

EAST COUNTY FIRE & RESCUE

REGULAR BOARD OF FIRE COMMISSIONERS MEETING

May 17, 2016

Station 91

7 PM

AGENDA

CALL TO ORDER:

Flag Salute

GUESTS:

AGENDA ADJUSTMENTS:

CONSENT AGENDA:

1. Approval of May 3, 2016 Regular Board Meeting Minutes
2. Approval of May 3, 2016 Local BVFF&RO Meeting Minutes
3. Approval of May 3, 2016 Financial Statement
4. Excuse Absent Commissioner(s):

OPEN TO PUBLIC:

CORRESPONDENCE:

STAFF REPORT:

Assistant Chief Jacobs

Interim Administrative Chief Gillespie

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

SAFETY REPORT:

FIRE DISTRICT BUSINESS:

Planning Group Workshop

Discuss Extension of Chief Gillespie's Contract

Discuss Board Meeting Times

(See Reverse)

This Meeting is Being Recorded.
Please Silence or Turn-Off Your Personal Cell Phones, Pagers, etc.

OPEN TO PUBLIC:

COMMISSIONER COMMENTS:

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

ROUND TABLE:

EXECUTIVE SESSION:

RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

RCW 42.30.140 (4)(a) relating to collective bargaining issues and negotiations.

ADJOURNMENT:

Next Regular Board Meeting: June 7, 2016, Station 91, 7 PM

EAST COUNTY FIRE & RESCUE
REGULAR BOARD OF FIRE COMMISSIONERS MEETING

May 3, 2016
Station 91
7 PM

Approved Minutes

ATTENDANCE:

Martha Martin
Sherry Petty
Tad Crum
Al Gillespie
Karen Gianatasio
Matt Hazlett

Mike Berg
Tom Gianatasio
Richard Hamby
Michelle McDermott
Larry Wagoner
James Troutman

Mike Taggart
Robert Jacobs
Paula Knapp
Kacie Jones
John Straub

CALL TO ORDER: 19:00 PM

Flag Salute

GUESTS:

None

AGENDA ADJUSTMENTS:

None

CONSENT AGENDA:

1. Approval of April 19, 2016 Regular Board Meeting Minutes
2. Approval of April 19, 2016 Local BVFF&RO Meeting Minutes
3. Approval of April 20, 2016 Special Workshop Minutes
4. Approval of April 25, 2016 Special Meeting Minutes
5. Approval of May 3, 2016 Financial Statement
6. Excuse Absent Commissioner(s):

Motion by Commissioner Gianatasio to approve the consent agenda, second by Taggart. **Motion passed** unanimously.

OPEN TO PUBLIC:

No Comments

CORRESPONDENCE:

Chief Gillespie read a letter from Captain Long. The letter served as two weeks' notice of resignation. Commissioner Gianatasio asked if a celebration would occur. Commissioner Martin asked if an exit interview would occur.

STAFF REPORT:

Assistant Chief Jacobs and Chief Gillespie read their reports;
Copies are in the packet. Commissioner Taggart inquired about the frequency of repeat calls.

VOLUNTEER FIRE FIGHTERS ASSOCIATION:

Nothing

SAFETY REPORT:

Chief Jacobs stated that with Captain Long's departure, he will need to recommend a replacement safety representative.

FIRE DISTRICT BUSINESS:

Planning Group Workshop:

The board is planning a board training session on Friday, May 20th, 10:00 at Station 91.

Station 96 Clean Up and Repair and Sale:

Chief Gillespie advised that Station 96 is up for sale and has had an open house. There have been several interested parties.

OPEN TO PUBLIC:

John Straub asked for an update on progress with Camas. Chief Gillespie outlined that the plan with Camas is still on track, but that his contract may be extended through June, depending on timing. Larry Wagoner asked when the next meeting with Camas will be. Commissioner Martin advised that one has not yet been scheduled.

COMMISSIONER COMMENTS:

None

LOCAL BOARD FOR VOLUNTEER F/F & RESERVE OFFICERS:

Nothing

ROUND TABLE:

Nothing

EXECUTIVE SESSION:

RCW 42.31.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

RCW 42.30.140 (4) (a) Relating to collective bargaining issues and negotiations.

RCW 42.30.110(1)(c) was struck from the agenda prior to entering executive session.

The Board went into executive session at 19:23. Anticipated return of 19:53

The board reconvened at 19:55.

Chief Gillespie asked that the board allow interviews to be conducted with members whom have already participated in the promotional process. By consensus, the Board agrees. Chief Jacobs advised that the date for Safety Committee meetings will change.

Motion by Commissioner Taggart to adjourn, second by Petty; **Motion passed.**

ADJOURNMENT: 19:59

Martha Martin, Chairperson

Mike Taggart, Vice Chair

Tom Gianatasio, Commissioner

Mike Berg, Commissioner

Sherry Petty, Commissioner

DISTRICT SEAL:

ATTEST:

Kacie Jones, District Secretary

EAST COUNTY FIRE & RESCUE

Local Board for Volunteer Fire Fighters & Reserve Officers Meeting

Approved Minutes

May 3, 2016

CALL TO ORDER:

The meeting was called to order by Chairman Martha Martin at 8:58 PM at Station 91.

The following were in attendance:

Martha Martin

Sherry Petty

Tad Crum

Al Gillespie

Kacie Jones

Matt Hazlett

Mike Berg

Tom Gianatasio

Richard Hamby

Larry Wagoner

Michelle McDermott

James Troutman

Mike Taggart

Robert Jacobs

Paula Knapp

Karen Gianatasio

John Straub

BUSINESS:

There is no business tonight.

ADJOURNMENT:

The Local Board adjourned at 8:05 PM.

Respectfully Submitted,

Tom Gianatasio, Commissioner,
Sherry Petty, Alternate

Tad Crum, FF's Assoc. Liaison
Paula Knapp, FF's Assoc. Liaison Alternate

Kacie Jones, District Secretary
Bob Jacobs, Alternate

Martha Martin, Chairperson
Mike Taggart, Alternate

DISTRICT SEAL:

Bob Jacobs, Chief's Rep.

East County Fire Rescue
April 30, 2016
2016 General Operating Budget

	Budget	Current Month Actual	YTD Actual	%
Revenues				
308800-001-0000 Beg Bal Previous Year Rollover	\$ 150,000	\$ 0.00	\$ 0.00	0.00
311100-000-0000 Property Tax Collected	1,999,536	748,211.63	911,967.93	45.61
311100-002-0000 Property Tax - Delinquent	10,000	0.00	0.00	0.00
311105-000-0000 Admin Refund	5	627.60	755.97	15,119.40
317200-000-0000 Leasehold Excise Tax	2,400	0.00	2,206.59	91.94
317400-000-0000 Timber Excise Tax	3,000	0.00	0.00	0.00
331970-002-0000 Hose and Nozzle Grant	20,000	0.00	0.00	0.00
332156-000-0000 Wildlife-In Lieu of Taxes	200	0.00	0.00	0.00
334013-000-0000 WSP FF1 Reimbursement	2,500	0.00	0.00	0.00
334049-000-0000 Grants State/DOH	1,350	0.00	0.00	0.00
342202-002-0000 Budget Reimb/Accts Receivable	200	0.00	0.00	0.00
342202-003-0000 BVFF	1,500	0.00	0.00	0.00
342210-000-000 Fire Protection Services	1,000	0.00	0.00	0.00
342210-001-0000 Fire Services MOB-Personnel	90,260	0.00	33,124.35	36.70
342210-002-0000 Fire Services MOB-Equipment	25,000	1,690.29	16,618.95	66.48
342210-003-0000 WMX	5,500	0.00	0.00	0.00
342210-004-0000 Jemtegaard	600	0.00	0.00	0.00
361109-000-0000 Interest Earnings	3,500	771.72	2,946.79	84.19
361320-000-0000 Unrlzd Gain (loss) on investme	0	206.21	4,927.52	0.00
362501-000-0000 DNR Timber Rents	10,000	3,177.41	11,549.27	115.49
367000-000-0000 Contributions & Donations	400	0.00	10.00	2.50
369100-000-0000 Sale of Junk & Salvage	50	650.00	650.00	1,300.00
369900-000-0000 Other Misc. Revenue	50	0.00	0.00	0.00
395100-000-000 DNR Timber Sales	1,000	72,602.63	132,664.25	13,266.43
Total Revenues	2,328,051	827,937.49	1,117,421.62	48.00

East County Fire Rescue
April 30, 2016
2016 General Operating Budget

		Budget	Current Month Actual	YTD Actual	%
Expenses					
511600-110	Legislative Salaries	54,720	2,394.00	10,260.00	18.75
511600-210	Commissioner Benefits	4,460	189.10	810.52	18.17
511600-433	Commissioner Mileage	350	0.00	0.00	0.00
511600-435	Commissioner Meals	500	0.00	0.00	0.00
511600-438	Commissioner Lodging	1,200	0.00	0.00	0.00
511600-491	Commissioner Dues/Memberships	2,800	0.00	2,358.00	84.21
511600-496	Commissioner Tuition	1,000	0.00	0.00	0.00
522100-110	Miscellaneous Salaries	6,500	0.00	0.00	0.00
522100-110-FT	Salaries Full-time	753,144	50,887.90	211,582.84	28.09
522100-110-PT	Salaries Part-time	151,457	12,548.00	42,066.20	27.77
522100-120	Volunteer Pay	40,000	5,625.00	12,801.75	32.00
522100-140	Overtime	48,000	1,927.38	10,792.94	22.49
522100-210-001	Magellan - EAP	1,680	0.00	630.00	37.50
522100-210-002	Unemployment/Medicare FT	14,118	905.38	3,817.70	27.04
522100-210-003	Unemployment/Medicare PT	2,466	220.14	744.14	30.18
522100-210-004	Medicare/SS Vol	4,207	430.31	979.34	23.28
522100-211-FT	LEOFF/PERS/Disability FT	50,511	3,191.00	17,101.78	33.86
522100-211-PT	PERS PT	14,138	1,421.38	4,867.48	34.43
522100-213	Deferred Comp	24,847	1,421.88	6,215.91	25.02
522100-221	Medical Insurance	151,939	13,203.84	52,815.36	34.76
522100-221-001	VEBA	8,100	0.00	8,100.00	100.00
522100-222-FT	Labor & Industries FT	24,910	1,842.88	7,915.09	31.77
522100-222-PT	Labor & Industries PT	7,720	772.68	2,514.22	32.57
522100-251	Uniforms LD	4,000	1,443.93	2,174.53	54.36
522200-110	Wildland Salaries	30,000	0.00	0.00	0.00
522200-140	Wildland Overtime	50,000	0.00	0.00	0.00
522200-210	WL UI, Medicare, SS	2,100	0.00	0.00	0.00
522200-211	LEOFF/PERS Wildland MOB	4,100	0.00	0.00	0.00
522200-213	Deferred Comp Wildland MOB	2,400	0.00	0.00	0.00
522200-221	WL Medical Insurance	1,500	0.00	0.00	0.00
522200-222	L&I Wildland MOB	2,500	0.00	0.00	0.00
522200-314	Maps/Books/ Periodicals JT	300	0.00	42.00	14.00
522200-315	Office Supplies	1,500	0.00	65.02	4.33
522200-322	Cleaning and Sanitation	1,500	170.96	434.70	28.98

East County Fire Rescue
April 30, 2016
2016 General Operating Budget

		Budget	Current Month Actual	YTD Actual	%
522200-324	Food and Water	1,200	477.56	612.88	51.07
522200-326	Expendable Equipment	2,000	21.67	188.60	9.43
522200-327	Computer/Software/Supplies	2,000	0.00	279.42	13.97
522200-328	Turn-Outs JT	6,000	548.57	740.82	12.35
522200-328-001	PPE Accessories JT	4,000	515.31	1,252.15	31.30
522200-328-002	Volunteer Uniforms LD	500	21.14	21.14	4.23
522200-328-003	T-Shirts/Sweatshirts LD	2,000	0.00	0.00	0.00
522200-329	Other Operating Supplies	1,500	0.00	228.85	15.26
522200-329-001	Address Signs ZA	150	0.00	0.00	0.00
522200-339	Bldg Supplies/Facility Misc	1,500	0.00	158.85	10.59
522200-359	Other Equipment	3,500	1,082.92	1,082.92	30.94
522200-359-001	Water Rescue Equipment MH	3,900	0.00	0.00	0.00
522200-359-002	Rope Rescue Equipment MH	100	0.00	0.00	0.00
522200-359-003	Hose & Nozzles DB	21,767	0.00	0.00	0.00
522200-359-004	Exercise Equipment JT	1,000	0.00	0.00	0.00
522200-364	Diesel / Gas	30,000	879.80	2,141.71	7.14
522200-412	Legal Services	10,000	821.25	1,676.25	16.76
522200-414	Medical/Drug Screen/Consortium	8,000	310.00	1,100.00	13.75
522200-419	Professional Services	23,000	2,148.26	1,392.70	6.06
522200-419-001	Executive Search	0	940.00	3,495.00	0.00
522200-419-002	Interim Executive Chief	0	11,500.00	11,500.00	0.00
522200-422	Postage	400	17.34	92.02	23.01
522200-423	Radio Dispatch	57,000	5,710.50	36,509.83	64.05
522200-426	UPS/Federal Express	125	12.13	23.68	18.94
522200-427	Incentives and Awards	1,500	117.61	167.61	11.17
522200-429-001	Pagers	900	120.31	299.17	33.24
522200-429-002	Satellite Phone	375	30.20	90.60	24.16
522200-429-003	Verizon MDC Cards	960	80.02	240.06	300.08
522200-435	Meals	100	0.00	0.00	0.00
522200-441	Advertising	1,500	0.00	250.00	16.67
522200-442	Legal Notices	200	0.00	0.00	0.00
522200-446	Taxes and Assesments	2,500	0.00	1,647.43	65.90
522200-453	Hydrant/Fireline	500	0.00	86.92	17.38
522200-462	Bldgs/Liability/Equip Insuranc	42,000	0.00	0.00	0.00
522200-465	Volunteer Pensions	3,000	30.00	900.00	30.00
522200-482-002	Fire Extinguisher Maint ZA	1,100	0.00	0.00	0.00

East County Fire Rescue
April 30, 2016
2016 General Operating Budget

		Current		
		Month	YTD	
	Budget	Actual	Actual	%
522200-482-003	Exercise Equip Maint JT	1,000	0.00	0.00
522200-482-004	Hose & Nozzle Mtce DB	250	0.00	0.00
522200-482-005	Hose Testing DB	150	0.00	0.00
522200-482-006	EMS Equipment Mtce DT	500	0.00	0.00
522200-482-007	Copier Mtce	900	26.56	140.67
522200-482-008	Ladder Testing/Repair JP	1,500	0.00	788.25
522200-482-009	Emergency Generators	500	0.00	0.00
522200-482-010	Hand Tool Maintenance MH	300	0.00	0.00
522200-484-002	SCBA Mtce JP	6,200	0.00	286.67
522200-484-003	Minitors/Radios WL	4,500	0.00	0.00
522200-485-000	Vehicle Repair & Maint DT	2,700	1,090.99	1,144.99
522200-485-001	T93	2,250	0.00	0.00
522200-485-009	E94	3,600	0.00	128.35
522200-485-010	T95	2,250	0.00	940.48
522200-485-011	S96	3,600	0.00	118.68
522200-485-012	U93	675	357.81	357.81
522200-485-013	S94	3,600	0.00	0.00
522200-485-014	E91	3,600	71.08	389.90
522200-485-016	U91	675	0.00	0.00
522200-485-018	U92	675	0.00	0.00
522200-485-905	A93	675	0.00	0.00
522200-485-909	E92	2,250	280.11	280.11
522200-485-911	E93	3,600	0.00	0.00
522200-485-912	R93	675	0.00	0.00
522200-485-914	T94	2,250	0.00	0.00
522200-485-915	U94	675	0.00	593.59
522200-485-916	E95	3,600	440.98	4,318.37
522200-485-917	S91	3,600	0.00	0.00
522200-485-918	S93	1,800	0.00	1,726.50
522200-485-919	T91	2,250	1,631.51	1,996.22
522200-485-999	Small Engine Repair MH	4,000	0.00	338.93
522200-487	Computer Maint & Repair LD	5,670	0.00	1,113.75
522200-491	Dues/Memberships	3,200	0.00	2,615.00
522200-492	Election Fees	100	0.00	0.00
522200-493	Filing/Recording/Permit Fees	600	0.00	0.00
522200-496	Tuition/Registration	500	0.00	0.00

East County Fire Rescue
April 30, 2016
2016 General Operating Budget

		Budget	Current Month Actual	YTD Actual	%
522200-499	NFIRS/Fire Manager/Bank Charge	6,215	0.00	6,305.01	101.45
522300-313	Educational Supplies	500	0.00	0.00	0.00
522300-415	Printing/Newsletter	600	0.00	0.00	0.00
522300-422	Postage for Newsletter	1,300	0.00	0.00	0.00
522300-440	Advertising	300	0.00	0.00	0.00
522400-314	Books/Periodicals	1,500	0.00	725.35	48.36
522400-315	Office Supplies	100	0.00	0.00	0.00
522400-324	Food and Water	100	0.00	0.00	0.00
522400-329	Training Supplies	500	0.00	0.00	0.00
522400-433	Travel	2,000	0.00	0.00	0.00
522400-435	Meals	1,000	0.00	884.00	88.40
522400-438	Lodging	3,000	816.74	1,012.80	33.76
522400-496	Tuition	10,000	190.00	1,540.00	15.40
522590-337	Grounds & Park	4,000	11.35	11.35	0.28
522590-481	Bldg Repair & Maint	30,000	15,176.79	18,533.82	61.78
522591-419	Monitoring (St 91)	540	108.00	216.00	40.00
522591-421	Comcast Tel/Internet (St 91)	4,000	307.40	921.71	23.04
522591-471	Electrical & Heating (St 91)	7,000	576.99	1,769.15	25.27
522591-472	Garbage (St 91)	1,400	107.54	319.60	22.83
522591-473	Gas (St 91)	3,500	265.69	1,289.88	36.85
522591-476	Water & Sewer (St 91)	1,000	0.00	161.64	16.16
522592-471	Electrical & Heating (St 92)	1,000	71.00	213.00	21.30
522593-419	Monitoring (St 93)	400	0.00	95.33	23.83
522593-421	Comcast Tel/Internet (St 93)	1,700	144.89	432.40	25.44
522593-471	Electrical & Htg (St 93)	5,000	323.00	969.00	19.38
522593-472	Garbage (St 93)	150	0.00	28.03	18.69
522594-419	Monitoring (St 94)	635	158.85	317.70	50.03
522594-421	Comcast Tel/Internet (St 94)	2,500	217.71	650.69	26.03
522594-471	Electric & Heating (St 94)	5,500	286.00	858.00	15.60
522594-472	Garbage (St 94)	650	56.92	170.76	26.27
522595-419	Monitoring (St 95)	540	0.00	0.00	0.00
522595-421	Comcast Telephone (St 95)	900	74.87	224.53	24.95
522595-471	Electrical & Heating (St 95)	1,500	153.99	408.10	27.21
522595-473	Gas (St 95)	1,000	58.78	252.51	25.25
522595-476	Water & Sewer (St 95)	1,500	254.45	571.63	38.11
522596-471	Electric & Heating (St 96)	0	52.21	52.21	0.00

East County Fire Rescue
April 30, 2016
2016 General Operating Budget

		Budget	Current Month Actual	YTD Actual	%
525600-359	Disaster Preparedness SK	150	0.00	0.00	0.00
594220-649	Capital Purchases	4,600	0.00	0.00	0.00
594220-649-002	Computer Equip LD	5,500	0.00	0.00	0.00
594220-649-003	Virtual Reserve Capital	50,000	0.00	0.00	0.00
594220-649-004	Wildland Capital	25,000	0.00	0.00	0.00
594220-649-005	Radio Payment	40,000	0.00	0.00	0.00
597248-550	Fund Transfer to 6248	246,973	0.00	0.00	0.00
6291-1 App Res	Transfer to Apparatus Reserve	56,000	0.00	0.00	0.00
6291-2 Cap Res	Transfer to Capital Reserve	20,484	0.00	0.00	0.00
	Total Expenses	2,328,051	147,292.56	521,480.60	22.40

AC Jacobs Report

5-17-2016

April EST training was 4-25-2016 SCBA refill using Sta. 91 Compressor.

May ACC/EOC training was 5-9-2016 Sta. 91 7PM.

ACC/EOC training will be on Monday until further notice.

May EST training 5-23-2016 Sta. 93 7 PM.

June ACC/EOC training Monday 6-13-2016 Sta. 91 7PM.

The EST will be supporting the annual hike the dike event on June 4th.

Safety Report

Safety Committee meeting was held 3-24-16.

Next safety committee meeting, 5-24-16 Sta. 91 7:30 PM.

Captain Troutman will be the new career representative to the safety committee.

No reported accidents/incidents since the last board meeting.