



East County Fire and Rescue

600 NE 267th Avenue Camas, WA 98607

(360) 834-4908 (phone)

(360) 835-8920 (fax)

www.ecfr.us



Regular Board of Fire Commissioners Meeting May 07, 2024

Station 91

6:30 PM

Agenda



This meeting will be held in hybrid format, in-person and using Zoom video conferencing. The link and telephone dial-in number are provided below:

Video Conferencing Link: <https://us02web.zoom.us/j/83930948451>

Dial-In Telephone Number: (253) 215-8782

Meeting ID 839 3094 8451 and Passcode 474098

This meeting is being recorded, please silence or turn off your personal cell phones, pagers, etc.

Call to Order

Flag Salute

Swearing In

Greg Kimsey will swear in Brendan Addis as a new Fire Commissioner.

Agenda Adjustments

Consent Agenda

- Approval of April 16, 2024 Regular Board Meeting Minutes.
- Approval of April 16, 2024 Local BVFF&RO Meeting Minutes.
- Approval of April 17, 2024 Strategic Planning Meeting Minutes.
- Approval of April 30, 2024 Special Meeting Minutes.
- Approval of Financial Transactions.
- Excuse absent Commissioner(s).

Public Input

Correspondence

Staff Reports

1. Chief Hartin.
2. Assistant Chief Jacobs.
3. Volunteer Firefighters Association.
4. Safety Committee.

Fire District Business

1. Purchase Request Approval – Bendix King; BKR5000; DNR sourced (8) wildland radios with AA battery packs. Previous generations are becoming obsolete and do not interface with current generation used by DNR. Estimated cost \$12,587.20.

Committee Meetings:

1. Communication with Neighboring Elected Officials.
 - City of Camas held on April 23, 2024. Next meeting will be July 16, 2024 3:00 PM at City Hall.
 - City of Washougal, TBA.
2. Risk Group held on April 24, 2024.
3. East County Ambulance Advisory Board (ECAAB) held on April 24, 2024.
4. Safety Meeting, May 23, 2024 Station 91 at 7:30 PM.

Commissioner Comments

Public Comment

Local Board for Volunteer Firefighters and Reserve Officers

Upcoming Meetings

- Review of the district's monthly event calendar.
- Next Regular Board Meeting will be held May 21, 2024 Station 91 at 6:30 PM – hybrid format.
- Next Strategic Planning Meeting will be held May 08, 2024 Station 91 at 3:00 PM – hybrid format.

Executive Session

Adjournment



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Board of Fire Commissioners Consent Agenda

May 07, 2024

1. Approval of minutes:

- April 16, 2024 Regular Board Meeting Minutes.
- April 16, 2024 BVFF Meeting Minutes.
- April 17, 2024 Strategic Planning Meeting Minutes.
- April 30, 2024 Special Board Meeting Minutes.

2. Invoices for \$57,302.11 check number 15102 through 15122 dated April 23, 2024 and April 24, 2024.

3. Approved commissioner stipends for the period of April 16 through April 30 with a May 10 pay date.

Name	Regular Meeting	Committee Meeting	Special Meeting	Education	Other	Total
Hofmaster	1	1	1	0	1	4
Martin	1	1	1	1	1	5
Seeds	1	2	1	0	1	5
Taggart	1	1	1	0	1	4

4. Voided/Destroyed Claims/Payroll Warrants.

5. Excuse absent Commissioner(s).

6. Payroll/Benefits/EFT's in the amount of \$76,900.94 (Payroll).

7. Use Tax \$61.78 EFT.

Joshua Seeds, Chairperson

Michael Taggart, Vice Chair

Martha Martin, Commissioner

Steve Hofmaster, Commissioner

Brendan Addis, Commissioner



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Regular Board of Fire Commissioners Meeting

April 16, 2024

Station 91

6:30 PM

Draft Minutes

Attendance

Martha Martin

Mike Taggart

Joshua Seeds

Steve Hofmaster

Chief Ed Hartin

Assistant Chief Jacobs

Debbie Macias

Zach Allen

Cody Parry

Mia Santander

Jacob Dobbins

Marty Grindy

Call to Order

Chairperson Joshua Seeds called the meeting to order at 18:30 via Hybrid Meeting. This meeting was conducted in hybrid in-person/video conference format.

Flag Salute

Assistant Chief Jacobs led the flag salute.

Agenda Adjustments

Consent Agenda

- Approval of April 02, 2024 Regular Board Meeting Minutes.
- Approval of April 02, 2024 Local BVFF&RO Meeting Minutes.
- Approval of Financial Transactions.
- Excuse absent Commissioner(s).

Motion by Commissioner Martin to approve the consent agenda, seconded by Commissioner Taggart

Motion passed unanimously.

Public Input

No comments.

Correspondence

None.

Staff Reports

1. Chief Hartin's report is in the meeting packet.
2. Assistant Chief Jacobs gave his report; a copy is in the meeting packet.
3. Assistant Chief Jacobs reported that per the safety committee there were no accidents/incidents since the last board meeting.

Fire District Business

1. Approval of Lid Lift Explanatory Statement **Motion by Commissioner Taggart** approve the Lid Lift Explanatory Statement, **seconded by Commissioner Hofmaster. Motion passed unanimously.**
2. Resolution #344-04162024 – Leave Accrual Fund Expenditure. **Motion by Commissioner Martin** Leave Accrual Fund Expenditure. **Seconded by Commissioner Taggart. Motion passed unanimously.**
3. Review of letters (2) submitted for Board of Fire Commissioners Vacancy – Position Five. Discussion ensued, special meeting will be on April 30, 2024 at 6:30 PM to go over the letters and discuss with candidates.

Committee Meetings

1. Communication with neighboring elected officials.
 - City of Camas, April 23, 2024 at 3:00 PM at ECFR Station 91.
 - City of Washougal TBA.
2. Risk Group, April 24, 2024 at 8:00 AM via Zoom.
3. Safety Meeting, May 23, 2024 Station 91 at 7:30 PM.
4. East County Ambulance Advisory Board (ECAAB), April 24, 2024 at 5:00 PM Station 42.

Commissioners Comments

Commissioner Hofmaster commended the crew on the CPR training that was held over the weekend. He thought it went well.

Commissioner Taggart also commended the crew on the CPR training.

Commissioner Seeds glad to see community getting their burning done now while the ground is still wet.

Public Input

None

Local Board for Volunteer Firefighters and Reserve Officers

No new business.

Upcoming Meetings

- Review of the district’s monthly event calendar.
- Regular Board meeting will be May 07, 2024 Station 91 at 6:30 pm. – Hybrid format.
- Strategic planning workshop April 17, 2024 Station 91 at 3:00 pm. – Hybrid format.
- Board of Commissioners Special Meeting April 30, 2024 Station 91 at 6:30 pm. – Hybrid format.

Both the strategic planning workshop and regular board meeting will be in hybrid format permitting in-person or video conference participation. The link for video conference participation is provided on the district’s website (www.ecfr.us).

Executive Session

Adjournment

Motion by Commissioner Taggart to adjourn at 19:18, seconded by Commissioner Hofmaster. Motion passed unanimously.

Joshua Seeds, Chairperson

Michael Taggart, Vice Chair

Martha Martin, Commissioner

Steve Hofmaster, Commissioner

Attest

Debbie Macias, District Secretary
Ed Hartin, Chief (Alternate)



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Local Board for Volunteer Fire Fighters & Reserve Officers Meeting April 16, 2024

Station 91
Draft Minutes

Attendance

Martha Martin

Assistant Chief Jacobs

Debbie Macias

Mia Santander

Mike Taggart

Steve Hofmaster

Zach Allen

Jacob Dobbins

Joshua Seeds

Chief Ed Hartin

Cody Parry

Monty Grindy

Call to Order

This meeting was conducted in hybrid in-person/video conference format.

Chairperson Joshua Seeds called the meeting to order at 19:16 via Hybrid Meeting.

Business

No new business.

Adjournment

The local board adjourned at 19:16.

Joshua Seeds, Commissioner Chairperson
Michael Taggart, (Alternate)

Firefighters Association Liaison

Ed Hartin, Chief
Robert Jacobs, Assistant Chief (Alternate)

Martha Martin, Commissioner
Steve Hofmaster, (Alternate)

Attest

Debbie Macias, District Secretary
Ed Hartin, Chief (Alternate)



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Special Board of Fire Commissioners Meeting

April 17, 2024

Station 91

3:00 PM

Draft Minutes

Attendance

Martha Martin

Mike Taggart

Joshua Seeds

Steve Hofmaster

Chief Ed Hartin

Debbie Macias

Pam Jensen

Call to Order

This meeting was in hybrid version in-person/video conference format.

Chairperson Joshua Seeds called the hybrid meeting to order at 3:00 pm.

Fire District Business

1. Chief Hartin started the discussion regarding the lid lift deadlines that need to be met. Discussion ensued.
2. Chief Hartin discussed the pro/con committee for the lid lift. Discussion ensued.
3. Chief Hartin discussed the new procurement policy. Discussion ensued.

Public Input

No comments.

Adjournment

Meeting adjourned at 16:05.

Joshua Seeds, Chairperson

Michael Taggart, Vice Chair

Martha Martin, Commissioner

Steve Hofmaster, Commissioner

Attest

Debbie Macias, District Secretary
Ed Hartin, Chief (Alternate)



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Special Board of Fire Commissioners Meeting

April 30, 2024

Station 91

6:30 PM

Draft Minutes

Attendance

Martha Martin

Mike Taggart

Joshua Seeds

Steve Hofmaster

Chief Ed Hartin

Debbie Macias

Station 91 Duty Crew

Station 94 Duty Crew

Brendan Addis

Russel Boten

Call to Order

This meeting was in hybrid version in-person/video conference format.

Chairperson Joshua Seeds called the hybrid meeting to order at 6:30 pm.

Fire District Business

1. Commissioner Seeds had Chief Hartin flip a coin to see which candidate would go first in the interview process for the commissioner vacancy. Interviews commenced. Once interviews were done in public open meeting, the commissioners went into executive session.

Executive Session

RCW 42.30.110 (1)(h): To evaluate the qualifications of a candidate for appointment to elective office. However, any interview of such candidate and final action appointing a candidate to elective office shall be in a meeting open to the public.

The Board went into executive session at 19:15 for 20 minutes to return at 19:35.

The Board reconvened at 19:35.

Commissioner Seeds let the public know that after returning from executive session there will be action taken under fire district business.

Discussion ensued about both candidates. All board members present presented their opinions on both candidates. After discussion, the board decided to choose Brendan Addis.

1. Adoption of Resolution #346-04302024 providing for appointment of Brendan Addis as commissioner to fill the vacancy in Position 5 of the East County Fire and Rescue Board of Fire Commissioners. **Nominated by Commissioner Martin** #346-04302024 providing for

appointment of Brendan Addis as commissioner to fill the vacancy in Position 5 of the East County Fire and Rescue Board of Fire Commissioners, **seconded by Commissioner Taggart. Motion passed unanimously.**

2. Adoption of Resolution #345-04302024 providing appointment of committees for and against the August 6, 2024 fire levy lid lift. **Motion by Commissioner Taggart** to adopt Resolution #345-04302024 providing for appointment of committees for and against the August 6, 2024 fire levy lid lift, **seconded by Commissioner Hofmaster. Motion passed unanimously.**

Public Input

Commissioner Martin raised a question about taking a stipend for CPR class that she attended that the district put on. The board had discussed it and agreed that it was ok to take the stipend.

Adjournment

Motion by Taggart to adjourn at 19:53, **seconded by Commissioner Martin. Motion passed unanimously.**

Joshua Seeds, Chairperson

Michael Taggart, Vice Chair

Martha Martin, Commissioner

Steve Hofmaster, Commissioner

Attest

Debbie Macias, District Secretary
Ed Hartin, Chief (Alternate)

CHECK REGISTER

East County Fire & Rescue

Time: 14:54:09 Date: 04/30/2024

04/16/2024 To: 04/30/2024

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
454	04/23/2024	Payroll	6291	15102	EMPLOYMENT SECURITY DEPT LTC	1,372.76	Pay Cycle(s) 01/01/2024 To 03/31/2024 - WA State LTC
		001 - 589 99 99 000 - Payroll Clearing				0.04	
		001 - 589 99 99 000 - Payroll Clearing				0.30	
		001 - 589 99 99 000 - Payroll Clearing				181.46	
		001 - 589 99 99 000 - Payroll Clearing				134.76	
		001 - 589 99 99 000 - Payroll Clearing				1.70	
		001 - 589 99 99 000 - Payroll Clearing				0.09	
		001 - 589 99 99 000 - Payroll Clearing				120.92	
		001 - 589 99 99 000 - Payroll Clearing				0.65	
		001 - 589 99 99 000 - Payroll Clearing				0.30	
		001 - 589 99 99 000 - Payroll Clearing				0.48	
		001 - 589 99 99 000 - Payroll Clearing				25.25	
		001 - 589 99 99 000 - Payroll Clearing				205.01	
		001 - 589 99 99 000 - Payroll Clearing				119.54	
		001 - 589 99 99 000 - Payroll Clearing				10.08	
		001 - 589 99 99 000 - Payroll Clearing				0.35	
		001 - 589 99 99 000 - Payroll Clearing				0.04	
		001 - 589 99 99 000 - Payroll Clearing				0.35	
		001 - 589 99 99 000 - Payroll Clearing				98.73	
		001 - 589 99 99 000 - Payroll Clearing				0.04	
		001 - 589 99 99 000 - Payroll Clearing				0.04	
		001 - 589 99 99 000 - Payroll Clearing				1.65	
		001 - 589 99 99 000 - Payroll Clearing				83.21	
		001 - 589 99 99 000 - Payroll Clearing				65.51	
		001 - 589 99 99 000 - Payroll Clearing				36.71	
		001 - 589 99 99 000 - Payroll Clearing				10.82	
		001 - 589 99 99 000 - Payroll Clearing				0.09	
		001 - 589 99 99 000 - Payroll Clearing				68.77	
		001 - 589 99 99 000 - Payroll Clearing				127.37	
		001 - 589 99 99 000 - Payroll Clearing				2.70	
		001 - 589 99 99 000 - Payroll Clearing				4.66	
		001 - 589 99 99 000 - Payroll Clearing				0.09	
		001 - 589 99 99 000 - Payroll Clearing				0.04	
		001 - 589 99 99 000 - Payroll Clearing				15.31	
		001 - 589 99 99 000 - Payroll Clearing				10.08	
		001 - 589 99 99 000 - Payroll Clearing				54.61	
		001 - 589 99 99 000 - Payroll Clearing				-8.99	Adjustment
455	04/23/2024	Payroll	6291	15103	Employment Security Department - PFML	2,109.45	Pay Cycle(s) 01/01/2024 To 03/31/2024 - PFML
		001 - 589 99 99 000 - Payroll Clearing				169.97	
		001 - 589 99 99 000 - Payroll Clearing				165.51	
		001 - 589 99 99 000 - Payroll Clearing				122.91	
		001 - 589 99 99 000 - Payroll Clearing				110.26	
		001 - 589 99 99 000 - Payroll Clearing				23.02	
		001 - 589 99 99 000 - Payroll Clearing				134.79	
		001 - 589 99 99 000 - Payroll Clearing				186.97	
		001 - 589 99 99 000 - Payroll Clearing				109.01	
		001 - 589 99 99 000 - Payroll Clearing				9.19	
		001 - 589 99 99 000 - Payroll Clearing				90.03	
		001 - 589 99 99 000 - Payroll Clearing				75.88	
		001 - 589 99 99 000 - Payroll Clearing				59.76	
		001 - 589 99 99 000 - Payroll Clearing				33.48	
		001 - 589 99 99 000 - Payroll Clearing				9.86	
		001 - 589 99 99 000 - Payroll Clearing				62.73	
		001 - 589 99 99 000 - Payroll Clearing				116.17	
		001 - 589 99 99 000 - Payroll Clearing				4.25	
		001 - 589 99 99 000 - Payroll Clearing				152.19	

CHECK REGISTER

East County Fire & Rescue

Time: 14:54:09 Date: 04/30/2024

04/16/2024 To: 04/30/2024

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
					001 - 589 99 99 000 - Payroll Clearing	13.95	
					001 - 589 99 99 000 - Payroll Clearing	166.39	
					001 - 589 99 99 000 - Payroll Clearing	9.19	
					001 - 589 99 99 000 - Payroll Clearing	49.80	
					001 - 589 99 99 000 - Payroll Clearing	235.69	
					001 - 589 99 99 000 - Payroll Clearing	-1.55	Adjustment
456	04/23/2024	Payroll	6291	15104	OPEIU Local 11	61.90	Pay Cycle(s) 04/25/2024 To 04/25/2024 - OPEIU Dues
					001 - 589 99 99 000 - Payroll Clearing	30.95	
					001 - 589 99 99 000 - Payroll Clearing	30.95	
457	04/23/2024	Payroll	6291	15105	WA Department of L&I	26,901.04	1ST Quarter L&I: 01/01/2024 - 03/31/2024
					001 - 522 10 29 001 - L&I	219.98	
					001 - 522 10 29 001 - L&I	66.90	
					001 - 522 10 29 001 - L&I	66.17	
					001 - 522 20 29 001 - L&I	2,394.72	
					001 - 522 20 29 001 - L&I	1,708.83	
					001 - 522 20 29 001 - L&I	2,087.98	
					001 - 522 20 29 001 - L&I	2,022.79	
					001 - 522 20 29 001 - L&I	728.03	
					001 - 522 20 29 001 - L&I	2,289.33	
					001 - 522 20 29 001 - L&I	1,967.35	
					001 - 522 20 29 001 - L&I	1,541.25	
					001 - 522 20 29 001 - L&I	1,025.58	
					001 - 522 20 29 001 - L&I	1,089.86	
					001 - 522 20 29 001 - L&I	2,059.81	
					001 - 522 20 29 001 - L&I	1,671.23	
					001 - 522 20 29 001 - L&I	2,138.56	
					001 - 522 20 29 001 - L&I	2,938.04	
					001 - 522 20 29 001 - L&I	0.14	Rounding Adjustment - L&I
					001 - 522 20 29 001 - L&I	-2,767.63	Correction re: 2023 OOC Pay reporting of hours
					001 - 589 99 99 000 - Payroll Clearing	150.89	
					001 - 589 99 99 000 - Payroll Clearing	251.76	
					001 - 589 99 99 000 - Payroll Clearing	307.64	
					001 - 589 99 99 000 - Payroll Clearing	289.13	
					001 - 589 99 99 000 - Payroll Clearing	107.26	
					001 - 589 99 99 000 - Payroll Clearing	252.95	
					001 - 589 99 99 000 - Payroll Clearing	76.84	
					001 - 589 99 99 000 - Payroll Clearing	289.88	
					001 - 589 99 99 000 - Payroll Clearing	44.88	
					001 - 589 99 99 000 - Payroll Clearing	227.08	
					001 - 589 99 99 000 - Payroll Clearing	44.41	
					001 - 589 99 99 000 - Payroll Clearing	151.11	
					001 - 589 99 99 000 - Payroll Clearing	160.58	
					001 - 589 99 99 000 - Payroll Clearing	303.48	
					001 - 589 99 99 000 - Payroll Clearing	246.26	
					001 - 589 99 99 000 - Payroll Clearing	315.08	
					001 - 589 99 99 000 - Payroll Clearing	432.89	
458	04/23/2024	Payroll	6291	15106	WA EMPLOYMENT SECURITY DEPT	1,053.80	1st Quarter Unemployment: 01/01/2024 - 03/31/2024
					001 - 522 10 20 001 - Unemployment & Medicare	95.39	
					001 - 522 10 20 001 - Unemployment & Medicare	45.96	
					001 - 522 10 20 001 - Unemployment & Medicare	30.51	
					001 - 522 20 20 001 - Unemployment/Medicare/Soci	86.77	
					001 - 522 20 20 001 - Unemployment/Medicare/Soci	84.47	
					001 - 522 20 20 001 - Unemployment/Medicare/Soci	62.73	
					001 - 522 20 20 001 - Unemployment/Medicare/Soci	56.26	

CHECK REGISTER

East County Fire & Rescue

Time: 14:54:09 Date: 04/30/2024

04/16/2024 To: 04/30/2024

Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
					001 - 522 20 20 001 - Unemployment/Medicare/Soci	11.75	
					001 - 522 20 20 001 - Unemployment/Medicare/Soci	68.82	
					001 - 522 20 20 001 - Unemployment/Medicare/Soci	55.64	
					001 - 522 20 20 001 - Unemployment/Medicare/Soci	38.71	
					001 - 522 20 20 001 - Unemployment/Medicare/Soci	17.08	
					001 - 522 20 20 001 - Unemployment/Medicare/Soci	32.02	
					001 - 522 20 20 001 - Unemployment/Medicare/Soci	59.27	
					001 - 522 20 20 001 - Unemployment/Medicare/Soci	77.70	
					001 - 522 20 20 001 - Unemployment/Medicare/Soci	84.94	
					001 - 522 20 20 001 - Unemployment/Medicare/Soci	25.41	
					001 - 522 20 20 001 - Unemployment/Medicare/Soci	120.32	
					001 - 522 20 20 001 - Unemployment/Medicare/Soci	0.05	Rounding Adjustment - Unemployment
459	04/24/2024	Claims	6291	15107	BI-MART CORPORATION	103.05	Invoice # 036866100 - Shop Vac and Recycling garbage can for station 93.
					001 - 522 50 32 000 - Furniture & Appliances	103.05	Shop Vac and Recycling garbage can for station 93.
460	04/24/2024	Claims	6291	15108	CLARK COUNTY TREASURER	715.36	Invoice # CI062739 - 2024 Annual VHF/UHF CO-Location.
					001 - 522 20 40 000 - CRESA Dispatch Fee	715.36	2024 Annual VHF/UHF CO-Location.
461	04/24/2024	Claims	6291	15109	CLARK PUBLIC UTILITIES	544.03	Electric Service at station 91. Service period 3/7/2024-4/5/2024.
					001 - 522 50 43 091 - Station 91 Electrical Service	544.03	Electric Service at station 91. Service period 3/7/2024-4/5/2024.
462	04/24/2024	Claims	6291	15110	DAY MANAGEMENT CORPORATION	327.00	Invoice # INV819465 - Havis console MT telescopingpole for apparatus 1018.
					001 - 522 60 47 000 - C91 (1018)	327.00	Havis console MT telescopingpole for apparatus 1018.
463	04/24/2024	Claims	6291	15111	EMBROIDER IT	31.52	Invoice # 19385 - Nametapes for new PT FF (Payne) Qty (3); Invoice #19383 - Nametape for (Dobbins) Qty (1).
					001 - 522 20 34 004 - Uniforms	23.64	Nametapes for new PT FF (Payne) Qty (3).
					001 - 522 20 34 004 - Uniforms	7.88	Nametape for (Dobbins) Qty (1).
464	04/24/2024	Claims	6291	15112	GENERAL FIRE APPARATUS, INC	493.28	Invoice # 18357 - Akron 3.0" & 3.5" Ball valve repair kit w/ball - gen 2. Qty (2). App 919.
					001 - 522 60 45 000 - WT91 (919)	493.28	Akron 3.0" & 3.5" Ball valve repair kit w/ball - gen 2. Qty (2). App 919.
465	04/24/2024	Claims	6291	15113	C/o M&T BANK GLATFELTER SPECIALTY BENEFITS	8,418.00	Invoice # 339119129 - Career FF accident and sickness insurance. 5/25/2024-5/25/2025. Policy # CFP 5348-0388E-07.
					001 - 522 20 26 001 - Disability/Life Insurance	8,418.00	Career FF accident and sickness insurance. 5/25/2024-5/25/2025. Policy # CFP 5348-0388E-07.
466	04/24/2024	Claims	6291	15114	KONICA MINOLTA BUSINESS SOLUTIONS USA IN	31.05	Invoice # 292865583 - Copier maintenance - Station 91.
					001 - 522 10 40 002 - Copier Maintenance	31.05	Copier maintenance - Station 91.
467	04/24/2024	Claims	6291	15115	LN CURTIS & SONS	75.34	Invoice #INV806124 - 5" Storz Suction Gasket kits for fire hose at station 91.

CHECK REGISTER

East County Fire & Rescue

Time: 14:54:09 Date: 04/30/2024

04/16/2024 To: 04/30/2024

Page: 4

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 522 20 32 007		- Fire Equipment	75.34	5" Storz Suction Gasket kits for fire hose at station 91.
468	04/24/2024	Claims	6291	15116	PACIFIC TRUCK & TRAILER SERVICE, INC	2,626.39	Invoice #2024-35435 - Apparatus #1018 - Remove radios for access, mount base for MDC docking station. Installed GPS antenna. Reinstall radios. Fabricated brace/storage tray. Replaced headlights. (2);
			001 - 522 60 44 004		- E95 (916)	1,824.79	Apparatus # 916 - Primer pump failed. Installed new trident air primer kit. Repaired water leaks at sensor lines.
			001 - 522 60 47 000		- C91 (1018)	801.60	Apparatus #1018 - Remove radios for access, mount base for MDC docking station. Installed GPS antenna. Reinstall radios. Fabricated brace/storage tray. Replaced headlights. (2)
469	04/24/2024	Claims	6291	15117	SECURE COM INC	286.10	Invoice # 357473 - Quarterly Monitoring - Station 94. Service Period 4/1/2024-6/30/2024.; Invoice # 357474 - Quarterly Monitoring. Station 91. Service period 4/1/2024-6/30/2024.
			001 - 522 50 41 091		- Station 91 Monitoring	115.79	Quarterly Monitoring. Station 91. Service period 4/1/2024-6/30/2024.
			001 - 522 50 41 094		- Station 94 Monitoring	170.31	Quarterly Monitoring - Station 94. Service Period 4/1/2024-6/30/2024.
470	04/24/2024	Claims	6291	15118	SNURE LAW OFFICE, PSC	256.00	March Statement. 4.8.2024. Review of email, reply with memorandum. re; commissioner vacancy.
			001 - 522 10 42 002		- Legal Services	256.00	Review of email, reply with memorandum. re; commissioner vacancy.
471	04/24/2024	Claims	6291	15119	U.S. BANK (One Card)	10,167.59	Account ending in 3017. March Statement.
			001 - 522 10 30 000		- Office Supplies	40.21	Costco - Office supplies.
			001 - 522 10 30 000		- Office Supplies	21.36	Amazon - Gel Pens 30 Pack Qty (2).
			001 - 522 10 33 000		- Computer Software and Suppli	44.65	MX Guardian - Monthly fee for spam filter.
			001 - 522 10 33 000		- Computer Software and Suppli	17.24	Zoom - Video streaming for board meetings.
			001 - 522 10 34 000		- Member Recognition	26.78	Amazon - Document/Certificate Holder - used for special citation certificates.
			001 - 522 10 34 000		- Member Recognition	54.33	Michaels - Shadow boxes Qty (2) for (Troutman) (Maxey)
			001 - 522 10 40 001		- Information Technology Service	249.00	Streamline - Website monthly maintenace.
			001 - 522 10 40 004		- Software as a Service (SAS) Sut	324.42	Canvas GX - Canvax GX yearly Subscription (Hartin)
			001 - 522 20 32 004		- Fire Operating Supplies	-629.85	D&S Custom Covers - Refund due to being charged twice.
			001 - 522 20 32 004		- Fire Operating Supplies	130.05	Firecom/Sonetics - Mic muffs for apparatus.
			001 - 522 20 32 005		- EMS Operating Supplies	63.01	Costco - Bayer Aspirin Low Dose
			001 - 522 20 34 004		- Uniforms	70.46	Imperial Cleaners - Sew patches on uniform Qty. (3) on new job shirt. (Hartin) mend two pairs of pants. (stock)
			001 - 522 20 34 004		- Uniforms	472.15	Ln Curtis - Job Shirts Qty (6). (1) for Burch. (1) for Dobbins. (1) for Gilbert. (3) for stock.
			001 - 522 20 34 004		- Uniforms	32.52	Imperial Cleaners - Sew two patches on job shirt for (Gilbert)

CHECK REGISTER

East County Fire & Rescue

Time: 14:54:09 Date: 04/30/2024

04/16/2024 To: 04/30/2024

Page: 5

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 522 20 41 002 - Mobile Data Computer Cellular				200.05	Verizon - MDC
		001 - 522 20 41 003 - Cell Phones				83.96	Verizon - Cell phones E91 and E94.
		001 - 522 30 30 000 - Fire Prevention & Public Educa				226.36	Amazon - Prevention/Smoke detectors.
		001 - 522 30 30 000 - Fire Prevention & Public Educa				273.44	Amazon - Drills for prevention/smoke detectors Qty (4).
		001 - 522 30 30 001 - Fire Prevention & Public Educa				86.01	Amazon - Smoke detector installation tools.
		001 - 522 45 32 000 - Training Rehab Supplies				58.94	Costco - Training rehab supplies.
		001 - 522 45 33 000 - Training Supplies				80.72	LJC Feed - Straw bales Qty (8) for live burn training.
		001 - 522 45 34 000 - Training Equipment				1,373.83	Lowes - Stationary bandsaw to build training props.
		001 - 522 45 34 000 - Training Equipment				1,465.00	Lowes - Stationary band saw to build training props.
		001 - 522 45 34 000 - Training Equipment				-1,465.00	Lowes - Refund for band saw - delivered broken.
		001 - 522 45 44 000 - Other Training Travel, Lodging,				461.23	Champs - Food for crews at live burn training. Names are on sheet. 35 people, ECFR, CWFD, SCFD4
		001 - 522 50 31 000 - Station Supplies				132.75	Costco - Station supplies.
		001 - 522 50 31 000 - Station Supplies				416.50	Tap Plastics - Vinyl sheets for map frames.
		001 - 522 50 31 000 - Station Supplies				55.39	Costco - Station supplies.
		001 - 522 50 31 000 - Station Supplies				16.86	Amazon -Hand soap Qty (12).
		001 - 522 50 31 000 - Station Supplies				112.59	Mr. Plywood - Wood supplies to do map framing.
		001 - 522 50 32 000 - Furniture & Appliances				895.30	Smart Sign - Branded floor mats for station 91, 94 and 93. Qty (8).
		001 - 522 50 32 000 - Furniture & Appliances				-24.71	Smart Sign - Credit due to a discount given on floor mats.
		001 - 522 50 40 000 - Building Repair & Maintenance				30.59	Amazon - Rivets for reader board.
		001 - 522 50 42 091 - Station 91 Telephone & Interne				543.64	Comcast - Telephone/Internet service at station 91. Service period 2/19/2024-3/18/2024.
		001 - 522 50 43 092 - Station 92 Electrical Service				185.85	Clark Public Utilities - Electric service at station 92. Service period 1/23/2024-2/22/2024.
		001 - 522 50 43 092 - Station 92 Electrical Service				146.67	Clark Public Utilities - Electric service at station 92. Service period 2/22/2024-3/21/2024.
		001 - 522 50 43 093 - Station 93 Electrical Service				1,013.64	Clark Public Utilities - Electric service at station 93. Service period 2/7/2024-3/7/2024.
		001 - 522 50 43 094 - Station 94 Electrical Service				842.60	Clark Public Utilities - Electric service at station 94. Service period 2/7/2024-3/7/2024.
		001 - 522 50 45 091 - Station 91 Garbage				158.05	Waste Connections - Trash service at station 91. Service period 2/1/2024-2/29/2024.
		001 - 522 50 45 093 - Station 93 Garbage				169.00	Waste Connections - Trash service at station 93. Service period 2/1/2024-2/29/2024
		001 - 522 50 45 094 - Station 94 Garbage				70.47	Waste Connections - Trash service at station 94. Service period 2/1/2024-2/29/2024.
		001 - 522 50 46 091 - Station 91 Gas				1,501.31	NW Natural - Gas service at station 91. Service period 1/22/2024-2/19/2024.
		001 - 522 50 48 093 - Station 93 Pest Control				140.22	Pacific NW Pest Control - Pest service at station 93.
472	04/24/2024	Claims	6291	15120	WASHOUGAL HARDWARE	107.63	Account 50331 - March statement.
		001 - 522 20 32 007 - Fire Equipment				31.10	Inv# B160664 Equipment for hose and nozzles

CHECK REGISTER

East County Fire & Rescue

Time: 14:54:09 Date: 04/30/2024

04/16/2024 To: 04/30/2024

Page: 6

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
			001 - 522 20 32 007		Fire Equipment	28.86	Inv# B160912 Misc. pieces (pipe strap, nuts & bolts) for mounting shovel on E94
			001 - 522 50 30 000		Grounds Maintenance	47.67	Inv# B060663 Materials for grounds maintenance
473	04/24/2024	Claims	6291	15121	WASHOUGAL LUMBER CO. INC.	132.14	March Statement
			001 - 522 45 33 000		Training Supplies	61.68	Inv# 91334 7/16 x 4 x 8 Qty. (3) for live burn.
			001 - 522 45 33 000		Training Supplies	5.41	Inv#91311 Chain link ties (1) package for live burn.
			001 - 522 50 40 093		Station 93 Building R&M	65.05	Inv# 91228 Bags, closure strips. Repair supplies station 93.
474	04/24/2024	Claims	6291	15122	WEX BANK	1,488.68	Invoice # 96280531 - March fuel charge.
			001 - 522 20 36 000		Fuel (Diesel/Gasoline)	1,488.68	March fuel charge.
001 General Fund						57,302.11	
						57,302.11	Claims: 25,803.16
							Payroll: 31,498.95

CHECK REGISTER

East County Fire & Rescue

Time: 14:56:42 Date: 04/30/2024

04/16/2024 To: 04/30/2024

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
406	04/25/2024	Payroll	6291	EFT		1,534.83	
407	04/25/2024	Payroll	6291	EFT		20.64	
408	04/25/2024	Payroll	6291	EFT		13.76	
409	04/25/2024	Payroll	6291	EFT		3,339.00	
410	04/25/2024	Payroll	6291	EFT		3,220.66	
411	04/25/2024	Payroll	6291	EFT		185.83	
412	04/25/2024	Payroll	6291	EFT		6.88	
413	04/25/2024	Payroll	6291	EFT		68.82	
414	04/25/2024	Payroll	6291	EFT		2,401.39	
415	04/25/2024	Payroll	6291	EFT		199.60	
416	04/25/2024	Payroll	6291	EFT		295.95	
417	04/25/2024	Payroll	6291	EFT		281.61	
418	04/25/2024	Payroll	6291	EFT		2,137.87	
419	04/25/2024	Payroll	6291	EFT		13.76	
420	04/25/2024	Payroll	6291	EFT		3,657.23	
421	04/25/2024	Payroll	6291	EFT		1,839.79	
422	04/25/2024	Payroll	6291	EFT		293.80	
423	04/25/2024	Payroll	6291	EFT		82.59	
424	04/25/2024	Payroll	6291	EFT		2,117.59	
425	04/25/2024	Payroll	6291	EFT		192.71	
426	04/25/2024	Payroll	6291	EFT		144.54	
427	04/25/2024	Payroll	6291	EFT		1,833.17	
428	04/25/2024	Payroll	6291	EFT		1,348.36	
429	04/25/2024	Payroll	6291	EFT		1,268.15	
430	04/25/2024	Payroll	6291	EFT		146.91	
431	04/25/2024	Payroll	6291	EFT		6.88	
432	04/25/2024	Payroll	6291	EFT		3,619.33	
433	04/25/2024	Payroll	6291	EFT		1,948.55	
434	04/25/2024	Payroll	6291	EFT		557.50	
435	04/25/2024	Payroll	6291	EFT		2,773.41	
436	04/25/2024	Payroll	6291	EFT		146.91	
437	04/25/2024	Payroll	6291	EFT		3,420.33	
438	04/25/2024	Payroll	6291	EFT		286.60	
439	04/25/2024	Payroll	6291	EFT		2,993.54	
440	04/25/2024	Payroll	6291	EFT		6,042.32	
441	04/25/2024	Payroll	6291	EFT	IAFF2444	960.89	Pay Cycle(s) 04/25/2024 To 04/25/2024 - IAFF Dues
442	04/25/2024	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	8,378.86	Pay Cycle(s) 04/25/2024 To 04/25/2024 - LEOFF2
443	04/25/2024	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	818.88	Pay Cycle(s) 04/25/2024 To 04/25/2024 - PERS2
444	04/25/2024	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	237.68	Pay Cycle(s) 04/25/2024 To 04/25/2024 - PERS3
445	04/25/2024	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	3,098.24	Pay Cycle(s) 04/25/2024 To 04/25/2024 - DComp
446	04/25/2024	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	4,610.66	Pay Cycle(s) 04/25/2024 To 04/25/2024 - DComp Match
447	04/25/2024	Payroll	6291	EFT	IRS	9,046.92	941 Deposit for Pay Cycle(s) 04/25/2024 - 04/25/2024
448	04/25/2024	Payroll	6291	EFT	OR Department of Revenue	608.00	Pay Cycle(s) for OR Tax: 04/25/2024 - 04/25/2024
449	04/25/2024	Payroll	6291	EFT	WASHINGTON STATE SUPPORT REGISTRY	700.00	Pay Cycle(s) 04/25/2024 To 04/25/2024 - WA Child Support
475	04/26/2024	Claims	6291	EFT	STATE OF WASHINGTON DEPARTMENT OF REVENUE	61.78	Written From Use Tax Report

001 General Fund

76,962.72

CHECK REGISTER

East County Fire & Rescue

Time: 14:56:42 Date: 04/30/2024

04/16/2024 To: 04/30/2024

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
							Claims: 61.78
						76,962.72	Payroll: 76,900.94



East County Fire and Rescue

600 NE 267th Avenue Camas, WA 98607

(360) 834-4908 (phone)

(360) 835-8920 (fax)

www.ecfr.us



To: Board of Fire Commissioners
 From: Chief Ed Hartin
 Date: May 7, 2024
 Subject: Chief's Report

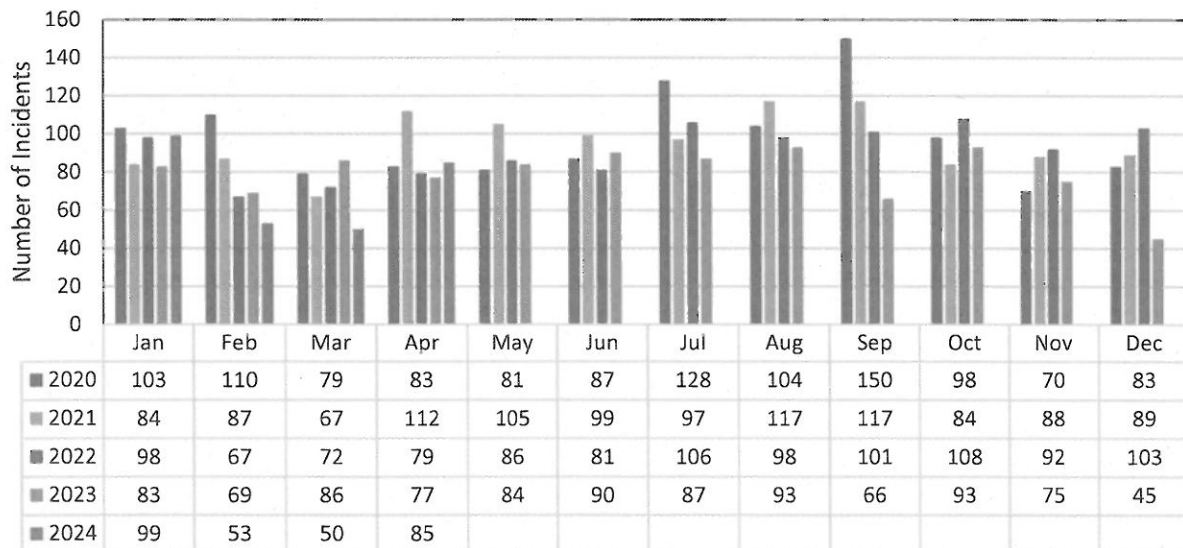
Response Activity

In April the district responded to 85 calls for service. Table 1 outlines the distribution of incidents by incident type series.

Table 1. Response Activity

Incident Type Series	Number
1 - Fire	5
3 - Rescue & Emergency Medical Service Incident	58
4 - Hazardous Condition (No Fire)	2
5 - Service Call	4
6 - Good Intent Call	15
7 - False Alarm & False Call	1
Total Responses	85

Figure 1. Incident Responses by Month 2020-2024



Staffing and Deployment

During the month of April, the district maintained a 90th percentile¹ shift staffing level of 3 personnel during the day (07:00-19:00) and 3 personnel at night (19:00-07:00). Station 94 was unstaffed 4 times for a full shift (07:00-07:00), once during the day and once at night during the month to date and as such, the availability of response from this station was 81.67%. Daily shift staffing is illustrated in Figure 2 and Figure 3 illustrates 90th percentile staffing and availability from Station 94.

Figure 2. Daily Shift Staffing

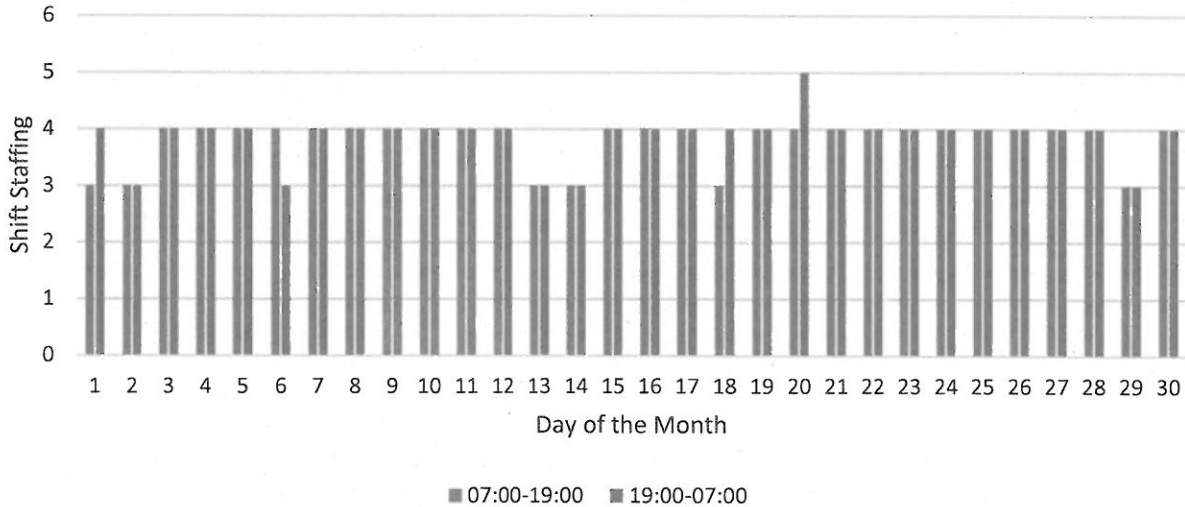
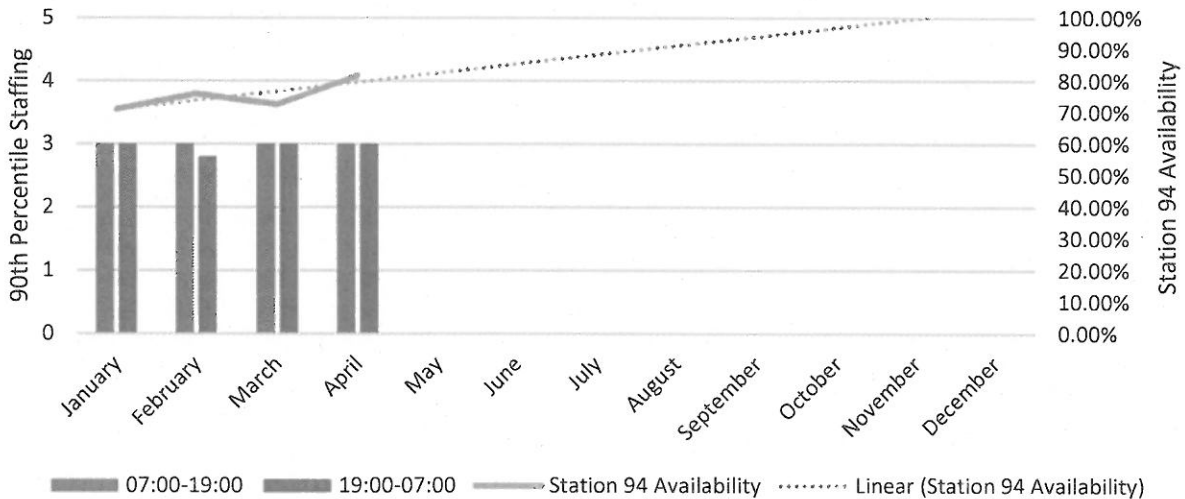


Figure 3. 90th Percentile Shift Staffing and Station 94/93² Availability for Response



¹ Calculation of the 90th percentile reflects the staffing that is available 90% of the time.
² Station 94 was closed during the 1st Quarter (Jan-Mar) due to mold remediation and water damage repair.

During the month of April, two incidents were impacted by lack of staffing at Station 94 as illustrated in Table 2. One of these incidents was a high-acuity, priority two response (which was handled with an extended response time by Camas Washougal Fire Department Engine 43).

Table 2. Incidents Impacted by Unavailability for Response from Station 94/93

Date	Time	FMZ	Priority	Event Type	First Due
4/6/2024	21:18	94	2	BREATHING PROBLEMS	E43
4/14/2024	18:37	94	3	TRAFFIC/TRANSPORTATION ACCIDENTS	E91

Shift Reports

A Shift/Training: Training this month included EMS ongoing training and evaluation focused on respiratory illness and naloxone administration for opioid overdoses, on-line Blue Card training on managing maydays, ladders, self-contained breathing apparatus, and use of the rescue air supply (RIT Pack). In addition, members completed four tactical decision simulations for the initial incident commander and one for the first arriving command officer.

B Shift/Facilities and Community Risk Reduction: Captain Sorensen has been busy with minor facilities maintenance projects and has begun development of a comprehensive list of current and projected maintenance and repair needs for each station. This assessment will feed into development of the 2025 budget and the capital projects plan.

C Shift/Apparatus and Equipment: Captain Prasch has been working with the engineers at Rosenbauer on the hosebed configuration of the new engine to allow the addition of 30' of 6" hard suction and low level strainer to the equipment carried on the apparatus in addition to current equipment. Firefighter Jacob Dobbins has successfully completed his probationary period and will advance from 4th Class (Probationary Firefighter) to 3rd Class Firefighter.

Programs and Projects

Grants: There has been continued delay in the review of the Department of Ecology Hazmat Grant. Despite assurances that determination of the award for this \$31,202 for non-fluorinated foam and related equipment will occur this month, the actual timeline for notification is unknown.

A \$303,867 Assistance to Firefighter Grant (AFG) application has been submitted to the Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA). This grant would fund replacement of personal protective equipment that is past its usable life (10-years), replacement of large diameter hose that is well past its recommended life span (10-years), purchase of large diameter hard suction hose and related strainers, hose appliances, a portable tank for Water Tender 93, and three decision-making thermal imaging cameras. All these items were identified as high priority for funding in the notice of funding opportunity. Grant applications closed on March 8, 2024, and we anticipate hearing if we were successful sometime after August.

A \$1,245,446 Staffing for Adequate Fire and Emergency Response (SAFER) Grant application has been submitted to the DHS, FEMA. This grant would fund four full-time firefighter positions for a period of

three years (with no match requirement). If this grant is received and the proposed lid lift passes, the district would be able to address other currently unfunded needs (e.g., full funding of the capital projects fund or other financial needs).

The district submitted a \$30,000 Fire Prevention and Safety Grant application to DHS, FEMA for development of a community risk assessment and community risk reduction plan, a key component of the district's integrated comprehensive planning process and precursor to revision of the district's standard of coverage.

Administrative Specialist Pam Jensen is the primary contact for all the district's DHS, FEMA grants. Captain Prasch is the secondary contact person for the AFG and SAFER grant and Captain Sorensen is the secondary contact person for the FP&S grant.

Public Communications & Education: A direct mail (postcard) distribution to our residents advertising a series of hands-only CPR and AED classes was sent to all residences within the community. This public education opportunity was also promoted via the district's social media channels. In addition to advertising this important public education program, this mailing and social media posts have the side benefit of increasing our brand recognition in the community, answering the question: Who provides your fire and rescue service? Class attendance was low, but participants were enthusiastic, and feedback indicated that more public education opportunities would be welcomed.

GFOA Distinguished Budget Presentation Award Program: The district's 2024 Adopted Budget has been submitted to the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award Program. The district received notice that the budget had been advanced to the review stage in the process. Hopefully, we will hear that we received the award within the next month.

Part-Time Firefighter Recruitment: Firefighters Krystal Harrison Moncier and Dalton Payne have started training and orientation on C Shift. This brings part time staffing to 75% of authorized strength.

ESO Records Management System: The ESO records management system has gone live! This month's records are split between the Emergency Reporting and ESO records management systems and we are in the cue for import of previous electronic incident reports and patient care reports into the ESO system. A bit of a learning curve for our members, but we are working on cleaning up data for April and should have a smoother process going forward as the user interface and validation system is much simpler and user friendly.

Standard Operating Guidelines: A draft standard operating guideline (SOG) has been completed for procurement. As this SOG will replace the current purchase policy, it has been provided to the board for review and discussion prior to approval of the purpose, scope, and policies.

Work is ongoing in development of SOGs dealing with finance and accounting, the district's revised step program, and hazmat response to incidents involving fuel gases (natural gas and propane) and acetylene.

Levy Lid Lift: The district had four individuals interested in serving on the "for" committee to write a statement for the voter's pamphlet. No individuals indicated interest in serving on the "against" committee. The board appointed three community members to the "for" committee and Chief Hartin provided a briefing on the lid lift for the committee members on May 7th.

Open houses to provide community members with information on the district and proposed lid lift are scheduled for Tuesday, May 28, 2024 at Station 94 and June 1, 2024 at 10:00 at Station 91. This is the first of two series of open houses (the second will reverse the weekend and evening sessions at Stations 91 and 94).



East County Fire and Rescue

600 NE 267th Avenue Camas, WA 98607

(360) 834-4908 (phone)

(360) 835-8920 (fax)

www.ecfr.us



To: Board of Fire Commissioners
From: Assistant Chief Robert Jacobs
Date: May 07, 2024
Subject: Assistant Chief's Report

Training

April DOC training was 04/09/2024.

April EST/Tender training was 04/29/2024

May DOC training will be 05/14/2024 station 91, 7:00 pm. We have a new member in the group from ARES/RACES.

Apparatus

Squad 91 replaced failed siren. E94 replaced two emergency lights.

Safety

Last safety committee meeting was 03/26/2024.

Next safety committee meeting will be 05/23/2024 Sta. 91 7:30 PM.

No reported accidents/incidents since your last board meeting.

PURCHASING REQUEST FORM

REQUESTED ITEM(S): (8) wildland radios with AA battery packs

BRAND/MODEL/VENDOR/PART NUMBER: Bendix King; BKR5000; DNR sourced

APPARATUS / STATION NUMBER: N/A

ESTIMATED COST OF REQUESTED ITEM: \$12,587.20

EXPLAIN THE NEED FOR REQUESTED ITEM: Previous generations are becoming
Obsolete and do not interface with current generation used by DNR.

PERSON REQUESTING THE PURCHASE: Prasch

DATE: 04/28/2024

BUDGET CODING: SUB 522 ELE 20 OBJ 32 ID 007

DATE NEEDED BY: June 1st, 2024

DO NOT WRITE BELOW THIS LINE

AUTHORIZATION FOR PURCHASE: _____
AUTHORIZED SIGNATURE

DATE ORDERED: _____

VENDOR: _____

TOTAL COST: _____

PAYMENT METHOD: VISA M/C NET 30 P/C

COMMENTS:

May 2024

June 2024

May 2024

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Apr 28	29	30	May 1 9:00am Supraglottic Airway (Station 91) 6:30pm OTEP (Station 93)	2 9:00am Supraglottic Airway (Station 91)	3 9:00am Supraglottic Airway (Station 91)	4
5	6 10 Min Training	7 8:00am Blue Card Mayday (Station 91) 9:00am 10 min training (Station 91) 6:30pm Regular Board	8 8:00am Blue Card Mayday (Station 91) 11:00am 10 min training (Station 91) 3:00pm Strategic	9 8:00am Blue Card Mayday (Station 91) 11:00am 10 min training (station 91)	10 Officers Choice	11 Probationary FF Skills
12	13 10 min training	14 8:00am CPR/Airway (Station 91) 1:00pm SGA Skills Testing (Station 91)	15 8:00am CPR/Airway (Station 91) 1:00pm SGA Skills testing (Station 91)	16 8:00am CPR/Airway (Station 91) 1:00pm SGA Skills Testing (Station 91)	17 Officers Choice	18 Probationary FF Skills
19	20 10 Min Training	21 8:00am RIT/FF Rescue (Station 42) 11:00am 10 Min Training - Auto parts 6:30pm Regular Board	22 8:00am RIT/FF Rescue (Station 42) 11:00am 10 min training - auto parts store mayday (Station 91)	23 8:00am RIT/FF Rescue (Station 42) 11:00am 10 min training - asuto parts store mayday (Station 91)	24 Officers Choice	25 Probationary FF Skills
26	27 10 Min Training	28	29 Blue Card Sims	30 Blue Card Sims	31 Blue Card Sims	Jun 1