



East County Fire and Rescue

600 NE 267th Avenue Camas, WA 98607

(360) 834-4908 (phone)

(360) 835-8920 (fax)

www.ecfr.us →



Regular Board of Fire Commissioners Meeting March 05, 2024

Station 91

6:30 PM

Agenda



This meeting will be held in hybrid format, in-person and using Zoom video conferencing. The link and telephone dial-in number are provided below:

Video Conferencing Link: <https://us02web.zoom.us/j/81680571219>

Dial-In Telephone Number: (253) 215-8782

Meeting ID 816 8057 1219 and Passcode 978101

This meeting is being recorded, please silence or turn off your personal cell phones, pagers, etc.

Call to Order

Flag Salute

Agenda Adjustments

Consent Agenda

- Approval of February 20, 2024 Regular Board Meeting Minutes.
- Approval of February 20, 2024 Local BVFF&RO Meeting Minutes.
- Approval of February 28, 2024 Strategic Planning Meeting Minutes.
- Approval of Financial Transactions.
- Excuse absent Commissioner(s).

Public Input

Correspondence

Staff Reports

1. Chief Hartin.
2. Assistant Chief Jacobs.
3. Volunteer Firefighters Association.
4. Safety Committee.

Fire District Business

1. Purchase Request Approval – Bay door operator for Station 94 Bay. Installation by Metro Overhead Door. \$5,345.00.
2. Purchase Request Approval – Nozzle Annual Testing (\$350.00) Ladder Annual Testing (\$733.75) and Hose Annual Testing \$ 5,892.06.
3. Approval of purpose, scope, and policy for
 - SOG 4.3.1 Structural Firefighting Under Wind Conditions
4. Open House 2024 date. August 24, 2024.

Committee Meetings:

1. Communication with Neighboring Elected Officials.
 - City of Camas, April 23, 2024 at 3:00 PM at ECFR Station 91.
 - City of Washougal, held February 14.
2. Risk Group TBA.
3. East County Ambulance Advisory Board (ECAAB), TBA.
4. Safety Meeting, held January 25.

Commissioner Comments

Public Comment

Local Board for Volunteer Firefighters and Reserve Officers

Upcoming Meetings

- Review of the district's monthly event calendar.
- Next Regular Board Meeting will be held March 19, 2024 Station 91 at 6:30 PM – hybrid format.
- Next Strategic Planning Meeting will be held March 13, 2024 Station 91 at 3:00 PM – hybrid format.

Executive Session

Adjournment



East County Fire and Rescue

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Board of Fire Commissioners Consent Agenda

March 05, 2024

1. Approval of minutes:
 - February 20, 2024 Regular Board Meeting Minutes.
 - February 20, 2024 BVFF Meeting Minutes.
 - February 28, 2024 Strategic Planning Minutes.
2. Invoices for \$19,716.51 check number 15033 through 15043 dated February 21, 2024.
3. Approved commissioner stipends for the period of February 16 through February 29 with a March 10 pay date.

Name	Regular Meeting	Committee Meeting	Special Meeting	Education	Other	Total
Hofmaster	1	0	1	0	0	2
Martin	1	0	1	0	0	2
Petty	1	0	0	0	0	1
Seeds	1	0	1	0	1	3
Taggart	1	0	1	0	0	2

4. Voided/Destroyed Claims/Payroll Warrants.
5. Excuse absent Commissioner(s).
6. Payroll/Benefits/EFT's in the amount of \$82,048.91 (Payroll).

Joshua Seeds, Chairperson

Michael Taggart, Vice Chair

Martha Martin, Commissioner

Sherry Petty, Commissioner

Steve Hofmaster, Commissioner



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Regular Board of Fire Commissioners Meeting

February 20, 2024

Station 91

6:30 PM

Draft Minutes

Attendance

Martha Martin	Mike Taggart	Joshua Seeds
Steve Hofmaster	Sherry Petty	Chief Ed Hartin
Assistant Chief Jacobs	Debbie Macias	John Prasch
Monty Grindy	Jacob Dobbins	Kevin Hawkey
Ryan Grable	Kevin Bergstrom	Cody Sorensen
Michelle Sorensen	Claire Sorensen	Mason Sorensen
Brock Sorensen	Zach Allen	Cody Parry
Noah Sorensen	Chris Miller	Nollan Charles

Call to Order

Chairperson Joshua Seeds called the meeting to order at 18:30 via Hybrid Meeting. This meeting was conducted in hybrid in-person/video conference format.

Flag Salute

Chief Jacobs led the flag salute.

Agenda Adjustments

Consent Agenda

- Approval of February 06, 2024 Regular Board Meeting Minutes.
- Approval of February 06 2024 Local BVFF&RO Meeting Minutes.
- Approval of Financial Transactions.
- Excuse absent Commissioner(s).

Motion by Commissioner Martin to approve the consent agenda as amended, seconded by Commissioner Taggart. Motion passed unanimously.

Public Input

No comments.

Swearing In

Chief Hartin swore in Captain Cody Sorensen.

Correspondence

None.

Staff Reports

1. Chief Hartin's report is in the meeting packet.
2. Assistant Chief Jacobs gave his report; a copy is in the meeting packet.
3. Assistant Chief Jacobs gave his report; a copy is in the meeting packet.
4. Assistant Chief Jacobs reported that per the safety committee there were no accidents/incidents since the last board meeting.

Fire District Business

1. Chief Hartin asked the Board to approve the purpose, scope and policy for:
 - 3.5.1 Air Management.

Motion by Commissioner Taggart to approve the Purpose, Scope and Policy for SOG 3.5.1, Seconded by Commissioner Martin Motion passed unanimously.

2. Purchase Request – Chief Hartin asked for the Boards approval to approve the purchase requisition for hazardous waste disposal-AFFF. **Motion by Commissioner Taggart to approve the purchase requisition for hazardous waste disposal-AFFF, Seconded by Commissioner Hofmaster. Motion passed unanimously.**

Committee Meetings

1. Communication with neighboring elected officials.
 - City of Camas, April 23, 2024 at 3:00 PM at ECFR Station 91.
 - City of Washougal held February 14. Discussion about how they paid off their bond of 20 years and, will be going out for a new bond to build a fire station. Discussion on an RFA in 2025. Discussion ensued.
2. Risk Group, TBA.
3. Safety Meeting March 28, 2024 at 7:30 PM at Station 91.
4. East County Ambulance Advisory Board (ECAAB), TBA.

Commissioners Comments

Commissioner Martin asked if we have heard from Captain Troutman.

Commissioner Seeds commented that he is excited about the disposal of the AFFF and about possibly being able to get new turnouts for staff on a grant.

Public Input

No Comments

Local Board for Volunteer Firefighters and Reserve Officers

No new business.

Upcoming Meetings

- Review of the district’s monthly event calendar.
- Regular board meeting will be March 05, 2024 Station 91 at 6:30 pm. – Hybrid format.
- Strategic planning workshop February 28, 2024 Station 91 at 3:00 pm. – Hybrid format.

Both the strategic planning workshop and regular board meeting will be in hybrid format permitting in-person or video conference participation. The link for video conference participation is provided on the district’s website (www.ecfr.us).

Executive Session

Adjournment

Motion by Commissioner Taggart to adjourn at 19:24, seconded by Commissioner Martin. Motion passed unanimously.

Joshua Seeds, Chairperson

Michael Taggart, Vice Chair

Martha Martin, Commissioner

Steve Hofmaster, Commissioner

Sherry Petty, Commissioner

Attest

Debbie Macias, District Secretary
Ed Hartin, Chief (Alternate)



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Local Board for Volunteer Fire Fighters & Reserve Officers Meeting February 20, 2024

Station 91
Draft Minutes

Attendance

Martha Martin

Sherry Petty

Assistant Chief Jacobs

Monty Grindy

Ryan Grable

Michelle Sorensen

Brock Sorensen

Nollan Charles

Mike Taggart

Steve Hofmaster

Debbie Macias

Jacob Dobbins

Kevin Bergstrom

Claire Sorensen

Zach Allen

Chris Miller

Joshua Seeds

Chief Ed Hartin

John Prasch

Kevin Hawkey

Cody Sorensen

Mason Sorensen

Cody Parry

Noah Sorensen

Call to Order

This meeting was conducted in hybrid in-person/video conference format.

Chairperson Joshua Seeds called the meeting to order at 19:21 via Hybrid Meeting.

Business

No new business.

Adjournment

The local board adjourned at 19:21.

Joshua Seeds, Commissioner Chairperson
Michael Taggart, (Alternate)

Firefighters Association Liaison

Ed Hartin, Chief
Robert Jacobs, Assistant Chief (Alternate)

Martha Martin, Commissioner
Sherry Petty, Commissioner (Alternate)

Attest

Debbie Macias, District Secretary
Ed Hartin, Chief (Alternate)



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Special Board of Fire Commissioners Meeting

February 28, 2024

Station 91

3:00 PM

Draft Minutes

Attendance

Martha Martin

Mike Taggart

Joshua Seeds

Steve Hofmaster

Chief Ed Hartin

Debbie Macias

Pam Jensen

Call to Order

This meeting was in hybrid version in-person/video conference format.

Chairperson Joshua Seeds called the hybrid meeting to order at 3:01 pm.

Fire District Business

1. Chief Hartin started discussion by letting the board know that the crew will be moving back into station 94 as there is no more mold. The AFFF will be gone as of next week. The AFG grant for 2024 has been started and will be submitted on 3/04/2024. The diesel exhaust equipment will be delivered the week of 3/4/2024.

Chief Hartin also let the board know that he would not be at the Regular Board Meeting on 3/5/2024.

2. Chief Hartin briefly went over the documents that were sent to Brian Snure and, then sent out to the board to review regarding the lid lift possibility for 2024. Discussion ensued.
3. Chief Hartin handed out a revised strategic plan and went over it in detail with the board. Discussion ensued.

Public Input

No comments.

Adjournment

Meeting adjourned at 16:50.

Joshua Seeds, Chairperson

Michael Taggart, Vice Chair

Sherry Petty, Commissioner

Steve Hofmaster, Commissioner

Martha Martin, Commissioner

Attest

Debbie Macias, District Secretary

Ed Hartin, Chief (Alternate)

CHECK REGISTER

East County Fire & Rescue

02/16/2024 To: 02/29/2024

Time: 08:39:08 Date: 03/01/2024

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
228	02/21/2024	Claims	6291	15033	EMBROIDER IT	15.76	Invoice # 500229 - Nametapes - Qty. (2) Gilbert and Manley.
					001 - 522 20 34 004 - Uniforms	15.76	Nametapes - Qty. (2) Gilbert and Manley.
229	02/21/2024	Claims	6291	15034	GENERAL FIRE APPARATUS, INC	115.75	Invoice # 18010 - Apparatus 1020. RMN, IC, Pump Performance Plate Qty. (1).
					001 - 522 60 44 000 - E91 (1020)	115.75	Apparatus 1020. RMN, IC, Pump Performance Plate Qty. (1).
230	02/21/2024	Claims	6291	15035	C/o M&T BANK GLATFELTER SPECIALTY BENEFITS	1,365.00	Invoice # 235014129- Special Risk Policy AD&D. Policy # 9908-1727-24. Renewal 05/25/2024-05/25/2025. (Volunteer FF).
					001 - 522 20 28 004 - Volunteer Special Risk Policy (A	1,365.00	Special Risk Policy AD&D. Policy # 9908-1727-24. Renewal 05/25/2024-05/25/2025. (Volunteer FF).
231	02/21/2024	Claims	6291	15036	ISPYFIRE, INC	706.55	Invoice # 3419 - Ispyfire Subscription Level 2. 1 year subscription. 2024-2025.
					001 - 522 10 33 000 - Computer Software and Suppli	706.55	Ispyfire Subscription Level 2. 1 year subscription. 2024-2025.
232	02/21/2024	Claims	6291	15037	LACROSSE FOOTWEAR DANNER	792.00	Invoice-DM013109 - Recon 8" Black 200G Sz 11.5EE Qty. (1) Hawkey.; Invoice # DM-013231 - Recon 8" Black 200G Sz 11D. Qty (1) Lockwood.
					001 - 522 20 34 004 - Uniforms	396.00	Recon 8" Black 200G Sz 11.5EE Qty. (1) Hawkey.
					001 - 522 20 34 004 - Uniforms	396.00	Recon 8" Black 200G Sz 11D. Qty (1) Lockwood.
233	02/21/2024	Claims	6291	15038	Christopher L Miller	135.00	Re-imbusement for training class. 20 hr EMT refresher course. Safety Unlimited, INC. Date of class 2.2.2024. Full-Time Firefighter (C. Miller)
					001 - 522 45 41 001 - Fire Training Registration	135.00	Re-imbusement for training class. 20 hr EMT refresher course. Safety Unlimited, INC., Date of class 2.2.2024. Full-Time Firefighter (C. Miller)
234	02/21/2024	Claims	6291	15039	SECURITAS TECHNOLOGY CORPORATION	117.86	Invoice # 6003917750 - Maintenance charges and monitoring charges for station 93. Service period 3/1/2024-5/31/2024.
					001 - 522 50 41 093 - Station 93 Monitoring	117.86	Maintenance charges and monitoring charges for station 93. Service period 3/1/2024-5/31/2024.
235	02/21/2024	Claims	6291	15040	TARGET SOLUTIONS LEARNING, LLC	2,674.53	Invoice # INV90211 - TSPREMIER Target Solutions Premier 1 yr Membership Annual - Additional users were added to subscription.
					001 - 522 10 40 004 - Software as a Service (SAS) Sut	2,674.53	TSPREMIER Target Solutions Premier 1 yr Membership Annual - Additional users were added to subscription.

CHECK REGISTER

East County Fire & Rescue

02/16/2024 To: 02/29/2024

Time: 08:39:08 Date: 03/01/2024

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
236	02/21/2024	Payroll	6291	15041	NICHOLSON & ASSOCIATES INSURANCE, LLC	3,129.00	Pay Cycle(s) 02/25/2024 To 02/25/2024 - Disability - Admin GTL & AD&D Inv#'s 47883 & 47858
		001 - 522 10 26 001 - Disability/Life Insurance				1,043.00	
		001 - 522 10 26 001 - Disability/Life Insurance				1,043.00	
		001 - 522 10 26 001 - Disability/Life Insurance				1,043.00	
237	02/21/2024	Payroll	6291	15042	OPEIU Local 11	61.90	Pay Cycle(s) 02/25/2024 To 02/25/2024 - OPEIU Dues
		001 - 589 99 99 000 - Payroll Clearing				30.95	
		001 - 589 99 99 000 - Payroll Clearing				30.95	
238	02/21/2024	Payroll	6291	15043	TRUSTEED PLANS SERVICE CORPORATION	10,603.16	Pay Cycle(s) 02/10/2024 To 02/25/2024 - PPO-100 (Case#69106); Pay Cycle(s) 02/10/2024 To 02/25/2024 - Kaiser (Case#69106); Pay Cycle(s) 02/10/2024 To 02/25/2024 - Dental
		001 - 522 10 22 001 - Medical Insurance				1,482.32	
		001 - 522 10 22 001 - Medical Insurance				1,793.00	
		001 - 522 10 22 001 - Medical Insurance				1,793.00	
		001 - 522 10 22 001 - Medical Insurance				-816.01	Adjustment per statement (D. Macias)
		001 - 522 10 22 001 - Medical Insurance				94.61	
		001 - 522 10 22 001 - Medical Insurance				94.61	
		001 - 522 10 22 001 - Medical Insurance				94.61	
		001 - 522 10 22 001 - Medical Insurance				25.51	Retro Adjustment (re: D. Macias)
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				1,997.38	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				677.63	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				677.63	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				677.63	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				1,329.38	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				2,056.54	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				1,266.95	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				2,056.54	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				816.01	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				816.01	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				2,056.54	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				2,056.54	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				816.01	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				-14,602.51	Adjustment per statement (unspecified on statement)
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				150.25	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				150.25	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				150.25	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				54.57	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				150.25	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				54.57	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				54.57	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				54.57	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				86.60	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				54.57	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				150.25	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				150.25	
		001 - 522 20 22 001 - Medical/Dental Insurance (IAFF				54.57	
		001 - 589 99 99 000 - Payroll Clearing				329.94	
		001 - 589 99 99 000 - Payroll Clearing				10.00	
		001 - 589 99 99 000 - Payroll Clearing				162.94	
		001 - 589 99 99 000 - Payroll Clearing				310.14	
		001 - 589 99 99 000 - Payroll Clearing				112.74	
		001 - 589 99 99 000 - Payroll Clearing				310.14	

CHECK REGISTER

East County Fire & Rescue

Time: 08:39:08 Date: 03/01/2024

02/16/2024 To: 02/29/2024

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 589 99 99 000 - Payroll Clearing				10.00	
		001 - 589 99 99 000 - Payroll Clearing				10.00	
		001 - 589 99 99 000 - Payroll Clearing				310.14	
		001 - 589 99 99 000 - Payroll Clearing				310.14	
		001 - 589 99 99 000 - Payroll Clearing				23.92	
		001 - 589 99 99 000 - Payroll Clearing				23.92	
		001 - 589 99 99 000 - Payroll Clearing				23.92	
		001 - 589 99 99 000 - Payroll Clearing				23.92	
		001 - 589 99 99 000 - Payroll Clearing				8.01	
		001 - 589 99 99 000 - Payroll Clearing				23.92	
		001 - 589 99 99 000 - Payroll Clearing				23.92	
001 General Fund						19,716.51	
						<hr/>	Claims: 5,922.45
						19,716.51	Payroll: 13,794.06

CHECK REGISTER

East County Fire & Rescue

02/16/2024 To: 02/29/2024

Time: 08:41:49 Date: 03/01/2024

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
196	02/25/2024	Payroll	6291	EFT		3,653.49	
197	02/25/2024	Payroll	6291	EFT		3,883.51	
198	02/25/2024	Payroll	6291	EFT		3,713.95	
199	02/25/2024	Payroll	6291	EFT		2,910.50	
200	02/25/2024	Payroll	6291	EFT		497.01	
201	02/25/2024	Payroll	6291	EFT		2,487.44	
202	02/25/2024	Payroll	6291	EFT		3,651.29	
203	02/25/2024	Payroll	6291	EFT		2,801.15	
204	02/25/2024	Payroll	6291	EFT		293.80	
205	02/25/2024	Payroll	6291	EFT		2,124.49	
206	02/25/2024	Payroll	6291	EFT		2,051.48	
207	02/25/2024	Payroll	6291	EFT		1,555.13	
208	02/25/2024	Payroll	6291	EFT		1,487.13	
209	02/25/2024	Payroll	6291	EFT		146.91	
210	02/25/2024	Payroll	6291	EFT		2,462.46	
211	02/25/2024	Payroll	6291	EFT		3,313.35	
212	02/25/2024	Payroll	6291	EFT		146.91	
213	02/25/2024	Payroll	6291	EFT		2,102.67	
214	02/25/2024	Payroll	6291	EFT		293.80	
215	02/25/2024	Payroll	6291	EFT		2,913.77	
216	02/25/2024	Payroll	6291	EFT		146.91	
217	02/25/2024	Payroll	6291	EFT		1,332.75	
218	02/25/2024	Payroll	6291	EFT		6,632.97	
219	02/25/2024	Payroll	6291	EFT	IAFF2444	955.55	Pay Cycle(s) 02/25/2024 To 02/25/2024 - IAFF Dues
220	02/25/2024	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	2,857.78	Pay Cycle(s) 02/25/2024 To 02/25/2024 - DComp
221	02/25/2024	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	904.22	Pay Cycle(s) 02/25/2024 To 02/25/2024 - PERS2
222	02/25/2024	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	281.59	Pay Cycle(s) 02/25/2024 To 02/25/2024 - PERS3
223	02/25/2024	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	9,531.08	Pay Cycle(s) 02/25/2024 To 02/25/2024 - LEOFF2
224	02/25/2024	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	5,656.44	Pay Cycle(s) 02/25/2024 To 02/25/2024 - DComp Match
225	02/25/2024	Payroll	6291	EFT	IRS	10,368.38	941 Deposit for Pay Cycle(s) 02/25/2024 - 02/25/2024
226	02/25/2024	Payroll	6291	EFT	OR Department of Revenue	191.00	Pay Cycle(s) for OR Tax: 02/25/2024 - 02/25/2024
227	02/25/2024	Payroll	6291	EFT	WASHINGTON STATE SUPPORT REGISTRY	700.00	Pay Cycle(s) 02/25/2024 To 02/25/2024 - WA Child Support

001 General Fund
007 Grants Management Fund

75,619.46
6,429.45

82,048.91 Payroll: 82,048.91



East County Fire and Rescue

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To: Board of Fire Commissioners
From: Chief Ed Hartin
Captain John Prasch
Date: March 5, 2024
Subject: Chief's Report

Chief Hartin will be attending a critical decision-making workshop at the Alan V. Brunacini Command Training Center in Phoenix on March 6-7, 2024 and will be on travel March 5th and unable to attend the commissioner meeting on this date. Captain John Prasch will represent the chief at the board meeting.

Response Activity

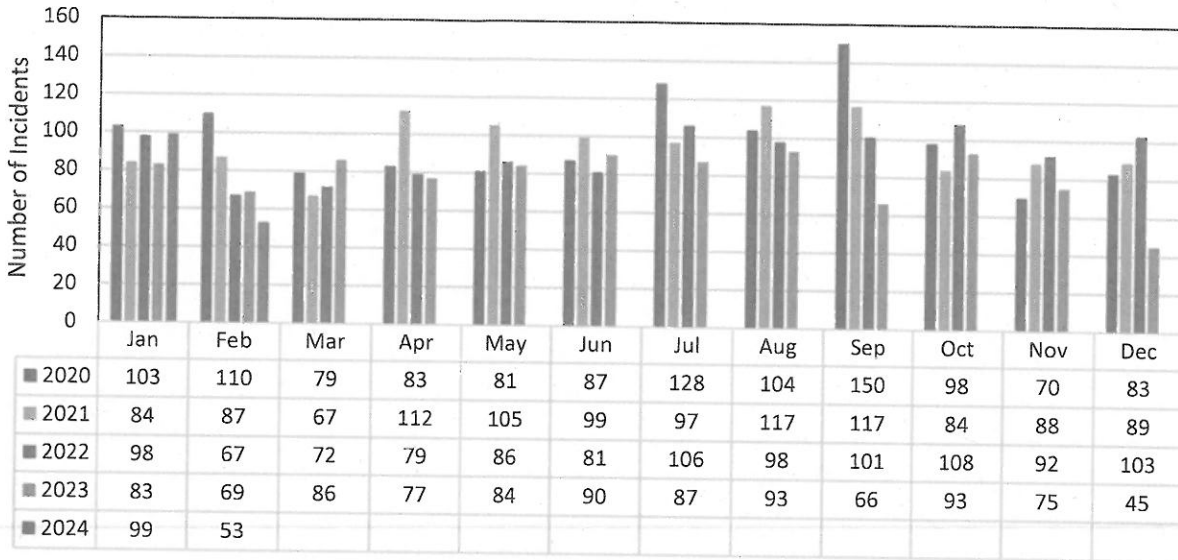
In February the district responded to 53 calls for service. Table 1 outlines the distribution of incidents by incident type series.

Table 1. Response Activity

Incident Type Series	Number
1 - Fire	2
3 - Rescue & Emergency Medical Service Incident	37
4 - Hazardous Condition (No Fire)	1
5 - Service Call	2
6 - Good Intent Call	11
7 - False Alarm & False Call	0
Total Responses	53

All East County Fire and Rescue, Camas Washougal Fire Department, and Vancouver Fire Department personnel operating at the February 20, 2024 fire on Blair Road did excellent work. However, the crew of Engine 91, Captain John Prasch and Firefighters Stephen Vera, Zach Allen, Ethan Gilbert, and the crew of Engine 43, Captain Chris Kassel, Firefighters Michaela Young, Eric Miller, and Rick Burnham deserve particular recognition for quick action in deploying an attack line to control the fire and performing a rapid search and rescue of a trapped occupant. These individuals will be recognized with unit citations at the second regular board meeting in March.

Figure 1. Incident Responses by Month 2020-2024



Staffing and Deployment

On Thursday, September 14, 2023, Engine, Water Tender, and Squad 94 were relocated to Station 93 for the duration of mold remediation and restoration at Station 94. The duration of this relocation was extended into February due to multiple water pipe breaks in Station 94 due to the extreme cold, wind, and building construction of this district facility. Response from Station 93 resulted in longer response times to fire management zones 94 and 95. Relocation to Station 93 also required dispatch of Engine 43 on high acuity calls in fire management zone 94 even when Station 93 is staffed.

During the month of February, the district maintained a 90th percentile¹ shift staffing level of 3 personnel during the day (07:00-19:00) and 2.8 personnel at night (19:00-07:00). Station 93 was unstaffed 4 times for a full shift (07:00-07:00), once during the day and once at night during the month to date and as such, the availability of response from this station was 82.76%. Daily shift staffing is illustrated in Figure 2 and Figure 3 illustrates 90th percentile staffing and availability from Station 93.

¹ Calculation of the 90th percentile reflects the staffing that is available 90% of the time.

Figure 2. February Daily Shift Staffing

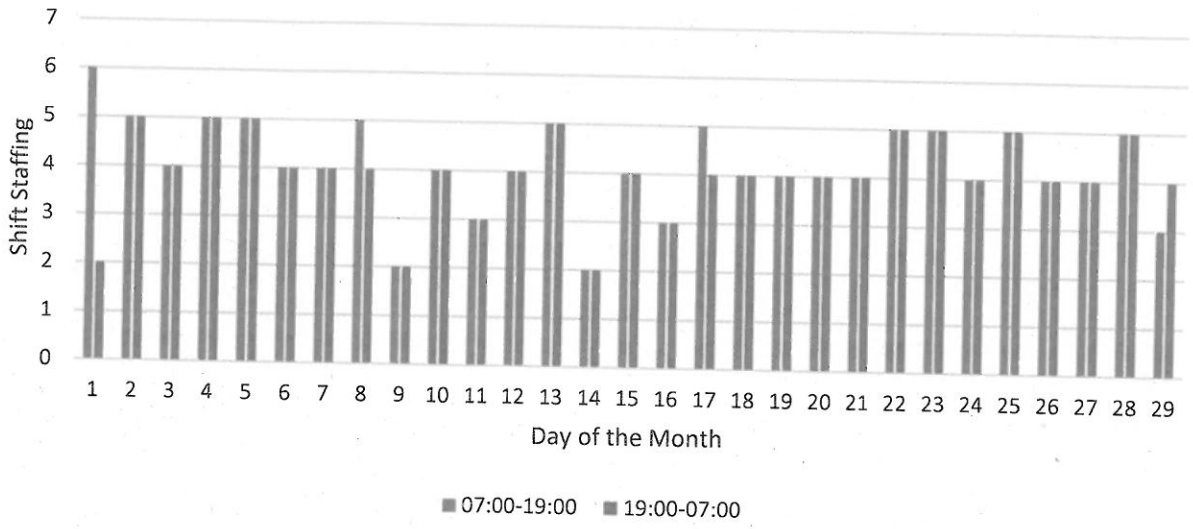
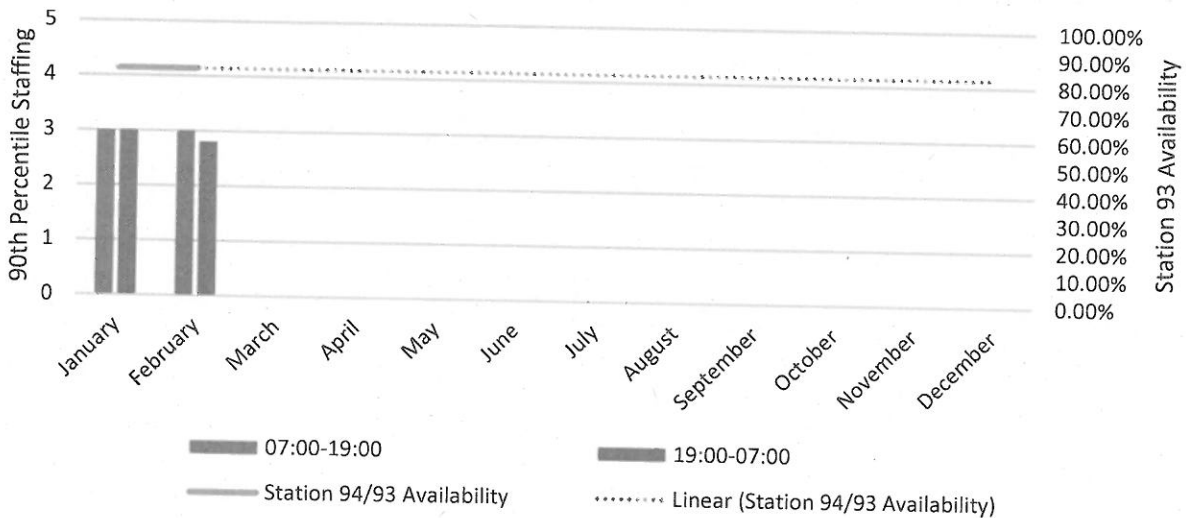


Figure 3. 90th Percentile Shift Staffing and Station 94/93 Availability for Response



During the month of February, three incidents were impacted by lack of staffing at Station 94/93 as illustrated in Table 2. One of these incidents was a high-acuity, priority one response (which was handled with an extended response time by Camas Washougal Fire Department Engine 44).

Table 2. Incidents Impacted by Unavailability for Response from Station 94/93

Date	Time	FMZ	Priority	Event Type	First Due
2/9/2024	15:02	94	1	CARDIAC OR RESPIRATORY ARREST/DEATH	E44
2/11/2024	23:06	94	3	FALLS	SQ91
2/16/2024	20:48	94	3	CHEST PAIN	E91

Shift Reports

A Shift/Training: Training during February focused on completion of the Blue Card Incident Command Certification lab for full-time personnel, hoseline deployment, and ladders.

B Shift/Facilities and Community Risk Reduction: Mold and water damage mitigation has been completed at Station 94 and staff moved back into the station on March 1st. Captain Sorensen has scheduled electrical work to correct several deficiencies at Station 94 and has received a quote for repair of an electric overhead door drive unit at Station 94. Work on this overhead door will be scheduled in the near future (this apparatus bay is not currently used for apparatus storage).

C Shift/Apparatus and Equipment: The brackets for installation of the mobile data tablet in C91 did not fit. New brackets have been ordered and we are awaiting delivery. Hazardous waste disposal will be completed by the end of the first full week of March. Source capture diesel exhaust extraction equipment is scheduled for delivery the first full week of March and Station 93 will be used as the laydown area prior to installation.

Programs and Projects

Grants: There has been a delay in the review of the Department of Ecology Hazmat Grant Applications due to a pipeline spill in Conway, Washington that occurred on December 10, 2023. An update on grant status was expected the week of February 22, 2024, but the grant still shows under review in the on-line grant management system.

A \$303,867 Assistance to Firefighter Grant application has been submitted to the Department of Homeland Security, Federal Emergency Management Agency. This grant would fund replacement of personal protective equipment that is past its usable life (10-years), replacement of large diameter hose that is well past its recommended life span (10-years), purchase of large diameter hard suction hose and related strainers, hose appliances, a portable tank for Water Tender 93, and three decision-making thermal imaging cameras. All of these items were identified as high priority for funding in the notice of funding opportunity. Grant applications close on March 8, 2024 and we anticipate hearing if we were successful sometime after August.

Captains Promotion: Captain Sorensen was promoted effective February 16 and sworn in at the board's regular meeting on February 20, 2024.

Public Communications: There was a great article in the Camas Washougal Post Record outlining the district's challenges and potential for a lid lift later in the year. In addition, the district had excellent coverage on Fox 12 related to the rescue at the most recent Blair Road Fire. This news story also discussed our staffing challenges and reinforced the district's key messages. A similar, but less extensive story was also published in the Camas Washougal Post Record. The most recent edition of the Post Record published a letter from Captain Cody Sorensen thanking the board for considering a lid lift to address the district's financial and staffing needs.

The district will be doing a direct mail (postcard) distribution to our residents advertising a series of hands-only CPR and AED classes with the side benefit of increasing our brand recognition in the community, answering the question: Who provides your fire and rescue service?

GFOA Distinguished Budget Presentation Award Program: The district's 2024 Adopted Budget has been submitted to the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award Program.

Part-Time Firefighter Recruitment: The district made a conditional offer of part-time employment to Ben Mouser and he has completed all pre-hire requirements and will start training and orientation in early March.

Part-Time Recruitment: Firefighters Carter Manley and Ethan Gilbert have completed all pre-hire requirements and have started work as part-time firefighters. They are currently completing their training and orientation.

Blue Card: The district's full-time firefighters have all completed the Blue Card on-line training program. The district conducted two grant funded certification labs during the first two weeks of February. Two of our newest probationary firefighters will start the Blue Card on-line training program within the next month and will be certified by the end of the year.

Chief Hartin conducted a Blue Card continuing education workshop on structural firefighting under high wind conditions on February 29, 2024 in hybrid format. Participants included members from East County Fire and Rescue along with firefighters from Clark, Cowlitz, and Pacific Counties in Washington and two participants from fire departments in Canada.

ESO Records Management System: We are closer, but still waiting on completion of the computer aided dispatch (CAD) system. Go live with ESO will occur as soon as this is completed.

Standard Operating Guidelines: A draft standard operating guideline has been completed for firefighting operations under high wind conditions. The purpose, scope, and policies for these SOGs have been submitted to the board for approval.



East County Fire and Rescue

600 NE 267th Avenue Camas, WA 98607

(360) 834-4908 (phone)

(360) 835-8920 (fax)

www.ecfr.us



To: Board of Fire Commissioners
From: Assistant Chief Robert Jacobs
Date: March 05, 2024
Subject: Assistant Chief's Report

Training

February DOC training was 02-12-2024.

February EST/Tender was 02-27-2024.

March DOC training will be 03-12-2024 at Sta. 91 7PM.

March EST/Tender training will be 03-18-2024 at Sta. 91 at 7PM.

Apparatus

T95 will be going in for its annual inspection and service on March 11th. E91 will be next after T95.

Safety

Last safety committee meeting was 1-25-2024.

Next safety committee meeting will be 03-26-2024 Station 91 7:30 PM.

No reported accident/incidents since the last board meeting.

PURCHASING REQUEST FORM

REQUESTED ITEM(S): Bay door operator for Station 94 North Bay. Installation by Metro Overhead Door. Electrical is to be completed by Progress Electric or Prairie Electric.

BRAND/MODEL/VENDOR/PART NUMBER: LiftMaster T501L5

APPARATUS / STATION NUMBER: Station 94

ESTIMATED COST OF REQUESTED ITEM: \$5,345

EXPLAIN THE NEED FOR REQUESTED ITEM: North Bay operator failed and was not able to be repaired due to operator age and diagnosis by Metro. Electrical to be completed by Progress Electric or Prairie Electric for a fraction of the cost (\$3,000 Metro/\$420 Progress).

PERSON REQUESTING THE PURCHASE: Sorensen

DATE: 02/21/2024

BUDGET CODING: SUB 522 ELE 50 OBJ 40 ID 094

DATE NEEDED BY: 03/29/2024

DO NOT WRITE BELOW THIS LINE

AUTHORIZATION FOR PURCHASE: _____

AUTHORIZED SIGNATURE

DATE ORDERED: _____

VENDOR: _____

TOTAL COST: _____

PAYMENT METHOD: VISA M/C NET 30 P/C

COMMENTS:

PROPOSAL

PHONE: (360) 834-4908

FOR: East County Fire & Rescue

Address:

: 1808 SE 352nd Ave
Washougal, WA 98607

Email: csorensen@ecfr.us

ATTENTION: Cody Sorensen



WE PROPOSE TO FURNISH THE FOLLOWING

AMOUNT

Labor & materials to replace existing operator with LiftMaster T501L5, issued with LMRUL entrapment protection safety device. This allows for momentary contact to close. **This price does reflect prevailing wage rates**

\$4670

02/22/24

Previous service call on 12.12.23-

Add:

\$450

02/21/24

If Metro is to provide a scissor lift

Add:

\$225

02/22/24

If a contract in excess of two pages is required:

Add:

\$350

Following electrical work is required, yet it is optional to have Metro perform the following connections/reconnections

1) Metro to provide all wiring/reconnections required-

Add:

\$3000

Work to be done during regular business hours. Please allow 2 to 6 weeks, upon approval, for parts to be ordered and work to be scheduled.

****Lead time could be extended due to supply chain availability****

This quote is valid for 30 days from issue date

If approved, please send a signed version with option(s) clearly chosen and dated.

JerayM@MetroOverheadDoor.com

Thank you for using Metro Overhead Door

TOTAL Quote

\$

The above proposal is made for prompt acceptance. Agreements are contingent upon strikes, accidents or other conditions beyond our control. We carry manufacturers', contractors', and employers' liability and workman's compensation insurance CCB#46091 CC#METROOD121M



2525 NE COLUMBIA BLVD
PORTLAND OR. 97211 (503) 285-7568
FAX (503) 285-1793

WE ACCEPT THE ABOVE PROPOSAL:

BY: _____ DATE: _____

Submitted By: Jeray Mathies

EAST COUNTY *Fire and Rescue*

PURCHASING REQUEST FORM

REQUESTED ITEM(S): Nozzle
~~Ladder testing~~

BRAND/MODEL/VENDOR/PART NUMBER: National hose testing

APPARATUS / STATION NUMBER: All

ESTIMATED COST OF REQUESTED ITEM: \$350

EXPLAIN THE NEED FOR REQUESTED ITEM: Annually required testing of nozzles

PERSON REQUESTING THE PURCHASE: Prasch, John

DATE: 02/19/2024

BUDGET CODING: SUB _____ ELE _____ OBJ _____ ID _____

DATE NEEDED BY: 12/31/2024

DO NOT WRITE BELOW THIS LINE

AUTHORIZATION FOR PURCHASE: _____
AUTHORIZED SIGNATURE

DATE ORDERED: _____

VENDOR: _____

TOTAL COST: _____

PAYMENT METHOD: VISA M/C NET 30 P/C

COMMENTS:



WWW.NHTS.COM

National Hose Testing Specialties, Inc.

2024 NOZZLE and APPLIANCE HYDROSTATIC TESTING AGREEMENT

Date issued: November 1, 2023

Dept. ID # WA294

This agreement is entered into by and between National Hose Testing Specialties, Inc., a corporation (hereinafter known as, **National**) and **"East County Fire & Rescue"**, a municipal corporation, district, or political subdivision of the State of Washington (hereinafter known as, **Department**).

THIS DOCUMENT MUST BE SIGNED AND RETURNED PRIOR TO YOUR SERVICE TEST DATE.

1. **Department** hereby engages **National** and **National** agrees to hydrostatic pressure test, conduct physical inspections and to provide test documentation on the fire nozzles and appliances (herein after known as, **N/A**) of **Department** per **Department's** Special Instructions, if any, and according to the National Fire Protection Association 1962 Standard for the Care, Use, Inspection, Service Testing and Replacement of Fire Hose, Couplings and Nozzles and Fire Hose Appliances, utilizing the 2018 Edition. (Herein after known as, **NFPA Standard**).
 - a. **National** shall conduct a physical inspection, prior to pressure testing, as specified in the NFPA Standard. All **N/A's** failing physical inspection shall be identified and tagged for removal from service, without being pressure tested. **Department** shall be responsible to store, repair or discard any **N/A's** tagged by **National**. If **Department** elects to place back into service any **N/A's** tagged by **National**, **Department** shall be responsible for service testing the **N/A** prior to placing back into service.
 - b. **National** shall conduct service pressure test in accordance with Chapter 5.3 and 6.3 of NFPA Standard, 2018 Edition.
 - c. **National** shall hydrostatic test all **N/A's** at a maximum pressure of 300 psi in accordance with Chapter 5.3.1.2 and 6.3.1.1 of NFPA Standard, 2018 edition. **National** shall pressure test with increased increments as specified in Chapter 5.3.1.4 and 6.3.1.3. See **Department's** Special Instructions for requested test pressure changes. **National** shall not test any **N/A's** higher than 300 psi, this being agreed with the **Department**, by the signing of this agreement.
 - d. **Department** shall remove from apparatus or inventory all **N/A's** to be tested. **Department**, upon completion of test, shall return all **N/A** to the apparatus or inventory to proper location restoration.
 - e. **National**, within thirty (30) days of completed service, shall deliver to **Department** final test documentation. Documentation provided by email to include date of test, service test pressure, size, description, **N/A** identification number, apparatus or location, test results as to each **N/A** and a hard copy of summary reports for all **N/A's** tested. Hard copy and CD available upon request.
 - f. **National** shall provide hydrostatic equipment required to perform **Department's** **N/A** test.
 - g. **Department** shall provide **National** a suitable location for performance of the service test. The location shall include an adequate water source for **National's** hydrostatic equipment, which water shall be provided by **Department**.
 - h. **Department** shall make available to **National** all **N/A's** to be tested at the time and place established for the conduct of the service testing and shall disclose to **National** any known defects or dangerous conditions therein.
 - i. **National** will provide identification label for each **N/A** if not previously assigned and/or legible by **National**.
2. The service test date(s) will be established by agreement between the parties.
3. Based on the **N/A** estimate provided, **Department** agrees to pay **National** \$10 dollars per **N/A**, times 32 **N/A's**; with actual **N/A's** tested per documentation being used for billing which may increase or decrease final invoice.
4. Full payment is due upon delivery by **National** of its final test documentation.
5. To the extent of any limitation on liability for public bodies under state law, **Department** agrees to release and to defend, indemnify and hold **National** harmless from any claims, liabilities, demands, damages or actions for property damage, personal injury or death, and any claims incident thereto, including attorney fees and costs incurred in defense thereof, arising out of or relating to the failure for any reason of any **N/A** tested and certified by **National** unless it can be established by clear and convincing evidence that **National** breached its obligation to test said **N/A** and accurately report the result thereof in accordance with the terms of this contract and that said **N/A** was not, as of the date tested, in fact capable of withstanding the standard test pressure established by the said NFPA Standard when tested according to the procedures therein.
6. In the event of suit or litigation arising out of or relating to this agreement, the prevailing party in such action shall be entitled to recover judgment for its reasonable attorney fees as may be awarded by the Court in which such suit or action is tried, heard, or decided, and any appeal there from.

DEPARTMENT'S SPECIAL INSTRUCTIONS: _____

7. **National** will not be bound by any of **Department's** Special Instructions unless it has agreed to be bound and signed or initialed the Special Instructions prior to testing. If agreed, **National** shall return an initialed copy to **Department**.

Dated this 1st day of November, 2023

Dated this _____ day of _____, 20____

NATIONAL HOSE TESTING SPECIALTIES, INC.

AUTHORIZED DEPARTMENT REPRESENTATIVE

BOB EVANS

Signature
Bob Evans, President

Signature
Title: _____

Return to: National Hose Testing Specialties, Inc., P.O. Box 1024, Dallas, OR 97338 or fax to (503) 623-7424

Note: The terms of this agreement are void if not signed and returned within three months of date of issue (white copy/office, yellow copy/ customer).

A Convenience Fee of 2.5% will be assessed on the total payment amount for credit & debit transactions.

EAST COUNTY *Fire and Rescue*

PURCHASING REQUEST FORM

REQUESTED ITEM(S): Ladder testing

BRAND/MODEL/VENDOR/PART NUMBER: National hose testing

APPARATUS / STATION NUMBER: All

ESTIMATED COST OF REQUESTED ITEM: \$733.75

EXPLAIN THE NEED FOR REQUESTED ITEM: Annually required testing of fire ladders

PERSON REQUESTING THE PURCHASE: Prasch, John

DATE: 02/19/2024

BUDGET CODING: SUB _____ ELE _____ OBJ _____ ID _____

DATE NEEDED BY: 12/31/2024

DO NOT WRITE BELOW THIS LINE

AUTHORIZATION FOR PURCHASE: _____
AUTHORIZED SIGNATURE

DATE ORDERED: _____

VENDOR: _____

TOTAL COST: _____

PAYMENT METHOD: VISA M/C NET 30 P/C

COMMENTS:



National Hose Testing Specialties, Inc.

2024 GROUND LADDER TESTING AGREEMENT

Date issued: November 1, 2023

Dept. ID # WA294

This agreement is entered into by and between National Hose Testing Specialties, Inc., a corporation (hereinafter known as, **National**) and **"East County Fire & Rescue"** a municipal corporation, district or political subdivision of the State of Washington (hereinafter known as, **Department**).

THIS DOCUMENT MUST BE SIGNED AND RETURNED PRIOR TO YOUR SERVICE TEST DATE.

1. **Department** hereby engages **National** and **National** agrees to conduct physical inspection, horizontal bending test, roof hook test, hardware test, and to provide test documentation on the ground ladders of **Department**, per **Department's** Special Instructions (if any) and according to the National Fire Protection Association 1932 Standard for the Use, Maintenance, and Service Testing of In-Service Fire Department Ground Ladders, 2020 Edition, or current edition (hereinafter known as, NFPA Standard).
 - a. **National** shall conduct a visual inspection, as specified in Chapter 6.1.3 of NFPA Standard. All ladders failing visual inspection shall be tagged for removal of service or repaired by **Department**.
 - b. **National** shall conduct service testing in accordance with Chapter 7 of NFPA Standard. Service testing will be as specified in Chapter 7.1 of NFPA Standard unless **Department** specifies altered service testing. (See **Department's** Special Instructions).
 - c. **National** shall inspect and replace heat sensors as in Chapter 6.2.10.1.
 - d. **National**, within thirty - (30) days of completed service, shall deliver to **Department** final test documentation. Documentation to include but not limited to the Ground Ladder record information as in Chapter 7.1.7. Documentation provided electronically includes summary reports for all ground ladders tested and in inventory. Hard copy and CD available upon request.
 - e. **National** shall provide service-testing equipment required to perform **Department's** ground ladder service test.
 - f. **Department** shall provide **National** a suitable location for performance of the service test.
 - g. **Department** shall make available to **National** all ground ladders to be tested at the time and place established for the conduct of the service testing and shall disclose to **National** any known defects or dangerous conditions therein.
 - h. **Department** shall be responsible for all repairs deemed necessary in accordance with manufacturer's instructions, as specified in Chapter 6.1.4.2 of NFPA Standard.
 - i. **National** shall inspect all apparatus after completion of testing and reloading for accuracy as found or requested by department prior to releasing to **Department**.
 - j. **Department** shall inspect all apparatus prior to placing back into service.
2. The service test date(s) will be established by agreement between the parties.
3. Based on the footage estimate provided, **Department** agrees to pay **National** \$2.50 per foot, times 271 feet; with actual footage tested per documentation being used for billing. Full payment is due upon delivery of final test documentation by **National**.
4. **Department** agrees to pay **National** for heat sensor labels installed based on the following cost each: \$2.00 per label plus any state and local sales tax as required.
5. To the extent of any limitation on liability for public bodies under state law, **Department** agrees to release and to defend, indemnify and hold **National** harmless from any claims, liabilities, demands, damages or actions for property damage, personal injury or death, and any claims incident thereto, including attorney fees and costs incurred in defense thereof, arising out of or relating to the failure for any reason of any ladder tested by **National** unless it can be established by a preponderance of the evidence that **National** breached its obligation to test said ladder and accurately report the result thereof in accordance with the terms of this contract and that said ladder was not, as of the date tested, in fact capable of withstanding the standard test established by the said NFPA Standard when tested according to the procedures therein.
6. In the event of suit or litigation arising out of or relating to this agreement, the prevailing party in such action shall be entitled to recover judgment for its reasonable attorney fees as may be awarded by the Court in which such suit or action is tried, heard, or decided, and any appeal there from.

DEPARTMENT'S SPECIAL INSTRUCTIONS: _____

7. **National** will not be bound by any of **Department's** Special Instructions unless it has agreed to be bound and signed or initialed the Special Instructions prior to testing. If agreed, **National** shall return an initialed copy to **Department**.

Dated this 1st day of November, 2023

Dated this _____ day of _____, 20____

NATIONAL HOSE TESTING SPECIALTIES, INC.

AUTHORIZED DEPARTMENT REPRESENTATIVE

Bob Evans

Signature
Bob Evans, President

Signature
Title: _____

Return to: National Hose Testing Specialties, Inc., P.O. Box 1024, Dallas, OR 97338 or fax to (503) 623-7424 or email to anna@nhts.com
Note: The terms of this agreement are void if not signed and returned within three months of date of issue (sign & submit copy to **National**).

A Convenience Fee of 2.5% will be assessed on the total payment amount for credit & debit transactions.

PURCHASING REQUEST FORM

REQUESTED ITEM(S): Hose testing

BRAND/MODEL/VENDOR/PART NUMBER: National hose testing

APPARATUS / STATION NUMBER: All

ESTIMATED COST OF REQUESTED ITEM: \$5,892.06

EXPLAIN THE NEED FOR REQUESTED ITEM: Annually required testing of fire hose

PERSON REQUESTING THE PURCHASE: Prasch, John

DATE: 02/19/2024

BUDGET CODING: SUB _____ ELE _____ OBJ _____ ID _____

DATE NEEDED BY: 12/31/2024

DO NOT WRITE BELOW THIS LINE

AUTHORIZATION FOR PURCHASE: _____
AUTHORIZED SIGNATURE

DATE ORDERED: _____

VENDOR: _____

TOTAL COST: _____

PAYMENT METHOD: VISA M/C NET 30 P/C

COMMENTS:



East County Fire and Rescue Standard Operating Guidelines

Title	SOG #
Structural Firefighting Under Wind Conditions	4.3.1
Policy Adoption	Date
Standard Operating Guideline Adoption	Date

Purpose

Wind speeds of as little as 10 mph can significantly increase the thermal hazards presented by a structure fire during interior operations. Therefore, wind speed and direction needs to be considered as part of the initial size-up of the fire conditions and needs to be monitored and reported throughout the fire incident

Scope

This Standard Operating Guideline applies to all members engaged in structural firefighting operations.

Related SOGs: 3.1.1 *Rules of Engagement*. This SOG directly supports “Base action on current and expected fire behavior, structural stability, and the capability of available resources as impacted by time” (SOG 3.1.1, p2-3) as a key rule of engagement for structural firefighting.

Policy

Members shall consider the potential effect of wind speed and direction on fire behavior in determining strategic mode, strategies, and tactics when engaged in structural firefighting operations.

March 2024

March 2024							April 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	8	9	1	2	3	4	5	6	7
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30				
31													

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Feb 25	26	27	28	29	Mar 1	2
3	4 12:00am 10 - Minute Training - Group Event (Station 91)	5 12:00am 10 - Minute Training - Group 6:30pm Commissioner Meeting Regular	6 12:00am 10 - Minute Training - Group Event (Station 91)	7	8	9
10	11 12:00am 10 - Minute Training - Group Event (Station 91)	12 12:00am 10 - Minute Training - Group 12:00pm Building Evaluations	13 12:00am 10 - Minute Training - Group 3:00pm Commissioner Meeting - Strategic	14	15	16
17	18 12:00am 10 - Minute Training - Group Event (Station 91)	19 12:00am 10 - Minute Training - Group 6:30pm Commissioner Meeting - Regular	20 12:00am 10 - Minute Training - Group Event (Station 91)	21	22	23
24	25 12:00am 10 - Minute Training - Group Event (Station 91)	26 12:00am 10 - Minute Training - Group Event (Station 91)	27 12:00am 10 - Minute Training - Group Event (Station 91)	28	29	30
31	Apr 1	2	3	4	5	6