



# East County Fire and Rescue

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[www.ecfr.us](http://www.ecfr.us)



## Regular Board of Fire Commissioners Meeting

May 16, 2023

Station 91

6:30 PM

Approved Minutes

### Attendance

Martha Martin

Mike Taggart

Joshua Seeds

Sherry Petty

Steve Hofmaster

Ed Hartin

Robert Jacobs

Debbie Macias

Station 91 Duty Crew

Station 94 Duty Crew

John Prasch

KC Prasch

### Call to Order

This meeting was conducted in hybrid in-person/video conference format.

Chairperson Martha Martin called the meeting to order at 18:32 via Hybrid Meeting. Commissioner Taggart led the flag salute.

### Agenda Adjustments

None

### Consent Agenda

- Approval of May 02, 2023 Regular Board Meeting Minutes.
- Approval of May 02, 2023 Local BVFF&RO Meeting Minutes.
- Approval of May 03, 2023 Strategic Planning Meeting Minutes.
- Approval of Financial Transactions.
- Excuse Absent Commissioner(s)

**Motion by Commissioner Taggart to approve the consent agenda, seconded by Commissioner Seeds.**

**Motion passed unanimously.**

## Public Input

None

## Correspondence

## Staff Reports

1. Chief Hartin read his report; a copy is in the meeting packet.
2. Assistant Chief Jacobs gave his report; a copy is in the meeting packet.
3. Assistant Chief Jacobs reported that the Volunteer Firefighter's Association had nothing new to report.
4. Assistant Chief Jacobs reported that the safety committee reported that there were no accidents/incidents since the last board meeting. The next safety committee meeting will be on May 23, 2023 at 7:30 pm at Station 91.

## Fire District Business

1. Swearing in of Captain John Prasch and Firefighter Jacob Dobbins.
2. Chief Hartin shared a document he would like to implement for SOG/Policy format. Discussion ensued.
3. Resolution #319-05162023 – Establishment of minimum set aside for general fund beginning balance and contingency. **Motion by Commissioner Petty to approve** Resolution #319-05162023 to the establishment of minimum set aside for general fund beginning balance and contingency. **Seconded by Commissioner Taggart. Motion passed unanimously.**
4. Chief Hartin went over a staffing assessment and proposal with the Commissioners. Discussion ensued.
5. Chief Hartin asked for the board's approval to have inducer motor for the apparatus bay heater to be replaced based on the quote provided by the vendor. **Motion by Commissioner Taggart to approve** the replacement of the inducer motor for the apparatus bay heater based on the quote of \$1,421.00 **seconded by Commissioner Hofmaster. Motion passed unanimously.**

## Committee Meetings

1. Communication with neighboring elected officials
  - City of Camas, May 23, 2023 3:30 PM at City Hall.
  - City of Washougal, TBA
2. Risk Group July 12, 2023 at 8:00 AM via Zoom.
3. Safety Meeting, May 23, 2023 at 7:30 PM at Station 91.
4. Revenue Exploratory Committee, TBA.
5. East County Ambulance Advisory Board (ECAAB), TBA.

### Commissioners Comments

Commissioner Petty mentioned she might not be at the Strategic Planning Meeting.

Commissioner Taggart wanted confirmation on the SW Commissioners Meeting on 5/17/2023.

Commissioner Seeds complimented Chief Hartin on the staffing assessment he created. He enjoyed reading it. He also congratulated Captain Prasch and Firefighter Dobbins on their promotions. Discussion ensued.

Commissioner Martin reminded everyone that the Chief will have his evaluation coming up in the next month. Discussion ensued.

### Public Input

None

### Local Board for Volunteer Firefighters and Reserve Officers

No new business

### Upcoming Meetings

- Review of the district's monthly event calendar
- Regular board meeting will be held June 06, 2023 Station 91 at 6:30 pm.
- Strategic planning workshop June 07, 2023 Station 91 at 3:00 pm.

Both the regular board meeting and strategic planning workshop will be in hybrid format permitting in-person or video conference participation. The link for video conference participation is provided on the district's website ([www.ecfr.us](http://www.ecfr.us)).

### Adjournment

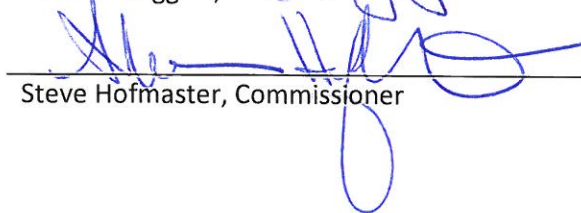
**Motion by Commissioner Taggart to adjourn at 20:29, seconded by Commissioner Hofmaster. Motion passed unanimously.**

  
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Martha Martin, Chairperson

  
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Sherry Petty, Commissioner

  
\_\_\_\_\_  
Joshua Seeds, Commissioner

  
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Michael Taggart, Vice Chair

  
\_\_\_\_\_  
Steve Hofmaster, Commissioner

Attest

  
\_\_\_\_\_  
Debbie Macias, District Secretary

