

# EAST COUNTY FIRE & RESCUE

## REGULAR BOARD OF FIRE COMMISSIONERS MEETING

April 16, 2019

Station 91

6:30 PM

### AGENDA

#### CALL TO ORDER:

Flag Salute

#### AGENDA ADJUSTMENTS:

#### CONSENT AGENDA:

1. Approval of April 2, 2019 Regular Board Meeting Minutes
2. Approval of April 2, 2019 Local BVFF&RO Meeting Minutes
3. Approval of April 3, 2019 Special Meeting Minutes
4. Approval of Financial Transactions
5. Excuse Absent Commissioner(s):

#### OPEN TO PUBLIC:

#### CORRESPONDENCE:

#### STAFF REPORT:

Chief Carnes

Assistant Chief Jacobs

#### VOLUNTEER FIRE FIGHTERS ASSOCIATION:

#### SAFETY REPORT:

#### FIRE DISTRICT BUSINESS:

- o Resolution # 251-04162019 Fire Levy LID Lift
- o Fire Levy LID Lift Calendar
- o Hickey-Nesbitt-Farrell Annexation
- o Open House Date - Saturday, July 27, 2019
- o Update on Surplus Vehicle
- o Station 95 Parking Lot

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**This Meeting is Being Recorded.**

**Please Silence or Turn-Off Your Personal Cell Phones, Pagers, etc.**

Page # 1 of 2

**COMMITTEE MEETINGS:**

- Communication with Neighboring Elected Officials
  - Camas Mayor, Station 91, April 23, 2019, 4:30 PM
- ECAAB – Station 42, April 23, 2019, 5:30 PM
- Revenue Exploratory Committee, May 14, 2019 – 11:00 AM
- Risk Group, June 5<sup>th</sup>, 2019
- Safety Committee Representative

**COMMISSIONER COMMENTS:**

**OPEN TO PUBLIC:**

**LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:**

**ROUND TABLE:**

Monthly Event Calendar  
Policy Review Meeting, April 17, 2019 – 6:00 PM  
Strategic Planning Meeting, May 10, 2019 – 2:00 PM

**EXECUTIVE SESSION:**

**ADJOURNMENT:**

Next Regular Board Meeting: May 7, 2019, Station 91, 6:30 PM



**EAST COUNTY FIRE & RESCUE  
 CONSENT AGENDA  
 April 16, 2019**

1. Minutes –

- April 2, 2019 Regular Board Meeting
- April 2, 2019 Local BVFF&RO Meeting
- April 3, 2019 Special Board Meeting

2. Invoices

- \$17,211.05
  - i. Check Nos.11222-11246 dated April 5, 2019

3. Approved Commissioner Stipends April 25 Pay Date

Name	For the Period			Education	Other	Total
	Regular Meeting	Committee Meeting	Special Mtg			
<b>Berg</b>	0	0	0	0	0	0
<b>Martin</b>	1	2	1	0	0	4
<b>Petty</b>	1	0	1	0	0	2
<b>Seeds</b>	1	0	1	0	0	2
<b>Taggart</b>	1	1	1	0	0	3

4. Voided/Destroyed Claims/Payroll Warrants

None

5. Payroll/Benefits/EFT's

- \$56,167.26 (Payroll)

\_\_\_\_\_  
 Commissioner Martha Martin – Chair

\_\_\_\_\_  
 Commissioner Mike Taggart – Vice Chair

\_\_\_\_\_  
 Commissioner Mike Berg

\_\_\_\_\_  
 Commissioner Sherry Petty

\_\_\_\_\_  
 Commissioner Joshua Seeds

**EAST COUNTY FIRE & RESCUE**  
**REGULAR BOARD OF FIRE COMMISSIONERS MEETING**

April 2, 2019

Station 91

6:30 PM

**Draft Minutes**

**ATTENDANCE:**

Martha Martin

Joshua Seeds

Mike Carnes

Sherry Petty

Robert Jacobs

Pam Jensen

Mike Taggart

Doug Lehr

**CALL TO ORDER:**

The meeting was called to order by Chairperson Martha Martin at 18:30 at Station 91.

Flag Salute was led by Chairperson Martha Martin.

**AGENDA ADJUSTMENTS:**

None

**CONSENT AGENDA:**

1. Approval of March 19, 2019 Regular Board Meeting Minutes
2. Approval of March 19, 2019 Local BVFF&RO Meeting Minutes
3. Approval of March 26, 2019 Special Board Meeting Minutes
4. Approval of Financial Transactions
5. Excuse Absent Commissioner(s):

Chairperson Martha Martin noted Commissioner Mike Berg was not in attendance and will follow up with him.

**Motion by Commissioner Taggart to approve the consent agenda, seconded by Commissioner Seeds. Motion passed unanimously.**

**OPEN TO PUBLIC:**

None

**CORRESPONDENCE:**

WFCA 2018 Annual Report

**STAFF REPORT:**

Chief Carnes read his report; a copy is in the packet.

- Discussion was held to educate the public in regards to other options available to dispose of brush and also burning during proper weather conditions by utilizing the District's website and FaceBook.
- In review of electrical/billing usage at Station 94 last month, Chief Carnes was asked to look into a timer for the furnace in the bay area at Station 94 to help regulate electrical usage.

Assistant Chief Jacobs gave his report as follows:

EST training was on March 25<sup>th</sup>.

Next DOC/ACC training is April 9, 2019 at Station 91, 7:00 p.m.

There are three new people from the ARES/RACES group and two from CERT for the DOC.

We will be switching back to monthly DOC/ACC training to train the new people.

Next EST training is scheduled for April 22, 2019 at Station 93, 7:00 p.m.

#### **VOLUNTEER FIRE FIGHTERS ASSOCIATION:**

Assistant Chief Jacobs stated he met with two people following the Policy Review Meeting held on March 26<sup>th</sup> who are spearheading the Volunteer Fire Fighters Association and outlined a path to move forward.

#### **SAFETY REPORT:**

- There was a Safety Committee meeting on March 27, 2019.
- The next Safety Committee meeting will be May 23, 2019 at Station 91, 7:30 PM.
- Assistant Chief Jacobs reported that there were no accidents or incidents since the last board meeting.

#### **FIRE DISTRICT BUSINESS:**

##### Approve Policies

- 90.1 Budget Policy - Revised
- 90.2.5.A Vacation Leave - Revised
- 90.2.5.B Holidays/Personal Days Off - Revised
- 90.2.5.D Bereavement Leave - Revised
- 90.2.5.E Jury Duty/Court Appearances - Revised
- 90.2.5.F Physical Fitness - Revised
- 90.2.6 Wage Scale for Temporary Firefighters during Mobilization – Revised
- 90.2.8 Seniority Policy – Revised
- 90.2.8.A Probation-Promotion-Reversion – Revised
- 90.2.9 Health Care Coverage – Revised
- 90.2.11 EMT Reimbursement - Revised

**Motion by Commissioner Taggart to approve the Policies, seconded by Commissioner Seeds.  
Motion passed unanimously.**

##### Suspend Policies

- 10.4.4 Unpaid Holidays for Reasons of Faith or Conscience
- 90.2.3.A Shift Work Overtime
- 90.2.3.B Shift Work Schedule
- 90.2.10 Compensation Policy

**Motion by Commissioner Seeds to suspend the Policies, seconded by Commissioner Taggart.  
Motion passed unanimously.**

Fire Levy Lid Lift

Reviewed the Fire Levy Lid Lift Resolution.  
Reviewed the Lid Lift Calendar.

Update on Surplus Vehicle

Ad has been reposted and no offers have been received since the last board meeting.

Station 95 Parking Lot

Nothing new to report.

**COMMITTEES AND SPECIAL MEETINGS:**

ECAAB

Next Meeting is scheduled for April 23, 2019.

Risk Group

Next Meeting is scheduled for June 5, 2019.

Safety Committee Representatives

None

Revenue Exploratory Committee.

The Revenue Exploratory Committee is scheduled to meet again on May 14<sup>th</sup>, 2019 at 11:00 a.m. at Station 91.

Communication with Neighboring Elected Officials

Meeting with Washougal on April 10, 2019.

Meeting with Camas Mayor on April 23, 2019.

**COMMISSIONER COMMENTS:**

- Chairperson Martha Martin is working on the Pro Committee for the ballot and discussed recycling options for our surplus items.

**OPEN TO PUBLIC:**

None

**LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:**

None

**ROUND TABLE:**

Monthly Event Calendar

Strategic Planning, Wednesday, April 3, 2019, Station 91 at 2:00 p.m.

Policy Review Meeting, Wednesday, April 17, 2019, Station 91 at 6:00 p.m.

**EXECUTIVE SESSION:**

**ADJOURNMENT:**

Next Regular Board Meeting: April 16, 2019 Station 91, 6:30PM

**Motion by Commissioner Taggart to adjourn at 19:19 hours, seconded by Commissioner Seeds. Motion passed unanimously.**

\_\_\_\_\_  
Martha Martin, Chairperson

\_\_\_\_\_  
Michael Taggart, Vice Chair

\_\_\_\_\_  
Sherry Petty, Commissioner

\_\_\_\_\_  
Mike Berg, Commissioner

\_\_\_\_\_  
Joshua Seeds, Commissioner

**DISTRICT SEAL:**

**ATTEST:**

\_\_\_\_\_  
Pam Jensen, District Secretary

# EAST COUNTY FIRE & RESCUE

## Local Board for Volunteer Fire Fighters & Reserve Officers Meeting

Draft Minutes

April 2, 2019

### CALL TO ORDER:

The meeting was called to order by Chairperson Martha Martin at 19:17 at Station 91.

The following were in attendance:

Martha Martin

Joshua Seeds

Mike Carnes

Sherry Petty

Robert Jacobs

Pam Jensen

Mike Taggart

Doug Lehr

### BUSINESS:

None

### ADJOURNMENT:

The Local Board adjourned at 19:17

Respectfully Submitted,

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**Sherry Petty**, Commissioner,  
Mike Berg, Alternate

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**Tad Crum**, FF's Assoc. Liaison

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**Bob Jacobs**, Chief's Rep.

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**Martha Martin**, Chairperson  
Michael Taggart, Alternate

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**Pam Jensen**, District Secretary  
Bob Jacobs, Alternate

**DISTRICT SEAL:**



**EAST COUNTY FIRE & RESCUE**  
**SPECIAL BOARD OF FIRE COMMISSIONERS MEETING**  
**April 3, 2019**  
**Station 91**

**Draft Minutes**

**ATTENDANCE:**

Martha Martin  
Joshua Seeds  
James Troutman

Mike Taggart  
Mike Carnes

Sherry Petty  
Pam Jensen

**CALL TO ORDER: 14:05**

Chairperson Martha Martin called the meeting to order for the Strategic Planning/Shared Services Committee.

Chief Carnes handed out documents concerning the 2019 LID Lift.  
There was discussion on the Resolution Fire Levy Lid Lift for the 2019 Primary Election Ballot.

Commissioner Taggart handed out graphs of the 2017 and 2018 Incident Totals for the Clark County area. Discussion was held pertaining to the graphs.

The Strategic Planning/Shared Services Committee will meet again on May 10, 2019 at 2:00 PM, at Station 91.

**Meeting adjourned: 15:30**

Respectfully Submitted,

\_\_\_\_\_  
Martha Martin, Chairperson

\_\_\_\_\_  
Mike Berg, Commissioner

\_\_\_\_\_  
Michael Taggart, Commissioner

\_\_\_\_\_  
Sherry Petty, Commissioner

\_\_\_\_\_  
Joshua Seeds, Commissioner

**ATTEST:**

**DISTRICT SEAL:**

\_\_\_\_\_  
Pam Jensen, District Secretary

# CHECK REGISTER

East County Fire & Rescue  
MCAG #: 1060

04/01/2019 To: 04/12/2019

Time: 12:34:48 Date: 04/12/2019  
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
368	04/05/2019	Claims	6291	11222	AMERICAN MESSAGING	90.69	Inv # W4102871TD
					001 - 522 20 41 000 - Pagers	90.69	Invoiced For 2 Pagers Not Allowable For Credit And 1 Damaged Pager
369	04/05/2019	Claims	6291	11223	BUSINESS CARD BANK OF AMERICA	1,420.15	Account Ending In 8515
					001 - 522 10 30 002 - UPS/Federal Express	27.67	UPS Store: Shipping Fee For Mailing/Returning Pagers To American Messaging
					001 - 522 10 33 000 - Computer/Software/Supplies	28.50	MX Guardian: March 2019 Monthly Fee For Spam Filter
					001 - 522 20 32 001 - Other Operating Supplies	350.00	BC Signs: Brown-out Signage For ST 91 And ST 94 (1/2 Down)
					001 - 522 20 34 000 - Bldg Supplies/Facility Misc	79.41	Amazon: ST 91 Replacement Grille Vent For Microwave
					001 - 522 50 42 091 - Comcast Tel/Internet (St 91)	315.45	Comcast: ST 91 Telephone/Internet
					001 - 522 50 42 093 - Comcast Tel/Internet (St 93)	201.22	Comcast: ST 93 Telephone/Internet
					001 - 522 50 42 094 - Comcast Tel/Internet (St 94)	278.34	Comcast: ST 94 Telephone/Internet
					001 - 522 50 42 095 - Telephone (St 95)	81.47	Comcast: ST 95 Telephone
					001 - 522 50 45 095 - Gas (St 95)	58.09	NW Natural: ST 95 Usage 1/21/19 - 2/19/19
370	04/05/2019	Claims	6291	11224	CHEVRON AND TEXACO BUSINESS CARD SERVICE	939.92	Acct # 7898808949 03/2019
					001 - 522 20 36 000 - Diesel / Gas	939.92	March 2019 Fuel Expense
371	04/05/2019	Claims	6291	11225	CITY OF WASHOUGAL	266.31	Acct # 16-002819-000
					001 - 522 50 46 095 - Water & Sewer (St 95)	266.31	ST 95 Sewer And Water 01/08/2019 - 03/09/2019
372	04/05/2019	Claims	6291	11226	CLARK COUNTY AUTO & TRUCK SUPPLY INC	22.75	Invoice # 745-424814 - Heavy Duty Antifreeze For E94
					001 - 522 60 48 014 - E94	22.75	Invoice # 745-424814 - Heavy Duty Antifreeze For E94
373	04/05/2019	Claims	6291	11227	CLARK COUNTY TREASURER	9,479.25	Invoice # CI000368; Cust # 1802 2019 Q2 CRESA Operations
					001 - 522 20 40 000 - Radio Dispatch	9,479.25	Invoice # CI000368 2019 Q2 CRESA Operations
374	04/05/2019	Claims	6291	11228	CLARK PUBLIC UTILITIES	225.39	ST 92; Usage 2/22/19 - 3/21/19; ST 95; Usage 2/25/19 - 3/22/19
					001 - 522 50 43 092 - Electrical & Heating (St 92)	138.65	ST 92; Usage 2/22/19 - 3/21/19
					001 - 522 50 43 095 - Electrical & Heating (St 95)	86.74	ST 95; Usage 2/25/19 - 3/22/19
375	04/05/2019	Claims	6291	11229	COLUMBIA DRAIN CO.	292.68	Invoice # 884623; ST 94
					001 - 522 50 30 000 - Grounds & Park	292.68	ST 94 Catch Basin And Drywell Maintenance
376	04/05/2019	Claims	6291	11230	DAY MANAGEMENT CORPORATION	323.10	Inv#482652 - E94 Modem Antenna Replacement
					001 - 522 60 48 014 - E94	323.10	E94 - Sierra Wireless Modem Antenna Replacement
377	04/05/2019	Claims	6291	11231	EMBROIDER IT	29.27	Invoice # 31688 - Name Tapes
					001 - 522 20 33 000 - Volunteer Uniforms	29.27	Invoice # 31688-Name Tapes For Felton And Rodriquez
378	04/05/2019	Claims	6291	11232	HI-WAY FUEL	453.69	Acct # 710 03/2019

# CHECK REGISTER

East County Fire & Rescue  
MCAG #: 1060

04/01/2019 To: 04/12/2019

Time: 12:34:48 Date: 04/12/2019  
Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
					001 - 522 20 36 000 - Diesel / Gas	453.69	March Fuel Expense
379	04/05/2019	Claims	6291	11233	KAREN'S SEW IT ALL	8.00	Invoice # 7706 Name Tapes For Rodriquez
					001 - 522 20 33 000 - Volunteer Uniforms	8.00	Name Tapes For Rodriquez
380	04/05/2019	Claims	6291	11234	LN CURTIS & SONS	265.93	Invoice # INV266432 - 30" Pro-Bar W/O Ring
					001 - 522 20 32 002 - Equipment	265.93	Invoice # INV266432 - 30" Pro-Bar W/O Ring (replacement)
381	04/05/2019	Claims	6291	11235	LUTZ HARDWARE	61.31	Acct # 1095 03/2019
					001 - 522 20 34 000 - Bldg Supplies/Facility Misc	17.33	Combo Lock For Shed ST 91
					001 - 522 50 40 000 - Bldg Repair & Maint	43.98	Caulking For ST 93 And Air Hose For ST 91
382	04/05/2019	Claims	6291	11236	NI GOVERNMENT SERVICES, INC	30.20	Account # 13065328 03/2019
					001 - 522 20 41 001 - Satellite Phone	30.20	March 2019 Satellite Phone
383	04/05/2019	Claims	6291	11237	NORTHWEST SAFETY CLEAN	993.69	Invoice #19-23495 Repair Of Eight Turnouts
					001 - 522 20 38 000 - Turn-Outs	993.69	Invoice #19-23495 Repair Of Eight Turnouts
384	04/05/2019	Claims	6291	11238	NW NATURAL	54.78	ST 95; Usage 2/19/19 - 3/20/19
					001 - 522 50 45 095 - Gas (St 95)	54.78	ST 95; Usage 2/19/19 - 3/20/19
385	04/05/2019	Claims	6291	11239	ALLAN PUDLITZKE	150.00	Invoice # 159 Q2 Website Maintenance
					001 - 522 10 40 001 - Computer/Website Mtce & Rc	150.00	Invoice # 159 Q2 Website Maintenance
386	04/05/2019	Claims	6291	11240	SECURE COM INC	275.10	Invoice # 351085; Account # 4263 Station 91 Alarm Monitoring; Invoice # 351122; Account # 157 Station 94 Alarm Monitoring
					001 - 522 50 41 091 - Monitoring (St 91)	111.34	Invoice # 351085, Station 91 Alarm Monitoring 4/1/2019 Thru 6/30/2019
					001 - 522 50 41 094 - Monitoring (St 94)	163.76	Invoice # 351122, Station 94 Alarm Monitoring 4/1/2019 Thru 6/30/2019
387	04/05/2019	Claims	6291	11241	SNURE LAW OFFICE, PSC	528.00	03/2019 Review And Prepare Lid Lift Documents
					001 - 522 10 42 000 - Legal Services	528.00	03/2019 Review And Prepare Lid Lift Documents
388	04/05/2019	Claims	6291	11242	STAPLES ADVANTAGE	48.54	Invoice # 3407677097
					001 - 522 10 30 000 - Office Supplies	48.54	Invoice # 3407677097 (HP92 Black Ink Cartridge,cap Erasers)
389	04/05/2019	Claims	6291	11243	UL LLC	957.55	Invoice # 72020298564 - Ladder Testing
					001 - 522 60 41 002 - Ladder Testing/Repair	957.55	Invoice # 72020298564 - Ladder Testing
390	04/05/2019	Claims	6291	11244	VANCOUVER DISTRICT 2010 WASTE CONNECTIONS	186.75	ST 91 Acct # 2010-1022802; Invoice # 15499007 03/2019; ST 94 Acct # 2010-458647; Invoice # 15496405 03/2016
					001 - 522 50 44 091 - Garbage (St 91)	125.43	ST 91 March 2019 Acct # 2010-1022802; Invoice # 15499007
					001 - 522 50 44 094 - Garbage (St 94)	61.32	ST 94 Acct # 2010-458647; Invoice # 15496405 03/2016
391	04/05/2019	Payroll	6291	11245	OPEIU Local 11	58.00	Pay Cycle(s) 04/10/2019 To 04/10/2019 - OPEIU Dues

## CHECK REGISTER

East County Fire & Rescue

MCAG #: 1060

04/01/2019 To: 04/12/2019

Time: 12:34:48 Date: 04/12/2019

Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
					001 - 589 99 99 000 - Payroll Clearing	29.00	
					001 - 589 99 99 000 - Payroll Clearing	29.00	
<b>392</b>	<b>04/05/2019</b>	<b>Payroll</b>	<b>6291</b>	<b>11246</b>	<b>WASHINGTON COUNCIL OF POLICE</b>	<b>50.00</b>	<b>Pay Cycle(s) 03/01/2019 To 03/31/2019 - WACOPS</b>
					001 - 522 10 26 001 - Admin Disability	5.00	
					001 - 522 20 26 001 - FF Disability	5.00	
					001 - 522 20 26 001 - FF Disability	5.00	
					001 - 522 20 26 001 - FF Disability	5.00	
					001 - 522 20 26 001 - FF Disability	5.00	
					001 - 522 20 26 001 - FF Disability	5.00	
					001 - 522 20 26 001 - FF Disability	5.00	
					001 - 522 20 26 001 - FF Disability	5.00	
					001 - 522 20 26 001 - FF Disability	5.00	
					001 - 522 20 26 001 - FF Disability	5.00	

001 General Fund

17,211.05

17,211.05 Claims:

17,103.05

17,211.05 Payroll:

108.00

# CHECK REGISTER

East County Fire & Rescue  
MCAG #: 1060

04/01/2019 To: 04/12/2019

Time: 12:35:23 Date: 04/12/2019  
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
326	04/10/2019	Payroll	6291	EFT		138.52	
327	04/10/2019	Payroll	6291	EFT		2,542.61	
328	04/10/2019	Payroll	6291	EFT		117.88	
329	04/10/2019	Payroll	6291	EFT		3,077.23	
330	04/10/2019	Payroll	6291	EFT		311.68	
331	04/10/2019	Payroll	6291	EFT		2,727.73	
332	04/10/2019	Payroll	6291	EFT		836.06	
333	04/10/2019	Payroll	6291	EFT		13.85	
334	04/10/2019	Payroll	6291	EFT		2,067.36	
335	04/10/2019	Payroll	6291	EFT		2,685.49	
336	04/10/2019	Payroll	6291	EFT		777.08	
337	04/10/2019	Payroll	6291	EFT		599.99	
338	04/10/2019	Payroll	6291	EFT		1,654.58	
339	04/10/2019	Payroll	6291	EFT		2,592.35	
340	04/10/2019	Payroll	6291	EFT		387.87	
341	04/10/2019	Payroll	6291	EFT		448.14	
342	04/10/2019	Payroll	6291	EFT		743.75	
343	04/10/2019	Payroll	6291	EFT		41.56	
344	04/10/2019	Payroll	6291	EFT		55.41	
345	04/10/2019	Payroll	6291	EFT		1,404.96	
346	04/10/2019	Payroll	6291	EFT		6.92	
347	04/10/2019	Payroll	6291	EFT		471.54	
348	04/10/2019	Payroll	6291	EFT		13.85	
349	04/10/2019	Payroll	6291	EFT		235.77	
350	04/10/2019	Payroll	6291	EFT		2,024.62	
351	04/10/2019	Payroll	6291	EFT		132.52	
352	04/10/2019	Payroll	6291	EFT		827.05	
353	04/10/2019	Payroll	6291	EFT		235.77	
354	04/10/2019	Payroll	6291	EFT		684.32	
355	04/10/2019	Payroll	6291	EFT		138.52	
356	04/10/2019	Payroll	6291	EFT		436.14	
357	04/10/2019	Payroll	6291	EFT		440.43	
358	04/10/2019	Payroll	6291	EFT		2,505.26	
359	04/10/2019	Payroll	6291	EFT		497.11	
360	04/10/2019	Payroll	6291	EFT		1,914.88	
361	04/10/2019	Payroll	6291	EFT		214.71	
362	04/10/2019	Payroll	6291	EFT		277.05	
363	04/10/2019	Payroll	6291	EFT		2,501.73	
364	04/10/2019	Payroll	6291	EFT	IAFF2444	570.29	Pay Cycle(s) 04/10/2019 To 04/10/2019 - IAFF Dues
365	04/10/2019	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	10,998.30	Pay Cycle(s) 04/10/2019 To 04/10/2019 - DComp; Pay Cycle(s) 04/10/2019 To 04/10/2019 - PERS2; Pay Cycle(s) 04/10/2019 To 04/10/2019 - PERS3; Pay Cycle(s) 04/10/2019 To 04/10/2019 - LEOFF2
366	04/10/2019	Payroll	6291	EFT	IRS	7,373.38	941 Deposit for Pay Cycle(s) 04/10/2019 - 04/10/2019
367	04/10/2019	Payroll	6291	EFT	OR Department of Revenue	443.00	Pay Cycle(s) for OR Tax04/10/2019 - 04/10/2019

001 General Fund

56,167.26

56,167.26 Payroll:

56,167.26

# Chief's Report

**4-16-19**

Calls since last Commissioner meeting: **27**

EMS: **18**

Fire: **1**

Other: **8**

Calls YTD: 2019- **208**

## **Staff Overtime Numbers:**

Budget Amount: **\$87,000.00**

Used YTD: **\$11,287.23**

% Used: **12.97%**

- Brown outs since last meeting: **6**
  - 3-29-19**
  - 3-30-19**
  - 4-02-19**
  - 4-05-19**
  - 4-07-19**
  - 4-08-19**
- Have scheduled annual septic inspections at Station's 91 and 93.
- Attended a Clark County Fire Chiefs meeting in Vancouver on Thursday, April 4<sup>th</sup>.
- Sent 3 firefighters to a fire pumping academy in Hermiston Oregon this month. (2 part-time and 1 active volunteer firefighter) They said the class was great and they learned a lot about proper pumping procedures.
- Met with a homeowner in the Mt. Norway area on Thursday, April 11<sup>th</sup> to discuss urban/interface wildfire issues. Handed out several ECFR flyers that covered defensible space around the home. He stated that he was going to share the information with his homeowner's association.
- Sending 1 part-time firefighter to an Incident Safety Officer class at the end of the month.
- I will be out of town on vacation from Saturday, April 27<sup>th</sup> through Wednesday, May 8<sup>th</sup>. Chief Jacobs will be the duty chief in my absence.

## AC Jacobs Report

4-16-19

EST training was March 25<sup>th</sup>.

Next DOC/ACC training May 14<sup>th</sup> Sta. 91 7 PM.

We have some new people for the DOC, 3 from the ARES/RACES group and two from CERT.

We are switching back to monthly ACC/DOC training to get new people trained.

Next EST training April 22<sup>nd</sup> Sta. 93 7 PM.

## Safety Report

Last safety committee meeting was 3-27-2019.

Next safety committee meeting, 5-23-2019 Sta. 91 7:30 PM.

No reported accidents or incidents since the last board meeting.

## RESOLUTION COVER SHEET

This form MUST accompany each original or certified copy of the resolution. Contact person or persons should have the authority to approve changes and to answer questions.

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Name of District: \_\_\_\_\_

District Address: \_\_\_\_\_

Date of Election: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Contact Email: \_\_\_\_\_

2<sup>nd</sup> Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

2<sup>nd</sup> Contact Phone Number: \_\_\_\_\_

2<sup>nd</sup> Contact Email: \_\_\_\_\_

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Attorney for District: Brian Snure

Attorney Phone Number 206-824-5630

Attorney Email Address: Brian@snurelaw.com

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Type of election (levy, bond, lid lift, etc.): Single Year Permanent Lid Lift

Please state the pass/fail requirements for this measure (i.e., simple majority, 60% super majority, etc.) as determined by your legal counsel, together with applicable statutory references: Simple Majority, RCW 84.55.050(1).



**EAST COUNTY FIRE AND RESCUE  
RESOLUTION NO. 251-04162019  
RESOLUTION PROVIDING FOR THE SUBMISSION OF LEVY  
PRIMARY ELECTION**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF EAST COUNTY FIRE AND RESCUE PROVIDING FOR THE SUBMISSION TO THE QUALIFIED ELECTORS OF THE DISTRICT AT AN ELECTION TO BE HELD WITHIN THE DISTRICT ON AUGUST 6, 2019, IN CONJUNCTION WITH THE STATE PRIMARY ELECTION TO BE HELD ON THE SAME DATE, OF A PROPOSITION AUTHORIZING A LEVY OF A PROPERTY TAX NOT TO EXCEED \$1.50 PER \$1,000.00 OF TRUE AND ASSESSED VALUATION SUBJECT TO OTHERWISE APPLICABLE STATUTORY LIMITATIONS.

**Background:** WHEREAS, it is the judgment of the Board of Commissioners of the District that it is essential and necessary for the protection of the health and life of the residents of the District that the fire and emergency medical services be provided by the District.

WHEREAS, The Board of Commissioners has determined that the accelerated demands for, and increasing costs of, providing services will necessitate the expenditure of revenues for improved fire protection operations, replacing apparatus and equipment, firefighter recruitment and training and maintaining emergency medical service levels in excess of those which can be provided by the District's regular tax revenue levied at the current rate of approximately \$1.16 per \$1,000.00 of assessed valuation of taxable property within the District as limited by the 101% limitation, not to exceed 1% maximum increase per year.

WHEREAS, The District previously levied at its full \$1.50 rate in 2015.

WHEREAS, The Board of Commissioners has determined that it is in the best interest of the District that the maximum allowable levy authorized by this Resolution serve as the levy base for purposes of applying the limit factor established by RCW 84.55.010 in subsequent years.

**Resolution:** NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of East County Fire and Rescue, Clark County, Washington as follows:

**Section 1.** In order to meet increased call volumes, maintain the level of fire protection, prevention, emergency medical services and the protection of life and property in the District, it is necessary for the District to operate and maintain emergency fire and medical service vehicles and improve station and other capital facilities and to retain properly trained firefighters equipped with proper firefighting and emergency medical equipment.

**Section 2.** In order to provide the revenue adequate to pay the costs of maintaining and providing the services described in Section 1 and to assure the continuation and improvement of such services the District shall, in accordance with RCW 84.55.050, remove the limitation on regular property taxes imposed by RCW 84.55.010, and levy beginning in 2019 and collect beginning in 2020, pursuant to RCW 52.16.130, RCW 52.16.140 and RCW 52.16.160, a general tax on taxable property within the District at a rate of \$1.50 per \$1,000.00 of assessed valuation subject to otherwise applicable statutory limits.

**Section 3.** The amount levied in 2019 shall serve as the District's tax levy base for purposes of applying the limit factor established by RCW 84.55.010 in subsequent years.

**Section 4.** There shall be submitted to the qualified electors of the District for their ratification or rejection, at an election on August 6, 2019, in conjunction with the state primary election to be held on the same date, the question of whether or not the regular property tax levy of the District should be restored to \$1.50 per \$1,000.00 of true and assessed valuation, subject to otherwise applicable statutory limitations. The Board of Commissioners hereby requests the auditor of Clark County, as ex-officio Supervisor of Elections, to call such election, and to submit the following proposition at such election, in the form of a ballot title substantially as follows:

Name of Jurisdiction: East County Fire and Rescue  
Proposition #: Proposition No. 1  
Short Title: Property Tax Levy for Fire Protection and Emergency Medical Services.

Ballot Title: The Board of East County Fire and Rescue adopted Resolution No. 251-04162019 concerning a proposition to maintain and adequately fund District operations.

This proposition authorizes the District to restore its regular property tax levy to \$1.50 per \$1,000 of assessed value to be assessed in 2019 and collected in 2020. The funds will maintain and improve fire protection, emergency medical services and facilities, replace apparatus and equipment, and provide for firefighter safety. The maximum allowable levy in 2019 shall serve as the base for subsequent levy limitations as provided by chapter 84.55 RCW.

Should this proposition be:

Approved

Rejected

**Section 5.** Pursuant to RCW 84.55.050(1), the measure requires a simple majority vote to be approved.

**Section 6.** The Board hereby assigns to the Chief or designee the task of appointing members to a committee to advocate voters' approval of the proposition and to a committee to prepare arguments advocating voters' rejection of the proposition.

**Section 7.** For purposes of receiving notice of any matters related to the ballot title, as provided in RCW 29A.36.080, the Board hereby designates the Chief or designee as the individuals to whom the County Auditor shall provide such notice.

**Section 8.** The Chief or designee is authorized to implement such administrative procedures as may be necessary to carry out the directives of this resolution, including modifying the text of the ballot title and any other text, language and/or descriptions relative thereto necessary to conform such ballot title, text, language and/or descriptions to the intent of the parties, consistent with the objectives of this resolution.

**Section 9.** The Chief, or designee, is hereby authorized and directed, no later than May 10, 2019, to provide to the County Auditor a certified copy of this resolution and the proper District officials are authorized to perform such other duties or take such other actions as are necessary or required by law to the end that the proposition described in this resolution appear on the ballot before the voters at the August 6, 2019 election.

**Section 10.** If any section, subsection, paragraph, sentence, clause or phrase of this resolution is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this resolution.

**Section 11.** Any act consistent with the authority and prior to the effective date of this resolution is hereby ratified and affirmed.

**Section 12.** This resolution shall take effect and be in force immediately upon its passage.

**Adoption:** ADOPTED by the Board of Commissioners of East County Fire and Rescue at an open public meeting of such Board on the 16th day of April 2019, the following Commissioners being present and voting:

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Commissioner

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Commissioner

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Commissioner

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Commissioner

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Commissioner

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Secretary

Election Date: August, 6, 2019

Name of Jurisdiction Submitting Measure: East County Fire and Rescue

Contact Name: \_\_\_\_\_

Daytime Contact Phone Number: \_\_\_\_\_

**Explanatory Statement:**

East County Fire and Rescue provides emergency fire protection and medical services to its citizens. If approved by the voters, this proposition will authorize the District to establish its regular real property tax levy rate at \$1.50 per \$1,000 of assessed valuation in 2019 for collection in 2020 (the District currently levies taxes at the rate of \$1.16 per \$1,000 of assessed valuation. The dollar amount levied in 2019 shall serve as the District's tax levy base and in 2020, absent further voter approval, the tax levy will be subject to the statutory one percent limit.

The District's Board of Commissioners has determined that this proposition is necessary to maintain an effective level of services, fire fighter staffing, equipment and facilities in light of rising costs. Approval of this measure will allow the District to maintain the level of fire protection and emergency medical services provided to its citizens.

Prepared by: Brian K. Snure  
Attorney for District  
612 S. 227<sup>th</sup> St.  
Des Moines, WA 98198-6836  
(206) 824-5630

2019 "Lid Lift" Draft Calendar		March	April	May	June	July	August
	Strategic Planning, Weekly Facebook posts	Strategic Planning, Weekly Facebook posts	Strategic Planning, Weekly Facebook posts	Strategic Planning, Weekly Facebook posts	Strategic Planning, Weekly Facebook posts	Strategic Planning, Weekly Facebook posts	Strategic Planning, Weekly Facebook posts
Communications	Resolution, Resolution coversheet	Draft Resolution for Lid Lift due April 2nd	Resolution to Election Office by May 10		Letter to Editor (Firefighter), July 8th	Primary Election (Aug. 6th)	
Board agrees to a single year Lid Lift - Permanent *Levy Lid Lift to \$1.50 per \$1000	Explanatory Statement	Board to meet on Lid Lift Resolution, Public invited, April 2nd	Publish "Pro's & Con's" for Lid Lift on Facebook, May 28th	Draft FAQ Card, June 5th	Media Release On Open House, July 22nd, FAQ Card (Drop July 19th)		
		(Commissioner Martin)"For" and "Against" Appointments by May 10	"For" and "Against" Statements by May 21		Ballots are mailed July 19th	Letter to the Editor Thanking Voters, Aug 12th	
	Website and Facebook update	Board to vote on Lid Lift Resolution, April 16th, Media Release on Board Approved Resolution		Letter to Editor(Commissioner), June 24th	Open House, Carnas Days July 27th		
		Work on FireWire Newsletter	Mailer - FireWire/Newsletter, May 20th				
*2019 Levy Rate \$1.16 per \$1000		Draft for "Pro's & Cons" for Lid Lift, April 3rd					
\$0.34 increase = \$12.75 per month for the owner of a \$450,000 home							

## Mike Carnes

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**From:** Mitch Kneipp <Mitch.Kneipp@cityofwashougal.us>  
**Sent:** Friday, April 12, 2019 11:14 AM  
**To:** alishia.topper@clark.wa.gov; 'Treasoff@clark.wa.gov'; 'Peter.VanNortwick@clark.wa.gov'; 'asrgis@clark.wa.gov'; 'CCCom2@pacificorp.com'; 'mailbox@clarkpud.com'; 'Rene Berry (rmb@nwnatural.com)'; Liz Klumpp (ecklumpp@bpa.gov); Amelia Shelley (ashelley@fvrl.org); Nick Swinhart; Ron Mitchell; Allen Cook; Ron Schumacher; Mike Carnes; OFM mi Annexations; Trevor Evers; Will Noonan; Manley, Jesse  
**Subject:** City of Washougal Notification of Annexation  
**Attachments:** Ordinance #1878 (HNF Annexation).pdf; City of Washougal Annexation Area Data (Hickey-Nesbitt-Farrell).xlsx

Good Morning!

This is a notification of an annexation within the City of Washougal, Washington.

At the April 8, 2019 Washougal City Council Meeting the City Council of Washougal approved an Ordinance annexing property within the City's northwest urban growth boundary. Pursuant to RCW 35A.14.801(6) the City is providing electronic notice of this annexation. Attached you will find a pdf copy of the annexation Ordinance as adopted and an Excel spreadsheet noting the parcel numbers and street addresses (if addressed) of the parcels subject to this annexation.

The ordinance was posted and published today making the effective date of this ordinance June 14, 2019.

If this message should be delivered to someone else within your organization please let me know. Should you have any questions please do not hesitate to contact me.

Sincerely,  
Mitch Kneipp



**MITCH KNEIPP** Community Development Director  
360.835.8501 ext. 604 | cityofwashougal.us  
City Hall | 1701 C Street | Washougal, WA 98671  
Facebook | Twitter | LinkedIn

NOTICE: This e-mail account is part of the public domain. Any correspondence and attachments, including personal information, sent to and from the City of Washougal are subject to the Washington State Public Records Act, Chapter 42.56 RCW, and may be subject to disclosure to a third party requestor, regardless of any claim of confidentiality or privilege asserted by an external party. If the disclaimer can't be applied, take no action.

Ordinance # 1878

**AN ORDINANCE** annexing property to the City of Washougal, known as the “Hickey-Nesbitt-Farrell Annexation”.

**WHEREAS**, the property to be annexed is shown on the attached Exhibit “A” which is a map of area to be annexed and as more particularly described in Exhibit “B” which is a legal description of the area to be annexed, both of which are attached hereto and incorporated herein by this reference; and

**WHEREAS**, at the July 9, 2018 City Council meeting the Council:

- Modified the boundary of the annexation to be that as shown in Exhibit “A” and described in Exhibit “B”;
- Required the zoning identified in the preferred alternative plan to apply to the properties upon annexation with the exception of the City owned property, which would remain zoned Public Facilities (PF);
- Required the assumption of all existing city indebtedness by the area to be annexed; and
- Authorized staff to develop a Petition for Annexation for the area and authorize its circulation.

**WHEREAS**, the City received the Petition for Annexation to initiate the proposed annexation and said Petition was signed by the owners of not less than sixty percent (60%) in value according to the assessed valuation for general taxation of the property described in Exhibit “B”; and

**WHEREAS**, the petition for annexation was submitted to the Clark County Assessor’s Office who certified the signatures on the Petition for Annexation; and

**WHEREAS**, notice of the hearing was published in the paper on March 29, 2019 and the site was posted on March 27, 2019 consistent with RCW 35A.14.130; and

**WHEREAS**, notice of the hearing was mailed to all property owners within 500-feet consistent with WMC 18.94.080, and

**WHEREAS**, all statutory requirements for the annexation have been met; and

**WHEREAS**, a public hearing was held on April 8, 2019 to take public input on the proposed annexation.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WASHOUGAL, WASHINGTON as follows:**

**Section I**

That the Petition for Annexation known as the "Hickey-Nesbitt-Farrell Annexation" shown on Exhibit "A" and more particularly described on Exhibit "B" is hereby approved and said property shall be annexed into the City of Washougal.

**Section II**

The annexed property will be assessed and taxed at the same rate and on the same basis as property within the City of Washougal for any now outstanding indebtedness of the city, including assessments or taxes in payment of any bonds issued or debts contracted, prior to or existing at the date of annexation.

**Section III**

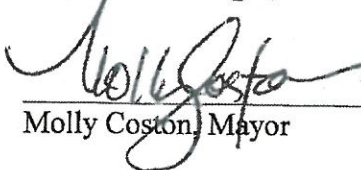
The zoning for the annexed properties shall be that which is identified in the City's preferred alternative plan, with the exception of the City owned property, which will remain as Public Facilities (PF).

**Section IV**

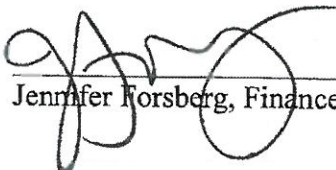
This ordinance shall take effect sixty-three (63) days after its passage, posting and publication according to law.

**PASSED** by the Council for the City of Washougal at a regular meeting this 8<sup>th</sup> day of April, 2019.

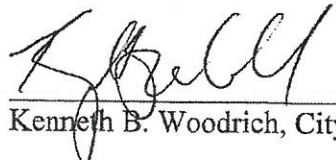
City of Washougal, Washington

  
Molly Coston, Mayor

**ATTEST:**

  
Jennifer Forsberg, Finance Director / City Clerk

**APPROVED AS TO FORM:**

  
Kenneth B. Woodrich, City Attorney



**City of Washougal – Hickey-Nesbitt-Farrell Annexation****Legal Description**

That portion of the Northeast, Southeast and Southwest quarters of Section 6, Township 1 North, Range 4 East and the Northwest and Southwest quarters of Section 5, Township 1 North, Range 4 East of the Willamette Meridian all within Clark County, Washington, described as follows:

BEGINNING at a point on the north right-of-way line of SE 30<sup>th</sup> that is 60' north of the northwest corner of the property described by survey in Book 7 of Surveys, Page 115; thence,

South across said right-of-way of SE 30<sup>th</sup> Street and along the west property line of same surveyed property in Book 7 of Surveys, Page 115 approximately 990.38' to the southwest corner of said surveyed property; thence,

West 1,983.66' (m/l) to the most westerly northwest corner of the property surveyed in Book 28 of Surveys, Page 34; thence,

South S 426.91' to the southwest corner of the property surveyed in Book 28 of Surveys, Page 34; thence,

East along the south property line of the property surveyed in Book 28 of Surveys, Page 34 2,627.38' (m/l) to the northwest corner of Tax Lot 9 as shown in Book 33 of Surveys, Page 28; thence,

South 165' to the southwest corner of Tax Lot 9 as shown in Book 33 of Surveys, Page 28; thence,

East 1,325.15' to the southeast corner of Tax Lot 9 as shown in Book 33 of Surveys, Page 28; thence,

North 165' to the northeast corner of Tax Lot 9 as shown in Book 33 of Surveys, Page 28; thence,

East 337.20' to the southwest corner of Parcel 1 as identified in Book 29 of Surveys, Page 4; thence,

North 870' (m/l) to a point on the south right-of-way of SE 313<sup>th</sup> Avenue; thence,

Northeasterly 60' to a point on the western right-of-way of SE 313<sup>th</sup> Avenue: thence,

North along said western right-of-way of SE 313<sup>th</sup> Avenue approximately 630' (m/l) to a point on the northern right-of-way of SE 30<sup>th</sup> Street that is approximately 2,205' (m/l) east of the true point of beginning; thence,

West along the northern right-of-way of SE 30<sup>th</sup> Street 2,205' (m/l) to the TRUE POINT OF BEGINNING.

### Hickey-Nesbitt-Farrell Annexation Area Data

Parcel #	Site Address	Owner Name
130754-000	30529 SE 30th Street	Nesbitt Cindy Hickey & Hickey Linda Rae Trustees
130753-000	30625 SE 30th Street	Nesbitt Cindy Hickey & Hickey Linda Rae Trustees
130755-000	No Site Address	Nesbitt Cindy Hickey & Hickey Linda Rae Trustees
130748-000	No Site Address	Nesbitt Cindy Hickey & Hickey Linda Rae Trustees
130537-000	No Site Address	Nesbitt Cindy Hickey & Hickey Linda Rae Trustees
130538-000	No Site Address	Farrell Charles F & Farrell Mark R H
130544-000	No Site Address	Farrell Charles F & Farrell Mark R H
986030-262	No Site Address	Farrell Charles F & Farrell Mark R H
986030-263	No Site Address	Farrell Charles F & Farrell Mark R H
130443-000	3210 SE Woodburn Road	City of Washougal

Exhibit A

