

EAST COUNTY FIRE & RESCUE

REGULAR BOARD OF FIRE COMMISSIONERS MEETING

August 2, 2016

Station 91

7 PM

AGENDA

CALL TO ORDER:

Flag Salute

GUESTS:

AGENDA ADJUSTMENTS:

CONSENT AGENDA:

1. Approval of July 19, 2016 Regular Board Meeting Minutes
2. Approval of July 19, 2016 Local BVFF&RO Meeting Minutes
3. Approval of July 22, 2016 Special Workshop Minutes
4. Approval of August 2, 2016 Financial Statement
5. Excuse Absent Commissioner(s):

OPEN TO PUBLIC:

CORRESPONDENCE:

STAFF REPORT:

Interim Chief Al Gillespie

Assistant Chief Jacobs

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

SAFETY REPORT:

FIRE DISTRICT BUSINESS:

Planning Group Workshop

Executive Search Committee

Adopt 2017 Budget Calendar

(See Reverse)

This Meeting is Being Recorded.

Please Silence or Turn-Off Your Personal Cell Phones, Pagers, etc.

Page # 1 of 2

OPEN TO PUBLIC:

COMMISSIONER COMMENTS:

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

ROUND TABLE:

EXECUTIVE SESSION:

RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

RCW 42.30.110(1)(c) to consider the sale of real estate

ADJOURNMENT:

Next Regular Board Meeting: August 16, 2016, Station 91, 7 PM

EAST COUNTY FIRE & RESCUE
REGULAR BOARD OF FIRE COMMISSIONERS MEETING

July 19, 2016

Station 91

7 PM

Draft Minutes

ATTENDANCE:

Martha Martin
Sherry Petty
Kacie Jones
Danny Burch
Richard Hamby

Mike Berg
Tom Gianatasio
Aloma Taggart
Larry Wagoner
Sean Gremer

Mike Taggart
Robert Jacobs
Karen Gianatasio
Shelby DeLong
Paula Knapp

CALL TO ORDER: 19:00 PM

Flag Salute

GUESTS:

None

AGENDA ADJUSTMENTS:

Commissioner Martin requested that the item 'Potential Disposition of Surplus Property' be added to the agenda at the behest of Chief Jacobs.

CONSENT AGENDA:

1. Approval of July 5, 2016 Regular Board Meeting Minutes
2. Approval of July 5, 2016 Local BVFF&RO Meeting Minutes
3. Approval of July 19, 2016 Financial Statement and Report
4. Excuse Absent Commissioner(s):

Motion by Commissioner Taggart to approve the consent agenda, **second** by Petty. **Motion passed** unanimously.

OPEN TO PUBLIC:

Nothing

CORRESPONDENCE:

Secretary Jones explained that the Radon Testing results were in and the station is testing well within normal limits.

STAFF REPORT:

Assistant Chief Jacobs gave his report, a copy is in the packet.

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

Nothing

SAFETY REPORT:

Chief Jacobs announced the next Safety Committee meeting time, which is July 20, 2016, 7:30 PM. The location will be Station 91 instead of station 94.

FIRE DISTRICT BUSINESS:

Volunteer Incentive Award Drawing: Connor Horne, Eddie Richardson, Bailey Phelps and Ryan Gonzales qualified for this award. Eddie Richardson's name was drawn.

Planning Group Workshop:

The next planning group workshop is scheduled for Thursday, July 22 2016, 18:30 PM at Station 91. Commissioner Martin proposed the creation of a Projected Funding Report group. Commissioner Taggart explained that this group will analyze the historical financial data of the district and use trends and projections to estimate a point in the future where expenditures might outpace revenues.

Executive Search Committee:

Commissioner Martin announced that a potential Chief candidate had accepted an offer elsewhere and reaffirmed that the search committee members are Commissioners Taggart and Petty. The board will consider extending Chief Gillespie's contract.

Consider Purchase Request for Engine 91 Headsets:

Captain Burch explained that Engine 91's headsets are non-functioning or poorly functioning. Commissioner Taggart asked if the cords and ports had been inspected. Captain Burch advised that he can have the headsets inspected by the company that is providing a quote for replacement. **Motion by Commissioner Gianatasio** to approve the purchase, contingent upon an inspection, **seconded** by Taggart. **Motion passed.**

Potential Disposal of Surplus Property:

Chief Jacobs shared that a representative from Klickitat had come to take a look at the Carpenter Bus that was recently declared as surplus. While Klickitat has not made a decision about acquiring the bus, Chief Jacobs wanted to establish whether the bus would be up for bid or whether the district would consider transferring the bus for a nominal amount. Commissioner Taggart inquired as to the potential market for this bus. Commissioner Gianatasio shared that he had recently looked at buses for sale and that the market is flooded with buses that are newer and in better repair. Commissioner Petty inquired about the liability involved in auctioning a vehicle 'as-is'. **Motion by Commissioner Gianatasio** to transfer the bus for \$1, **seconded** by Petty. **Motion Passed.**

OPEN TO PUBLIC:

Nothing.

COMMISSIONER COMMENTS:

Commissioner Taggart shared that he has been trying to establish contact with someone in regards to HB 1449, but he has not yet received a return call. Commissioner Martin and Commissioner Gianatasio would like to continue meeting with elected officials in Camas. The board agreed by consensus. Commissioner Martin called the board's attention to a calendar item

that denotes the parking lot at 91 will be utilized on Saturday, July 23rd, by a resident for a private event. The board discussed whether this was in accordance with the facilities use agreement.

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

Nothing

ROUND TABLE:

Nothing

EXECUTIVE SESSION:

RCW 42.31.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

RCW 42.30.140 (4)(a) Relating to collective bargaining issues and negotiations.

RCW 42.30.110(1)(c) to consider the sale of real estate.

The Board went into executive session at 20:00. Anticipated return of 20:45.

An extension was announced until 21:15

An extension was announced until 21:20

The board reconvened at 21:22

Motion by Commissioner Taggart to extend Chief Gillespie's contract through October 31, 2016, **seconded** by Gianatasio. **Motion passed.**

Motion by Commissioner Petty to accept the OPEIU Contract with language changes, **seconded** by Gianatasio. **Motion Passed.**

Motion by Commissioner Taggart to adjourn, second by Gianatasio; **Motion passed.**

ADJOURNMENT: 21:24

Martha Martin, Chairperson

Mike Taggart, Vice Chair

Tom Gianatasio, Commissioner

Mike Berg, Commissioner

Sherry Petty, Commissioner

DISTRICT SEAL:

ATTEST:

Kacie Jones, District Secretary

EAST COUNTY FIRE & RESCUE

Local Board for Volunteer Fire Fighters & Reserve Officers Meeting

Draft Minutes

July 19, 2016

CALL TO ORDER:

The meeting was called to order by Chairperson Martha Martin at 7:58 PM at Station 91.

The following were in attendance:

Martha Martin

Sherry Petty

Kacie Jones

Danny Burch

Richard Hamby

Mike Berg

Tom Gianatasio

Aloma Taggart

Larry Wagoner

Sean Gremer

Mike Taggart

Robert Jacobs

Karen Gianatasio

Shelby DeLong

Paula Knapp

BUSINESS:

There is no business tonight.

ADJOURNMENT:

The Local Board adjourned at 7:59 PM.

Respectfully Submitted,

Tom Gianatasio, Commissioner,
Sherry Petty, Alternate

Tad Crum, FF's Assoc. Liaison
Paula Knapp, FF's Assoc. Liaison Alternate

Kacie Jones, District Secretary
Bob Jacobs, Alternate

Martha Martin, Chairperson
Mike Taggart, Alternate

Bob Jacobs, Chief's Rep.

DISTRICT SEAL:

EAST COUNTY FIRE & RESCUE
SPECIAL BOARD OF FIRE COMMISSIONERS WORKSHOP
July 22, 2016
Station 91

Draft Minutes

ATTENDANCE:

Al Gillespie	Tom Gianatasio	Martha Martin	Robert Jacobs
Mike Taggart	Sherry Petty	Mike Berg	Kacie Jones
Shelby DeLong	Danny Burch	Tad Crum	Matt Cushwa

CALL TO ORDER: 6:30 PM

Chief Gillespie led the meeting with an overview of the topics to be discussed. The board signed the OPEIU contract. Chief Gillespie said there are avenues to pursue for the executive search. Chief outlined readiness to purchase an apparatus, and tasked Jacobs with putting together bid specifications. Jacobs believes it takes 290 days to build. Ideas for a Facilities Improvement Policy were discussed. Conversation was had about whether to form a budget committee or continue having budget workshops. In regards to the projected future funding project, more budgets will need to be retrieved from archives for more accurate projections. Captain Burch had E91's headsets looked at by Chief Jacobs; replacement is recommended. Commissioner Taggart found a contact for potential oil train equipment grant discussion and is following up.

Meeting adjourned: 19:17

Respectfully Submitted,

Martha Martin, Chairperson

Mike Berg, Commissioner

Tom Gianatasio, Commissioner

Sherry Petty, Commissioner

Mike Taggart, Commissioner

DISTRICT SEAL:

ATTEST:

Kacie Jones, District Secretary

Financial Data

Balance Summary

August 2, 2016

Balances reflect as of close of business 08/01/2016

June 2016 Allocation Rate 0.765%

Fund	Fund Name	Cash	Investment at Cost	Encumbered	Balance
6291	East County Fire & Rescue		\$ 1,786,158.70	\$47,989.20	\$ 1,738,169.50
6291-1	New Tender FD 9		\$ 299,829.35		\$ 299,829.35
6291-2	Capital Facility		\$ 20,977.75		\$ 20,977.75
6291-3	Leave Accrual		\$ 42,550.16		\$ 42,550.16
6291-4	Safer Grant Year 3		\$ -		\$ -
6291-5	Plans Trailer Copier		\$ 2,029.82		\$ 2,029.82
6248	Fire District 9 GO Bond Fund				\$ -
6292	Fire District 9 Capital Fund				\$ -
Transmittals	TOTALS	\$0.00	\$ 2,151,545.78		\$ 2,103,556.58
TR2016 ECFR	June 28		\$1,640.27		
TR2016 ECFR	June 30		\$741.72		
TR2016 ECFR	July 5		\$18,816.49		
TR2016 ECFR	July 6		\$ 5,876.39		Payroll Costs for SM12 \$54,166.56
TR2016 ECFR	July 14		\$ 1,819.20		
TR2016 ECFR	July 14		\$ 323.77		
TR2016 ECFR	July 19		\$ 18,771.36		
TR2016 ECFR					

*Previously paid transmittals submitted and paid per Resolution #177-03182014

Staff Report

Submitted by

Al H Gillespie

Interim Executive Fire Chief

02 August 2016

05 July through 31 July 2016

Operations

- 77 Incidents since first meeting in July.
 - 4 Fire
 - 0 Overpressure, Rupture, Explosion, Overheat
 - 38 EMS
 - 2 MVA's
 - 2 MVA Cleanup or Hazardous Condition, Electrical
 - 2 Public Service, Assist Invalid, Police Matter, Unauthorized burning or Lockout
 - 26 Good intent, no incident found or Cancelled Enroute
 - 3 Smoke Detector unintentional, False Alarm or Call, Alarm System Malfunction
 - 0 Flood assist, Citizen Compliant, or Special type of incident

- Year to Date: All calls 517
 - All Fire Calls
 - 22
 - Overpressure, Rupture, Explosion, Overheat
 - 0
 - EMS Calls excluding MVA
 - 278
 - MVA with or without injury, Rescue
 - 51
 - MVA Cleanup or Hazardous Condition, Electrical
 - 9
 - Public Service, Assist Invalid, Police Matter, Unauthorized burning or Lockout
 - 22
 - Good Intent, Cancelled Enroute, No Incident Found, Smoke Scare, Authorized Controlled Burn, Steam Vapor, Fog or Dust Thought to be Smoke
 - 120
 - Smoke Detector unintentional, False Alarm or Call, Alarm System Malfunction
 - 15
 - Flood assist, Citizen Compliant, or Special type of incident
 - 0

Brownouts at Station 94:

- There were 3 brownouts during this time:
 - 12 hours 10 July
 - 12 hours 26 July
 - 24 hours 31 July

Overtime:

- \$2,157.08 through 25 January
- \$1,001.55 26 January through 10 February
- \$3,477.49 11 February through 25 February
- \$583.83 26 February through 10 March
- \$1,154.27 11 March through 25 March
- \$789.28 26 March through 08 April
- \$1,782.48 09 April through 25 April
- \$144.90 26 April through 10 May
- \$2,340.12 11 May through 25 May
- \$1,708.21 26 May through 10 June
- \$1,368.68 11 June through 24 June
- \$1,357.31 25 June through 08 July
- \$2,102.41 09 July through 25 July
- \$19,949.41 year to date

Approximately 48% of annual overtime budget

7 months would equate to approximately 58.33% of annual budget

Staff Report Year to Date 2016



AC Jacobs Report

8-2-2016

July ACC/EOC training was Monday 7-11-2016.

July EST training 7-25-2016 Sta. 93 7PM.

August ACC/EOC training 8-8-2016 Sta. 91 7 PM.

August EST training 8-22-2016 Sta. 93 7 PM.

I have asked our Captains for suggestions to improve E91 specs by August 10th. I'm reviewing the specs for needed updates for NFPA Compliance.

Klickitat County is no longer interested in the Rehab Bus.

Safety Report

Safety Committee meeting was held 5-24-16.

Next safety committee meeting, 7-20-16 Sta. 94 7:30 PM.

No reported accidents/incidents since the last board meeting.

East County Fire & Rescue Budget Calendar for FY2017

August 2, 2016	Adopt Budget Calendar
Aug 2 - Sept 26	Accept Input to Budget
September 2, 2016	Deadline—(Pub Hearing) Legal Ad
September 20, 2016	Public Hearing—Income Sources
October 4, 2016	Presentation of Draft Budget
November 1, 2016	Review of Final Budget
November 15, 2016	*Approve Budget Document

*** Final Budget Must be Filed by November 30**