



# East County Fire and Rescue

600 NE 267th Avenue Camas, WA 98607

(360) 834-4908 (phone)

(360) 835-8920 (fax)

www.ecfr.us



## Regular Board of Fire Commissioners Meeting September 19, 2023

Station 91

6:30 PM

Agenda



This meeting will be held in hybrid format, in-person and using Zoom video conferencing. The link and telephone dial-in number are provided below:

Video Conferencing Link: <https://us02web.zoom.us/j/83998802307>

Dial-In Telephone Number: (253) 215-8782

Meeting ID 898 5328 5551 and Passcode 584181

*This meeting is being recorded, please silence or turn off your personal cell phones, pagers, etc.*

### Call to Order

### Flag Salute

### Agenda Adjustments

### Consent Agenda

- Approval of September 05, 2023 Regular Board Meeting Minutes.
- Approval of September 05, 2023 Local BVFF&RO Meeting Minutes.
- Approval of September 06, 2023 Strategic Planning Meeting Minutes.
- Approval of Financial Transactions.
- Excuse absent Commissioner(s).

### Public Input

### Swearing In

1. FF Cody Parry

### Correspondence

### **Staff Reports**

1. Chief Hartin.
2. Assistant Chief Jacobs.
3. Volunteer Firefighters Association.
4. Safety Committee.

### **Fire District Business**

1. Resolution #327-09192023 – Adoption of the Long Term Financial Plan.
2. Resolution #328-09192023 – Interfund Transfer from the Equipment Fund.
3. Resolution #329-09192023 – FY2023 Budget Amendment.
4. Purchase Request Personal Protective Equipment.

### **Committee Meetings:**

1. Communication with Neighboring Elected Officials.
  - City of Camas, October 25, 2023 at 2:00 PM, City Hall.
  - City of Washougal, TBA.
2. Risk Group, October 11, 2023 at 8:00 AM via Zoom.
3. Revenue Exploratory Committee, TBA.
4. East County Ambulance Advisory Board (ECAAB), TBA.
5. Safety Meeting, September 25, 2023 Sta. 91 at 7:30 PM.

### **Commissioner Comments**

### **Public Comment**

### **Local Board for Volunteer Firefighters and Reserve Officers**

### **Upcoming Meetings**

- Review of the district's monthly event calendar.
- Next Regular Board Meeting will be held October 3, 2023 Station 91 at 6:30 PM – hybrid format.
- Next Strategic Planning Workshop October 4, 2023 Station 91 at 3:00 PM – hybrid format.

### **Executive Session**

RCW 42.30.110 (1) (g): To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

### **Adjournment**



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## Board of Fire Commissioners Consent Agenda

### September 19, 2023

1. Approval of minutes:
  - September 05, 2023 Regular Board Meeting.
  - September 05, 2023 BVFF Meeting.
  - September 06, 2023 Strategic Planning Meeting.
2. Invoices for \$14,952.18 check numbers 14809-14831 dated September 12, 2023.
3. Approved commissioner stipends for the period of September 1 through September 15 with a September 25, pay date.

Name	Regular Meeting	Committee Meeting	Special Meeting	Education	Other	Total
Hofmaster	1	0	1	0	0	2
Martin	1	0	1	0	0	2
Petty	1	0	0	0	0	1
Seeds	1	0	1	0	0	2
Taggart	1	0	1	0	0	2

4. Voided/Destroyed Claims/Payroll Warrants.
5. Payroll/Benefits/EFT's in the amount of \$84,016.29 (Payroll).

\_\_\_\_\_  
Martha Martin, Chairperson

\_\_\_\_\_  
Michael Taggart, Vice Chair

\_\_\_\_\_  
Sherry Petty, Commissioner

\_\_\_\_\_  
Steve Hofmaster, Commissioner

\_\_\_\_\_  
Joshua Seeds, Commissioner



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## Regular Board of Fire Commissioners Meeting September 05, 2023

Station 91  
6:30 PM  
Draft Minutes

### Attendance

Martha Martin	Mike Taggart	Sherry Petty
Joshua Seeds	Steve Hofmaster	Chief Ed Hartin
Assist. Chief Jacobs	Debbie Macias	Station 91 Duty Crew
Cody Sorensen	Ryan Grable	Amy Hawkey
Shalisha Charles	Indie Charles	Crew Charles
Kevin Bergstrom	Amanda Houston	Caryn Dewey
Bev George	Laurie Kinsey	

### Call to Order

This meeting was conducted in hybrid in-person/video conference format.

Chairperson Martha Martin called the meeting to order at 18:30 via Hybrid Meeting. Chief Hartin led the flag salute.

### Agenda Adjustments

#### Consent Agenda

- Approval of August 10, 2023 Strategic Planning Meeting Minutes.
- Approval of August 15, 2023 Regular Board Meeting Minutes.
- Approval of August 15, 2023 Local BVFF Meeting Minutes.
- Approval of Financial Transactions.
- Excuse absent Commissioner(s).

**Motion by Commissioner Taggart to approve the consent agenda, seconded by Commissioner Hofmaster. Motion passed unanimously.**

## Public Input

### Swearing In and Member Recognition

Chief Hartin called up Firefighter Hawkey and Charles and proceeded to swear them in.

Chief Hartin shared some member recognition with the board regarding everyone who helped during the open house.

Church of Jesus Christ of Latter-day Saints presented a mural to East County Fire and Rescue for their dedicated work they do for the community. The Relief Society Woman's Organization completed the work.

### Correspondence

None

### Staff Reports

1. Chief Hartin's report is in the meeting packet.
2. Assistant Chief Jacobs gave his report; a copy is in the meeting packet.
3. Assistant Chief Jacobs reported that the Volunteer Firefighter's Association had nothing new to report.
4. Assistant Chief Jacobs reported that per the safety committee there were no accidents/incidents since the last board meeting.

### Fire District Business

1. Proposal for Public Communication (Liz Loomis) – Chief Hartin started discussion regarding the proposal provided by Liz Loomis. This is a continuation discussion from last regular board meeting. Discussion ensued.
2. Resolution #324-09052023 Transfer \$4,486.36 from Leave Accrual Reserve Fund to General Fund for vacation buyout for Harrington and Wyman. **Motion by Commissioner Taggart to approve** Resolution #324-09052023 Transfer \$4,486.36 from Leave Accrual Reserve Fund to General Fund for vacation buyout). **Seconded by Commissioner Hofmaster. Motion passed unanimously.**
3. Resolution #325-09052023 Revision of the district's fund accounting structure. **Motion by Commissioner Taggart to approve** Resolution #325-09052023 Revision of the district's fund accounting structure. **Seconded by Commissioner Hofmaster. Motion passed unanimously.**
4. Resolution #326-09052023 Revision to Policy 90.3.2 Purchase Policy. **Motion by Commissioner Taggart to approve** Resolution #326-09052023 Revision to Policy 90.3.2 Purchase Policy. **Seconded by Commissioner Seeds. Motion passed with four Commissioners. Commissioner Petty did not vote due to power outage and was disconnected from Zoom.**

5. Adoption of Purpose, Scope and SOG 3.1.1 and 4.2.1 **Motion by Commissioner Taggart to adopt Purpose, Scope and SOG 3.1.1 and 4.2.1. Seconded by Commissioner Seeds. Motion passed with four Commissioners. Commissioner Petty did not vote due to power outage and was disconnected from Zoom.**
6. Turnover – Chief Hartin shared information regarding turnover with the board. Discussion ensued.
7. Purchase Request – Chief Hartin asked the Board to approve the quote by vendor to replace the gutters at Station 93 for \$4,176.17. **Motion by Commissioner Seeds to approve the quote to replace the gutters at Station at Station 93 for \$4,176.17. Seconded by Commissioner Hofmaster. Motion passed with four Commissioners. Commissioner Petty did not vote due to power outage and was disconnected from Zoom.**

### Committee Meetings

1. Communication with neighboring elected officials.
  - City of Camas, October 25, 2023 at 2:00 PM at City Hall.
  - City of Washougal, TBA.
2. Risk Group, October 11, 2023 at 8:00 AM via Zoom.
3. Safety Meeting, September 25, 2023 at 7:30 PM at Station 91.
4. Revenue Exploratory Committee, TBA. – Chief Hartin shared some ideas and let everyone know he is researching some grants we might be able to apply for. Discussion ensued.
5. East County Ambulance Advisory Board (ECAAB), TBA.

### Commissioners Comments

Commissioners Seeds gave a small recap of a meeting he had with Chief Hartin regarding turnover. Also, wanted to let Chief Hartin know he appreciates the turnover analysis he provided.

Commissioner Martin said she is working on going through the pictures from the open house. Gave a small recap of the Chief's evaluation and that the conversation was a good one. She said that she will attend the Strategic Planning Meeting via Zoom. Also, mentioned that she and Commissioner Hofmaster briefly spoke about holiday parties that have happened in the past.

### Public Input

None.

### Local Board for Volunteer Firefighters and Reserve Officers

No new business.

### Upcoming Meetings

- Review of the district’s monthly event calendar.
- Regular board meeting will be held September 19, 2023 Station 91 at 6:30 pm. – Hybrid format.
- Strategic planning workshop September 6, 2023 Station 91 at 3:00 pm. – Hybrid format.

Both the strategic planning workshop and regular board meeting will be in hybrid format permitting in-person or video conference participation. The link for video conference participation is provided on the district’s website ([www.ecfr.us](http://www.ecfr.us)).

### Executive Session

RCW 42.30.110 (1)(g): To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

The Board went into executive session at 20:38 for 20 minutes to return at 21:00.  
The Board reconvened at 21:00.  
No action taken.

### Adjournment

**Motion by Commissioner Taggart to adjourn at 21:01, seconded by Commissioner Seeds. Motion pass with four commissioners. Commissioner Petty did not vote due to a power outage and was disconnected from Zoom.**

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Martha Martin, Chairperson

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Michael Taggart, Vice Chair

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Sherry Petty, Commissioner

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Steve Hofmaster, Commissioner

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Joshua Seeds, Commissioner

**Attest**

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Debbie Macias, District Secretary  
Ed Hartin, Chief (Alternate)





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## Local Board for Volunteer Fire Fighters & Reserve Officers Meeting September 05, 2023

Station 91  
Draft Minutes

### Attendance

Martha Martin  
Steve Hofmaster  
Debbie Macias  
Ryan Grable

Mike Taggart  
Chief Ed Hartin  
Station 91 Duty Crew  
Kevin Bergstrom

Joshua Seeds  
Assist. Chief Robert Jacobs  
Cody Sorensen

### Call to Order

This meeting was conducted in hybrid in-person/video conference format.

Chairperson Martha Martin called the meeting to order at 20:36 via Hybrid Meeting.

### Business

No new business.

### Adjournment

The local board adjourned at 20:36.

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Martha Martin, Chairperson  
Commissioner Joshua Seeds, Alternate

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Tad Crum, Firefighters Association Liaison

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Robert Jacobs, Assistant Chief  
Ed Hartin, Chief (Alternate)

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Michael Taggart, Commissioner  
Sherry Petty, Commissioner (Alternate)

**Attest**

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Debbie Macias, District Secretary  
Ed Hartin, Chief (Alternate)



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## Special Board of Fire Commissioners Meeting

September 06, 2023

Station 91  
3:00 PM  
Draft Minutes

### Attendance

Martha Martin  
Zach Allen  
Debbie Macias  
Station 94 Duty Crew

Mike Taggart  
Steve Hofmaster  
Pam Jensen

Joshua Seeds  
Chief Ed Hartin  
Cody Parry

### Call to Order

This meeting was in hybrid version in-person/video conference format.

Chairperson Martha Martin called the hybrid meeting to order at 3:00 pm and the workshop turned over to Chief Hartin.

Chief Hartin started a discussion with a presentation on the districts Long Term Financial Plan. Discussion ensued.

Chief Hartin asked that the Long Term Financial Plan be adopted. Commissioner Martin said that the resolution of adoption needed to be on the agenda in order for that to happen. It will be on agenda for the next regular board meeting.

Chief Hartin started a discussion about the strategic goals. Discussion ensued.

### Public Input

No Comments.

### Adjournment

The meeting adjourned at 16:12 pm.

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Martha Martin, Chairperson

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Michael Taggart, Vice Chair

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Sherry Petty, Commissioner

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Steve Hofmaster, Commissioner

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Joshua Seeds, Commissioner

**Attest**

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Debbie Macias, District Secretary  
Ed Hartin, Chief (Alternate)

# CHECK REGISTER

East County Fire & Rescue

Time: 12:43:12 Date: 09/19/2023

09/01/2023 To: 09/15/2023

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
931	09/12/2023	Claims	6291	14809	BOARD FOR VOLUNTEER FIREFIGHTERS		entry out of balance. created ap entry of \$90.00. voiding to correct invoice amount.
932	09/12/2023	Claims	6291	14810	CITY OF CAMAS (Water)	129.51	Account # 01611-000 - Water service at station 91. Service period 7/1/2023-8/31/2023.
					001 - 522 50 46 091 - Water & Sewer (St 91)	129.51	Water service at station 91. Service period 7/1/2023-8/31/2023.
933	09/12/2023	Claims	6291	14811	EMBROIDER IT	31.26	Invoice # 19033 - Nametapes - Qty (4) Parry (3) Charles (1)
					001 - 522 20 25 001 - FF Uniforms	31.26	Nametapes - Qty (4) Parry (3) Charles (1)
934	09/12/2023	Claims	6291	14812	Ryan R Grable	54.00	Per Diem 9/29/2023 for Ryan Grable for traveling to Mason County Fire District 6, Union Wa. For Firefighter 2 testing.
					001 - 522 45 41 000 - Meals (Training)	54.00	Per Diem 9/29/2023 for Ryan Grable for traveling to Mason County Fire District 6, Union Wa. For Firefighter 2 testing.
935	09/12/2023	Claims	6291	14813	Ryan R Grable	99.94	Reimbursement for steel from Eastside Steel Inv # 2-292758 - to fabricate cart to hold welder.
					001 - 522 20 32 002 - Equipment	99.94	Reimbursement for steel from Eastside Steel Inv # 2-292758 - to fabricate cart to hold welder.
936	09/12/2023	Claims	6291	14814	HI-WAY FUEL	617.95	Account 710 - August Fuel Charge.
					001 - 522 20 36 000 - Diesel / Gas	617.95	August Fuel Charge.
937	09/12/2023	Claims	6291	14815	FIRE PROTECTION DIST #5 ISLAND COUNTY	450.00	Invoice - 8.30.2023 - 6" NSTF x 5" Storz Gated Relief Intake Valves (3 at \$100 each) 5" Storz x 3-2 1/2 NSTM Gated Wyes (3 at \$50 each)
					001 - 522 20 32 002 - Equipment	450.00	6" NSTF x 5" Storz Gated Relief Intake Valves (3 at \$100 each) 5" Storz x 3-2 1/2 NSTM Gated Wyes (3 at \$50 each)
938	09/12/2023	Claims	6291	14816	Pamela J Jensen	104.00	Per Diem 9/13/2023 and 9/14/2023 for Pam Jensen for traveling to Olympia WA for Basic Levy training.
					001 - 522 10 49 002 - Admin Training Meals	104.00	Per Diem 9/13/2023 and 9/14/2023 for Pam Jensen for traveling to Olympia WA for Basic Levy training.
939	09/12/2023	Claims	6291	14817	KONICA MINOLTA BUSINESS SOLUTIONS USA IN	50.69	Invoice # 288976786 - Copier Maintenance at Station 91.
					001 - 522 10 40 002 - Copier Mtce	50.69	Copier Maintenance at Station 91.
940	09/12/2023	Claims	6291	14818	LUTZ HARDWARE	40.13	Account 1095 - Parts to repair the shoreline connection for SQ91 - App # 1021.
					001 - 522 60 48 021 - S91 (1021)	40.13	Inv# A1202990 Parts to repair the shoreline connection for SQ91 - App # 1021.
941	09/12/2023	Claims	6291	14819	Lockbox #785341 MAGELLAN HEALTHCARE	595.04	Invoice # 0031252821 - Professional services provided. Service period October 2023- December 2023.

# CHECK REGISTER

East County Fire & Rescue

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 522 10 24 001		Magellan - EAP	595.04	Professional services provided. Service period October 2023- December 2023.
<b>942</b>	<b>09/12/2023</b>	<b>Claims</b>	<b>6291</b>	<b>14820</b>	<b>NAPA AUTO PARTS</b>	<b>278.27</b>	<b>Account 17312400 - August Statement</b>
			001 - 522 60 43 000		Small Engine Repair	28.01	Inv#532296 Vaccum Gauge Pump Tester
			001 - 522 60 48 000		Vehicle Repair & Maint	193.35	Inv#531905 Replenish DEF for Station use Station 91 and 94
			001 - 522 60 48 014		E94 (1014)	34.13	Inv#532886 Ground/Ditch Lights Qty (3) for E94 App # 1014 to replace OOS bulbs.
			001 - 522 60 48 014		E94 (1014)	22.78	Inv#532886 Ground/Ditch Lights Qty (2) spares for stock.
<b>943</b>	<b>09/12/2023</b>	<b>Claims</b>	<b>6291</b>	<b>14821</b>	<b>PACIFIC TRUCK &amp; TRAILER SERVICE, INC</b>	<b>298.67</b>	<b>Invoice # 2023-34907 - App. # 1022. Disassembled pump control panel. Replaced pump throttle cable. Reassembled control panel.</b>
			001 - 522 60 48 022		S94 (1022)	298.67	App. # 1022. Disassembled pump control panel. Replaced pump throttle cable. Reassembled control panel.
<b>944</b>	<b>09/12/2023</b>	<b>Claims</b>	<b>6291</b>	<b>14822</b>	<b>PALADIN BACKGROUND SCREENING</b>	<b>80.00</b>	<b>Invoice # 4164 - Nationwide criminal background check. (Volunteer Pedersen, Trevor)</b>
			001 - 522 10 44 000		Professional Services	80.00	Nationwide criminal background check. (Volunteer Pedersen, Trevor)
<b>945</b>	<b>09/12/2023</b>	<b>Claims</b>	<b>6291</b>	<b>14823</b>	<b>SNURE LAW OFFICE, PSC</b>	<b>357.50</b>	<b>September 1, 2023 Invoice. - Review of lease, research leasehold excise tax issue, revise lease, email chief.</b>
			001 - 522 10 42 000		Legal Services	357.50	Review of lease, research leasehold excise tax issue, revise lease, email chief.
<b>946</b>	<b>09/12/2023</b>	<b>Claims</b>	<b>6291</b>	<b>14824</b>	<b>Cody Sorensen</b>	<b>54.00</b>	<b>Per Diem 9/22/2023 C. Sorensen for traveling to Mason County District 6, Union WA. for IFSAC Testing. Fire Instructor 1.</b>
			001 - 522 45 41 000		Meals (Training)	54.00	Per Diem 9/22/2023 C. Sorensen for traveling to Mason County District 6, Union WA. for IFSAC Testing. Fire Instructor 1.
<b>947</b>	<b>09/12/2023</b>	<b>Claims</b>	<b>6291</b>	<b>14825</b>	<b>Cody Sorensen</b>	<b>54.00</b>	<b>Per Diem 9/29/2023 for Cody Sorensen for traveling to Mason County District 6, Union WA for Firefighter 2 testing.</b>
			001 - 522 45 41 000		Meals (Training)	54.00	Per Diem 9/29/2023 for Cody Sorensen for traveling to Mason County District 6, Union WA for Firefighter 2 testing.
<b>948</b>	<b>09/12/2023</b>	<b>Claims</b>	<b>6291</b>	<b>14826</b>	<b>U.S. BANK (One Card)</b>	<b>7,789.53</b>	<b>Account ending in 3017 - August Statement.</b>
			001 - 522 10 30 000		Office Supplies	21.39	Walmart - (6) 1" White 3 hole binders for LTFP for Commissioners
			001 - 522 10 30 000		Office Supplies	84.28	Amazon - Restock color toner cartridges for phaser 6510 Qty (2)
			001 - 522 10 30 000		Office Supplies	2.71	Dollar Tree - Elmers glue.
			001 - 522 10 30 000		Office Supplies	23.38	Amazon - Laminate pouches
			001 - 522 10 30 000		Office Supplies	28.95	Amazon - Background drop for commissioner head shots
			001 - 522 10 30 000		Office Supplies	43.47	Costco - Office supplies for station 91
			001 - 522 10 30 002		UPS/Federal Express	21.07	UPS - Ship air sample to Lawrence Factor

## CHECK REGISTER

East County Fire & Rescue

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09/01/2023 To: 09/15/2023

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 522 10 32 000 - Cleaning and Sanitation				14.61	Amazon - Washing machine cleaner
		001 - 522 10 32 000 - Cleaning and Sanitation				215.54	Costco - Cleaning supplies for station 91 and 94
		001 - 522 10 33 000 - Computer/Software/Supplies				37.05	MX Guardian - Monthly fee for spam filter.
		001 - 522 10 33 000 - Computer/Software/Supplies				17.24	Zoom - Video Streaming service for board meetings.
		001 - 522 10 40 001 - Computer/Website Mtce & Rep				249.00	Streamline - Monthly maintenance of website.
		001 - 522 10 48 003 - Commissioner Lodging				-189.27	Tulaip Resort - Credit for cancellation of room for Commissioner Hofmaster for WFCA
		001 - 522 10 48 003 - Commissioner Lodging				-189.27	Tulalip Resort - Credit for cancelation of room for Commissioner Martin for WFCA
		001 - 522 20 25 001 - FF Uniforms				147.43	Imperial Cleaners - Patches sewed on uniforms. (4) for Charles plus (2) nametapes. (5) patches (3) nametapes for Hawkey. (2) patches (1) nameptape for Troutman.
		001 - 522 20 25 001 - FF Uniforms				10.84	Imperial Cleaners - (1) patch sewed on for (Sorensen)
		001 - 522 20 31 000 - Food and Water				13.01	Costco - Water for station 91 and 94
		001 - 522 20 32 002 - Equipment				161.32	Image 360 - Combustible gas conversion chart for E91 and E94.
		001 - 522 20 33 000 - Volunteer Uniforms				198.32	Galls - Nomex pants Qty (1) for Volunteer (Lawton)
		001 - 522 20 33 000 - Volunteer Uniforms				17.34	Imperial Cleaners (1) pant hemmed (Lawton)
		001 - 522 20 34 000 - Bldg Supplies/Facility Misc				124.78	Mr. Appliance - Troubleshoot why water is not dispensing from refrigerator at station 91.
		001 - 522 20 34 000 - Bldg Supplies/Facility Misc				143.76	Mr. Appliance - Troublshoot why ice is not dispensing from refrigerator at station 91.
		001 - 522 20 41 002 - Verizon MDC Cards				160.04	Verizon - MDC Cards
		001 - 522 20 41 003 - Cell Phones E91 & E94				83.72	Verizon - Cell phones for E91 and E94.
		001 - 522 30 30 000 - Educational Supplies				229.00	Mikes Party Rental - Bounce House for open house
		001 - 522 30 40 000 - Printing/Newsletter				2,189.76	IQ Direct - Printing of Newsletter and creating list
		001 - 522 30 41 000 - Postage for Newsletter				1,773.53	IQ Direct - Postage for Newsletter
		001 - 522 45 33 000 - Training Supplies				225.96	Washougal Lumber - Sheetrock for burn prop for open house.
		001 - 522 50 42 091 - Comcast Tel/Internet (St 91)				356.20	Comcast - Internet/phone service at station 91. Service period 8/19/2023-9/18/2023.
		001 - 522 50 42 093 - Comcast Tel/Internet (St 93)				327.18	Comcast - Internet/phone service at station 93. Service period 9/10/2023-10/9/2023.
		001 - 522 50 42 094 - Comcast Tel/Internet (St 94)				361.25	Comcast- Internet/phone service at station 94. Service period 9/14/2023-10/13/2023.
		001 - 522 50 43 092 - Electrical & Heating (St 92)				29.24	Clark Public Utilities- Electric service at station 92. Service period 6/22/2023-7/24/2023.
		001 - 522 50 43 092 - Electrical & Heating (St 92)				29.16	Clark Public Utilties - Electric service at station 92. Service period 7/24/2023-8/21/2023.
		001 - 522 50 43 093 - Electrical & Htg (St 93)				243.27	Clark Public Utilites - Electric service at station 93. Service period 7/10/2023-8/7/2023.

# CHECK REGISTER

East County Fire & Rescue

Time: 12:43:12 Date: 09/19/2023

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 522 50 43 094		Electric & Heating (St 94)	191.32	Clark Public Utilities - Electric service at station 94. Service period 7/10/2023-8/7/2023.
			001 - 522 50 44 091		Garbage (St 91)	156.87	Waste Connections - Trash service at station 91. Service period 7/1/2023-7/31/2023.
			001 - 522 50 44 094		Garbage (St 94)	69.29	Waste Connections- Trash service at station 94. Trash period 7/1/2023-7/31/2023.
			001 - 522 50 45 091		Gas (St 91)	89.15	NW Natural - Gas service at station 91. Service period 6/16/2023-7/17/2023.
			001 - 522 50 45 091		Gas (St 91)	77.64	NW Natural - Gas service at station 91. Service period 7/17/2023-8/15/2023.
<b>949</b>	<b>09/12/2023</b>	<b>Claims</b>	<b>6291</b>	<b>14827</b>	<b>WEX BANK</b>	<b>1,759.03</b>	<b>Invoice # 91657842 - August Fuel Charge.</b>
			001 - 522 20 36 000		Diesel / Gas	1,759.03	August Fuel Charge
<b>950</b>	<b>09/12/2023</b>	<b>Payroll</b>	<b>6291</b>	<b>14828</b>	<b>OPEIU Local 11</b>	<b>60.90</b>	<b>Pay Cycle(s) 09/10/2023 To 09/10/2023 - OPEIU Dues</b>
			001 - 589 99 99 000		Payroll Clearing	30.45	
			001 - 589 99 99 000		Payroll Clearing	30.45	
<b>951</b>	<b>09/12/2023</b>	<b>Payroll</b>	<b>6291</b>	<b>14829</b>	<b>TRUSTEED PLANS SERVICE CORPORATION</b>	<b>912.76</b>	<b>Pay Cycle(s) 08/10/2023 To 08/25/2023 - Disability - FF (Case#37014)</b>
			001 - 522 20 26 001		FF Disability	90.05	
			001 - 522 20 26 001		FF Disability	103.20	
			001 - 522 20 26 001		FF Disability	90.17	
			001 - 522 20 26 001		FF Disability	65.63	
			001 - 522 20 26 001		FF Disability	89.55	
			001 - 522 20 26 001		FF Disability	94.44	
			001 - 522 20 26 001		FF Disability	83.15	
			001 - 522 20 26 001		FF Disability	111.96	
			001 - 522 20 26 001		FF Disability	94.44	
			001 - 522 20 26 001		FF Disability	90.17	
<b>952</b>	<b>09/12/2023</b>	<b>Payroll</b>	<b>6291</b>	<b>14830</b>	<b>WASHINGTON COUNCIL OF POLICE</b>	<b>55.00</b>	<b>Pay Cycle(s) 09/10/2023 To 09/10/2023 - WACOPS Inv#25088</b>
			001 - 522 20 26 001		FF Disability	5.00	
			001 - 522 20 26 001		FF Disability	5.00	
			001 - 522 20 26 001		FF Disability	5.00	
			001 - 522 20 26 001		FF Disability	5.00	
			001 - 522 20 26 001		FF Disability	5.00	
			001 - 522 20 26 001		FF Disability	5.00	
			001 - 522 20 26 001		FF Disability	5.00	
			001 - 522 20 26 001		FF Disability	5.00	
			001 - 522 20 26 001		FF Disability	5.00	
			001 - 522 20 26 001		FF Disability	5.00	
			001 - 522 20 26 001		FF Disability	5.00	
			001 - 522 20 26 001		FF Disability	5.00	
<b>953</b>	<b>09/12/2023</b>	<b>Claims</b>	<b>6291</b>	<b>14831</b>	<b>BOARD FOR VOLUNTEER FIREFIGHTERS</b>	<b>1,080.00</b>	<b>Invoice # 09/12/2023 - Board for Volunteer Firefighter relief and pension fund. (Allen, E., Brosius, Clark, Crandall, Edward, Fregoso-Vazquez, Holm, Iblings, Johnson, Lawton, Letherwood, Seacat</b>
			001 - 522 20 45 000		Volunteer Pensions	90.00	BVFF Relief and Pension Fund (Seacat)
			001 - 522 20 45 000		Volunteer Pensions	90.00	BVFF Relief and Pension Fund (Letherwood)
			001 - 522 20 45 000		Volunteer Pensions	90.00	BVFF Relief and Pension Fund (Lawton)
			001 - 522 20 45 000		Volunteer Pensions	90.00	BVFF Relief and Pension Fund (Johnson)



# CHECK REGISTER

East County Fire & Rescue

Time: 12:43:12 Date: 09/19/2023

09/01/2023 To: 09/15/2023

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 522 20 45 000 - Volunteer Pensions				90.00	BVFF Relief and Pension Fund (Iblings)
		001 - 522 20 45 000 - Volunteer Pensions				90.00	BVFF Relief and Pension Fund (Holm)
		001 - 522 20 45 000 - Volunteer Pensions				90.00	BVFF Relief and Pension Fund (Fregoso-Vazquez)
		001 - 522 20 45 000 - Volunteer Pensions				90.00	BVFF Relief and Pension Fund (Edwards)
		001 - 522 20 45 000 - Volunteer Pensions				90.00	BVFF Relief and Pension Fund (Crandall)
		001 - 522 20 45 000 - Volunteer Pensions				90.00	BVFF Relief and Pension Fund (Clark)
		001 - 522 20 45 000 - Volunteer Pensions				90.00	BVFF Relief and Pension Fund (Brosius)
		001 - 522 20 45 000 - Volunteer Pensions				90.00	BVFF Relief and Pension Fund (Allen, E.)
001 General Fund						14,952.18	
						14,952.18	Claims: 13,923.52
							Payroll: 1,028.66

# CHECK REGISTER

East County Fire & Rescue

Time: 12:33:45 Date: 09/19/2023

09/01/2023 To: 09/15/2023

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
899	09/10/2023	Payroll	6291	EFT		4,511.46	
900	09/10/2023	Payroll	6291	EFT		2,838.34	
901	09/10/2023	Payroll	6291	EFT		2,180.09	
902	09/10/2023	Payroll	6291	EFT		2,627.98	
903	09/10/2023	Payroll	6291	EFT		2,655.64	
904	09/10/2023	Payroll	6291	EFT		2,936.58	
905	09/10/2023	Payroll	6291	EFT		1,302.39	
906	09/10/2023	Payroll	6291	EFT		116.72	
907	09/10/2023	Payroll	6291	EFT		2,255.22	
908	09/10/2023	Payroll	6291	EFT		733.36	
909	09/10/2023	Payroll	6291	EFT		1,683.38	
910	09/10/2023	Payroll	6291	EFT		233.45	
911	09/10/2023	Payroll	6291	EFT		3,963.83	
912	09/10/2023	Payroll	6291	EFT		6,555.60	
913	09/10/2023	Payroll	6291	EFT		116.72	
914	09/10/2023	Payroll	6291	EFT		314.00	
915	09/10/2023	Payroll	6291	EFT		4,454.47	
916	09/10/2023	Payroll	6291	EFT		116.72	
917	09/10/2023	Payroll	6291	EFT		4,285.15	
918	09/10/2023	Payroll	6291	EFT		4,806.35	
919	09/10/2023	Payroll	6291	EFT	IAFF2444	796.93	Pay Cycle(s) 09/10/2023 To 09/10/2023 - IAFF Dues
920	09/10/2023	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	9,946.78	Pay Cycle(s) 09/10/2023 To 09/10/2023 - LEOFF2
921	09/10/2023	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	918.63	Pay Cycle(s) 09/10/2023 To 09/10/2023 - PERS2
922	09/10/2023	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	252.29	Pay Cycle(s) 09/10/2023 To 09/10/2023 - PERS3
923	09/10/2023	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	4,905.27	Pay Cycle(s) 09/10/2023 To 09/10/2023 - DComp
924	09/10/2023	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	4,707.59	Pay Cycle(s) 09/10/2023 To 09/10/2023 - DComp Match
925	09/10/2023	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	418.29	Pay Cycle(s) 09/10/2023 To 09/10/2023 - NLEC
926	09/10/2023	Payroll	6291	EFT	IRS	11,829.06	941 Deposit for Pay Cycle(s) 09/10/2023 - 09/10/2023
927	09/10/2023	Payroll	6291	EFT	OR Department of Revenue	854.00	Pay Cycle(s) for OR Tax: 09/10/2023 - 09/10/2023
928	09/10/2023	Payroll	6291	EFT	WASHINGTON STATE SUPPORT REGISTRY	700.00	Pay Cycle(s) 09/10/2023 To 09/10/2023 - WA Child Support
001 General Fund						84,016.29	
						84,016.29	Payroll: 84,016.29

## 2023 BUDGET POSITION

East County Fire & Rescue

Time: 12:57:17 Date: 09/19/2023

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001 General Fund Months: 01 To: 08

	Amt Budgeted	Revenues	Remaining	
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### 308 Beginning Balances

308 91 00 001 Beginning Balance (Unreserved)	2,053,597.21	2,053,597.21	0.00	100.0%
<b>308 Beginning Balances</b>	<b>2,053,597.21</b>	<b>2,053,597.21</b>	<b>0.00</b>	<b>100.0%</b>

### 310 Taxes

311 10 00 000 Leasehold Excise Tax	5,000.00	8,642.63	(3,642.63)	172.9%
311 10 00 001 Property Tax Collected	2,970,623.00	1,692,350.00	1,278,273.00	57.0%
311 10 00 002 Property Tax - Delinquent	10,000.00	0.00	10,000.00	0.0%
311 10 00 003 Admin Refund (CC Treasurer)	150.00	2,680.30	(2,530.30)	1786.9%
311 10 00 004 Timber Excise Tax	1,500.00	4,082.36	(2,582.36)	272.2%
<b>310 Taxes</b>	<b>2,987,273.00</b>	<b>1,707,755.29</b>	<b>1,279,517.71</b>	<b>57.2%</b>

### 330 Intergovernmental Revenues

332 15 60 000 Steigerwald Wildlife Reserve	500.00	582.88	(82.88)	116.6%
334 04 90 000 EMS Participation Grant	1,125.00	554.00	571.00	49.2%
<b>330 Intergovernmental Revenues</b>	<b>1,625.00</b>	<b>1,136.88</b>	<b>488.12</b>	<b>70.0%</b>

### 340 Charges For Services

342 21 00 001 Wildland Firefighting-Personnel	5,000.00	2,368.11	2,631.89	47.4%
342 21 00 002 Wildland Firefighting-Equipment	5,000.00	4,213.00	787.00	84.3%
342 21 00 003 Ntnl Motocross Standby	2,100.00	2,173.69	(73.69)	103.5%
342 21 00 004 State School Fee	930.00	0.00	930.00	0.0%
<b>340 Charges For Services</b>	<b>13,030.00</b>	<b>8,754.80</b>	<b>4,275.20</b>	<b>67.2%</b>

### 360 Misc Revenue

361 10 00 000 Investment Interest (General Fund)	12,000.00	34,236.58	(22,236.58)	285.3%
362 00 00 000 DNR Timber Rents	0.00	0.00	0.00	0.0%
362 00 00 001 Station Use Fee	80.00	80.00	0.00	100.0%
367 00 00 000 Contributions & Donations	150.00	2,560.00	(2,410.00)	1706.7%
369 10 00 000 Sale of Junk & Salvage	0.00	24,350.00	(24,350.00)	0.0%
369 91 00 000 Prior Year Refunds/Other Misc	50.00	0.00	50.00	0.0%
369 91 00 001 Other Misc. Revenue	50.00	22.35	27.65	44.7%
369 91 00 002 BVFF Refund for Vol Phys Exam	100.00	0.00	100.00	0.0%
369 91 00 003 P Card Rebate	200.00	1,385.68	(1,185.68)	692.8%
<b>360 Misc Revenue</b>	<b>12,630.00</b>	<b>62,634.61</b>	<b>(50,004.61)</b>	<b>495.9%</b>

### 390 Other Revenues

395 10 00 000 DNR Timber Sales	3,000.00	12,822.27	(9,822.27)	427.4%
<b>390 Other Revenues</b>	<b>3,000.00</b>	<b>12,822.27</b>	<b>(9,822.27)</b>	<b>427.4%</b>

### 397 Interfund Transfers

397 00 00 005 Transfer In- Plans Copier Reserve	0.00	2,231.61	(2,231.61)	0.0%
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## 2023 BUDGET POSITION

East County Fire & Rescue

Time: 12:57:17 Date: 09/19/2023

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001 General Fund Months: 01 To: 08

	Amt Budgeted	Revenues	Remaining	
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397 Interfund Transfers

397 Interfund Transfers	0.00	2,231.61	(2,231.61)	0.0%
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<b>Fund Revenues:</b>	<b>5,071,155.21</b>	<b>3,848,932.67</b>	<b>1,222,222.54</b>	<b>75.9%</b>
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	Amt Budgeted	Expenditures	Remaining	
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999 Ending Balance

508 91 00 001 Ending Balance General Fund - Unreserved	0.00	0.00	0.00	0.0%
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999 Ending Balance	0.00	0.00	0.00	0.0%
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**100 Administration**

110 Commissioners

522 10 11 001 Commissioner Wages	35,200.00	24,064.00	11,136.00	68.4%
522 10 21 001 Commissioner Payroll Benefits	2,693.00	1,840.94	852.06	68.4%
522 10 48 001 Commissioner Mileage	700.00	0.00	700.00	0.0%
522 10 48 002 Commissioner Meals	820.00	0.00	820.00	0.0%
522 10 48 003 Commissioner Lodging	2,550.00	567.81	1,982.19	22.3%
522 10 48 004 Commissioner Dues/Memberships	2,625.00	2,519.00	106.00	96.0%
522 10 48 005 Commissioner Tuition	3,460.00	437.50	3,022.50	12.6%

110 Commissioners	48,048.00	29,429.25	18,618.75	61.2%
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210 Wages & Benefits

522 10 10 001 Admin Wages	237,914.00	162,696.48	75,217.52	68.4%
522 10 14 001 Admin Overtime	2,000.00	596.36	1,403.64	29.8%
522 10 19 001 Admin Deferred Comp	14,875.00	9,529.95	5,345.05	64.1%
522 10 20 001 Admin Unemployment/Medicare	6,828.00	2,925.78	3,902.22	42.8%
522 10 22 001 Admin Medical Insurance	64,146.00	31,450.63	32,695.37	49.0%
522 10 25 001 Admin Uniforms	2,400.00	809.42	1,590.58	33.7%
522 10 26 001 Admin Disability	3,150.00	2,896.00	254.00	91.9%
522 10 26 002 Admin Retirement PERS	11,092.00	7,260.74	3,831.26	65.5%
522 10 27 001 Admin VEBA	4,000.00	4,000.00	0.00	100.0%
522 10 28 001 Admin Retirement LEOFF	7,064.00	5,387.92	1,676.08	76.3%
522 10 29 001 Admin L&I	1,010.00	824.81	185.19	81.7%

210 Wages & Benefits	354,479.00	228,378.09	126,100.91	64.4%
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220 Supplies & Services

522 10 24 001 Magellan - EAP	2,380.00	1,785.12	594.88	75.0%
522 10 30 000 Office Supplies	1,000.00	1,441.55	(441.55)	144.2%
522 10 30 001 Postage	450.00	264.13	185.87	58.7%
522 10 30 002 UPS/Federal Express	200.00	39.75	160.25	19.9%
522 10 31 000 Furniture/Appliances	5,000.00	1,021.21	3,978.79	20.4%
522 10 32 000 Cleaning and Sanitation	2,400.00	2,196.97	203.03	91.5%
522 10 33 000 Computer/Software/Supplies	4,000.00	1,945.93	2,054.07	48.6%
522 10 34 000 Incentives And Awards	3,750.00	1,298.30	2,451.70	34.6%

## 2023 BUDGET POSITION

East County Fire & Rescue

Time: 12:57:17 Date: 09/19/2023

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001 General Fund Months: 01 To: 08

Expenditures	Amt Budgeted	Expenditures	Remaining	
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**220 Supplies & Services**

522 10 40 000	BIAS Financial Software	8,012.00	8,009.12	2.88	100.0%
522 10 40 001	Computer/Website Mtce & Repair	8,500.00	2,243.98	6,256.02	26.4%
522 10 40 002	Copier Mtce	300.00	293.57	6.43	97.9%
522 10 41 000	State Audit Costs	12,000.00	5,630.85	6,369.15	46.9%
522 10 42 000	Legal Services	6,000.00	852.50	5,147.50	14.2%
522 10 43 000	Medical/Drug Screen/Vaccinations	9,000.00	5,909.00	3,091.00	65.7%
522 10 44 000	Professional Services	30,000.00	3,989.45	26,010.55	13.3%
522 10 46 000	Taxes and Assessments	1,275.00	1,218.97	56.03	95.6%
522 10 49 000	Admin Tuition/Registration	2,000.00	262.50	1,737.50	13.1%
522 10 49 001	Admin Training Travel	800.00	0.00	800.00	0.0%
522 10 49 002	Admin Training Meals	400.00	0.00	400.00	0.0%
522 10 49 003	Admin Training Lodging	1,270.00	378.54	891.46	29.8%
522 20 42 000	Advertising	600.00	470.00	130.00	78.3%
522 20 42 001	Legal Notices	100.00	50.82	49.18	50.8%
522 20 45 001	Election Fees	6,000.00	0.00	6,000.00	0.0%
522 20 46 000	Bldgs/Liability/Equip Insuranc	58,815.00	8,719.00	50,096.00	14.8%
522 20 49 000	NFIRS/Fire Manager/Target Solutions	13,801.00	17,006.02	(3,205.02)	123.2%
<b>220 Supplies &amp; Services</b>		<b>178,053.00</b>	<b>65,027.28</b>	<b>113,025.72</b>	<b>36.5%</b>

<b>100 Administration</b>	<b>580,580.00</b>	<b>322,834.62</b>	<b>257,745.38</b>	<b>55.6%</b>
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**200 Operations**

**210 Wages & Benefits**

522 20 10 001	Firefighter Wages	1,051,775.00	625,375.91	426,399.09	59.5%
522 20 14 001	FF Overtime	230,000.00	202,864.41	27,135.59	88.2%
522 20 19 001	Capt/FF Deferred Comp	36,615.00	25,769.29	10,845.71	70.4%
522 20 20 001	FF Unemployment/Medicare	51,134.00	18,336.85	32,797.15	35.9%
522 20 22 001	FF Medical Insurance	215,363.00	114,225.96	101,137.04	53.0%
522 20 25 001	FF Uniforms	6,500.00	3,644.27	2,855.73	56.1%
522 20 26 001	FF Disability	13,142.00	6,680.37	6,461.63	50.8%
522 20 26 002	FF Retirement PERS	17,675.00	6,981.05	10,693.95	39.5%
522 20 27 001	FF VEBA	10,000.00	10,000.00	0.00	100.0%
522 20 28 001	FF Retirement LEOFF	58,920.00	41,131.73	17,788.27	69.8%
522 20 29 001	FF L&I	66,993.00	55,807.42	11,185.58	83.3%
589 99 99 000	Payroll Clearing	0.00	(30.24)	30.24	0.0%
<b>210 Wages &amp; Benefits</b>		<b>1,758,117.00</b>	<b>1,110,787.02</b>	<b>647,329.98</b>	<b>63.2%</b>

**215 Volunteer Benefits**

522 20 11 001	Volunteer Stipends	19,770.00	3,168.75	16,601.25	16.0%
522 20 21 001	Medicare/SS Vol	1,515.00	293.63	1,221.37	19.4%
522 20 23 001	Intern Tuition Assistance	3,000.00	0.00	3,000.00	0.0%
<b>215 Volunteer Benefits</b>		<b>24,285.00</b>	<b>3,462.38</b>	<b>20,822.62</b>	<b>14.3%</b>

**220 Supplies & Services**

522 20 30 000	Maps/Books/ Periodicals	21 550.00	135.00	415.00	24.5%
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## 2023 BUDGET POSITION

East County Fire & Rescue

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001 General Fund

Months: 01 To: 08

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>220 Supplies &amp; Services</b>				
522 20 31 000 Food and Water	1,500.00	437.95	1,062.05	29.2%
522 20 32 000 Expendable Equipment	1,000.00	988.18	11.82	98.8%
522 20 32 001 Other Operating Supplies	3,000.00	1,296.28	1,703.72	43.2%
522 20 32 002 Equipment	25,000.00	12,809.49	12,190.51	51.2%
522 20 32 003 Tech Rescue Equipment	3,000.00	1,625.74	1,374.26	54.2%
522 20 32 004 Hose & Nozzles	2,000.00	0.00	2,000.00	0.0%
522 20 33 000 Volunteer Uniforms	750.00	30.00	720.00	4.0%
522 20 33 001 T-Shirts/Sweatshirts	1,500.00	0.00	1,500.00	0.0%
522 20 34 000 Bldg Supplies/Facility Misc	1,500.00	519.31	980.69	34.6%
522 20 35 000 Address Signs	500.00	0.00	500.00	0.0%
522 20 36 000 Diesel / Gas	20,000.00	14,108.58	5,891.42	70.5%
522 20 38 000 Turn-Outs	15,000.00	12,945.25	2,054.75	86.3%
522 20 38 001 PPE Accessories	3,000.00	2,840.50	159.50	94.7%
522 20 40 000 Radio Dispatch	37,647.00	28,978.29	8,668.71	77.0%
522 20 41 001 Satellite Phone	375.00	235.18	139.82	62.7%
522 20 41 002 Verizon MDC Cards	2,040.00	1,280.32	759.68	62.8%
522 20 41 003 Cell Phones E91 & E94	1,224.00	669.28	554.72	54.7%
522 20 44 001 Dues/Memberships	4,000.00	3,856.60	143.40	96.4%
522 20 45 000 Volunteer Pensions	1,000.00	300.00	700.00	30.0%
<b>220 Supplies &amp; Services</b>	<b>124,586.00</b>	<b>83,055.95</b>	<b>41,530.05</b>	<b>66.7%</b>

**240 Wildland Wages & Benefits**

522 20 11 002 Wildland Salary & Benefits	2,500.00	2,472.05	27.95	98.9%
522 20 14 002 Wildland Overtime	2,500.00	5,359.58	(2,859.58)	214.4%
<b>240 Wildland Wages &amp; Benefits</b>	<b>5,000.00</b>	<b>7,831.63</b>	<b>(2,831.63)</b>	<b>156.6%</b>

<b>200 Operations</b>	<b>1,911,988.00</b>	<b>1,205,136.98</b>	<b>706,851.02</b>	<b>63.0%</b>
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**300 Public Education**

**220 Supplies & Services**

522 30 30 000 Educational Supplies	725.00	335.94	389.06	46.3%
522 30 40 000 Printing/Newsletter	4,000.00	0.00	4,000.00	0.0%
522 30 41 000 Postage for Newsletter	4,000.00	0.00	4,000.00	0.0%
522 30 42 000 Public Education Advertising	300.00	0.00	300.00	0.0%
<b>220 Supplies &amp; Services</b>	<b>9,025.00</b>	<b>335.94</b>	<b>8,689.06</b>	<b>3.7%</b>

<b>300 Public Education</b>	<b>9,025.00</b>	<b>335.94</b>	<b>8,689.06</b>	<b>3.7%</b>
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**400 Training**

**220 Supplies & Services**

522 45 30 000 Books/Periodicals (Training)	2,000.00	2,949.41	(949.41)	147.5%
522 45 32 000 Food and Water (Training)	150.00	0.00	150.00	0.0%
522 45 33 000 Training Supplies	2,000.00	0.00	2,000.00	0.0%

## 2023 BUDGET POSITION

East County Fire & Rescue

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001 General Fund Months: 01 To: 08

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>220 Supplies &amp; Services</b>				
522 45 40 000 Local/Long Distance Travel (Training)	500.00	431.05	68.95	86.2%
522 45 41 000 Meals (Training)	2,500.00	301.60	2,198.40	12.1%
522 45 42 000 Lodging	4,000.00	658.80	3,341.20	16.5%
522 45 43 000 Tuition	10,000.00	1,743.75	8,256.25	17.4%
522 45 43 001 Tuition Reimbursement-IAFF	10,000.00	0.00	10,000.00	0.0%
<b>220 Supplies &amp; Services</b>	<b>31,150.00</b>	<b>6,084.61</b>	<b>25,065.39</b>	<b>19.5%</b>
<b>522 Fire Control</b>				
522 45 31 000 Office Supplies (Training)	150.00	0.00	150.00	0.0%
<b>522 Fire Control</b>	<b>150.00</b>	<b>0.00</b>	<b>150.00</b>	<b>0.0%</b>
<b>400 Training</b>	<b>31,300.00</b>	<b>6,084.61</b>	<b>25,215.39</b>	<b>19.4%</b>

### 500 Equipment Repair & Maintenance

<b>220 Supplies &amp; Services</b>				
522 60 40 000 Fire Extinguisher Maint	1,800.00	0.00	1,800.00	0.0%
522 60 40 001 Exercise Equip Maint	2,500.00	0.00	2,500.00	0.0%
522 60 41 000 Pump/Hose & Nozzle Test/Mtce	4,000.00	5,812.24	(1,812.24)	145.3%
522 60 41 001 EMS Equipment Mtce	200.00	0.00	200.00	0.0%
522 60 41 002 Ladder Testing/Repair	2,000.00	677.50	1,322.50	33.9%
522 60 41 003 Hand Tool Maintenance	150.00	0.00	150.00	0.0%
522 60 41 004 SCBA Mtce	7,500.00	3,863.54	3,636.46	51.5%
522 60 42 000 Communication Equipment Repair/Mtce.	4,000.00	2,150.21	1,849.79	53.8%
522 60 43 000 Small Engine Repair	3,000.00	0.00	3,000.00	0.0%
522 60 47 001 Emergency Generators Repair/Mtce.	1,000.00	1,046.90	(46.90)	104.7%
<b>220 Supplies &amp; Services</b>	<b>26,150.00</b>	<b>13,550.39</b>	<b>12,599.61</b>	<b>51.8%</b>
<b>500 Equipment Repair &amp; Maintenance</b>	<b>26,150.00</b>	<b>13,550.39</b>	<b>12,599.61</b>	<b>51.8%</b>

### 525 Disaster Services

<b>525 Disaster Services</b>				
525 60 30 000 Disaster Preparedness	150.00	0.00	150.00	0.0%
<b>525 Disaster Services</b>	<b>150.00</b>	<b>0.00</b>	<b>150.00</b>	<b>0.0%</b>
<b>525 Disaster Services</b>	<b>150.00</b>	<b>0.00</b>	<b>150.00</b>	<b>0.0%</b>

### 550 Apparatus Repair & Maintenance

<b>220 Supplies &amp; Services</b>				
522 60 48 000 Vehicle Repair & Maint	2,700.00	250.79	2,449.21	9.3%
522 60 48 001 T93 (1001)	2,250.00	1,720.13	529.87	76.5%

## 2023 BUDGET POSITION

East County Fire & Rescue

Time: 12:57:17 Date: 09/19/2023

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001 General Fund

Months: 01 To: 08

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>220 Supplies &amp; Services</b>				
522 60 48 009 E93 (1009)	3,600.00	46.57	3,553.43	1.3%
522 60 48 010 T95 (1010)	2,250.00	0.00	2,250.00	0.0%
522 60 48 012 U93 (1012)	675.00	243.85	431.15	36.1%
522 60 48 013 S93 (1013)	3,600.00	2,852.22	747.78	79.2%
522 60 48 014 E94 (1014)	3,600.00	5,177.24	(1,577.24)	143.8%
522 60 48 018 U92 (1018)	675.00	3,997.06	(3,322.06)	592.2%
522 60 48 019 RH93 (1019)	675.00	713.38	(38.38)	105.7%
522 60 48 020 E91 (1020)	3,600.00	590.03	3,009.97	16.4%
522 60 48 021 S91 (1021)	2,250.00	1,413.74	836.26	62.8%
522 60 48 022 S94 (1022)	3,600.00	116.26	3,483.74	3.2%
522 60 48 909 E92 (909)	2,250.00	1,956.49	293.51	87.0%
522 60 48 914 T94 (914)	2,250.00	772.48	1,477.52	34.3%
522 60 48 915 U94 (915)	675.00	903.27	(228.27)	133.8%
522 60 48 916 E95 (916)	3,600.00	1,878.82	1,721.18	52.2%
522 60 48 919 T91 (919)	2,250.00	1,175.78	1,074.22	52.3%
<b>220 Supplies &amp; Services</b>	<b>40,500.00</b>	<b>23,808.11</b>	<b>16,691.89</b>	<b>58.8%</b>
<b>550 Apparatus Repair &amp; Maintenance</b>	<b>40,500.00</b>	<b>23,808.11</b>	<b>16,691.89</b>	<b>58.8%</b>

**592 Debt Service**

597 Interfund Transfers

597 22 00 001 Transfer Out- Debt Service Payment	199,300.00	9,650.00	189,650.00	4.8%
<b>597 Interfund Transfers</b>	<b>199,300.00</b>	<b>9,650.00</b>	<b>189,650.00</b>	<b>4.8%</b>
<b>592 Debt Service</b>	<b>199,300.00</b>	<b>9,650.00</b>	<b>189,650.00</b>	<b>4.8%</b>

**594 Capital Expenditures**

594 Capital Expenditures

594 22 60 000 Capital Purchases	28,000.00	16,490.60	11,509.40	58.9%
594 22 61 000 Computer Equip	6,500.00	3,108.95	3,391.05	47.8%
594 22 62 000 Offsets Over Est. Prop. Tax	20,000.00	0.00	20,000.00	0.0%
594 22 63 000 Offsets Est. Mob Equip. Rev	5,000.00	0.00	5,000.00	0.0%
594 22 64 000 New Apparatus	0.00	0.00	0.00	0.0%
<b>594 Capital Expenditures</b>	<b>59,500.00</b>	<b>19,599.55</b>	<b>39,900.45</b>	<b>32.9%</b>
<b>594 Capital Expenditures</b>	<b>59,500.00</b>	<b>19,599.55</b>	<b>39,900.45</b>	<b>32.9%</b>

**600 Facilities**

220 Supplies & Services

522 50 30 000 Grounds & Park	8,000.00	4,011.07	3,988.93	50.1%
522 50 40 000 Bldg Repair & Maint	107,647.00	42,970.72	64,676.28	39.9%



## 2023 BUDGET POSITION

East County Fire & Rescue

Time: 12:57:17 Date: 09/19/2023

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001 General Fund Months: 01 To: 08

Expenditures	Amt Budgeted	Expenditures	Remaining	
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### 220 Supplies & Services

220 Supplies & Services	115,647.00	46,981.79	68,665.21	40.6%
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### 691 Station 91

522 50 41 091	Monitoring (St 91)	499.00	347.37	151.63	69.6%
522 50 42 091	Comcast Tel/Internet (St 91)	4,426.00	2,830.00	1,596.00	63.9%
522 50 43 091	Electrical Service (St 91)	7,350.00	3,593.50	3,756.50	48.9%
522 50 44 091	Garbage (St 91)	1,712.00	1,231.88	480.12	72.0%
522 50 45 091	Gas (St 91)	5,618.00	7,269.83	(1,651.83)	129.4%
522 50 46 091	Water & Sewer (St 91)	893.00	523.74	369.26	58.6%
<b>691 Station 91</b>		<b>20,498.00</b>	<b>15,796.32</b>	<b>4,701.68</b>	<b>77.1%</b>

### 692 Station 92

522 50 43 092	Electrical & Heating (St 92)	893.00	796.14	96.86	89.2%
<b>692 Station 92</b>		<b>893.00</b>	<b>796.14</b>	<b>96.86</b>	<b>89.2%</b>

### 693 Station 93

522 50 41 093	Monitoring (St 93)	473.00	325.89	147.11	68.9%
522 50 42 093	Comcast Tel/Internet (St 93)	3,465.00	2,582.49	882.51	74.5%
522 50 43 093	Electrical & Htg (St 93)	5,460.00	3,841.13	1,618.87	70.4%
522 50 44 093	Garbage (St 93)	158.00	135.72	22.28	85.9%
<b>693 Station 93</b>		<b>9,556.00</b>	<b>6,885.23</b>	<b>2,670.77</b>	<b>72.1%</b>

### 694 Station 94

522 50 41 094	Monitoring (St 94)	710.00	510.93	199.07	72.0%
522 50 42 094	Comcast Tel/Internet (St 94)	4,048.00	2,851.46	1,196.54	70.4%
522 50 43 094	Electric & Heating (St 94)	6,930.00	5,410.57	1,519.43	78.1%
522 50 44 094	Garbage (St 94)	783.00	551.40	231.60	70.4%
<b>694 Station 94</b>		<b>12,471.00</b>	<b>9,324.36</b>	<b>3,146.64</b>	<b>74.8%</b>

<b>600 Facilities</b>	<b>159,065.00</b>	<b>79,783.84</b>	<b>79,281.16</b>	<b>50.2%</b>
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### 800 Fund Transfers

#### 801 Transfer To Reserve Fund

597 22 49 000	Transfer Out To Capital Facility	0.00	0.00	0.00	0.0%
597 22 60 001	Transfer Out To Apparatus Reserve	0.00	0.00	0.00	0.0%
597 22 64 001	TransfersOut To Equipment Reserve	0.00	0.00	0.00	0.0%
<b>801 Transfer To Reserve Fund</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

<b>800 Fund Transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
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**2023 BUDGET POSITION**

East County Fire & Rescue

Time: 12:57:17 Date: 09/19/2023

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001 General Fund		Months: 01 To: 08		
Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>Fund Expenditures:</b>	<b>3,017,558.00</b>	<b>1,680,784.04</b>	<b>1,336,773.96</b>	<b>55.7%</b>
<b>Fund Excess/(Deficit):</b>	<b>2,053,597.21</b>	<b>2,168,148.63</b>		

## 2023 BUDGET POSITION TOTALS

East County Fire & Rescue

Months: 01 To: 08

Time: 12:57:17 Date: 09/19/2023

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund	5,071,155.21	3,848,932.67	75.9%	3,017,558.00	1,680,784.04	56%
	5,071,155.21	3,848,932.67	75.9%	3,017,558.00	1,680,784.04	55.7%

## 2023 BUDGET POSITION

East County Fire & Rescue

Time: 12:58:20 Date: 09/19/2023

Page: 1

002 Apparatus Replacement Fund 01/01/2023 To: 12/31/2023

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 41 00 001 Beginning Balance Apparatus Replacement	691,355.43	691,355.43	0.00	100.0%
308 Beginning Balances	691,355.43	691,355.43	0.00	100.0%

360 Misc Revenue

361 10 00 001 Investment Interest (Apparatus Reserve)	0.00	10,744.59	(10,744.59)	0.0%
360 Misc Revenue	0.00	10,744.59	(10,744.59)	0.0%

397 Interfund Transfers

397 00 00 001 Transfer In-Apparatus Replacement	0.00	21,150.00	(21,150.00)	0.0%
397 Interfund Transfers	0.00	21,150.00	(21,150.00)	0.0%

<b>Fund Revenues:</b>	<b>691,355.43</b>	<b>723,250.02</b>	<b>(31,894.59)</b>	<b>104.6%</b>
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	Amt Budgeted	Expenditures	Remaining	
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597 Interfund Transfers

597 22 60 003 Transfers From Apparatus Reserve To General Fund	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%

999 Ending Balance

508 41 00 001 Ending Balance Apparatus Replacement	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%

<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
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<b>Fund Excess/(Deficit):</b>	<b>691,355.43</b>	<b>723,250.02</b>		
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## 2023 BUDGET POSITION

East County Fire & Rescue

Time: 12:58:20 Date: 09/19/2023

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003 Capital Facility Fund

01/01/2023 To: 12/31/2023

Revenues	Amt Budgeted	Revenues	Remaining	
<b>308 Beginning Balances</b>				
308 41 00 002 Beginning Balance Capital Facility	268,686.03	268,686.03	0.00	100.0%
<b>308 Beginning Balances</b>	<b>268,686.03</b>	<b>268,686.03</b>	<b>0.00</b>	<b>100.0%</b>
<b>360 Misc Revenue</b>				
361 10 00 002 Investment Interest (Capital Facility)	0.00	4,175.73	(4,175.73)	0.0%
<b>360 Misc Revenue</b>	<b>0.00</b>	<b>4,175.73</b>	<b>(4,175.73)</b>	<b>0.0%</b>
<b>397 Interfund Transfers</b>				
397 00 00 000 Transfer In- Capital Facility	0.00	0.00	0.00	0.0%
<b>397 Interfund Transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Revenues:</b>	<b>268,686.03</b>	<b>272,861.76</b>	<b>(4,175.73)</b>	<b>101.6%</b>
Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>999 Ending Balance</b>				
508 41 00 002 Ending Balance Capital Facility	0.00	0.00	0.00	0.0%
<b>999 Ending Balance</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>268,686.03</b>	<b>272,861.76</b>		

## 2023 BUDGET POSITION

East County Fire & Rescue

Time: 12:58:20 Date: 09/19/2023

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004 Leave Accrual Fund 01/01/2023 To: 12/31/2023

Revenues	Amt Budgeted	Revenues	Remaining		
<b>308 Beginning Balances</b>					
308 41 00 003 Beginning Balance Leave Accrual	46,325.50	46,325.50	0.00	100.0%	
<b>308 Beginning Balances</b>	<b>46,325.50</b>	<b>46,325.50</b>	<b>0.00</b>	<b>100.0%</b>	
<b>360 Misc Revenue</b>					
361 10 00 003 Investment Interest (Leave Accrual)	0.00	719.97	(719.97)	0.0%	
<b>360 Misc Revenue</b>	<b>0.00</b>	<b>719.97</b>	<b>(719.97)</b>	<b>0.0%</b>	
<b>Fund Revenues:</b>	<b>46,325.50</b>	<b>47,045.47</b>	<b>(719.97)</b>	<b>101.6%</b>	
Expenditures	Amt Budgeted	Expenditures	Remaining		
<b>999 Ending Balance</b>					
508 41 00 003 Ending Balance Leave Accrual	0.00	0.00	0.00	0.0%	
<b>999 Ending Balance</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	
<b>Fund Excess/(Deficit):</b>	<b>46,325.50</b>	<b>47,045.47</b>			

**2023 BUDGET POSITION**

East County Fire & Rescue

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005 Plans Trailer Copier 01/01/2023 To: 12/31/2023

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 41 00 004 Beginning Balance Plans Trailer Copier	2,209.89	2,209.89	0.00	100.0%
308 Beginning Balances	2,209.89	2,209.89	0.00	100.0%

360 Misc Revenue

361 10 00 005 Investment Interest (Copier Reserve)	0.00	21.72	(21.72)	0.0%
360 Misc Revenue	0.00	21.72	(21.72)	0.0%

<b>Fund Revenues:</b>	<b>2,209.89</b>	<b>2,231.61</b>	<b>(21.72)</b>	<b>101.0%</b>
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	Amt Budgeted	Expenditures	Remaining	
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597 Interfund Transfers

597 22 00 005 Transfer Out to General Fund	0.00	2,231.61	(2,231.61)	0.0%
597 Interfund Transfers	0.00	2,231.61	(2,231.61)	0.0%

999 Ending Balance

508 41 00 004 Ending Balance Copier	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%

<b>Fund Expenditures:</b>	<b>0.00</b>	<b>2,231.61</b>	<b>(2,231.61)</b>	<b>0.0%</b>
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<b>Fund Excess/(Deficit):</b>	<b>2,209.89</b>	<b>0.00</b>		
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## 2023 BUDGET POSITION

East County Fire & Rescue

Time: 12:58:20 Date: 09/19/2023

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006 Equipment Reserve Fund 01/01/2023 To: 12/31/2023

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 41 00 005 Beginning Balance Equipment Reserve	113,335.24	113,335.24	0.00	100.0%
308 Beginning Balances	113,335.24	113,335.24	0.00	100.0%

360 Misc Revenue

361 10 00 004 Investment Interest (Equipment Reserve)	0.00	1,761.36	(1,761.36)	0.0%
360 Misc Revenue	0.00	1,761.36	(1,761.36)	0.0%

397 Interfund Transfers

397 00 00 002 Transfer In- Equipment Reserve	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%

<b>Fund Revenues:</b>	<b>113,335.24</b>	<b>115,096.60</b>	<b>(1,761.36)</b>	<b>101.6%</b>
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	Amt Budgeted	Expenditures	Remaining	
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999 Ending Balance

508 41 00 005 Ending Balance Equipment Resere	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%

<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
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<b>Fund Excess/(Deficit):</b>	<b>113,335.24</b>	<b>115,096.60</b>		
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## 2023 BUDGET POSITION TOTALS

East County Fire & Rescue

Time: 12:58:20 Date: 09/19/2023

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
002 Apparatus Replacement Fund	691,355.43	723,250.02	104.6%	0.00	0.00	0%
003 Capital Facility Fund	268,686.03	272,861.76	101.6%	0.00	0.00	0%
004 Leave Accrual Fund	46,325.50	47,045.47	101.6%	0.00	0.00	0%
005 Plans Trailer Copier	2,209.89	2,231.61	101.0%	0.00	2,231.61	0%
006 Equipment Reserve Fund	113,335.24	115,096.60	101.6%	0.00	0.00	0%
	1,121,912.09	1,160,485.46	103.4%	0.00	2,231.61	0.0%



# East County Fire and Rescue

600 NE 267th Avenue Camas, WA 98607

(360) 834-4908 (phone)

(360) 835-8920 (fax)

[www.ecfr.us](http://www.ecfr.us)



To: Board of Fire Commissioners

From: Chief Ed Hartin

Date: September 19, 2023

Subject: Chief's Report

## Response Activity

From September 1<sup>st</sup> to the 17<sup>th</sup> the district responded to 45 calls for service. Table 1 outlines the distribution of incidents by incident type series.

Table 1. Response Activity

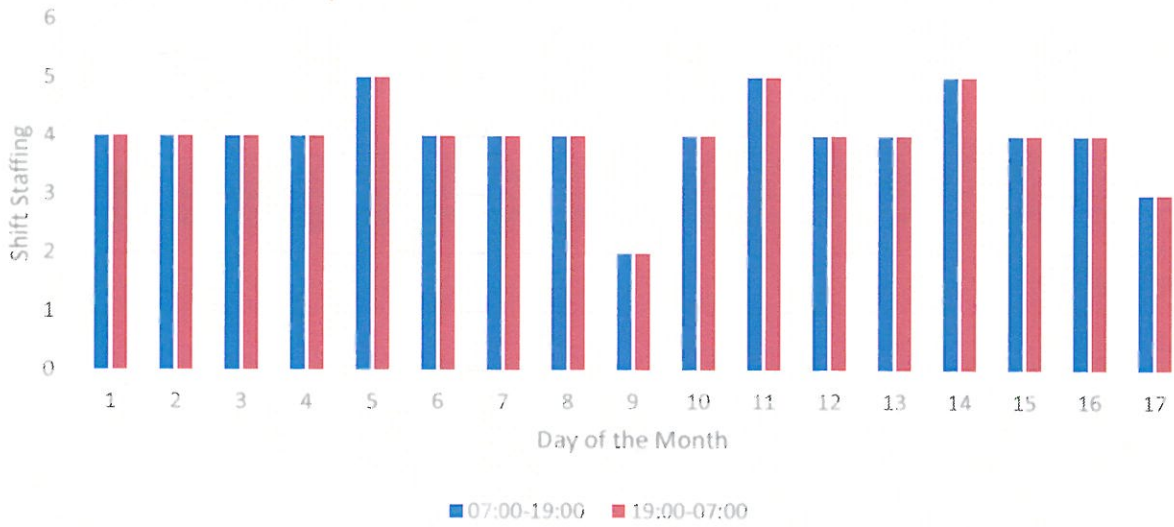
Incident Type Series	Number
1 - Fire	2
3 - Rescue & Emergency Medical Service Incident	26
4 - Hazardous Condition (No Fire)	0
5 - Service Call	3
6 - Good Intent Call	12
7 - False Alarm & False Call	2
Total Responses	45

## Staffing and Deployment

During the month of September from the 1<sup>st</sup> through the 17<sup>th</sup>, the district maintained a 90<sup>th</sup> percentile<sup>1</sup> shift staffing level of 4 personnel during the day (07:00-19:00) and 4 personnel at night (19:00-07:00). Station 94 was unstaffed 5 times for a full shift (07:00-07:00) during the month to date and as such, its availability of response from this station was 68.75%. In three cases, Station 94 was closed despite having an adequate number of staff due to one or more of the personnel on-shift being in their initial orientation and training. Daily shift staffing is illustrated in Figure 1.

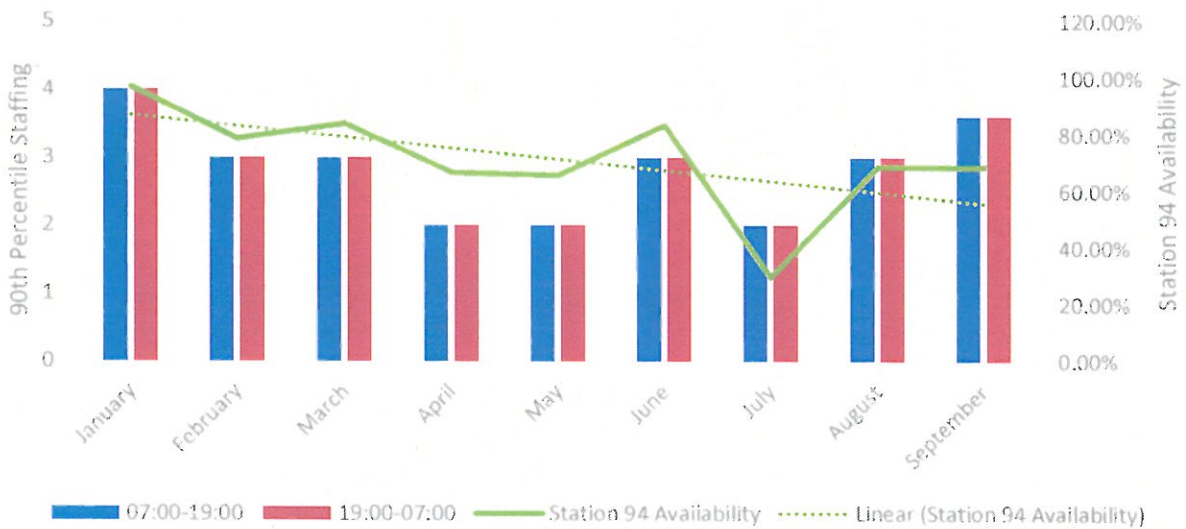
<sup>1</sup> Calculation of the 90<sup>th</sup> percentile reflects the staffing that is available 90% of the time.

Figure 1. September Daily Shift Staffing



Average daily staffing and availability for response from Station 94 improved over the last three months likely due to increased full-time staffing and decreased leave use in early fall.

Figure 2. 90<sup>th</sup> Percentile Shift Staffing and Station 94 Availability for Response



Three incidents were impacted by lack of staffing at Station 94 between August 1 and August 31, 2023. All these incidents were priority three emergent response as illustrated in Table 2.

Table 2. Incidents Impacted by Unavailability for Response from Station 94

Date	Time	FMZ	Priority	Event Type	First Due
9/5/2023	16:53	95	3	FALLS	SQ91
9/8/2023	11:09	94	3	TRAFFIC/TRANSPORTATION ACCIDENTS	E91
9/8/2023	19:33	94	3	TRAFFIC/TRANSPORTATION ACCIDENTS	E91

### Shift Reports

**A Shift/Training:** District members have completed training on pediatric emergencies, building construction, fire behavior, and cardiac arrest management in the month of August. Our building construction training focused on analysis of the line-of-duty deaths of Firefighter Nathan Flynn of Howard County Maryland and Captain Jason Laird of Frederick County Maryland who died in similar incidents involving corrugated stainless steel tubing gas lines which failed in lightning strikes and resulted in both firefighters falling through the first floor into the basement or crawlspace which was involved in fire. In addition, Chief Hartin has been conducting Blue Card incident commander continuing education for the captains and introducing Blue Card for our full- and part-time firefighters in anticipation of the upcoming training and certification program.

**B Shift/Facilities and Community Risk Reduction:** Work by Paul Davis has commenced to address the mold condition at Station 94 with work estimated to take two weeks. Engine, Tender, and Squad 94 have been relocated to Station 93 and are operating from that facility until the mold remediation has been completed. Estimates for painting the exterior of Station 93 have been requested from multiple vendors.

**C Shift/Apparatus and Equipment:** C Shift completed removal of the masonry flooring from the live fire training facility in preparation for replacement of the floor. Next steps will be to remove the damaged area of the roof and damaged flooring in preparation for repair.

### Programs and Projects

**Assistance to Firefighter Grant:** Next steps for procurement of installation of the diesel exhaust extraction system is to finalize specifications and advertise for bid. Members have started Blue Card on-line training this week.

**Full-Time Firefighter Recruitment:** Firefighter Cody Sorensen is managing the full-time firefighter recruitment project. Physical ability testing, panel interviews, and skills assessments are scheduled for mid-October.

Three volunteer interviews were conducted on August 23, 2023, and two conditional offers for volunteer service were extended. Three additional interviews are scheduled for later this month. A new volunteer cohort will likely be started in late fall.

**2024 Budget Development:** Draft budget input has been completed but for the fire chief's salary and volunteer stipends (at present, the budget is projected to be lower than the estimate provided in the

long-term financial plan). The narrative elements of the budget document are largely complete, but for description of changes in the functional budgets, the chief's budget message, and final editorial review.

**Strategic Plan:** Draft strategic goals were provided to the board at their strategic planning meeting on September 6, 2023. Additional discussion of the strategic goals, initiatives, objectives and key results will continue in October.

**Fire Chief Compensation Study:** Chief Hartin has provided the board with a compensation study developed from data collected from comparable fire districts by Accounting Assistant Debbie Macias. The board had a brief discussion regarding the study in executive session on September 5, 2023, and requested a second executive session at the second regular meeting in September.



# East County Fire and Rescue

600 NE 267th Avenue Camas, WA 98607

(360) 834-4908 (phone)

(360) 835-8920 (fax)

[www.ecfr.us](http://www.ecfr.us)



To: Board of Fire Commissioners  
From: Assistant Chief Robert Jacobs  
Date: September 19, 2023  
Subject: Assistant Chief's Report

## Training

September EST/Tender training will be 09-26-23 Sta. 91 at 7 PM.

October DOC training will be 10.10.2023 Sta. 91 at 7 PM.

Apparatus annual inspections will resume October 1.

## Safety

Last safety committee meeting was 07.20.2023.

Next safety committee meeting will be 09.25.2023 Sta. 91 7:30 PM.

No reported accidents/incidents since your last board meeting.



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## Resolution #327-09192023

A resolution adopting the district's long-term financial plan.

**WHEREAS**, East County Fire and Rescue Board of Fire Commissioners endeavors to be fiscally responsible, operate with transparency, and ensure adequate and sustainable funding; and

**WHEREAS**, the Board of Fire Commissioners recognized the need to develop a long-term financial plan to guide the fiscal operations of the district; and

**WHEREAS**, as directed by the board, the fire chief and district staff developed a long-term financial plan that analyzed economic factors, projected revenue and expenditures, and capital projects requirements for apparatus, equipment, and facilities maintenance and examines two alternate scenarios to inform board policy making.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Fire Commissioners adopts version 1.0 of the district's long term financial plan which will be reviewed and updated annually during the district's budget process and will be revised on a two-year cycle.

**ADOPTED** at a Special Meeting of the Board of Commissioners for East County Fire and Rescue September 19, 2023, with the following Commissioners being present and voting:

\_\_\_\_\_  
Martha Martin, Chairperson

\_\_\_\_\_  
Michael Taggart, Vice Chair

\_\_\_\_\_  
Sherry Petty, Commissioner

\_\_\_\_\_  
Steve Hofmaster, Commissioner

\_\_\_\_\_  
Joshua Seeds, Commissioner

**Attest**

\_\_\_\_\_  
Debbie Macias, District Secretary



# East County Fire and Rescue

600 NE 267th Avenue Camas, WA 98607

(360) 834-4908 (phone)

(360) 835-8920 (fax)

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## Resolution #328-09192023

A resolution providing for transfer of funds from the Equipment Reserve Fund to the General Fund.

**WHEREAS** each of the district's funds is a separate fiscal entity and is established to conduct specific activities and attain objectives in accordance with statutes, laws, regulations, and restrictions or for specific purposes.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of East County Fire and Rescue as follows:

Transfer \$50,000 from the Equipment Reserve Fund to the General Fund for purchase of personal protective equipment for new volunteer, part-time, and full-time firefighters.

**ADOPTED** at a Special Meeting of the Board of Commissioners for East County Fire and Rescue September 19, 2023, with the following Commissioners being present and voting:

\_\_\_\_\_  
Martha Martin, Chairperson

\_\_\_\_\_  
Michael Taggart, Vice Chair

\_\_\_\_\_  
Sherry Petty, Commissioner

\_\_\_\_\_  
Steve Hofmaster, Commissioner

\_\_\_\_\_  
Joshua Seeds, Commissioner

### Attest

\_\_\_\_\_  
Debbie Macias, District Secretary





# East County Fire and Rescue

600 NE 267th Avenue Camas, WA 98607

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(360) 835-8920 (fax)

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To: Board of Fire Commissioners  
From: Chief Ed Hartin  
Firefighter Jacob Dobbins  
Date: September 19, 2023  
Subject: Personal Protective Equipment Purchase/Interfund Transfer

In 2023, the district has increased the number of volunteer firefighters from zero to fourteen. In addition, we have experienced turnover in our part-time and full-time ranks, hiring one new part-time firefighter and four new full-time firefighters.

With limited exception district's inventory of personal protective equipment not issued to firefighters or officers has reached its end of useful life (based on manufacturers recommendations, national consensus standards, and Washington Department of Labor and Industries occupational safety and health regulations).

Two volunteers have been equipped with serviceable protective clothing. Two volunteers have not yet been issued turnouts as we do not have protective clothing that will fit them. The remaining volunteers have been issued expired protective clothing which is serviceable for some training activity, but is not serviceable for live fire training or response to an operation at fire incidents.

Two of our new full-time members are wearing serviceable protective clothing that does not fit correctly and is in need of being replaced to provide adequate fit for continued use.

As such the district is faced with the need for a significant purchase of structural firefighting personal protective equipment (e.g. turnout gear) in the current year. The district budgeted \$15,000.00 for purchase of protective clothing in 2023 and expended \$12,945.25 to date in order to equip incumbent personnel and two new full-time firefighters and as such there are insufficient funds to purchase additional turnout gear.

Analysis of the district's budget in preparation for the 3<sup>rd</sup> Quarter budget adjustment determined that the general fund budget had insufficient funds to address this critical need. As such, an interfund transfer from the equipment fund to the general fund is recommended to fund purchase of the personal protective equipment necessary for our new members to be able to 1) complete the requisite live fire training to become certified at the Firefighter 1 level and 2) to operate safely at emergency incidents.

Excerpts from *Washington Administrative Code (WAC) 296-304 Safety Standards for Firefighters*, National Fire Protection Association (NFPA) *1851 Standard on Selection, Care, and Maintenance of*

*Protective Ensembles for Structural Firefighting and Proximity Firefighting* and purchase requisition for personal protective equipment is attached.

**Excerpts from WAC 296-305-02001 *Personal protective equipment and protective clothing.***

(1) Employers must provide and maintain at no cost to the employee the appropriate protective ensemble/protective clothing to protect from the hazards to which the member is or is likely to be exposed. Information on hazard assessments can be found in WAC 296-800-16005. Employers must ensure the use of all protective equipment and clothing required by this standard. Full protective equipment designated for the task, must be worn for all department activities.

(3) Protective clothing and protective equipment must be used and maintained in accordance with manufacturer's instructions. A written maintenance, repair, retirement, servicing, and inspection program must be established for protective clothing and equipment. Specific responsibilities must be assigned for inspection and maintenance. This requirement applies to firefighter's personally owned equipment as well as equipment issued by the employer.

(5) Personal protective equipment and clothing must be of a type specified by NIOSH, MSHA, NFPA, ANSI, or as specifically referenced in the appropriate section of this chapter.

**Excerpts from *National Fire Protection Association (NFPA) 1851 Standard on Selection, Care, and Maintenance of Protective Ensembles for Structural Firefighting and Proximity Firefighting.***

10.1.2\* Structural firefighting ensembles and ensemble elements shall be retired in accordance with 10.2.1 or 10.2.2, no more than 10 years from the date the ensembles or ensemble elements were manufactured.

*A.10.1.1 Experience suggests that ensembles and ensemble elements that are approaching 10 years since the date of their manufacture have a high likelihood of performance deficiencies in multiple areas that can often be detected only by destructive testing.*

10.2.1 Retired structural firefighting ensembles and ensemble elements and proximity firefighting ensembles and ensemble elements shall be destroyed or disposed of in a manner ensuring that they will not be used in any firefighting or emergency activities, including live fire training.

10.2.2 Retired structural firefighting ensembles and ensemble elements and proximity firefighting ensembles and ensemble elements determined to be no longer of use in accordance with

10.1.8 shall be permitted to be used as follows:

(1) For training that does not involve live fire, provided the ensembles and ensemble elements are appropriately marked as being for non-live fire training only.



# East County Fire and Rescue

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## Resolution #329-09192023

A resolution amending the district's 2023 operating budget.

**WHEREAS**, East County Fire and Rescue Board of Fire Commissioners endeavors to be fiscally responsible, operate with transparency, and ensure adequate and sustainable funding; and

**WHEREAS**, the Board of Fire Commissioners has adopted the 2023 district budget in accordance with RCW 52.16.030; and

**WHEREAS**, there are or are projected to be variances between district expenditures and the appropriations allocated to the line items in the district's 2023 budget; and

**WHEREAS**, the proposed amendments to the district budget do not increase or decrease the district's total general fund budget appropriation;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Fire Commissioners adopts the amendments to the districts operating budget specified in the Third Quarter Report.

**ADOPTED** at a Regular Meeting of the Board of Commissioners for East County Fire and Rescue September 19, 2023, with the following Commissioners being present and voting:

\_\_\_\_\_  
Martha Martin, Chairperson

\_\_\_\_\_  
Michael Taggart, Vice Chair

\_\_\_\_\_  
Sherry Petty, Commissioner

\_\_\_\_\_  
Steve Hofmaster, Commissioner

\_\_\_\_\_  
Joshua Seeds, Commissioner

**Attest**

\_\_\_\_\_  
Debbie Macias, District Secretary



# **Third Quarter Report & Proposed Budget Amendment September 19, 2023**

**Submitted by:**

**Chief Ed Hartin, MS, EFO, FIFireE, CFO**

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## Introduction

East County Fire and Rescue has expended 55.70 % of its general fund budget through the month of August 2023. This is within equalized expenditure at this point in the year of 66.66%. However, based on analysis of expenditures and projections, we have identified several areas within the budget which are recommended for amendment.

### Budget Amendment Format

District staff have worked to provide clear, simple explanations for proposed adjustments in the proposed budget change report and have provided expanded justification for major changes (defined as an adjustment of any line that is greater than \$2,000).

The *2023 3<sup>rd</sup> Quarter Report and Proposed Budget Adjustment* is comprised of this narrative report and the proposed budget changes.

### Budget Amendment Overview

This report and proposed budget amendment details proposed adjustments to the general fund budget on a line-by-line basis including:

- Original (adopted) budget amount.
- Expenditures.
- Funds remaining.
- Percent expended.
- Remarks providing explanation and justification.

If a change in (increase or decrease) is more than \$2,000 an additional explanation and justification for this proposed adjustment is provided. Changes greater than \$2,000 are shown in **bold text** in Proposed Budget Amendments Table 2.

## General Fund Adjustments

### General Fund Revenue

This recommends a \$50,000 interfund transfer from the 005 Equipment Fund to the 001 General Fund. The general fund budget amendment will subsequently recommend increasing line 522 20 38 000 turnouts by \$50,000.

### General Fund Expense

Recommended increases in multiple lines within the general fund budget total \$227,290. This is offset by decreases in other lines totaling \$177,290 resulting in a net \$50,000 increase in the budget which would be offset by the interfund transfer identified above. This provides a net zero budget adjustment for all lines items except for 522 20 38 000 Turnouts.

#### *522 10 10 001 Administration Wages*

Wages for administrative staff are projected to exceed budgeted funds due to extension of Chief Carnes annual leave into after Chief Hartin's start date of January 1, 2023.

It is recommended that this line be increased by \$4,200.

#### *522 10 41 000 State Audit Costs*

Expenses carried over from the 2022 audit by the Washington State Auditor's Office were considerably less than budgeted.

It is recommended that this line be decreased by \$6,000.

#### *522 10 44 000 Professional Services*

Professional services expenses have been considerably lower than budgeted, largely due to completion of the district's long term financial plan by district staff, rather than using a consultant.

It is recommended that this line be decreased by \$15,000.

#### *522 20 49 000 NFIRS/Fire Manager/Target Solutions*

Expenses in this line have been greater than budgeted due to the change from the Fire Manager records management system (RMS) to the ESO RMS to allow the district to meet National Emergency Medical Services Information System reporting requirements. This change will also increase the efficiency and accuracy of data collection through integration with the Clark Regional Emergency Services Agency (CRESA) computer aided dispatch system.

It is recommended that this line be increased by 3,300.

#### *522 20 10 001 Firefighter Wages*

Staff turnover has resulted in the loss of senior (higher pay grade) full-time personnel and the loss of part-time staff who have not been able to be replaced. The combined effects of these changes have resulted in lower expenditures than budgeted for wages.

It is recommended that this line be decreased by \$50,000.

**522 20 14 001 Firefighter Overtime**

It is likely that this line was insufficiently funded to keep Stations 91 and 94 staffed throughout the year. In addition, vacancies created by turnover and the district's inability to fill part-time positions, and full-time turnover has resulted in increased overtime expenses. The inability to fill vacant shifts due to excessive overtime hours worked by district staff has to some extent limited overtime expenses, but additional funding is necessary to maintain staffing, even with the occasional closure of Station 94.

It is recommended that this line be increased by \$75,000.

**522 20 19 001 CAPT/FF Deferred Compensation**

Expenditure in this line has exceeded projections. It is likely that this has resulted from a disproportionate amount of overtime worked by captains and senior firefighters, increasing deferred compensation expenses.

It is recommended that this line be increased by \$5,500.

**522 20 20 001 CAPT/FF Unemployment/Medicare**

Staff turnover has resulted in the loss of senior (higher pay grade) full-time personnel and the loss of part-time staff who have not been able to be replaced. The combined effects of these changes have resulted in lower expenditures than budgeted in this line.

It is recommended that this line be decreased by \$25,290.

**522 20 22 001 CAPT/FF Medical Insurance**

Staff turnover has resulted in the loss of senior (higher pay grade) full-time personnel and the loss of part-time staff who have not been able to be replaced. The combined effects of these changes have resulted in lower expenditures than budgeted in this line.

It is recommended that this line be decreased by \$29,000.

**522 20 26 002 FF Retirement PERS**

Staff turnover has resulted in the loss of part-time staff who have not been able to be replaced. The effects of this change have resulted in lower expenditures than budgeted in this line.

It is recommended that this line be decreased by \$5,000.

**522 20 28 001 CAPT/FF Retirement LEOFF**

Expenditure in this line has exceeded projections. It is likely that this has resulted from a disproportionate amount of overtime worked by captains and senior firefighters, increasing expense in this line.

It is recommended that this line be increased by \$3,500.

**522 20 29 001 CAPT/FF L&I**

This line was likely under budgeted.

It is recommended that this line be increased by \$26,000.



**522 20 38 000 Turnouts**

Earlier this year, the district dramatically increased its number of volunteers, both firefighters and water tender operators. The new volunteer firefighters were initially equipped with personal protective equipment that had reached the end of its 10-year useful life (based on national consensus standards and Washington Department of Labor and Industries regulations). This equipment was suitable for some training activity, but not live fire training (required for Firefighter I certification) or for response to fire incidents. In addition, the district also requires new turnouts sized to fit new full-time firefighters. Expansion of the district's volunteer ranks was not anticipated during the 2023 budget process.

It is recommended that this line be increased by \$50,000 (additional funds transferred from the equipment fund to the general fund).

**522 20 11 002 Wildland Salary & Benefits**

Funding for wildland salaries and benefits is reimbursed. Expenditure in this line is projected to exceed budgeted funds.

It is recommended that this line be increased by \$3,000.

**522 20 14 002 Wildland Overtime**

Funding for wildland overtime is reimbursed. Expenditure in this line is projected to exceed budgeted funds.

It is recommended that this line be increased by \$6,000.

**522 45 43 000 Tuition**

Funds in this line are budgeted for external training registration fees. The district has prioritized internal, grant funded training for the balance of the year reducing projected district funded expense for course registration.

It is recommended that this line be decreased by \$7,000.

**522 60 41 000 Pump/Hose & Nozzle Testing & Maintenance**

In prior years, the district did not test all fire apparatus pumps, nor did it test all its fire hose on an annual basis. To bring the district into compliance with national consensus standards and the requirements of the Washington Survey and Rating Bureau all hose and fire apparatus pumps were or are being tested in 2023. This increased expense to this line.

It is recommended that this line be increased by \$6,500.

**522 60 47 001 Emergency Generator Repair & Maintenance**

The district experienced a major failure of the backup power generator at Station 93. Staff determined that the most cost-effective approach to maintaining backup power was to repair the generator. This expenditure was approved by the board of fire commissioners.

It is recommended that this line be increased by \$13,000.

**522 60 48 014 [Maintenance and Repair] E94 (1014)**

Over the last several years, Apparatus 1014, Engine 94 has had considerably higher repair and maintenance expenses, accounting to approximately 50% of the expense for repair and maintenance of this kind of apparatus (engines). Based on this data, this line was underbudgeted.

It is recommended that this line be increased by \$2,500.

**522 60 48 018 [Maintenance and Repair] C91 (1018)**

The district's command vehicle required significant maintenance of its suspension and brakes to maintain this vehicle in safe operating condition. These expenses had not been budgeted.

It is recommended that this line be increased by \$3,990.

**522 50 45 091 Gas (Station 91)**

Expense for fuel gas that is used for heating, hot water, and cooking at Station 91 is projected to exceed budgeted funds, likely due to increased fuel cost.

It is recommended that this line be increased by \$5,300.

**594 22 60 000 Capital Purchases**

As the district has received a grant to train all full-time firefighters as Blue Card Type IV Incident Commanders, but the grant did not fund the expense of hardware (e.g., I-Pad tablets and flat screen televisions), these expenses will need to be funded from the general fund budget, reduction of this line item (with an increase in line 594 22 61 000 Computer Equipment) will provide the necessary resources.

It is recommended that this line be reduced by \$9,500.

**594 22 61 000 Computer Equipment**

As the district has received a grant to train all full-time firefighters as Blue Card Type IV Incident Commanders, but the grant did not fund the expense of hardware (e.g., I-Pad tablets and flat screen televisions), these expenses will need to be funded from the general fund budget.

It is recommended that this line be increased by \$9,500.

**594 22 62 000 Offsets Over Estimated Property Tax**

This line was funded to make the district's general fund expenses match its general fund revenue. As RCW 52.16.070 defines a balanced budget as expenses or other financial obligations payable in any year not exceeding the aggregate amount of taxes levied for that year, revenues derived from all other sources, and the cash balances on hand in the expense and reserve funds of the district on the first day of that year, funding of this line is not necessary for a balanced budget. These funds can be used to offset increases in other lines to meet the operational needs of the district.

It is recommended that this line be decreased by \$20,000.

**594 22 63 000 Offsets Est Mob Equipment Revenue**

This line was funded to make the district's general fund expenses match its general fund revenue. As RCW 52.16.070 defines a balanced budget as expenses or other financial obligations payable in any year

not exceeding the aggregate amount of taxes levied for that year, revenues derived from all other sources, and the cash balances on hand in the expense and reserve funds of the district on the first day of that year, funding of this line is not necessary for a balanced budget. These funds can be used to offset increases in other lines to meet the operational needs of the district.

It is recommended that this line be decreased by \$5,000.

## Proposed Budget Amendments

### Revenue

Table 1. General Fund Revenue Amendments.

Line	Description	Budgeted	Expended	Remaining	% Expended	Adjustment	Notes
	Transfer in from Equipment Fund	\$0.00	\$0.00	\$0.00	0.00%	\$50,000.00	Interfund transfer from the equipment fund for personal protective equipment.

### Expense

Changes greater than \$2000 are shown in **bold text**. Recommended increases are shown in black text and recommended decreases are shown in red text.

Table 2. General Fund Expense Amendments

Line Number	Description	Budgeted	Expended	Remaining	% Expended	Adjustment	Notes
<b>522 10 10 001</b>	<b>Administration Wages</b>	<b>\$237,914.00</b>	<b>\$162,696.48</b>	<b>\$75,217.52</b>	<b>68.38%</b>	<b>\$4,200.00</b>	<b>Administration wages were higher than budgeted due to Chief Carnes vacation after 1/1/2023.</b>
522 10 28 001	Administration Retirement LEOFF	\$7,064.00	\$5,387.92	\$1,676.08	76.27%	\$750.00	As above, LEOFF higher than budgeted due to Chief Carnes vacation after 1/1/2023.
522 10 30 000	Office Supplies	\$1,000.00	\$1,441.55	-\$441.55	144.16%	\$800.00	Office supply expenses higher than anticipated.
522 10 32 000	Cleaning and Sanitation	\$2,400.00	\$2,196.97	\$203.03	91.54%	\$500.00	Station supplies expenses higher than anticipated.
<b>522 10 41 000</b>	<b>State Audit Costs</b>	<b>\$12,000.00</b>	<b>\$5,630.85</b>	<b>\$6,369.15</b>	<b>46.92%</b>	<b>-\$6,000.00</b>	<b>Carryover of audit costs from 2022 less than budgeted.</b>
522 10 42 000	Legal Services	\$6,000.00	\$852.50	\$5,147.50	14.21%	-\$2,000.00	Fewer legal services have been required in 2023, reducing expense in this line.
<b>522 10 44 000</b>	<b>Professional Services</b>	<b>\$30,000.00</b>	<b>\$3,989.45</b>	<b>\$26,010.55</b>	<b>13.30%</b>	<b>-\$15,000.00</b>	<b>Long-term financial plan completed in-house, reducing professional services expense.</b>
522 20 42 000	Advertising	\$600.00	\$470.00	\$130.00	78.33%	\$400.00	Additional funding required to advertise for the current full-time fire recruitment.
<b>522 20 49 000</b>	<b>NFIRS//Fire Manager/Target Solutions</b>	<b>\$13,801.00</b>	<b>\$17,006.02</b>	<b>-\$3,205.02</b>	<b>123.22%</b>	<b>\$3,300.00</b>	<b>Additional funding required due to change from Emergency Reporting to ESO RMS.</b>
<b>522 20 10 001</b>	<b>Firefighter Wages</b>	<b>\$1,051,775.00</b>	<b>\$625,375.91</b>	<b>\$426,399.09</b>	<b>59.46%</b>	<b>-\$50,000.00</b>	<b>Turnover among full-time staff (senior members) and loss of part time staffing reduced wages.</b>
<b>522 20 14 001</b>	<b>Firefighter Overtime</b>	<b>\$230,000.00</b>	<b>\$202,864.41</b>	<b>\$27,135.59</b>	<b>88.20%</b>	<b>\$75,000.00</b>	<b>Lack of part-time staff and full-time turnover have resulted in additional overtime expense.</b>
<b>522 20 19 001</b>	<b>CAPT/FF Deferred Compensation</b>	<b>\$36,615.00</b>	<b>\$25,796.29</b>	<b>\$10,818.71</b>	<b>70.45%</b>	<b>\$5,500.00</b>	<b>Based on weighted mean deferred compensation rate for wages and overtime.</b>
<b>522 20 20 001</b>	<b>CAPT/FF Unemployment/Medicare</b>	<b>\$51,134.00</b>	<b>\$18,336.85</b>	<b>\$32,797.15</b>	<b>35.86%</b>	<b>-\$25,290.00</b>	<b>This line was likely overbudgeted based on these expenses.</b>
<b>522 20 22 001</b>	<b>CAPT/FF Medical Insurance</b>	<b>\$215,363.00</b>	<b>\$114,225.96</b>	<b>\$101,137.04</b>	<b>53.04%</b>	<b>-\$29,000.00</b>	<b>Turnover among full-time staff has reduced the districts medical insurance expense.</b>
<b>522 20 26 002</b>	<b>FF Retirement PERS</b>	<b>\$17,675.00</b>	<b>\$6,981.05</b>	<b>\$10,693.95</b>	<b>39.50%</b>	<b>-\$5,000.00</b>	<b>Loss of part-time staffing has reduced PERS retirement expense.</b>
<b>522 20 28 001</b>	<b>CAPT/FF Retirement LEOFF</b>	<b>\$58,920.00</b>	<b>\$41,131.73</b>	<b>\$17,788.27</b>	<b>69.81%</b>	<b>\$3,500.00</b>	<b>Expense increased due to percentage of overtime worked by captains and senior firefighters.</b>
<b>522 20 29 001</b>	<b>CAPT/FF L&amp;I</b>	<b>\$66,993.00</b>	<b>\$55,807.42</b>	<b>\$11,185.58</b>	<b>83.30%</b>	<b>\$26,000.00</b>	<b>Expense was likely underbudgeted.</b>
522 20 36 000	Diesel/Gas	\$20,000.00	\$14,108.58	\$5,891.42	70.54%	\$1,500.00	The cost for motor fuel (e.g., cost per gallon) has increased dramatically.
<b>522 20 38 000</b>	<b>Turnouts</b>	<b>\$15,000.00</b>	<b>\$12,945.25</b>	<b>\$2,054.75</b>	<b>86.30%</b>	<b>\$50,000.00</b>	<b>PPE for the expanded number of volunteer firefighters and new full-time firefighters</b>
522 20 38 001	PPE Accessories	\$3,000.00	\$2,840.50	\$159.50	94.68%	\$1,000.00	Additional expense to equip new volunteer firefighters.
<b>522 20 11 002</b>	<b>Wildland Salary &amp; Benefits</b>	<b>\$2,500.00</b>	<b>\$2,472.05</b>	<b>\$27.95</b>	<b>98.88%</b>	<b>\$3,000.00</b>	<b>These expenditures are reimbursed</b>
<b>522 20 14 002</b>	<b>Wildland Overtime</b>	<b>\$2,500.00</b>	<b>\$5,359.58</b>	<b>-\$2,859.58</b>	<b>214.38%</b>	<b>\$6,000.00</b>	<b>These expenditures are reimbursed</b>
522 45 30 000	Books/Periodicals (Training)	\$2,000.00	\$2,949.41	-\$949.41	147.47%	\$2,000.00	Increased expense for manuals to support the volunteer recruit training
<b>522 45 41 000</b>	<b>Meals (Training)</b>	<b>\$2,500.00</b>	<b>\$301.60</b>	<b>\$2,198.40</b>	<b>12.06%</b>	<b>-\$1,500.00</b>	<b>Reduction to offset expense of purchasing I-Pads for the command training center</b>

Line Number	Description	Budgeted	Expended	Remaining	% Expended	Adjustment	Notes
522 45 42 000	Lodging	\$4,000.00	\$658.80	\$3,341.20	16.47%	-\$2,000.0	Reduction to offset expense of purchasing I-Pads for the command training center
522 45 43 000	Tuition	\$10,000.00	\$1,743.75	\$8,256.25	17.44%	-\$7,000.0	Reduction to offset expense of purchasing I-Pads for the command training center
522 60 41 000	Pump/Hose & Nozzle Testing & Maintenance	\$4,000.00	\$5,812.24	-\$1,812.24	145.31%	\$6,500.0	All hose, nozzles, and pumps were tested in 2023 resulting in increased expense.
522 60 41 002	Ladder Testing & Repair	\$2,000.00	\$677.50	\$1,322.50	33.88%	-\$1,000.0	Ladder testing expense was less than budgeted.
522 60 47 001	Emergency Generator Repair & Maintenance	\$1,000.00	\$1,046.90	-\$46.90	104.69%	\$13,000.0	Repair of the generator at Station 93 resulted in increased expense in this line.
522 60 48 014	E94 (1014)	\$3,600.00	\$5,177.24	-\$1,577.24	143.81%	\$2,500.0	The condition of this apparatus has resulted in higher than budgeted repair expense.
522 60 48 018	C91 (1018)	\$675.00	\$3,997.06	-\$3,322.06	592.16%	\$3,990.0	The age of this vehicle required suspension and brake maintenance and repair.
522 60 48 915	U94 (915)	\$675.00	\$903.27	-\$228.27	133.82%	\$400.0	The age of this vehicle required additional maintenance (tune-up) that had not been budgeted.
522 50 41 091	Monitoring (Station 91)	\$499.00	\$347.37	\$151.63	69.61%	\$50.0	Utility expenses have been higher than anticipated.
522 50 44 091	Garbage (Station 91)	\$1,712.00	\$1,231.88	\$480.12	71.96%	\$200.0	Utility expenses have been higher than anticipated.
522 50 45 091	Gas (Station 91)	\$5,618.00	\$7,269.83	-\$1,651.83	129.40%	\$5,300.0	Utility expenses have been higher than anticipated.
522 50 43 092	Electrical & Heating (Station 92)	\$893.00	\$796.14	\$96.86	89.15%	\$350.0	Utility expenses have been higher than anticipated.
522 50 41 003	Monitoring (Station 93)	\$473.00	\$325.00	\$148.00	68.71%	\$50.0	Utility expenses have been higher than anticipated.
522 50 42 093	Comcast Telephone/Internet (Station 93)	\$4,048.00	\$2,582.49	\$1,465.51	63.80%	\$200.0	Utility expenses have been higher than anticipated.
522 50 43 093	Electrical & Heating (Station 93)	\$5,460.00	\$3,841.13	\$1,618.87	70.35%	\$350.0	Utility expenses have been higher than anticipated.
522 50 41 094	Monitoring (Station 94)	\$710.00	\$510.93	\$199.07	71.96%	\$100.0	Utility expenses have been higher than anticipated.
522 50 42 093	Comcast Telephone/Internet (Station 94)	\$4,048.00	\$2,851.46	\$1,196.54	70.44%	\$250.0	Utility expenses have been higher than anticipated.
522 50 43 093	Electrical & Heating (Station 94)	\$6,930.00	\$5,410.57	\$1,519.43	78.07%	\$2,000.0	Utility expenses have been higher than anticipated.
522 50 44 094	Garbage (Station 94)	\$783.00	\$551.40	\$231.60	70.42%	\$100.0	Utility expenses have been higher than anticipated.
594 22 60 000	Capital Purchases	\$28,000.00	\$16,490.60	\$11,509.40	58.90%	-\$9,500.0	Decrease this line to reprioritize funding for Blue Card IC training and continuing education (CE)
594 22 61 000	Computer Equipment	\$6,500.00	\$3,108.95	\$3,391.05	47.83%	\$9,500.0	Increase in this line to purchase eight I-Pad tablets for Blue Card IC training and CE.
594 22 62 000	Offsets Over Estimated Property Tax	\$20,000.00		\$20,000.00	0.00%	-\$20,000.0	This line was not required based on the definition of a balanced budget in RCW 52.
594 22 63 000	Offsets Est Mob Equipment Revenue	\$5,000.00		\$5,000.00	0.00%	-\$5,000.0	This line was not required based on the definition of a balanced budget in RCW 52.

**Total** **\$50,000.0**

# **EAST COUNTY** *Fire and Rescue*

## **PURCHASING REQUEST FORM**

REQUESTED ITEM(S): Full PPE Ensembles for Volunteers & Paid Firefighters

BRAND/MODEL/VENDOR/PART NUMBER: SeaWestern, LN Curtis

APPARATUS / STATION NUMBER: Station 91

ESTIMATED COST OF REQUESTED ITEM: \$50,837.33

EXPLAIN THE NEED FOR REQUESTED ITEM: Required PPE. Current issued gear expired on loan.

PERSON REQUESTING THE PURCHASE: Jacob Dobbins

DATE: 09/07/2023

BUDGET CODING: SUB 594 ELE 22 OBJ 60 ID 000

DATE NEEDED BY: ASAP

DO NOT WRITE BELOW THIS LINE

AUTHORIZATION FOR PURCHASE: \_\_\_\_\_

AUTHORIZED SIGNATURE

DATE ORDERED: \_\_\_\_\_

VENDOR: \_\_\_\_\_

TOTAL COST: \_\_\_\_\_

PAYMENT METHOD: VISA  M/C  NET 30  P/C

COMMENTS:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sea Western, Inc  
P.O. Box 51,  
Kirkland, WA 98083



# SEAWESTERN

## FIRE FIGHTING EQUIPMENT

**Quote**

Phone: 425-821-5858  
Email: Info@seawestern.com  
www.seawestern.com

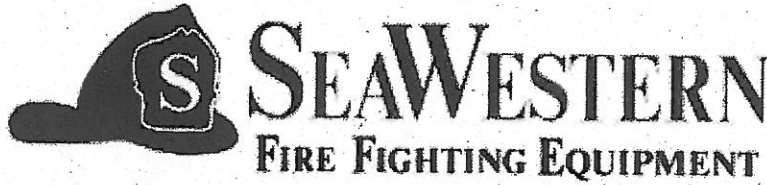
<b>Bill To:</b> EAST CO FIRE & RESCUE 600 NE 267TH AVE CAMAS WA 98607 United States		<b>Ship To:</b> EAST CO FIRE & RESCUE 600 NE 267TH AVE CAMAS WA 98607 United States		<b>Date</b>	07/28/2023
				<b>Customer No.</b>	10196
				<b>Quote No.</b>	QUO17044
				<b>Sales Rep</b>	Jana Pagh
<b>Expires</b>	<b>Attention</b>	<b>Delivery</b>	<b>FOB</b>		
08/27/2023	Jake Dobbins				

Qty	Unit	Part Number	Description	Unit Price	Extended Price
1	EA	LIBERTY COAT	Lion Liberty Coat per SW2Q2294-C  BLACK Armor AP Outershell Prism 3.6 oz Liner with GORE moisture barrier NFPA Triple Trim Leather Reinforcements 10x6x2 Full Bellow Pockets 3x6.5x2 Radio Pocket on Left Chest Flashlight Assembly with 703 hook 5" above 8.5" strap No Department Lettering 5x18 Hanging Nameplate with 2" lettering	1,458.00	1,458.00
1	EA	TRADITIONAL PANT	Lion Traditional Pant per SW2Q2294-C  BLACK Armor AP Outershell Prism 3.6 oz Liner with GORE moisture barrier Leather Reinforcements Long leather take up strap with 5/8" buckle with snap hook and dee ring 10x10x2 Full Bellow Pockets Wire Clip Suspenders No Boot Cut	850.00	850.00

**Subtotal** 2,308.00  
**Tax Total - 7.8%** 180.02  
**Total** \$2,488.02

*Pricing valid for above listed quantities  
Restocking fee up to 25% will apply on any non-stock merchandise  
Returns within 30 days of receipt  
Custom orders are non-cancellable, non-returnable  
Unless otherwise noted, pricing does not include shipping.  
Orders over \$2500 paid by credit card will have a 3% processing fee applied.*

SeaWestern, Inc  
P.O. Box 51,  
Kirkland, WA 98083



**Quote**

Phone: 425-821-5858  
Email: Info@seawestern.com  
www.seawestern.com

<b>Bill To:</b> EAST CO FIRE & RESCUE 600 NE 267TH AVE CAMAS WA 98607 United States		<b>Ship To:</b> EAST CO FIRE & RESCUE 600 NE 267TH AVE CAMAS WA 98607 United States		<b>Date</b>	07/19/2023
				<b>Customer No.</b>	10196
				<b>Quote No.</b>	QUO16866
				<b>Sales Rep</b>	Jana Pagh
<b>Expires</b>	<b>Attention</b>	<b>Delivery</b>	<b>FOB</b>		
08/18/2023	Alex Harrington				

Qty	Unit	Part Number	Description	Unit Price	Extended Price
1	EA	Pacific V-Force Coat	SeaWestern Lion Pacific V-Force Coat - BLACK Armor AP 6.5 oz Outershell, 32" Length, K7 Glide Thermal Liner with W.L. Gore Crosstech "Black" Moisture Barrier, Raglan Sleeve Design, Self Material Coat Cuffs, 3" Yellow Ventilated Triple Trim in New York Trim Pattern, 6" x 10" Full Below Pockets, Radio Pocket and Mic Tab on Left Chest, Mic Tab and Flashlight Assembly on Right Chest, Over-the-Thumb Wristlets, Drag Rescue Device, Hanging Name Plate with Lettering, Department Lettering on Yoke (up to 8 characters)	1,745.63	1,745.63
1	EA	HP604	Semi Bellows Handwarmer Pockets with Fleece Lining (Pair) 9x9	66.28	66.28
1	EA	Pacific V-Force Pant	SeaWestern Lion Pacific V-Force Pant - BLACK Armor AP 6.5 oz Outershell, K7 Glide Thermal Liner with W.L. Gore Crosstech "Black" Moisture Barrier, Contoured Legs and Knees, Black AraShield Reinforcement on Knees and Cuffs, Two Layers of Padding in Knee, 3" Yellow Ventilated Triple Trim, 9" x 10" x 2" Full Below Pocket on Left Side, Tool Pocket on Right Side, Zipper Closure on 2" Kevlar Belt System, Boot Cut with H-Back Suspenders with Self Fabric Suspender Attachment	1,150.44	1,150.44
1	EA	PAC CUSTOM	Self Material Mic Tab placed vertically on center back belt loop	11.07	11.07

**Subtotal** 2,973.42  
**Tax Total - 7.8%** 231.93  
**Total** \$3,205.35

*Pricing valid for above listed quantities  
Restocking fee up to 25% will apply on any non-stock merchandise  
Returns within 30 days of receipt  
Custom orders are non-cancellable, non-returnable  
Unless otherwise noted, pricing does not include shipping.  
Orders over \$2500 paid by credit card will have a 3% processing fee applied.*



SeaWestern, Inc  
P.O. Box 51,  
Kirkland, WA 98083



**Quote**

Phone: 425-821-5858  
Email: Info@seawestern.com  
www.seawestern.com

<b>Bill To:</b> EAST CO FIRE & RESCUE 600 NE 267TH AVE CAMAS WA 98607 United States		<b>Ship To:</b> EAST CO FIRE & RESCUE 600 NE 267TH AVE CAMAS WA 98607 United States		<b>Date</b>	09/05/2023
				<b>Customer No.</b>	10196
				<b>Quote No.</b>	QU017694
				<b>Sales Rep</b> Jana Pagh	
<b>Expires</b>	<b>Attention</b>	<b>Delivery</b>	<b>FOB</b>		
10/05/2023	Jacob Dobbins				

Qty	Unit	Part Number	Description	Unit Price	Extended Price
1	PR	L : Regular	Vanguard MK-1 - Gauntlet Style Structural Firefighting Glove Size L	87.50	87.50
1	PR	M : Regular	Vanguard MK-1 Ultra - Kangaroo Skin Gauntlet Style Structural Glove Size M	126.50	126.50
1	EA	MAJ Ultra Black Hood	Majestic Ultra Black Hood	49.25	49.25
1	EA	11 : M	Lion Thorogood QR14 - 14" Pull-On Leather Structural Boot - 11 : M	380.50	380.50

**Subtotal** 1,058.75  
**Tax Total - 7.8%** 82.58  
**Total** \$1,141.33

*Pricing valid for above listed quantities  
Restocking fee up to 25% will apply on any non-stock merchandise  
Returns within 30 days of receipt  
Custom orders are non-cancellable, non-returnable  
Unless otherwise noted, pricing does not include shipping.  
Orders over \$2500 paid by credit card will have a 3% processing fee applied.*

Ph: 206-622-2875  
 TF: 800-426-6633  
 Fax: 253-236-2997  
[nwsales@lncurtis.com](mailto:nwsales@lncurtis.com)  
 DUNS#: 00-922-4163

# CURTIS

TOOLS FOR HEROES

Northwest Division  
 6507 South 208th Street  
 Kent, WA 98032  
[www.LNCurtis.com](http://www.LNCurtis.com)  
 Quotation No. 202788

## Quotation

**CUSTOMER:**

East County Fire & Rescue  
 Washington  
 600 Northeast 267th Avenue  
 Camas WA 98607

**SHIP TO:**

East County Fire & Rescue  
 Washington  
 600 Northeast 267th Avenue  
 Camas WA 98607

**QUOTATION NO.**

202788

**ISSUED DATE**

09/28/2021

**EXPIRATION DATE**

10/28/2021

**SALESPERSON**

Chris Mackey  
[cmackey@lncurtis.com](mailto:cmackey@lncurtis.com)  
 206-915-7397

**CUSTOMER SERVICE REP**

Elizabeth Streeter  
[estreeter@lncurtis.com](mailto:estreeter@lncurtis.com)  
 206-622-2875

REQUISITION NO.	REQUESTING PARTY	CUSTOMER NO.	TERMS	OFFER CLASS
	ALEX HARRINGTON	C32870	Net 30	FR

F.O.B.	SHIP VIA	DELIVERY REQ. BY
SP	Standard Shipping	

**NOTES & DISCLAIMERS**

Thank you for this opportunity to quote. We are pleased to offer requested items below. If you have any questions, need additional information, or would like to place an order, please contact your Customer Service Rep as noted above.

LN	QTY	UNIT	PART NUMBER	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	1	EA	660C METRO CAIRNS CUSTOM	660c metro MSA Cairns modern helmet, as below:  Your ATO: C-MODD2C2A2212000A STYLE D 660C DEFENDER COLOR 2 RED FACE/EYE PROTECTION C DEFENDER CLEAR LINER 2 STANDARD FLANNEL EARLAP A BLACK NOMEX / FLANNEL EARLAP CHINSTRAP 2 2 PT-NOMEX WITH QRB & SLIDE REFLECTIVE TRIM 2 REFLEXITE REFLECTIVE TRIM COLOR 1 LIME-YELLOW REFLECTIVE TRIM SHAPE 2 BAR ACCESSORY TYPE 0 NONE ACCESSORY TYPE 0 NONE ACCESSORY TYPE 0 NONE CUSTOM A SHIP FROM SJAX	\$275.00	\$275.00

Sun	Mon	Tue	Wed	Thur
3 B SHIFT	4 C SHIFT Events 10-Minute Training Stations 91 & 94	5 A SHIFT Events 10-Minute Training Stations 91 & 94 UL/FSRI Near Miss Commissioner Meetir Station 91	7 C SHIFT Events Clark County Painting Station 93 UL/FSRI Near Miss OTEP	2 A SHIFT
10 C SHIFT	11 A SHIFT Events TNC Construction Est Station 93 10-Minute Training Stations 91 & 94	12 B SHIFT Events 10-Minute Training Stations 91 & 94 Amanda Holm Station 91 Fire Behavior S191 Volunteer Recruit Trail Station 91	13 C SHIFT Events 10-Minute Training Stations 91 & 94 Tri Tech Heating and / Station 91 UL/FSRI Near Miss Strategic Planning Me Station 91 OTEP	8 A SHIFT Events OTEP 10:00 - 12:00
17 A SHIFT	18 B SHIFT Events 10-Minute Training Stations 91 & 94 Paul Davis constructi St. 94 Mold Remedi	19 C SHIFT Events 10-Minute Training Stations 91 & 94 Paul Davis constructi St. 94 Mold Remedi BlueCard 91 and 94 Commissioner Meetir Station 91	14 A SHIFT Events Paul Davis constructi St. 94 Mold Remedi Fire Behavior S191	9 B SHIFT
24 B SHIFT	25 C SHIFT Events Paul Davis constructi: 07:00 - 07:00 St. 94 Mold Remedi	26 A SHIFT Events 10-Minute Training Stations 91 & 94 Paul Davis constructi St. 94 Mold Remedi BlueCard 91 and 94 Commissioner Meetir Station 91	15 B SHIFT Events Amanda Holm Station 91 Paul Davis constructi St. 94 Mold Remedi	16 C SHIFT Events Paul Davis constructi: 07:00 - 07:00 St. 94 Mold Remedi
17 A SHIFT	18 B SHIFT Events Paul Davis constructi: 07:00 - 07:00 St. 94 Mold Remedi	19 C SHIFT Events 10-Minute Training Stations 91 & 94 Paul Davis constructi St. 94 Mold Remedi BlueCard 91 and 94 Commissioner Meetir Station 91	20 A SHIFT Events United Fire - OSY Pack Station 91 10-Minute Training Stations 91 & 94 Paul Davis constructi St. 94 Mold Remedi BlueCard 91 and 94	22 C SHIFT
24 B SHIFT	25 C SHIFT Events Paul Davis constructi: 07:00 - 07:00 St. 94 Mold Remedi	26 A SHIFT Events 10-Minute Training Stations 91 & 94 Paul Davis constructi St. 94 Mold Remedi BlueCard 91 and 94 Commissioner Meetir Station 91	21 B SHIFT Events Gutter Replacement Station 93 Paul Davis constructi St. 94 Mold Remedi BlueCard 91 and 94	23 A SHIFT Events Paul Davis constructi: 07:00 - 07:00 St. 94 Mold Remedi
24 B SHIFT	25 C SHIFT Events Paul Davis constructi: 07:00 - 07:00 St. 94 Mold Remedi	26 A SHIFT Events 10-Minute Training Stations 91 & 94 Paul Davis constructi St. 94 Mold Remedi BlueCard 91 and 94 Commissioner Meetir Station 91	27 B SHIFT Events 10-Minute Training Stations 91 & 94 Paul Davis constructi St. 94 Mold Remedi MVA/CRASH/Trauma Youth Fire Setter Assk Station 91	29 A SHIFT
24 B SHIFT	25 C SHIFT Events Paul Davis constructi: 07:00 - 07:00 St. 94 Mold Remedi	26 A SHIFT Events 10-Minute Training Stations 91 & 94 Paul Davis constructi St. 94 Mold Remedi BlueCard 91 and 94 Commissioner Meetir Station 91	28 C SHIFT Events Flow testing St. 91 MVA/CRASH/Trauma Volunteer Recruit Trail Station 93	30 B SHIFT

\* Indicates time starts on following calendar day  
\* Events and Time Off follow default Split Time of Day of 07:00