

EAST COUNTY FIRE & RESCUE

REGULAR BOARD OF FIRE COMMISSIONERS MEETING

August 02, 2022

Station 91

6:30 PM

AGENDA

Held virtually due to COVID-19

Dial 1-253-215-8782; Meeting ID 820 4517 2158 Passcode 368344

CALL TO ORDER:

Flag Salute

AGENDA ADJUSTMENTS:

CONSENT AGENDA:

1. Approval of July 19, 2022 Regular Board Meeting Minutes.
2. Approval of July 19, 2022 Local BVFF Meeting Minutes.
3. Approval of Financial Transactions.
4. Excuse Absent Commissioner(s):

OPEN TO PUBLIC:

CORRESPONDENCE:

STAFF REPORT:

Chief Carnes

Assistant Chief Jacobs

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

SAFETY REPORT:

This Meeting is Being Recorded.

Please Silence or Turn-Off Your Personal Cell Phones, Pagers, etc.

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FIRE DISTRICT BUSINESS:

- Purchase Request Approval – CO Monitoring System for breathing air compressor. Station 91
- Motomix Update

COMMITTEE MEETINGS:

- Communication with Neighboring Elected Officials
 - Camas – Held on July 28, 2022 at 2:00 PM at City Hall
 - City of Washougal – TBA
- Risk Group – TBA
- Safety Meeting –September 22, 2022 7:30 PM at Station 91.
- Revenue Exploratory Committee – TBA
- ECAAB – TBA

COMMISSIONER COMMENTS:

OPEN TO PUBLIC:

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

ROUND TABLE:

Monthly Event Calendar.

Strategic Planning Meeting August 03, 2022 at 3:00 PM via Zoom.

EXECUTIVE SESSION:

RCW 42.30.110 (1)(g) To evaluate the qualifications of an applicant for public employment

ADJOURNMENT:

Next Regular Board Meeting: August 16, 2022 at 6:30 PM via Zoom.



**EAST COUNTY FIRE & RESCUE
 CONSENT AGENDA
 August 02, 2022**

1. Minutes –

- July 19, 2022 Regular Board Meeting
- July 19, 2022 Local BVFF Meeting

2. Invoices

- \$12,808.89

I. Check Nos. 14331-14344 dated July 27, 2022

3. Approved Commissioner Stipends August 10th Pay Date

Name	For the Period July 16– July 31					Total
	Regular Meeting	Committee Meeting	Special Mtg	Education	Other	
Hofmaster	1	0	0	0	0	1
Martin	1	0	0	0	1	2
Petty	1	0	0	0	0	1
Seeds	1	0	0	0	0	1
Taggart	1	0	0	0	1	2

4. Voided/Destroyed Claims/Payroll Warrants

5. Payroll/Benefits/EFT's

- \$ 65,871.85 (Payroll)

 Commissioner Martha Martin – Chair

 Commissioner Mike Taggart – Vice Chair

 Commissioner Joshua Seeds

 Commissioner Sherry Petty

 Commissioner Steve Hofmaster

EAST COUNTY FIRE & RESCUE
REGULAR BOARD OF FIRE COMMISSIONERS MEETING

July 19, 2022

Station 91

6:30 PM

Draft Minutes

ATTENDANCE:

Martha Martin
Sherry Petty
Robert Jacobs
Station 94 Duty Crew

Mike Taggart
Steve Hofmaster
Debbie Macias

Joshua Seeds
Mike Carnes
Station 91 Duty Crew

CALL TO ORDER:

Chairperson Martha Martin called the meeting to order at 18:37 via Zoom Meeting.
Commissioner Hofmaster led the Flag salute.

AGENDA ADJUSTMENTS:

None.

CONSENT AGENDA:

Approval of July 05, 2022 Regular Board Meeting Minutes.
Approval of July 05, 2022 Local BVFF&RO Meeting Minutes.
Approval of July 06, 2022 Strategic Planning Meeting Minutes
Approval of Financial Transactions.
Excuse Absent Commissioner(s):

Motion by Commissioner Taggart to approve the consent agenda seconded by Commissioner Hofmaster. Motion passed unanimously.

OPEN TO PUBLIC:

No Comments.

CORRESPONDENCE:

None

STAFF REPORT:

Chief Carnes report; a copy is in the packet.
Assistant Chief Jacobs gave his report as follows:
DOC training postponed until allowed by state mandate guidelines.
July EST/Tender training was held on July 25, 2022 at Station 93 at 7:00 PM..
Annual inspections are continuing T94 is in now. T95 is next.
Chief Jacobs let the board know he is continuing to research the used apparatus market to see if there is anything out there that fits our needs.

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

Nothing new to report.

SAFETY REPORT:

- Last Safety Committee meeting held on June 30, 2022.
- Next Safety Committee meeting September 22, 2022 at Station 91 at 7:30 PM.
- No reported accidents/incidents since the last board meeting.

FIRE DISTRICT BUSINESS:

Purchase Request Approval – 4- Hartwell Evac – U – Splint Vacuum Splint 3 Piece sets w/Pump(s)

Chief Carnes asked for the Board’s approval to purchase 4 –Harwell Evac-U-Splint Vacuum Splint 3 Piece Sets [SP30 – Hartwell Medical #EV3000]

Motion by Commissioner Taggart to approve the purchase of 4 – Hartwell Evac-U-Splint Vacuum Splint 3-Piece Sets [SP30-Harwell Medical #EV3000] **seconded by Commissioner Hofmaster. Motion passed unanimously.**

Chief Carnes let the Board know that Silver Star Search and Rescue is looking for a new home to put their equipment because they have to leave the space they currently use.

Commissioner Taggart asked what exactly do they have. Chief Carnes listed off equipment. Discussion ensued.

Commissioner Martin spoke about the stipend request. She wanted to clarify the process of how to go about requesting a stipend. Discussion ensued.

COMMITTEE MEETINGS:

Communication with Neighboring Elected Officials

City of Camas – July 28, 2022 at 2:00 PM at City Hall

City of Washougal –TBA

Risk Group

Held on July 6, 2022 8:00 AM at Station 61. – Commissioner Seeds commented that the main topic at the meeting was possibly changing insurance around to have a higher deductible to get a lower premium. They are still researching it to see if this would be a benefit.

Chief Carnes commented that windshields are replaceable under the current program and does not have to meet the deductible.

Safety Committee Representative

Safety Meeting - September 22, 2022 at 7:30 Station 91.

Revenue Exploratory Committee

TBA

ECAAB

TBA

COMMISSIONER COMMENTS:

Commissioner Hofmaster commented he will be doing Camas days with the Lions Club if anyone wanted to come out.

Commissioner Martin asked about the newsletter and when will it go out. Chief Carnes asked Debbie Macias about it, Debbie let the board know that the newsletter is at the publisher’s office and should be going out soon, they are working on it. Commissioner Martin also let everyone know the COVID-19 numbers are on the rise.

Commissioner Martin also asked Chief Carnes about the fire he responded to. Discussion ensued.

OPEN TO PUBLIC:

No Comments

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

No new business.

ROUND TABLE:

Monthly Event Calendar.

Strategic Planning Workshop Meeting August 03, 2022 at 3:00 PM via Zoom

EXECUTIVE SESSION:

RCW 42.30.110 (1)(g) To evaluate the qualifications of an applicant for public employment

The Board went into executive session at 19:14 for 20 minutes.

The Board reconvened at 19:34.

ADJOURNMENT:

Next Regular Board Meeting: August 02, 2022 Station 91, 6:30 PM via Zoom.

Motion by Commissioner Taggart to adjourn at 19:36 hours, seconded by Commissioner Hofmaster.

Motion passed unanimously.

Martha Martin, Chairperson

Joshua Seeds, Commissioner

Sherry Petty, Commissioner

Steve Hofmaster, Commissioner

Michael Taggart, Vice Chair

DISTRICT SEAL:

ATTEST:

Debbie Macias, District Secretary

EAST COUNTY FIRE & RESCUE

Local Board for Volunteer Fire Fighters & Reserve Officers Meeting

Draft Minutes

July 05, 2022

CALL TO ORDER:

Chairperson Martha Martin called the meeting to order at 19:13 at Station 91.

The following were in attendance:

Martha Martin

Mike Carnes

Robert Jacobs

Station 94 Duty Crew

Mike Taggart

Sherry Petty

Debbie Macias

Joshua Seeds

Steve Hofmaster

Station 91 Duty Crew

BUSINESS:

No new business.

ADJOURNMENT:

The Local Board adjourned at 19:13

Respectfully Submitted,

Mike Taggart, Commissioner,
Sherry Petty, Alternate

Joel VanNess, FF's Assoc. Liaison
Tad Crum, Alternate

Bob Jacobs, Chief is Rep.
Mike Carnes, Alternate

Martha Martin, Chairperson
Joshua Seeds, Alternate

DISTRICT SEAL:

Debbie Macias, District Secretary
Mike Carnes, Alternate

CHECK REGISTER

East County Fire & Rescue

Time: 08:09:37 Date: 07/29/2022

07/16/2022 To: 07/31/2022

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
738	07/27/2022	Claims	6291	14331	ANNAS CONSULTANTS, INC	773.78	Invoice # 3154 - Annual Service for Breathing Air Compressor. Station 91.
739	07/27/2022	Claims	6291	14332	CAMAS POWER EQUIPMENT	28.17	Invoice 7.14.2022 - Line head for weed eater at Station 94.
740	07/27/2022	Claims	6291	14333	CITY OF CAMAS (Water)	120.12	June Statement - Water Service at Station 91 for June.
741	07/27/2022	Claims	6291	14334	CLARK PUBLIC UTILITIES	434.55	Account 7200-239-7 - Station 91 utility service 6/7/2022-7/8/2022
742	07/27/2022	Claims	6291	14335	FLASHALERT NEWSWIRE	205.96	Invoice # 1746 News to Media Annual Subscription 2022 9/2022-9/2023
743	07/27/2022	Claims	6291	14336	GRAINGER	70.24	Invoice # 9366750124 - Ear plugs Disposable, Station 91 and 94
744	07/27/2022	Claims	6291	14337	KONICA MINOLTA BUSINESS SOLUTIONS USA IN	23.40	Invoice # 280928717 - Copier Maintenance
745	07/27/2022	Claims	6291	14338	LN CURTIS & SONS	540.29	Invoice # INV612372 - Transportation costs not charged on Invoice # INV581129; Invoice # INV613378 - Pull-On Structural Boots, Meets NFPA, PPE (Wyman)
746	07/27/2022	Claims	6291	14339	NI GOVERNMENT SERVICES, INC	31.41	Invoice # 22062952081 - Satellite Phone - June Billing
747	07/27/2022	Claims	6291	14340	PACIFIC TRUCK & TRAILER SERVICE, INC	2,428.11	Invoice # 2022-33764 - App # 914 Perform annual emergency vehicle inspection and service. Repaired wiring and replaced bulbs. Replaced air governor.
748	07/27/2022	Claims	6291	14341	SEAWESTERN	7,135.89	Invoice # INV16831 - New Turnouts (Harrington) Invoice # INV16839 - New Turnouts (Sorensen) Invoice # INV16832 - New Turnouts (Hazlett)
749	07/27/2022	Claims	6291	14342	URGENT MEDICAL CENTER SALMON CREEK	30.00	Invoice # 18994 - Respirator and Medical Questionnaire (Jacobs)
750	07/27/2022	Payroll	6291	14343	OPEIU Local 11	59.90	Pay Cycle(s) 07/25/2022 To 07/25/2022 - OPEIU Dues
751	07/27/2022	Payroll	6291	14344	TRUSTEED PLANS SERVICE CORPORATION	927.07	Pay Cycle(s) 07/10/2022 To 07/25/2022 - Disability - FF

001 General Fund

12,808.89

11,821.92 Claims:
 986.97 Payroll:

CHECK REGISTER

East County Fire & Rescue

Time: 08:10:19 Date: 07/29/2022

07/16/2022 To: 07/31/2022

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
702	07/25/2022	Payroll	6291	EFT		2,645.23	
703	07/25/2022	Payroll	6291	EFT		20.77	
704	07/25/2022	Payroll	6291	EFT		3,431.52	
705	07/25/2022	Payroll	6291	EFT		3,496.85	
706	07/25/2022	Payroll	6291	EFT		20.77	
707	07/25/2022	Payroll	6291	EFT		2,276.21	
708	07/25/2022	Payroll	6291	EFT		577.10	
709	07/25/2022	Payroll	6291	EFT		3,165.37	
710	07/25/2022	Payroll	6291	EFT		2,261.61	
711	07/25/2022	Payroll	6291	EFT		352.93	
712	07/25/2022	Payroll	6291	EFT		20.77	
713	07/25/2022	Payroll	6291	EFT		1,651.85	
714	07/25/2022	Payroll	6291	EFT		1,077.46	
715	07/25/2022	Payroll	6291	EFT		613.67	
716	07/25/2022	Payroll	6291	EFT		705.79	
717	07/25/2022	Payroll	6291	EFT		1,357.52	
718	07/25/2022	Payroll	6291	EFT		235.30	
719	07/25/2022	Payroll	6291	EFT		20.77	
720	07/25/2022	Payroll	6291	EFT		864.91	
721	07/25/2022	Payroll	6291	EFT		235.30	
722	07/25/2022	Payroll	6291	EFT		1,833.55	
723	07/25/2022	Payroll	6291	EFT		352.93	
724	07/25/2022	Payroll	6291	EFT		2,194.99	
725	07/25/2022	Payroll	6291	EFT		332.65	
726	07/25/2022	Payroll	6291	EFT		4,805.69	
727	07/25/2022	Payroll	6291	EFT		1,326.55	
728	07/25/2022	Payroll	6291	EFT		3,414.74	
729	07/25/2022	Payroll	6291	EFT		2,348.86	
730	07/25/2022	Payroll	6291	EFT	IAFF2444	665.14	Pay Cycle(s) 07/25/2022 To 07/25/2022 - IAFF Dues
731	07/25/2022	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	3,021.08	Pay Cycle(s) 07/25/2022 To 07/25/2022 - DComp
732	07/25/2022	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	1,768.32	Pay Cycle(s) 07/25/2022 To 07/25/2022 - PERS2
733	07/25/2022	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	6,874.92	Pay Cycle(s) 07/25/2022 To 07/25/2022 - LEOFF2
734	07/25/2022	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	1,662.63	Pay Cycle(s) 07/25/2022 To 07/25/2022 - DComp Match
735	07/25/2022	Payroll	6291	EFT	IRS	9,192.10	941 Deposit for Pay Cycle(s) 07/25/2022 - 07/25/2022
736	07/25/2022	Payroll	6291	EFT	OR Department of Revenue	346.00	Pay Cycle(s) for OR Tax: 07/25/2022 - 07/25/2022
737	07/25/2022	Payroll	6291	EFT	WASHINGTON STATE SUPPORT REGISTRY	700.00	Pay Cycle(s) 07/25/2022 To 07/25/2022 - WA Child Support
001 General Fund						65,871.85	
						65,871.85	Payroll: 65,871.85

Chief's Report

8-2-2022

Calls since last Commissioner meeting, **45**

EMS: 23

Fire: 3

Other: 19

Calls YTD: 2022- **537**

Mutual and Auto aid – 15% 2022, Year-to-date - 23%, 125 calls

FY2021 = 244, 23% of total calls FY2020 = 251, 23% of total calls

Staff Overtime Numbers:

Budget Amount: **\$230,000**

Used YTD: **\$159,577**

Percent Used: 69.38 %

Brown outs since last meeting: 3 (12 hour shifts) 2 (24 hour shifts)

14 callback shifts (2-Sick, 10-Vac 2-FMLA)

Covered by 9 OT Shifts

- I wanted to let the Board know that we did not budget for airline travel in FY2022.
- We were planning to participate in the "Camas Days" parade on Saturday, July 23 but unfortunately, we were not able to staff an engine for the event. I do want to thank Firefighter Joel VanNess for his work in trying to get it organized.
- The Washougal Moto-X National Race took place on Saturday, July 23. ECFR staffed a squad and command vehicle on that day. Crews were on scene starting at 8:00 am until around 7:00 pm.
- I have been working with the County Fire Marshal on some issues concerning a large propane tank installation at a residence way up on the end of Ammeter Road.
- We have one full-time firefighter out on wildland fire mobe that started on Monday, August 1, 2022.

AC Jacobs Report

8-2-22

DOC training continues to be postponed until allowed by guidelines.

July EST/Tender training was 7-25-22.

August EST/Tender training 8-22-22 Sta. 93 7 PM.

Annual inspections are complete for now, E91 and Sq 91 will go in for annuals after Summer is over.

I'm continuing to research the used apparatus market, so far there is nothing that fits our needs.

Safety Report

Last safety committee meeting was 6-30-2022.

Next safety committee meeting will be 9-22-22. Sta. 91 7:30 PM.

No reported accidents/incidents since the last board meeting.

EAST COUNTY Fire and Rescue

PURCHASING REQUEST FORM

REQUESTED ITEM(S): CO monitoring system for
breathing air compressor

BRAND/MODEL/VENDOR/PART NUMBER: Mako; Annas Consulting

APPARATUS / STATION NUMBER: St. 91

ESTIMATED COST OF REQUESTED ITEM: \$4904.⁹⁰ - TAX = \$5285.03

EXPLAIN THE NEED FOR REQUESTED ITEM: System is faulty and
requires replacement.

PERSON REQUESTING THE PURCHASE: Prasch, John

DATE: 7/20/22

BUDGET CODING: SUB 522 ELE 60 OBJ 41 ID 004

DATE NEEDED BY: ASAP

DO NOT WRITE BELOW THIS LINE

AUTHORIZATION FOR PURCHASE: _____
AUTHORIZED SIGNATURE

DATE ORDERED: _____

VENDOR: _____

TOTAL COST: _____

PAYMENT METHOD: VISA M/C NET 30 P/C

COMMENTS:

Annas Consultants, Inc.

7164 SE 122nd AVE
 Portland, OR 97236
 ATTN: Shane Annas

Phone # 503-784-6365 sannas.aci@gmail.com

Estimate

Date	Estimate #
7/20/2022	1125

Name / Address
East County Fire & Rescue John Prasch 600 NE 267th Ave. Camas, Washington 98607

			Project
Description	Qty	Rate	Total
AM3S CO Monitor w/ retrofit kit and wiring harness		3,950.00	3,950.00
AM3S CO Sensor w/ wiring kit		785.00	785.00
Zero-Air test gas, 17 liters	1	84.95	84.95
CO test gas, 20 ppm, 17 liters	1	84.95	84.95
Total			\$4,904.90

Aug 2022 - East County Fire & Rescue

Sun	Mon	Tue	Wed	Thur	Fri	Sat
Aug 1 C SHIFT	2 A SHIFT Events Commissioner Meetir 18:30 - 20:00 Station 91	3 B SHIFT Events Strategic Planning Me 15:00 - 16:30 Station 91	4 C SHIFT	5 A SHIFT	6 B SHIFT	
7 C SHIFT	8 A SHIFT Events Pump Testing 09:00 - 17:00 91	9 B SHIFT	10 C SHIFT	11 A SHIFT	12 B SHIFT	13 C SHIFT
14 A SHIFT	15 B SHIFT Events Commissioner Meetir 18:30 - 20:00 Station 91	16 C SHIFT	17 A SHIFT	18 B SHIFT	19 C SHIFT	20 A SHIFT
21 B SHIFT	22 C SHIFT	23 A SHIFT	24 B SHIFT	25 C SHIFT	26 A SHIFT	27 B SHIFT
28 C SHIFT	29 A SHIFT	30 B SHIFT	31 C SHIFT			

* Indicates time starts on following calendar day

* Events and Time Off follow default Split Time of Day of 07:00