

305 EMERGENCY INCIDENT ACCOUNTABILITY SYSTEM

1. East County Fire & Rescue provides a standard system of accountability to identify individual members of a team and their assignment. The system shall account for the assignment of teams or units at an emergency incident.

2. RESPONSIBILITY

A. It shall be the responsibility of all members operating at an emergency incident to actively participate in the personnel accountability system.

B. Members shall be responsible to follow personnel accountability system procedures.

C. The incident commander shall be responsible for overall personnel accountability for the incident.

D. Where assigned as a company, members shall be responsible to remain under the supervision of their assigned company officer.

3. GUIDELINES

A. The incident commander shall initiate an accountability and inventory work sheet at the very beginning of operations and shall maintain that system throughout operations.

B. The incident commander shall maintain an awareness of the location and function of all companies and divisions.

C. Division supervisors shall directly supervise and account for the companies operating in that division.

D. Company officers shall maintain an ongoing awareness of the location and condition of all company members.

E. The personnel accountability system shall be used in all incidents.

F. East County Fire & Rescue shall develop the system components required to make the personnel accountability system effective.

G. Additional accountability officers may be assigned based on the size, complexity, or needs of the incident. These accountability officers shall work with the incident commander and division officers to assist in the ongoing tracking and accountability of members.