

EAST COUNTY FIRE & RESCUE

REGULAR BOARD OF FIRE COMMISSIONERS MEETING

October 5, 2021

Station 91

6:30 PM

AGENDA

Held virtually due to COVID-19

Dial 1-253-215-8782; Meeting ID 823 1731 1601; Passcode 898807

CALL TO ORDER:

Flag Salute

PUBLIC HEARING:

Income Sources for FY2022

AGENDA ADJUSTMENTS:

CONSENT AGENDA:

1. Approval of September 21, 2021 Regular Board Meeting Minutes
2. Approval of September 21, 2021 Local BVFF&RO Meeting Minutes
3. Approval of Financial Transactions
4. Excuse Absent Commissioner(s):

OPEN TO PUBLIC:

CORRESPONDENCE:

STAFF REPORT:

Chief Carnes

Assistant Chief Jacobs

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

SAFETY REPORT:

This Meeting is Being Recorded.
Please Silence or Turn-Off Your Personal Cell Phones, Pagers, etc.

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FIRE DISTRICT BUSINESS:

- HVAC Station 94
- Accounting Assistant Position Update

COMMITTEE MEETINGS:

- Communication with Neighboring Elected Officials
 - Camas – TBA
 - City of Washougal – TBA
- Risk Group – October 6, 2021, Station 61 at 8:00 AM
- Safety Committee Representative – October 6, 2021, Station 91 at 7:30 PM
- Revenue Exploratory Committee – TBA
- ECAAB – TBA

COMMISSIONER COMMENTS:

OPEN TO PUBLIC:

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

ROUND TABLE:

Monthly Event Calendar
Strategic Planning Workshop, November 3, 2021, 3:00 PM
Budget Workshop, October 26, 2021, 6:30 PM

ADJOURNMENT:

Next Regular Board Meeting: October 19, 2021, Station 91, 6:30 PM

EXEMPT MEETING LABOR NEGOTIATIONS:

RCW 42.30.140 (4) (a) Relating to collective bargaining issues and negotiations

Public Hearing

FY2022 Revenue Sources

- The Clark County Assessor has estimated our taxable assessed value for FY2022 taxes at \$2,072,964,412.
- The taxable assessed value is an increase of approximately 7.3% over the previous year.
- Estimated property tax for FY2022 Fire Levy is \$2,874,760 (1% increase).
- Estimated Fire Levy rate is 1.387 per thousand.
- Estimated FY2022 EMS Levy \$688,795.
- Estimated EMS Levy rate is .332 per thousand

EAST COUNTY FIRE & RESCUE CONSENT AGENDA October 5, 2021

1. Minutes –
 - September 21, 2021 Regular Board Meeting
 - September 21, 2021 Local BVFF&RO Meeting

2. Invoices
 - \$5,785.08
 - i. Check Nos. 12383 – 12389 dated September 28, 2021

3. Approved Commissioner Stipends October 10 Pay Date

Name	For the Period September 16 – September 30					Total
	Regular Meeting	Committee Meeting	Special Mtg	Education	Other	
Berg	1	0	0	0	0	1
Martin	1	0	0	0	0	1
Petty	1	0	0	0	0	1
Seeds	1	0	0	0	0	1
Taggart	1	0	0	0	0	1

4. Voided/Destroyed Claims/Payroll Warrants

5. Payroll/Benefits/EFT's
 - \$72,219.94 (Payroll)

Commissioner Martha Martin – Chair

Commissioner Joshua Seeds – Vice Chair

Commissioner Mike Berg

Commissioner Sherry Petty

Commissioner Mike Taggart

EAST COUNTY FIRE & RESCUE
REGULAR BOARD OF FIRE COMMISSIONERS MEETING

September 21, 2021

Station 91

6:30 PM

Draft Minutes

ATTENDANCE:

Martha Martin
Joshua Seeds
Bob Jacobs
East County Duty Crew

Mike Taggart
Mike Berg
Pam Jensen

Sherry Petty
Chief Carnes
Steve Hofmaster

CALL TO ORDER:

Chairperson Martha Martin called the meeting to order at 18:31 via a Zoom Meeting.
Chairperson Martha Martin led the Flag salute.

AGENDA ADJUSTMENTS:

CONSENT AGENDA:

Approval of September 7, 2021 Regular Board Meeting Minutes
Approval of September 7, 2021 Local BVFF&RO Meeting Minutes
Approval of September 8, 2021 Special Meeting Minutes
Approval of Financial Transactions
Excuse Absent Commissioner(s):

**Motion by Commissioner Taggart to approve the consent agenda, seconded by Commissioner Berg.
Motion passed unanimously.**

OPEN TO PUBLIC:

No comments.

CORRESPONDENCE:

None

STAFF REPORT:

Chief Carnes read his report; a copy is in the packet.

Commissioner Seeds asked if any changes had been made to the burn ban due to the recent rainfall. Chief Carnes said recreational fires are being allowed.

Assistant Chief Jacobs gave his report as follows:

DOC training continues to be postponed until allowed by state mandate guidelines.

The new squad chassis was built on August 23; it arrived September 13. The original price quote was

\$58,690.17; the invoice price was \$58,840.39. The difference between the two amounts is due to the Document Fee. We were fortunate that we placed the order when we did as orders placed shortly after ours had a significant price increase!

September EST/Tender training will be September 29, 2021, Station 93 at 7:00 PM.

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

Nothing new to report.

SAFETY REPORT:

- Last Safety Committee meeting was on July 29, 2021.
- Next Safety Committee meeting will be on October 6, 2021 (rescheduled date), Station 91 at 7:30 PM.
- No reported accidents/incidents since the last board meeting.

FIRE DISTRICT BUSINESS:

HVAC Station 94

The vendor is scheduled to revisit the job tomorrow, September 22, 2021 and get back to us with a date to install the HVAC system. Chief Carnes will continue to update the Board on the HVAC system.

SWFCA Meeting Update

No updates were provided.

COMMITTEE MEETINGS:

Communication with Neighboring Elected Officials

City of Camas – September 23, 2021, meeting has been cancelled.

City of Washougal – TBA

Risk Group

October 6, 2021, Station 61 at 8:00 AM.

Chief Carnes let the Board know the insurance renewal will be discussed at this meeting.

Chief Carnes discussed reviewing the need to insure the two sheds at Station 91.

Safety Committee Representative

October 6, 2021, Station 91 at 7:30 PM.

Revenue Exploratory Committee

TBA

ECAAB

TBA

COMMISSIONER COMMENTS:

Commissioner Petty and Commissioner Seeds stated they are thankful for the recent rainfall.

Chairperson Martin commented on the recent news report of PFOS used at military bases in the United States and the PFOS is contaminating the ground water in all 50 states.

Chief Carnes let the Board know Station 91 and Station 94 participated in the Camas 911 Ceremony.

OPEN TO PUBLIC:

No comments.

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

No business.

ROUND TABLE:

Monthly Event Calendar

Strategic Planning Workshop, October 6, 2021, 3:00 PM

Budget Workshop, October 26, 2021, 6:30 PM

ADJOURNMENT:

Next Regular Board Meeting: October 5, 2021 Station 91, 6:30 PM

**Motion by Commissioner Taggart to adjourn at 19:00 hours, seconded by Commissioner Berg.
Motion passed unanimously.**

Martha Martin, Chairperson

Joshua Seeds, Vice Chair

Sherry Petty, Commissioner

Mike Berg, Commissioner

Michael Taggart, Commissioner

DISTRICT SEAL:

ATTEST:

Pam Jensen, District Secretary

EAST COUNTY FIRE & RESCUE

Local Board for Volunteer Fire Fighters & Reserve Officers Meeting

Draft Minutes
September 21, 2021

CALL TO ORDER:

Chairperson Martha Martin called the meeting to order at 18:58 via a Zoom meeting.

The following were in attendance:

Martha Martin

Joshua Seeds

Bob Jacobs

East County Duty Crew

Mike Taggart

Mike Berg

Pam Jensen

Sherry Petty

Chief Carnes

Steve Hofmaster

BUSINESS:

No business.

ADJOURNMENT:

The Local Board adjourned at 18:58

Respectfully Submitted,

Mike Taggart, Commissioner
Sherry Petty, Alternate

Joel VanNess, FF's Assoc. Liaison
Tad Crum, Alternate

Bob Jacobs, Chief's Rep.
Mike Carnes, Alternate

Martha Martin, Chairperson
Joshua Seeds, Alternate

Pam Jensen, District Secretary
Mike Carnes, Alternate

DISTRICT SEAL:

CHECK REGISTER

East County Fire & Rescue

Time: 08:41:19 Date: 09/28/2021

09/01/2021 To: 09/30/2021

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
945	09/28/2021	Claims	6291	12383	DIANE RICHARDSON	56.00	Invoice # 151667 56.00 Sew Patches On Uniform Shirts (Allen, Troutman) And Hem Pants (Charles, Sorensen).
					001 - 522 20 25 001 - FF Uniforms		
946	09/28/2021	Claims	6291	12384	GENERAL FIRE APPARATUS, INC	965.91	Invoice # 13797 965.91 Foam Pro Flow Meter And Flow Meter Cable
					001 - 522 60 48 020 - E91 (1020)		
947	09/28/2021	Claims	6291	12385	MILLER'S HEATING & AIR	481.42	Invoice # 40498278 ST 91 481.42 Safety Inspection & Maintenance 3 Gas Furnaces At Station 91
					001 - 522 50 40 000 - Bldg Repair & Maint		
948	09/28/2021	Claims	6291	12386	PACIFIC TRUCK & TRAILER SERVICE, INC	3,122.70	Invoice # 2021-32792 3,122.70 Delivery & Pickup To Cummins NW, Portland, OR For Fuel System Recall And Perform Annual Emergency Vehicle Inspection And Service. Install Customer Furnished LED Spotlights And Maintenance Items.
					001 - 522 60 48 020 - E91 (1020)		
949	09/28/2021	Claims	6291	12387	STANLEY CONVERGENT SECURITY SOLUTIONS, I	102.48	Invoice # 6001750569 (formerly Monitored By Advantage Protection-Stanley Acquired The Monitoring). 102.48 Station 93 Quarterly Monitoring; 09/01/2021 - 11/30/2021
					001 - 522 50 41 093 - Monitoring (St 93)		
950	09/28/2021	Payroll	6291	12388	OPEIU Local 11	58.90	Pay Cycle(s) 09/25/2021 To 09/25/2021 - OPEIU Dues
					001 - 589 99 99 000 - Payroll Clearing	29.45	
					001 - 589 99 99 000 - Payroll Clearing	29.45	
951	09/28/2021	Payroll	6291	12389	TRUSTEED PLANS SERVICE CORPORATION	997.67	Pay Cycle(s) 09/10/2021 To 09/25/2021 - Disability - FF
					001 - 522 20 26 001 - FF Disability	90.05	
					001 - 522 20 26 001 - FF Disability	103.20	
					001 - 522 20 26 001 - FF Disability	65.63	
					001 - 522 20 26 001 - FF Disability	85.66	
					001 - 522 20 26 001 - FF Disability	111.96	
					001 - 522 20 26 001 - FF Disability	94.44	
					001 - 522 20 26 001 - FF Disability	83.15	
					001 - 522 20 26 001 - FF Disability	111.96	
					001 - 522 20 26 001 - FF Disability	94.44	
					001 - 522 20 26 001 - FF Disability	90.05	
					001 - 522 20 26 001 - FF Disability	67.13	
001 General Fund						5,785.08	
						5,785.08	Claims: 4,728.51
							Payroll: 1,056.57

CHECK REGISTER

East County Fire & Rescue

Time: 09:31:22 Date: 09/28/2021

09/16/2021 To: 09/30/2021

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
917	09/25/2021	Payroll	6291	EFT		4,146.43	
918	09/25/2021	Payroll	6291	EFT		226.63	
919	09/25/2021	Payroll	6291	EFT		3,285.85	
920	09/25/2021	Payroll	6291	EFT		3,238.63	
921	09/25/2021	Payroll	6291	EFT		966.66	
922	09/25/2021	Payroll	6291	EFT		686.06	
923	09/25/2021	Payroll	6291	EFT		2,383.74	
924	09/25/2021	Payroll	6291	EFT		2,429.72	
925	09/25/2021	Payroll	6291	EFT		2,903.08	
926	09/25/2021	Payroll	6291	EFT		2,683.87	
927	09/25/2021	Payroll	6291	EFT		1,716.71	
928	09/25/2021	Payroll	6291	EFT		791.08	
929	09/25/2021	Payroll	6291	EFT		353.65	
930	09/25/2021	Payroll	6291	EFT		1,318.21	
931	09/25/2021	Payroll	6291	EFT		235.77	
932	09/25/2021	Payroll	6291	EFT		2,101.05	
933	09/25/2021	Payroll	6291	EFT		235.77	
934	09/25/2021	Payroll	6291	EFT		3,201.52	
935	09/25/2021	Payroll	6291	EFT		226.63	
936	09/25/2021	Payroll	6291	EFT		709.35	
937	09/25/2021	Payroll	6291	EFT		6,247.62	
938	09/25/2021	Payroll	6291	EFT		787.83	
939	09/25/2021	Payroll	6291	EFT		1,898.38	
940	09/25/2021	Payroll	6291	EFT		3,489.56	
941	09/25/2021	Payroll	6291	EFT	IAFF2444	669.90	Pay Cycle(s) 09/25/2021 To 09/25/2021 - IAFF Dues
942	09/25/2021	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	14,076.97	Pay Cycle(s) 09/25/2021 To 09/25/2021 - DComp; Pay Cycle(s) 09/25/2021 To 09/25/2021 - PERS2; Pay Cycle(s) 09/25/2021 To 09/25/2021 - PERS3; Pay Cycle(s) 09/25/2021 To 09/25/2021 - LEOFF2; Pay Cycle(s)
943	09/25/2021	Payroll	6291	EFT	IRS	10,782.27	941 Deposit for Pay Cycle(s) 09/25/2021 - 09/25/2021
944	09/25/2021	Payroll	6291	EFT	OR Department of Revenue	427.00	Pay Cycle(s) for OR Tax09/25/2021 - 09/25/2021
						<hr/>	
001 General Fund						72,219.94	
						<hr/>	
						72,219.94	Payroll: 72,219.94

Chief's Report

10-5-2021

Calls since last Commissioner meeting, 51

EMS: 30

Fire: 5

Other: 16

Calls YTD: 2021- 831

Mutual and Auto aid – 15% 2021, Year-to-date - 21%, 182 calls

FY2020 = 251, 23% of total calls FY2019 = 207, 22% of total calls

Staff Overtime Numbers:

Budget Amount: \$230,000

Used YTD: \$169,629

% Used: 73.75 %

- Brown outs since last meeting: 2, 12 hour shifts & 2, 24 hour shifts

13 callback shifts (5-Sick, 6-Vac, 2 Mobe)

Covered by: 9 OT Shifts

- I attended an Ops Chiefs meeting via ZOOM on Tuesday, September 28. Main topic of discussion was creating Countywide SOG's covering Loss of Comms, RIT and Rural Water Supply.
- We will be losing one Part Time Firefighter/EMT because of the Governor's Proclamation that covers the Covid-19 vaccination requirement. Staff is working with our hiring process to fill the position.
- I have been working with the Clark County Fire Marshal and resident who is having some road concerns with a small development up on NE 48th Way.
- I will be out of town on vacation for the week starting October 11. I will be back in the office on Monday, October 18. Chief Jacobs will be the Duty Chief while I'm gone.

AC Jacobs Report

10-5-21

DOC training continues to be postponed until allowed by guidelines.

The new squad assembly will begin soon.

September EST/Tender training was 9-29-21.

October EST/ Tender training will be 10-18-21 Sta. 93
7PM.

Safety Report

Last safety committee meeting was 7-29-2021.

Next safety committee meeting will be 10-6-21
(rescheduled date) Sta. 91 7:30 PM.

No reported accidents/incidents since the last board meeting.

Oct 2021 - East County Fire & Rescue

Sun	Mon	Tue	Wed	Thur	Fri	Sat
					Oct 1 B SHIFT	2 C SHIFT
3 A SHIFT	4 B SHIFT	5 C SHIFT	6 A SHIFT	7 B SHIFT	8 C SHIFT	9 A SHIFT
		Events Commissioner Meeting Station 91 18:30 - 21:00	Events Cancelled-Strategic Plann Station 91 15:00 - 16:30		Events Hose Tasting Station 91 07:00 - 19:00	
10 B SHIFT	11 C SHIFT	12 A SHIFT	13 B SHIFT	14 C SHIFT	15 A SHIFT	16 B SHIFT
17 C SHIFT	18 A SHIFT	19 B SHIFT	20 C SHIFT	21 A SHIFT	22 B SHIFT	23 C SHIFT
		Events Commissioner Meeting Station 91 18:30 - 21:00				
24 A SHIFT	25 B SHIFT	26 C SHIFT	27 A SHIFT	28 B SHIFT	29 C SHIFT	30 A SHIFT
		Events Budget Workshop Station 91 18:30 - 20:30				
31 B SHIFT						

* Indicates time starts on following calendar day
 * Events and Time Off follow default Split Time of Day of 07:00