

## 701 Apparatus Preparedness

**Purpose:** To ensure the response readiness of all East County Fire & Rescue (ECFR) apparatus and related equipment; and to help identify and correct defects or potential safety hazards with ECFR apparatus prior to response.

1. All ECFR apparatus and support vehicles shall be inspected, at a minimum, once a week.
2. Apparatus inspections shall be done utilizing the appropriate Apparatus Check Forms and related procedures posted in the apparatus bays.
3. Completed Check Forms shall be forwarded to the Apparatus Maintenance Program Manager.
4. Defects or Potential Safety Hazards
  - a. If a defect is found on an apparatus or piece of equipment during an inspection the firefighter should first try to correct the problem if it is reasonably within his/her means to do so or notify their supervisor for assistance.
  - b. If the defect cannot be corrected immediately the firefighter should determine if it is safe and/or practical to leave the equipment or apparatus in service.
  - c. Any apparatus or equipment deemed unsafe or unfit shall be taken out of service immediately.
  - d. The Duty Officer shall be notified immediately of any apparatus taken out of service or any equipment failure that will adversely affect response capabilities.
  - e. All needed repairs shall be documented on a Repair Request Form and forwarded to the Apparatus/Equipment Program Manager.