

***EAST COUNTY FIRE & RESCUE***  
***REGULAR BOARD OF FIRE COMMISSIONERS MEETING***

May 15, 2018  
Station 91  
6:30 PM

**Approved Minutes**

**ATTENDANCE:**

Martha Martin  
Mike Carnes  
Tad Crum

Sherry Petty  
Robert Jacobs  
Iliana Ortega

Mike Taggart  
Tom Gianatasio

**CALL TO ORDER:** 18:32

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**AGENDA ADJUSTMENTS:**

**CONSENT AGENDA:**

1. Approval of May1, 2018 Regular Board Meeting Minutes
2. Approval of May 1, 2018 Local BVFF&RO Meeting Minutes
3. Approval of May 10, 2018 Strategic Planning
4. Approval of May 10, 2018 Policy Review
5. Approval of Financial Transactions
6. Excuse Absent Commissioner(s): Commissioner Mike Berg

**Motion by Commissioner Martin** to approve the consent agenda, **seconded by Commissioner Gianatasio. Motion passed unanimously.**

**OPEN TO PUBLIC:**

None

**CORRESPONDENCE:**

Letter from Clark County Amateur Radio Club inviting ECFR to attend an event called Field Day an exercise to demonstrate the value of amateur radio.

**STAFF REPORT:**

Deputy Chief Carnes read his report; a copy is in the packet.

- There have been 3 Brown Outs at Station 94 since the last meeting.
- Chief Carnes reported that staff has been continuing to prepare for the Open House, scheduled for July 29, 2018.
- Chief Carnes spoke regarding Liz Loomis Public Affairs and stated that staff has been diligently working on gathering all the information that has been requested.
- Will be attending the Washington Fire Chiefs Annual Conference in Kennewick the coming week.

- The 2017 Fire District Annual Report has been completed and it is currently linked on our website.

Chief Jacobs read his report; a copy is in the packet.

- EST training was last held on April 23, 2018, at 7:00 PM at Station 91. The Next training is scheduled for May 21, 2018 at Station 93 at 7:00 PM.
- Chief Jacobs reported that the May DOC/EOC training was held on May 8<sup>th</sup>, 2018 at Station 91 at 7:00 PM. The next DOC/EOC training will be held on July 10<sup>th</sup>, 2018 at Station 91 at 7:00 PM
- New Engine training by General Fire was on Thursday, May 3, 2018.
- Chief Jacobs reported that General Fire may have some interest in purchasing the surplus Engine 95.

### **VOLUNTEER FIRE FIGHTERS ASSOCIATION:**

None

### **SAFETY REPORT:**

- Chief Jacobs reported that no accidents or injuries have taken place since the last committee meeting.
- The next Safety Committee meeting will be May 22, 2018, 7:30PM at Station 91.

### **FIRE DISTRICT BUSINESS:**

#### SCBA Proposal

Chief Carnes presented the SCBA Proposal that he created a copy is in the packet. Within the proposal it outlines the several options for 2018 needs and 2023 needs. Chief Carnes is recommending that we start with Option 2 of the 2018 needs which reads:

Option 2 – (20) 2<sup>nd</sup> stage regulator rebuild @ \$8800 plus labor. (yet to be scheduled)

**Motion by Commissioner Martin** to approve Option 2 of the SCBA Proposal, **seconded by Commissioner Petty. Motion passed unanimously.**

#### Purchase Request Approval on RIT Bottles

Chief Carnes has requested for the approval of a purchase to replace our currently expired 1 hour SCBA Bottles, the purchase is estimated to cost \$2000.

**Motion by Commissioner Petty** to approve Purchase Request on RIT Bottles, **seconded by Commissioner Martin. Motion passed unanimously.**

#### Station 93 Heat Pump

One of the heat pump units at station 93 is out of service, unfortunately it needs a new compressor. Fortunately there is a 5 ton system that will support the heating/cooling needs of the facility and would require ducting work to connect the 2 systems. The estimated cost of this repair is \$1700 plus tax.

We did request quotes from Miller's Heating for pricing on a new heat pump, and a new compressor- those costs were communicated to the Commissioners via email.

**Motion by Commissioner Petty** to approve heat pump maintenance at Station 93, **seconded by Commissioner Martin. Motion passed unanimously.**

Lid Lift Status

Commissioner Taggart read out load the new release that was sent out on May 14, 2018, district secretary will follow up with emailing a copy to the Commissioners. Commissioner Taggart reported that everything is going as scheduled. Further discussion continued amongst the Board Members.

Policy #00.2.1 Cell Phone Usage

**Motion by Commissioner Martin to approve the approval of Policy #00.2.1 Cell Phone Usage, seconded by Commissioner Petty. Motion passed unanimously**

Policy #10.7.23 Code of Ethics

**Motion by Commissioner Martin to approve the approval of Policy #10.7.23 Code of Ethics, seconded by Commissioner Petty. Motion passed unanimously**

Policy #10.8.1 Application Policy

**Motion by Commissioner Martin to approve the approval of Policy #10.8.1 Application Policy, seconded by Commissioner Petty. Motion passed unanimously**

Policy #10.8.2 Hiring Policy

**Motion by Commissioner Martin to approve the approval of Policy #10.8.2 Hiring Policy, seconded by Commissioner Petty. Motion passed unanimously**

Policy #90.2.5C Sick Leave

**Motion by Commissioner Martin to approve the approval of Policy #90.2.5C Sick Leave, seconded by Commissioner Petty. Motion passed unanimously**

Suspend Policy #90.2.7 Paid Time Off

**Motion by Commissioner Gianatasio to approve the suspension of Policy #90.2.7 Paid Time Off, seconded by Commissioner Petty. Motion passed unanimously**

**COMMISSIONER COMMENTS:**

- Commissioner Martin shared news from a survey done on 7000 Firefighters dealing with mental health topics. The group discussed how important it is to check in with fellow firefighters especially after tragic events and calls.

**OPEN TO PUBLIC:**

None

**LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:**

Nothing to Report.

**ROUND TABLE:**

The Board reviewed the May 2018 events calendar.

The next meeting is a Station Tour scheduled for May 29<sup>th</sup>, 2018 at 6:00PM.

The next policy workshop is scheduled for July 5<sup>th</sup>, 2018 at 6:00PM.

**EXECUTIVE SESSION:**

None

**ADJOURNMENT:**

Next Regular Board Meeting: June 5, 2018, Station 91, 6:30PM


**Motion by Commissioner Martin to adjourn at 19:11 hours, seconded by Commissioner Petty. Motion passed unanimously.**

  
Mike Taggart, Chairperson

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Tom Gianatasio, Commissioner


  
Sherry Petty, Commissioner

ATTEST:

  
Liana Ortega, District Secretary

  
Martha Martin, Vice Chair

ABSENT

  
Mike Berg, Commissioner

DISTRICT SEAL:

