



East County Fire and Rescue

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www.ecfr.us



Regular Board of Fire Commissioners Meeting October 17, 2023

Station 91

6:30 PM

Approved Minutes

Attendance

Martha Martin

Steve Hofmaster

Nollan Charles

Joshua Seeds

Chief Ed Hartin

Debbie Macias

Sherry Petty

Assist. Chief Jacobs

Call to Order

Chairperson Martha Martin called the meeting to order at 18:30 via Hybrid Meeting. This meeting was conducted in hybrid in-person/video conference format.

Flag Salute

Chief Hartin led the flag salute.

Agenda Adjustments

Consent Agenda

- Approval of October 03, 2023 Regular Board Meeting Minutes.
- Approval of October 03, 2023 Local BVFF Meeting Minutes.
- Approval of October 04, 2023 Strategic Planning Meeting Minutes.
- Approval of Financial Transactions.
- Excuse absent Commissioner(s). Commissioner Taggart

Motion by Commissioner Seeds to approve the consent agenda, seconded by Commissioner Hofmaster. Motion passed unanimously.

Public Input

No comments.

Correspondence

Staff Reports

1. Chief Hartin's report is in the meeting packet.
2. Chief Hartin read Assistant Chief Jacobs report; a copy is in the meeting packet.
3. Assistant Chief Jacobs reported that the Volunteer Firefighter's Association had nothing new to report.
4. Assistant Chief Jacobs reported that per the safety committee there were no accidents/incidents since the last board meeting.

Fire District Business

1. Resolution #330-10172023 to transfer funds from the general fund (6291) and apparatus reserve fund (6291-1) to the debt service fund (6248) and early payoff of the 2012 limited tax general obligation (LTGO) bonds. **Motion by Commissioner Seeds to approve Resolution #330-10172023 to approve transfer funds from the general fund (6291) and apparatus reserve fund (6291-1) to the debt service fund (6248) and early payoff of the 2012 limited tax general obligation (LTGO) bonds. Seconded by Commissioner Hofmaster. Motion passed unanimously.**
2. Purchase request to approve purchase of (7) 12.9 Ipad Pro 256 GB WI-Fi and (1) 12.9" Ipad P20 512 GB Wi-Fi for \$9756.33. These will be used for blue card incident management training and continuing education. I pads have the most cost effective platform for interactive fire simulations. **Motion by Commissioner Seeds to approve the purchase of (7) 12.9 Ipad Pro 256 GB WI-Fi and (1) 12.9" Ipad P20 512 GB Wi-Fi for \$9756.33. Seconded by Commissioner Hofmaster. Motion passed unanimously.**
3. Purchase request to approve the estimate for \$25,261.49 provided by vendor to replace sheetrock and other materials after mold remediation at station 94 and to replace the kitchen cabinets. **Motion by Commissioner Seeds to approve the estimate for \$25,261.49 to replace sheetrock and other materials after mold remediation at station 94 and to replace the kitchen cabinets. Seconded by Commissioner Hofmaster. Motion passed unanimously.**
4. Chief Hartin asked the Board to adopt the Purpose, Scope and SOG 4.2.3. **Motion by Commissioner Hofmaster to adopt the Purpose, Scope and SOG 4.2.3 Seconded by Commissioner Seeds. Motion passed unanimously.**
5. Chief Hartin shared a recommendation memo regarding an apparatus assessment on apparatus 1001 and 909 put together by himself, Assistant Chief Jacobs and Captain Prasch. No action taken at this time.
6. Chief Hartin gave a presentation to the board on the FY2024 Proposed Budget. No action taken at this time.

OCTOBER 17, 2023 REGULAR BOARD OF FIRE COMMISSIONERS MEETING MINUTES

Committee Meetings

1. Communication with neighboring elected officials.
 - City of Camas, October 25, 2023 at 2:00 PM at City Hall.
 - City of Washougal, October 31, 2023 at 2:00 PM at City Hall.
2. Risk Group, October 18, 2023 at 8:00 AM via Zoom.
3. Safety Meeting, November 22, 2023 at 7:30 PM at Station 91.
4. Revenue Exploratory Committee, TBA.
5. East County Ambulance Advisory Board (ECAAB), TBA.

Commissioners Comments

Commissioner Seeds shared that he is excited to see the district being debt free in December. He appreciates the Chief getting us there faster along with the staff.

Commissioner Martin asked Chief if as a reminder there is an evaluation coming up January.

Public Input

No comments.

Local Board for Volunteer Firefighters and Reserve Officers

No new business.

Upcoming Meetings

- Review of the district's monthly event calendar.
- Regular board meeting will be November 07, 2023 Station 91 at 6:30 pm. – Hybrid format.
- Strategic planning workshop November 08, 2023 Station 91 at 3:00 pm. – Hybrid format.

Both the strategic planning workshop and regular board meeting will be in hybrid format permitting in-person or video conference participation. The link for video conference participation is provided on the district's website (www.ecfr.us).

Executive Session

Adjournment

Motion by Commissioner Hofmaster to adjourn at 20:41, seconded by Commissioner Seeds. Motion passed unanimously.

OCTOBER 17, 2023 REGULAR BOARD OF FIRE COMMISSIONERS MEETING MINUTES

Martha Martin

Martha Martin, Chairperson

Sherry Petty

Sherry Petty, Commissioner

Joshua Seeds

Joshua Seeds, Commissioner

Absent

Michael Taggart, Vice Chair

Steve Hoffmaster

Steve Hoffmaster, Commissioner

Attest

Debbie Macias

Debbie Macias, District Secretary
Ed Hartin, Chief (Alternate)

