0.0%</b>
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<b>Fund Excess/(Deficit):</b>	<b>2,209.89</b>	<b>0.00</b>		
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## 2023 BUDGET POSITION

East County Fire & Rescue

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006 Equipment Reserve Fund 01/01/2023 To: 12/31/2023

Revenues	Amt Budgeted	Revenues	Remaining	
<b>308 Beginning Balances</b>				
308 41 00 005 Beginning Balance Equipment Reserve	113,335.24	113,335.24	0.00	0.0%
<b>308 Beginning Balances</b>	<b>113,335.24</b>	<b>113,335.24</b>	<b>0.00</b>	<b>0.0%</b>
<b>360 Misc Revenue</b>				
361 10 00 004 Investment Interest (Equipment Reserve)	0.00	2,332.60	(2,332.60)	0.0%
<b>360 Misc Revenue</b>	<b>0.00</b>	<b>2,332.60</b>	<b>(2,332.60)</b>	<b>0.0%</b>
<b>Fund Revenues:</b>	<b>113,335.24</b>	<b>115,667.84</b>	<b>(2,332.60)</b>	<b>0.0%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>597 Interfund Transfers</b>				
597 22 61 002 Transfer Out To General Fund	50,000.00	0.00	50,000.00	100.0%
<b>597 Interfund Transfers</b>	<b>50,000.00</b>	<b>0.00</b>	<b>50,000.00</b>	<b>100.0%</b>
<b>999 Ending Balance</b>				
508 41 00 005 Ending Balance Equipment Resere	0.00	0.00	0.00	100.0%
<b>999 Ending Balance</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>Fund Expenditures:</b>	<b>50,000.00</b>	<b>0.00</b>	<b>50,000.00</b>	<b>100.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>63,335.24</b>	<b>115,667.84</b>		

## 2023 BUDGET POSITION TOTALS

East County Fire & Rescue

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Fund	Revenue Budgeted	Received	Expense Budgeted	Spent		
002 Apparatus Replacement Fund	691,355.43	726,819.29	0.0%	0.00	0.00	100%
003 Capital Facility Fund	268,686.03	274,215.98	0.0%	0.00	0.00	100%
004 Leave Accrual Fund	46,325.50	47,263.49	0.0%	4,486.36	4,486.36	0%
005 Plans Trailer Copier	2,209.89	2,231.61	0.0%	0.00	2,231.61	0%
006 Equipment Reserve Fund	113,335.24	115,667.84	0.0%	50,000.00	0.00	100%
	1,121,912.09	1,166,198.21	0.0%	54,486.36	6,717.97	87.7%



# East County Fire and Rescue

600 NE 267th Avenue Camas, WA 98607

(360) 834-4908 (phone)

(360) 835-8920 (fax)

[www.ecfr.us](http://www.ecfr.us)



To: Board of Fire Commissioners  
From: Chief Ed Hartin  
Date: November 21, 2023  
Subject: Chief's Report

## Response Activity

November 1<sup>st</sup> through November 19<sup>th</sup> the district responded to 34 calls for service. Table 1 outlines the distribution of incidents by incident type series.

Table 1. Response Activity

Incident Type Series	Number
1 - Fire	1
3 - Rescue & Emergency Medical Service Incident	28
4 - Hazardous Condition (No Fire)	0
5 - Service Call	1
6 - Good Intent Call	3
7 - False Alarm & False Call	1
Total Responses	34

## Staffing and Deployment

On Thursday, September 14, 2023, Engine, Water Tender, and Squad 94 were relocated to Station 93 for the duration of mold remediation and restoration at Station 94. Response from Station 93 will result in longer response times to fire management zones 94 and 95 and potentially dispatch of Engine 43 on high acuity calls in these areas even if Station 93 is staffed.

During the month of November to date, the district has maintained a 90<sup>th</sup> percentile<sup>1</sup> shift staffing level of 3 personnel during the day (07:00-19:00) and 3 personnel at night (19:00-07:00). Station 93 was unstaffed 3 times for a full shift (07:00-07:00) during the month to date and as such, its availability of response from this station was 64.10%. Daily shift staffing is illustrated in Figure 1.

<sup>1</sup> Calculation of the 90<sup>th</sup> percentile reflects the staffing that is available 90% of the time.

Figure 1. November Daily Shift Staffing

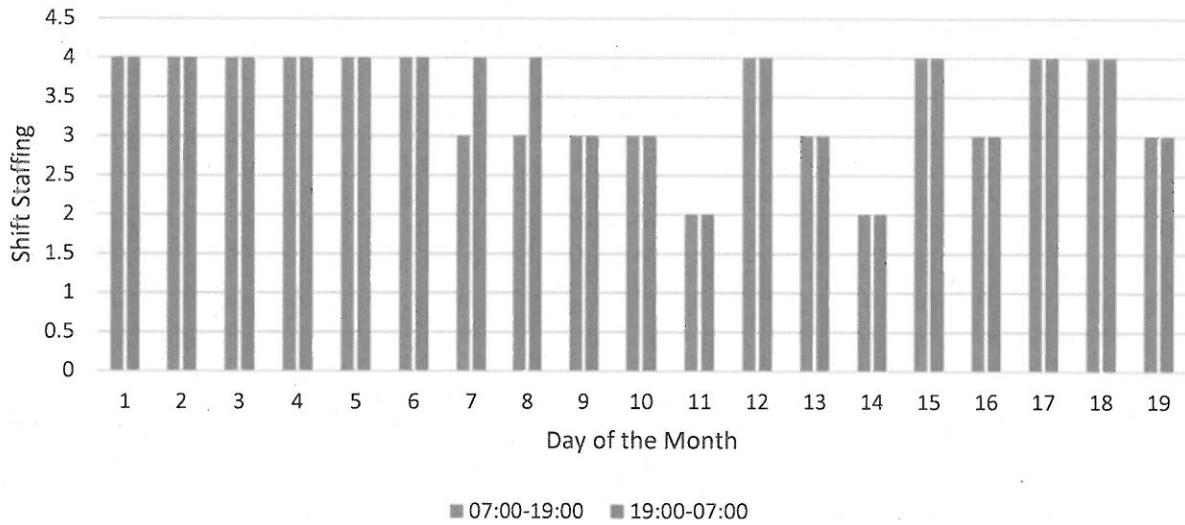
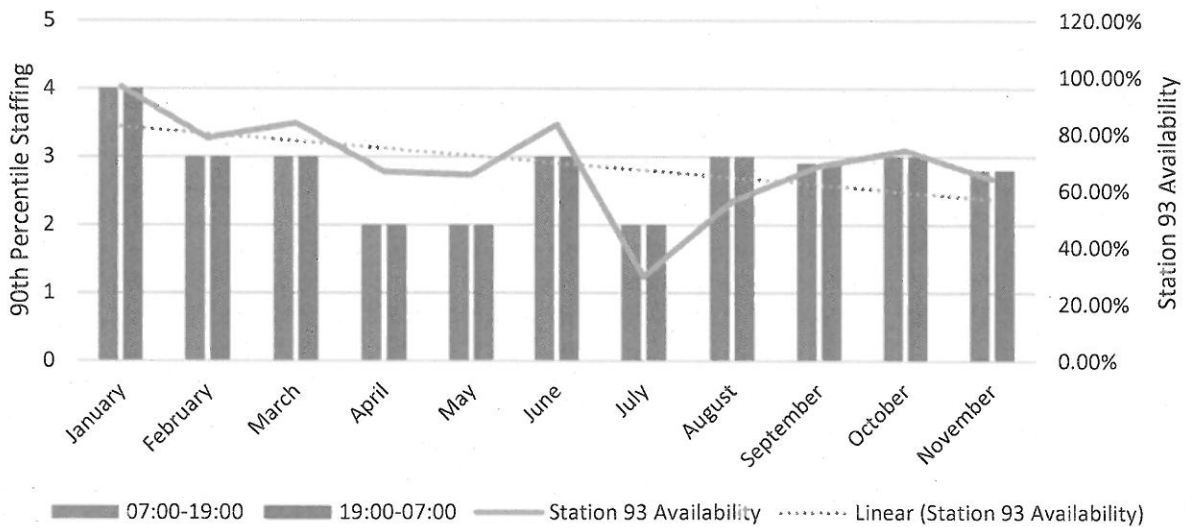


Figure 2. 90<sup>th</sup> Percentile Shift Staffing and Station 94/93 Availability for Response



Seven incidents were impacted by lack of staffing at Station 94/93 in November as illustrated in Table 2. Three of these incidents were high-acuity, priority two responses (all of which were handled with an extended response time by Camas Washougal Fire Department Engine 43).

Table 2. Incidents Impacted by Unavailability for Response from Station 94

Date	Time	FMZ	Priority	Event Type	First Due
11/7/23	14:45	95	3	TRAFFIC/TRANSPORTATION ACCIDENTS	E91
11/9/23	7:57	94	5	ELECTRICAL	C91
11/9/23	13:14	96	2	HEMORRHAGE/LACERATIONS	E43
11/11/23	12:33	94	2	BREATHING PROBLEMS	E43
11/14/23	3:50	94	2	STROKE	E43
11/19/23	7:47	94	3	FALLS	SQ91
11/19/23	14:56	94	5	OUTSIDE	E91

**Shift Reports**

**A Shift/Training:** District members have completed training on infectious diseases, initial company tactical operations, and fire ground hydraulics during the first several weeks of November. Volunteer recruit training focused on donning personal protective equipment, self-contained breathing apparatus and forcible entry.

**B Shift/Facilities and Community Risk Reduction:** Paul Davis has completed mold mitigation and restoration (except for installation of new kitchen cabinets) at Station 94. Captain Sorensen will be working with Paul Davis on the selection and installation of new kitchen cabinets prior to installation.

**C Shift/Apparatus and Equipment:** Engine 92 and Tender 93 were declared surplus by the board of fire commissioners and have been sent to auction which is scheduled for early December. Captain Prasch and Assistant Chief Jacobs will be completing design specifications for a new type one engine to replace Engine 94 with the target to gain board approval to order the apparatus before the end of 2023 due to an anticipated eight percent chassis cost increase in 2024.

**Programs and Projects**

**2024 Budget Development:** The 2024 proposed district budget was adopted by the board of fire commissioners on November 14, 2023.

**Strategic Plan:** A “work in progress” draft of the district’s revised strategic plan was provided to the board of fire commissioner on November 14, 2023. Between the 14<sup>th</sup> and the current meeting, Chief Hartin substantively revised the flow of the plan and added additional content to improve the clarity of the planning process and plan components as well as begin to document some of the proposed performance measures. The next round of revisions will be presented to the board in December.

**Full-Time Firefighter Recruitment:** Captain Cody Sorensen conducted a recruitment process for full-time firefighter. The assessment process was conducted on November 2-4, 2023, and included a physical ability assessment, and panel interview, along with fire, medical, and pump operation skills assessments. Five candidates were selected from the pool for an executive interview prior to making a conditional job offer. We anticipate hiring one firefighter to backfill for Captain Troutman’s retirement and a second to fill the Kelly float position included in the 2024 budget.

**Blue Card Command Training Center:** Captain Burch attended the Blue Card Incident Command Train-the-Trainer course in Phoenix, AZ last week.

**Diesel Exhaust Extraction Systems:** This project has been put out to bid with bid opening scheduled for 4:00 pm on Wednesday, November 29, 2023.

**Check It and Crew Sense:** Captain Prasch is working through the process of implementing the Check It electronic inventory, apparatus inspection, and station inspection system. Captain Sorensen is working through a similar process with the Crew Sense scheduling system. Both systems are integrated with Vector Solutions, our learning management system. This integration provides improved functionality and efficiency.

**ESO Records Management System:** Chief Hartin is in the final steps of ESO implementation, working with ESO and CRESA to complete integration with the computer aided dispatch (CAD) system ESO will allow the district to comply with changing emergency medical reporting requirements and improve effectiveness and efficiency in incident reporting across the board due to the CAD integration and simplification of the data entry process.

**Training and Certification:** Captain Cody Sorensen and Chief Ed Hartin completed S-131 Wildland Firefighter Type 1/Incident Command Type 5 training on November 7-8, 2023. Captain Prasch completed training and assessment for certification at the Instructor 2 level on the week of November 6<sup>th</sup>.

**Professional Development Seminar:** Chief Chad Michael of the Kennewick Fire Department delivered a professional development workshop on November 14, 2023, to a small, but engaged audience.



# East County Fire and Rescue

600 NE 267th Avenue Camas, WA 98607

(360) 834-4908 (phone)

(360) 835-8920 (fax)

[www.ecfr.us](http://www.ecfr.us)



To: Board of Fire Commissioners

From: Assistant Chief Robert Jacobs

Date: November 21, 2023

Subject: Assistant Chief's Report

## Training

November DOC was 11.14.2023.

No DOC training in December.

October EST/Training was 10.30.2023.

November EST/Tender training will be 11.27.2023 Sta. 93 at 7 PM.

C.A.R.O.L. box packing is 12.13.2023

C.A.R.O.L. box delivery is 12.16.2023

## Apparatus

E95 parts finally arrived Monday afternoon, should be completed Wednesday. T94 is next.

## Safety

Last safety committee meeting was 9.25.2023

Next safety committee meeting will be 11.22.2023 Sta. 91 7:30 PM.

No reported accidents/incidents since your last board meeting.



## East County Fire and Rescue Standard Operating Guidelines

Title	SOG #
Command Function 4-Strategy and Action Planning	4.2.4
Policy Adoption	Date
Standard Operating Guideline Adoption	Date

### Purpose

To quickly determine the most effective, correct action, the IC must cut through a lot of confusion along with evaluating incident hazards. What we do at the very beginning of the event generally sets the stage for what happens throughout the incident.

Command Function 4 describes how the incident commander (IC) develops and uses the incident strategy and incident action plan (IAP) to take the correct actions that match and take control of the incident conditions.

### Scope

This SOG applies to all members engaged in structural firefighting response and operations. Standard Operating Guidelines 4.2.1 through 4.2.8 address functions of command in the context of structural firefighting response and operations. While these SOGs specifically address a single incident type, ECFR applies the functions of command on an all-risk basis.

**Related Standard Operating Guidelines:** *ECFR Standard Operating Guidelines 3.1.1 Rules of Engagement and 4.2.1 through 4.2.8* addressing the eight functions of command.

This SOG addresses in part the requirements of *Washington Administrative Code (WAC) 296-305-05000* (Section (1) through (5)). In addition, it addresses *National Fire Protection Association (NFPA) 1500 Fire Department Occupational Safety and Health Program* (Section 8.1) (NFPA, 2018).

### Policies

East County Fire and Rescue has established the following policies regarding strategy and action planning:

- Selection of strategy and incident action planning must be consistent with the provisions of *ECFR SOG 3.1.1 Rules of Engagement* (ECFR, 2016)
- Strategy may not be mixed (offense and defense) within the same operational area at the same time (this does not preclude conducting offensive and defensive operations in adjacent areas).





## East County Fire and Rescue Standard Operating Guidelines

Title	SOG #
Command Function 5-Communications	4.2.5
Policy Adoption	Date
Standard Operating Guideline Adoption	Date

### Purpose

The major goal for this command function is for the IC to initiate, maintain, and control effective incident communications.

Incident communications provide a connection between the strategic, tactical and the task levels of the incident organization. Incident communications are used to connect and commit resources, and to create effective, coordinated action. Effective incident communication requires clearly defined, practiced communications procedures, and positive relationships among the participants.

### Scope

This standard operating guideline (SOG) applies to all members engaged in structural firefighting response and operations. *SOGs 4.2.1 through 4.2.8* address functions of command in the context of structural firefighting response and operations. While these SOGs address specifically address structural firefighting operations, ECFR applies the functions of command on an all-risk basis.

This SOG addresses in part the requirements of *Washington Administrative Code (WAC) 296-305-05000* (Sections (1), (6), (13) and (14)); and *296-305-05002* (Sections (8) and (9)). In addition, it addresses *National Fire Protection Association (NFPA) 1500 Fire Department Occupational Safety and Health Program* (Section 8.2) (NFPA, 2021).

### Policies

ECFR has adopted the following policies related to emergency incident communications:

- East County Fire and Rescue (ECFR) members shall use common terminology, clear text, and will endeavor to be concise.
- Both sender and receiver have a responsibility to ensure that communications are effective and result in a common understanding.
- A single frequency shall be used for all radio communications within a hazard zone.



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## Resolution 335-11212023

A resolution providing for disposal of equipment deemed to be surplus to the reasonably foreseeable needs of East County Fire and Rescue.

**WHEREAS**, the equipment shown in Attachment A, (Multiple Items) belonging to East County Fire & Rescue is, deemed obsolete and no longer needed by the district.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of East County Fire & Rescue as follows:

1. Based upon the findings and recommendations of the Fire Chief, this equipment is surplus to the foreseeable needs of the district.
2. Disposal of this equipment will benefit the district.
3. The fire chief is authorized dispose of this equipment in a manner that will be to the best advantage of East County Fire and Rescue.

**ADOPTED** at a Regular Meeting of the Board of Commissioners for East County Fire and Rescue November 21, 2023, with the following Commissioners being present and voting:

\_\_\_\_\_  
Martha Martin, Chairperson

\_\_\_\_\_  
Michael Taggart, Vice Chair

\_\_\_\_\_  
Sherry Petty, Commissioner

\_\_\_\_\_  
Steve Hofmaster, Commissioner

\_\_\_\_\_  
Joshua Seeds, Commissioner

**Attest**

\_\_\_\_\_  
Debbie Macias, District Secretary



# East County Fire and Rescue

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## Property Salvage Report

Tag Number	Description of Asset	Serial Number	Status of Asset-Chose One			Recycle/Scrap	Comments
			Lost	Stolen	Sold		
0256	Uniden Scanner		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Obsolete
0257	Uniden Scanner		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Obsolete
0258	Uniden Scanner		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Obsolete
0259	Uniden Scanner		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Obsolete
0260	Uniden Scanner		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Obsolete
0261	Uniden Scanner		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Obsolete
0263	Uniden Scanner		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Obsolete
0264	Uniden Scanner		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Obsolete
0266	Uniden Scanner		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Obsolete
0267	Uniden Scanner		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Obsolete
0268	Uniden Scanner		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Obsolete
0269	Uniden Scanner		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Obsolete
0270	Uniden Scanner		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Obsolete
0271	Uniden Scanner		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Obsolete
0272	Uniden Scanner		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Obsolete
0274	Uniden Scanner		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Obsolete
0048	Hare Splint		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Surplus
0049	Hare Splint		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Surplus

PROPERTY SALVAGE REPORT

Item ID	Item Description	Quantity	Unit Cost	Current Value	Original Value	Category
0314	Minitor	<input type="checkbox"/>		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Obsolete
0315	Minitor	<input type="checkbox"/>		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Obsolete
0316	Minitor	<input type="checkbox"/>		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Obsolete
0318	Minitor	<input type="checkbox"/>		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Obsolete
0321	Minitor	<input type="checkbox"/>		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Obsolete
509	Amerex BC Halon Fire Extinguisher	<input type="checkbox"/>		<input type="checkbox"/>	<input checked="" type="checkbox"/>	condemned-unable to service
		<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
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		<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	

Signature \_\_\_\_\_ Surplus Resolution Number \_\_\_\_\_ Date \_\_\_\_\_

Nov 2023 - East County Fire & Rescue

Sun	Mon	Tue	Wed	Thur	Fri	Sat
5 † B SHIFT	6 C SHIFT Events 10-Minute Training Stations 91 & 94 Prasch attending Instruct...	7 A SHIFT Events 10-Minute Training Stations 91 & 94 Prasch attending Instruct... Commissioner Meetir Station 91	8 B SHIFT Events 10-Minute Training Stations 91 & 94 Prasch attending Instruct... Sorensen attending S	9 C SHIFT Events Physical Abilities Test 08:00 - 12:00 Station 42	10 A SHIFT Events Prasch attending Instruct...	11 B SHIFT
12 C SHIFT Events Begin work on burn pr 07:00 - 07:00	13 A SHIFT Events 10-Minute Training Stations 91 & 94 Extinguisher Service Station 91	14 B SHIFT Events 10-Minute Training Stations 91 & 94 Strategic Planning Me Station 91	15 C SHIFT Events Pacific Power Station 93 10-Minute Training Stations 91 & 94 Prasch working his Ke E-board meeting St. 91 training room	16 A SHIFT Events E-board meeting 07:00 - 17:00 St. 91 training room Prasch working his Ke	17 B SHIFT Events Captain Sorensen Me 09:30 - 10:00 Station 94 Benz Air Engineering 10:00 - 12:00 Station 91 Buck Residence Fire 10:30 - 11:30 1015 SE 352nd Ave, Crouch Residence Fir 14:00 - 15:00 5310 NE 275th Ave,	18 C SHIFT
19 A SHIFT	20 B SHIFT Events 10-Minute Training Stations 91 & 94 Annual Alarm Testing Station 93	21 C SHIFT Events 10-Minute Training Stations 91 & 94 Commissioner Meetir Station 91	22 A SHIFT Events Septic Inspection - An Station 91 10-Minute Training Stations 91 & 94	23 B SHIFT	24 C SHIFT	25 A SHIFT Events Vera Working His Kell 07:00 - 07:00
26 B SHIFT	27 C SHIFT Events 10-Minute Training Stations 91 & 94	28 A SHIFT Events 10-Minute Training Stations 91 & 94 Carter Manley Part-tir Station 91 Jack Pasquariello Vol Station 91	29 B SHIFT Events 10-Minute Training Stations 91 & 94	30 C SHIFT Events Volunteer Interview 14:00 - 15:00 Conference Room 9		

\* Indicates time starts on following calendar day

\* Events and Time Off follow default Split Time of Day of 07:00

† The hour from 01:00 to 02:00 on November 5 exists twice due to Daylight Saving Time.