



East County Fire and Rescue

600 NE 267th Avenue Camas, WA 98607

(360) 834-4908 (phone)

(360) 835-8920 (fax)

www.ecfr.us →



Regular Board of Fire Commissioners Meeting April 02, 2024

Station 91

6:30 PM

Agenda



This meeting will be held in hybrid format, in-person and using Zoom video conferencing. The link and telephone dial-in number are provided below:

Video Conferencing Link: <https://us02web.zoom.us/j/85313460586>

Dial-In Telephone Number: (253) 215-8782

Meeting ID 853 1346 0586 and Passcode 128218

This meeting is being recorded, please silence or turn off your personal cell phones, pagers, etc.

Call to Order

Flag Salute

Agenda Adjustments

Consent Agenda

- Approval of March 19, 2024 Regular Board Meeting Minutes.
- Approval of March 19, 2024 Local BVFF&RO Meeting Minutes.
- Approval of March 22, 2024 Special Meeting.
- Approval of Financial Transactions.
- Excuse absent Commissioner(s).

Public Input

Correspondence

Staff Reports

1. Chief Hartin.
2. Assistant Chief Jacobs.
3. Volunteer Firefighters Association.
4. Safety Committee.

Fire District Business

1. Approval of purpose, scope, and policy for - SOG 2.2.1 Cardiopulmonary Resuscitation (CPR) Outreach.
2. Purchase Request Approval – ESO/CAD Integration. \$7,284.60 1 year subscription.
3. DNR – Station Use – Discussion.

Committee Meetings:

1. Communication with Neighboring Elected Officials.
 - City of Camas, April 23, 2024 at 3:00 PM at ECFR Station 91.
 - City of Washougal, TBA.
2. Risk Group , TBA
3. East County Ambulance Advisory Board (ECAAB), April 24, 2024 at 5:00 PM Station 42 Community Room.
4. Safety Meeting, May 23, 2024 Station 91 at 7:30 PM.

Commissioner Comments

Public Comment

Local Board for Volunteer Firefighters and Reserve Officers

Upcoming Meetings

- Review of the district’s monthly event calendar.
- Next Regular Board Meeting will be held April 16, 2024 Station 91 at 6:30 PM – hybrid format.
- Next Strategic Planning Meeting will be held April 17, 2024 Station 91 at 3:00 PM – hybrid format.

Executive Session

Adjournment



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Board of Fire Commissioners Consent Agenda

April 02, 2024

1. Approval of minutes:
 - March 19, 2024 Regular Board Meeting Minutes.
 - March 19, 2024 BVFF Meeting Minutes.
 - March 22, 2024 Special Meeting Minutes.
2. Invoices for \$25,866.08 check number 15075 through 15086 dated March 26, 2024.
3. Approved commissioner stipends for the period of March 16 through March 31 with a April 10 pay date.

Name	Regular Meeting	Committee Meeting	Special Meeting	Education	Other	Total
Hofmaster	1	1	1	0	0	3
Martin	1	0	1	0	0	2
Seeds	1	0	1	0	0	2
Taggart	1	0	1	0	0	2

4. Voided/Destroyed Claims/Payroll Warrants.
5. Excuse absent Commissioner(s).
6. Payroll/Benefits/EFT's in the amount of \$68,293.82 (Payroll).

Joshua Seeds, Chairperson

Michael Taggart, Vice Chair

Martha Martin, Commissioner

Steve Hofmaster, Commissioner



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Regular Board of Fire Commissioners Meeting

March 19, 2024

Station 91

6:30 PM

Draft Minutes

Attendance

Martha Martin	Mike Taggart	Joshua Seeds
Steve Hofmaster	Debbie Macias	John Prasch
Assistant Chief Jacobs	Zach Allen	David Lockwood
Monty Grindy	Steven Miller	Brendan Addis
Kathy Miller	Ethan Gilbert	Erik Miller
Michaela Young	Rick Burnham	Chris Kassel
Ben Silva	Cody Sorensen	Station 94 Duty Crew

Call to Order

Chairperson Joshua Seeds called the meeting to order at 18:30 via Hybrid Meeting. This meeting was conducted in hybrid in-person/video conference format.

Flag Salute

Captain Prasch led the flag salute.

Agenda Adjustments

Consent Agenda

- Approval of March 05, 2024 Regular Board Meeting Minutes.
- Approval of March 05, 2024 Local BVFF&RO Meeting Minutes.
- Approval of March 13, 2024 Strategic Planning Meeting Minutes.
- Approval of Financial Transactions.
- Excuse absent Commissioner(s).

Motion by Commissioner Martin to approve the consent agenda, seconded by Commissioner Taggart

Motion passed unanimously.

Commissioners Comments

Commissioner Martin shared that she is proud of the district, the chief and staff.

Commissioner Hofmaster said he was proud of the citation presentation.

Commissioner Seeds complimented Chief on award presentation. Liked the renewed focus on training. Discussion ensued about the League of Women’s Voters Group visit.

Public Input

Chief Jacobs commented on the Blair Road call and said he was proud to be part of this organization.

Local Board for Volunteer Firefighters and Reserve Officers

No new business.

Upcoming Meetings

- Review of the district’s monthly event calendar.
- Regular board meeting will be April 02, 2024 Station 91 at 6:30 pm. – Hybrid format.
- Strategic planning workshop April 17, 2024 Station 91 at 3:00 pm. – Hybrid format.

Both the strategic planning workshop and regular board meeting will be in hybrid format permitting in-person or video conference participation. The link for video conference participation is provided on the district’s website (www.ecfr.us).

Executive Session

Adjournment

Motion by Commissioner Martin to adjourn at 19:56, seconded by Commissioner Hofmaster. Motion passed unanimously.

Joshua Seeds, Chairperson

Michael Taggart, Vice Chair

Martha Martin, Commissioner

Steve Hofmaster, Commissioner

Attest

Debbie Macias, District Secretary
Ed Hartin, Chief (Alternate)



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Local Board for Volunteer Fire Fighters & Reserve Officers Meeting March 19, 2024

Station 91
Draft Minutes

Attendance

Martha Martin

Assistant Chief Jacobs

Monty Grindy

David Lockwood

Kathy Miller

Michaela Young

Ben Silva

Mike Taggart

Steve Hofmaster

Debbie Macias

Steven Miller

Ethan Gilbert

Rick Burnham

Cody Sorensen

Joshua Seeds

John Prasch

Zach Allen

Brendan Addis

Erik Miller

Chris Kassel

Station 94 Duty Crew

Call to Order

This meeting was conducted in hybrid in-person/video conference format.

Chairperson Joshua Seeds called the meeting to order at 19:52 via Hybrid Meeting.

Business

No new business.

Adjournment

The local board adjourned at 19:52.

Joshua Seeds, Commissioner Chairperson
Michael Taggart, (Alternate)

Firefighters Association Liaison

Ed Hartin, Chief
Robert Jacobs, Assistant Chief (Alternate)

Martha Martin, Commissioner
Steve Hofmaster, (Alternate)

Attest

Debbie Macias, District Secretary
Ed Hartin, Chief (Alternate)



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Special Board of Fire Commissioners Meeting

March 22, 2024

Station 91

3:00 PM

Draft Minutes

Attendance

Martha Martin

Mike Taggart

Joshua Seeds

Steve Hofmaster

Chief Ed Hartin

Call to Order

This meeting was in hybrid version in-person/video conference format.

Chairperson Joshua Seeds called the hybrid meeting to order at 3:00 pm.

Chief Hartin gave a brief summary of what Brian Snure had to say about not amending the wording on the resolution for the lid lift.

Fire District Business

1. Adoption of Resolution #343-03192024 Fire Levy Lid Lift.

Motion by Commissioner Martin to adopt Resolution #343-03192024 Fire Levy Lid Lift,
seconded by Commissioner Taggart. Motion passed unanimously.

Public Input

No comments.

Adjournment

Motion by Commissioner Martin to adjourn at 15:05, **seconded by Commissioner Taggart. Motion passed unanimously.**

Joshua Seeds, Chairperson

Michael Taggart, Vice Chair

Martha Martin, Commissioner

Steve Hofmaster, Commissioner

Attest

Debbie Macias, District Secretary
Ed Hartin, Chief (Alternate)

CHECK REGISTER

East County Fire & Rescue

Time: 10:16:10 Date: 03/29/2024

03/15/2024 To: 03/31/2024

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
342	03/26/2024	Claims	6291	15075	CLARK PUBLIC UTILITIES	480.79	Account 7200-239-7 - Electric service at station 91. Service period 2/7/2024-3/7/2024.
			001 - 522 50 43 091 - Station 91		Electrical Service	480.79	Electric service at station 91. Service period 2/7/2024-3/7/2024.
343	03/26/2024	Claims	6291	15076	GENERAL FIRE APPARATUS, INC	1,786.08	Invoice 18135 - Apparatus 1014. Reed sensor SPDT 20w 150 v 1A. Magnetic Actuator for reed sensor.; Invoice # 18138 - Apparatus 1020. Trident Auto Air Primer 12v DC auto, 3/4" NPT.; Invoice # 18231 -
			001 - 522 60 44 000 - E91 (1020)			1,474.81	Apparatus 1020. Trident Auto Air Primer 12v DC auto, 3/4" NPT.
			001 - 522 60 44 003 - E94 (1014)			99.03	Apparatus 1014. Reed sensor SPDT 20w 150 v 1A. Magnetic Actuator for reed sensor.
			001 - 522 60 44 004 - E95 (916)			212.24	Akron 2.0" Ball Valve Repair Kit w/Metal Ball. Qty. (1) Akron Field Service kit for 2" swing out valves. Qty (1)
344	03/26/2024	Claims	6291	15077	Edward E Hartin	45.33	Reimbursement for document holder for citation certifications. Office Depot. (Hartin)
			001 - 522 10 30 000 - Office Supplies			45.33	Reimbursement for document holder for citation certifications. Office Depot. (Hartin)
345	03/26/2024	Claims	6291	15078	LACROSSE FOOTWEAR DANNER	396.00	Invoice# DM-013436 - Recon 8" Black Boot 2006 size 14EE. Qty. (1) for (Sorensen)
			001 - 522 20 34 004 - Uniforms			396.00	Recon 8" Black Boot 2006 size 14EE. Qty. (1) for (Sorensen)
346	03/26/2024	Claims	6291	15079	LES SCHWAB	7,469.03	Invoice #71400598204 - Qty. (4) 12R-22.5 M-320 On/off Road Traction Tubless tires for apparatus 1020. Insufficient tread. End of life.; Invoice #71400597143 - Apparatus 1010. Qty (8) 11R-22.5/16 M-6
			001 - 522 60 44 000 - E91 (1020)			2,792.23	Qty. (4) 12R-22.5 M-320 On/off Road Traction Tubless tires for apparatus 1020. Insufficient tread. End of life.
			001 - 522 60 45 003 - WT95 (1010)			4,676.80	Apparatus 1010. Qty (8) 11R-22.5/16 M-647 Traction Tubless Tires. Replace expired tires.
347	03/26/2024	Claims	6291	15080	LN CURTIS & SONS	640.21	Invoice # INV802015 - Structure firefighting boots. Size 14. (Sorensen) Qty. (1)
			001 - 522 20 38 002 - Personal Protective Equipment			640.21	Structure firefighting boots. Size 14. (Sorensen) Qty. (1)
348	03/26/2024	Claims	6291	15081	PACIFIC POWER GROUP LLC	10,018.01	Invoice # 510855-00 - Annual Maintenance, Load Bank testing. Replace starting battery for generator. Replace block heater, hoses. Replace fuel supply hose 6 year cooling system service.
			001 - 522 50 40 001 - Generators Repair & Maintenance			10,018.01	Annual Maintenance, Load Bank testing. Replace starting battery for generator. Replace block heater, hoses. Replace fuel supply hose 6 year cooling system service.

CHECK REGISTER

East County Fire & Rescue

Time: 10:16:10 Date: 03/29/2024

03/15/2024 To: 03/31/2024

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
349	03/26/2024	Claims	6291	15082	PACIFIC TRUCK & TRAILER SERVICE, INC	2,618.03	Invoice # 2024-35366 - Apparatus 1010. Perform annual emergency vehicle inspection and service. Removed exhaust pipe and reroute to exit on right side. Mount new tires. Replaced left light.
			001 - 522 60 45 003 - WT95 (1010)			2,618.03	Apparatus 1010. Perform annual emergency vehicle inspection and service. Removed exhaust pipe and reroute to exit on right side. Mount new tires. Replaced left light.
350	03/26/2024	Claims	6291	15083	TRI-TECH HEATING, INC	455.70	Invoice # 49918 - Return from quote repairs - Removed and replaced (8) door switches and (2) belts on exhaust fans in bay. Checked operation, running properly at this time.
			001 - 522 50 40 091 - Station 91 Building R&M			455.70	Return from quote repairs - Removed and replaced (8) door switches and (2) belts on exhaust fans. Checked operation, running properly at this time.
351	03/26/2024	Claims	6291	15084	URGENT MEDICAL CENTER SALMON CREEK	770.00	Invoice # 20767 - PrePlacement, Respirator Forms, Drivers Medical Questionnaire, Drug Screens for Volunteers, FF, PT FF and Fire Chief.
			001 - 522 10 43 000 - Medical and Psychological			30.00	Respirator Form and Driver Medical Questionnaire. - Volunteer (Crum)
			001 - 522 10 43 000 - Medical and Psychological			20.00	Respirator Form - FF (Dobbins)
			001 - 522 10 43 000 - Medical and Psychological			150.00	PrePlacement, Drug Screen - Volunteer (Gibbons)
			001 - 522 10 43 000 - Medical and Psychological			30.00	Respirator Form, Drivers Medical Questionnaire - Fire Chief (Hartin)
			001 - 522 10 43 000 - Medical and Psychological			180.00	PrePlacement, Drug Screen, Respirator Form, Drivers Medical Questionnaire - PT FF (Mouser)
			001 - 522 10 43 000 - Medical and Psychological			180.00	Drug Screen, PrePlacement, Driver Medical Questionnaire, Respirator Form - Volunteer (Santander)
			001 - 522 10 43 000 - Medical and Psychological			180.00	Drug Screen, PrePlacement, Drivers Medical Questionnaire, Respirator Form - Volunteer (Seitz)
352	03/26/2024	Claims	6291	15085	WASHINGTON FIRE COMMISSIONERS ASSN	1,125.00	Invoice # 200001660 - Spring Seminar Series Virtual Option - (Martin); Invoice # 200001648 - Spring Seminar Series. Virtual Option. (Taggart, Hofmaster, Seeds); Invoice # 200001661 - Spring Seminar Se
			001 - 522 10 49 001 - Training Registration			225.00	Spring Seminar Series Virtual Option - (Martin)
			001 - 522 10 49 001 - Training Registration			675.00	Spring Seminar Series. Virtual Option. (Taggart, Hofmaster, Seeds)
			001 - 522 45 44 001 - Other Training Registration			225.00	Spring Seminar Series. Saturday in person. (Macias)
353	03/26/2024	Payroll	6291	15086	OPEIU Local 11	61.90	Pay Cycle(s) 03/25/2024 To 03/25/2024 - OPEIU Dues

CHECK REGISTER

East County Fire & Rescue

Time: 10:16:10 Date: 03/29/2024

03/15/2024 To: 03/31/2024

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		001 - 589 99 99 000 - Payroll Clearing				30.95	
		001 - 589 99 99 000 - Payroll Clearing				30.95	
		001 General Fund				25,866.08	
						<u>25,866.08</u>	Claims: 25,804.18
							Payroll: 61.90

CHECK REGISTER

East County Fire & Rescue

Time: 10:16:49 Date: 03/29/2024

03/01/2024 To: 03/15/2024

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
243	03/10/2024	Payroll	6291	EFT		1,965.02	
244	03/10/2024	Payroll	6291	EFT		1,748.51	
245	03/10/2024	Payroll	6291	EFT		2,270.75	
246	03/10/2024	Payroll	6291	EFT		1,951.24	
247	03/10/2024	Payroll	6291	EFT		1,252.26	
248	03/10/2024	Payroll	6291	EFT		2,296.64	
249	03/10/2024	Payroll	6291	EFT		3,652.83	
250	03/10/2024	Payroll	6291	EFT		1,171.45	
251	03/10/2024	Payroll	6291	EFT		293.80	
252	03/10/2024	Payroll	6291	EFT		1,901.56	
253	03/10/2024	Payroll	6291	EFT		1,958.00	
254	03/10/2024	Payroll	6291	EFT		1,349.37	
255	03/10/2024	Payroll	6291	EFT		357.78	
256	03/10/2024	Payroll	6291	EFT		293.80	
257	03/10/2024	Payroll	6291	EFT		1,860.21	
258	03/10/2024	Payroll	6291	EFT		1,981.72	
259	03/10/2024	Payroll	6291	EFT		146.91	
260	03/10/2024	Payroll	6291	EFT		4,447.70	
261	03/10/2024	Payroll	6291	EFT		440.69	
262	03/10/2024	Payroll	6291	EFT		3,787.55	
263	03/10/2024	Payroll	6291	EFT		286.60	
264	03/10/2024	Payroll	6291	EFT		570.63	
265	03/10/2024	Payroll	6291	EFT		5,473.63	
266	03/10/2024	Payroll	6291	EFT	IAFF2444	955.59	Pay Cycle(s) 03/10/2024 To 03/10/2024 - IAFF Dues
267	03/10/2024	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	7,846.42	Pay Cycle(s) 03/10/2024 To 03/10/2024 - LEOFF2
268	03/10/2024	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	974.55	Pay Cycle(s) 03/10/2024 To 03/10/2024 - PERS2
269	03/10/2024	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	62.01	Pay Cycle(s) 03/10/2024 To 03/10/2024 - PERS3
270	03/10/2024	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	3,322.10	Pay Cycle(s) 03/10/2024 To 03/10/2024 - DComp
271	03/10/2024	Payroll	6291	EFT	DEPT OF RETIREMENT SYSTEMS	4,532.99	Pay Cycle(s) 03/10/2024 To 03/10/2024 - DComp Match
272	03/10/2024	Payroll	6291	EFT	IRS	7,933.51	941 Deposit for Pay Cycle(s) 03/10/2024 - 03/10/2024
273	03/10/2024	Payroll	6291	EFT	OR Department of Revenue	508.00	Pay Cycle(s) for OR Tax: 03/10/2024 - 03/10/2024
274	03/10/2024	Payroll	6291	EFT	WASHINGTON STATE SUPPORT REGISTRY	700.00	Pay Cycle(s) 03/10/2024 To 03/10/2024 - WA Child Support

001 General Fund

68,293.82

68,293.82 Payroll:

68,293.82



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To: Board of Fire Commissioners
 From: Chief Ed Hartin
 Captain John Prasch
 Date: April 2, 2024
 Subject: Chief's Report

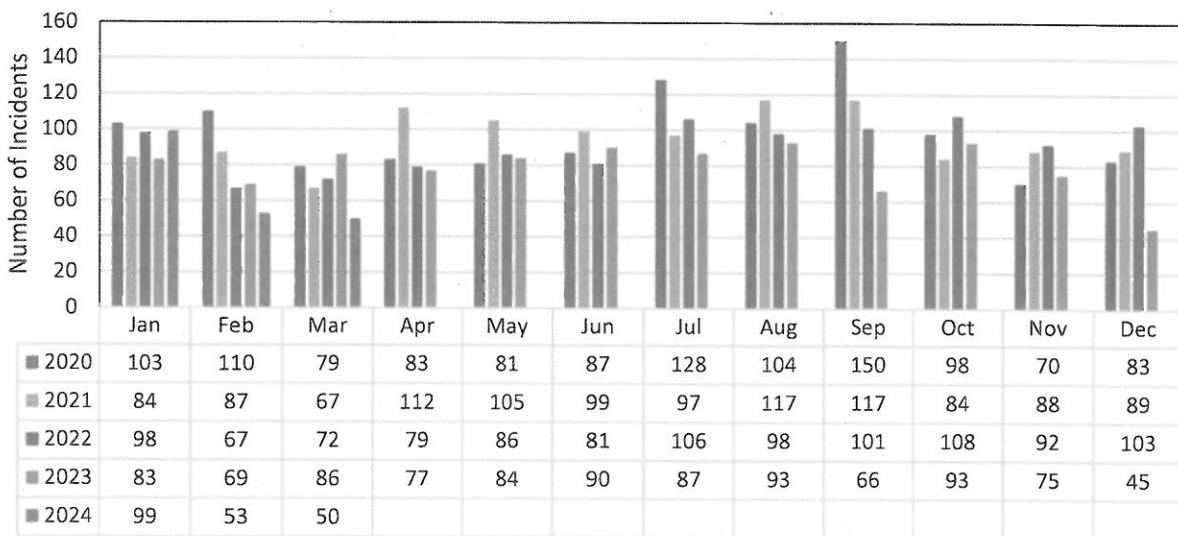
Response Activity

In March the district responded to 50 calls for service. Table 1 outlines the distribution of incidents by incident type series.

Table 1. Response Activity

Incident Type Series	Number
1 - Fire	2
3 - Rescue & Emergency Medical Service Incident	36
4 - Hazardous Condition (No Fire)	1
5 - Service Call	2
6 - Good Intent Call	7
7 - False Alarm & False Call	2
Total Responses	50

Figure 1. Incident Responses by Month 2020-2024



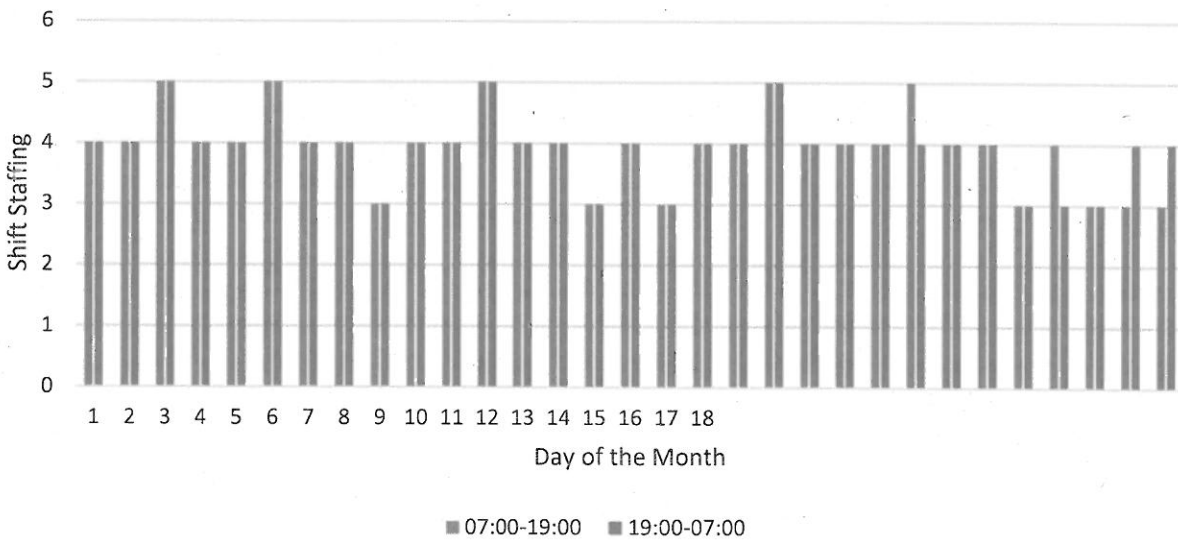
During both February and March of 2024, East County Fire and Rescue experienced an unusually low number of incident responses. This is good news for the residents of our district, but staff have not yet been able to identify causal factors impacting frequency of incidents during this time period.

Staffing and Deployment

On Thursday, September 14, 2023, Engine, Water Tender, and Squad 94 were relocated to Station 93 for the duration of mold remediation and restoration at Station 94. Due to multiple complications in the remediation process and subsequent water leaks due to broken pipes during severely cold weather early in 2024 relocation lasted just short of six months. On March 1, 2024, Engine, Tender, and Squad 94 were returned to Station 94.

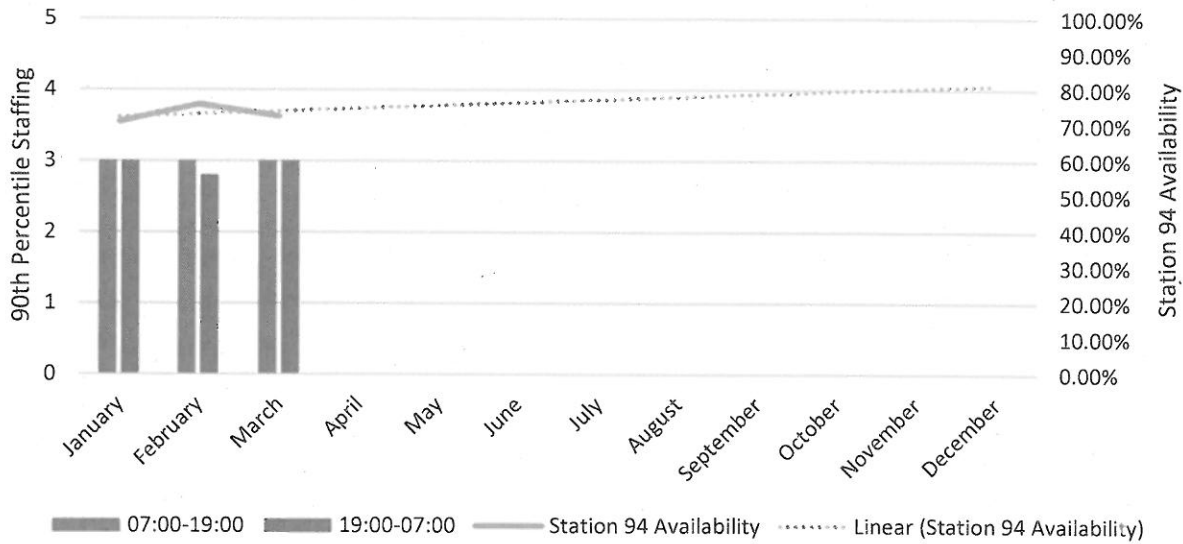
During the month of March, the district maintained a 90th percentile¹ shift staffing level of 3 personnel during the day (07:00-19:00) and 3 personnel at night (19:00-07:00). Station 94 was unstaffed 6 times for a full shift (07:00-07:00), twice during the day and once at night during the month to date and as such, the availability of response from this station was 72.58%. Daily shift staffing is illustrated in Figure 2 and Figure 3 illustrates 90th percentile staffing and availability from Station 94.

Figure 2. March Daily Shift Staffing



¹ Calculation of the 90th percentile reflects the staffing that is available 90% of the time.

Figure 3. 90th Percentile Shift Staffing and Station 94/93 Availability for Response



During the month of March, three incidents were impacted by lack of staffing at Station 94 as illustrated in Table 2. All three of these incidents were high-acuity, priority two responses (which was handled with an extended response time by Camas Washougal Fire Department Engine 43).

Table 2. Incidents Impacted by Unavailability for Response from Station 94/93

Date	Time	FMZ	Priority	Event Type	First Due
3/9/2024	11:35	94	2	FALLS	E43
3/15/2024	20:59	94	2	SICK PERSON	E43
3/31/2024	10:23	94	2	BREATHING PROBLEMS	E43

Shift Reports

A Shift/Training: Training this month included EMS ongoing training and evaluation focused on anatomy and physiology, vehicle stabilization and extrication, fire control using a quick hit from the exterior and quick transition to the interior, and tactical ventilation. In addition, members completed four tactical decision simulations for the initial incident commander and one for the first arriving command officer.

Captain Burch completed preparation for live fire training using an acquired structure (house scheduled for demolition). This type of training is extremely valuable, but requires a great deal of planning and logistical support. The training was conducted on March 30th with the assistance of Skamania County Fire District 4 who provided an engine and water tender and Camas Washougal Fire Department who provided an engine and battalion chief.

B Shift/Facilities and Community Risk Reduction: Captain Sorensen has been busy with a large number of facilities maintenance projects including repair of lighting and other electrical issues at Stations 91, 93, and 94. Recent heavy rain uncovered the need for replacement of the gutters on the north side of Station 91 as they are leaking due to significant corrosion.

Captain Sorensen assisted in development of the district's Staffing for Adequate Fire and Emergency Response (SAFER) Grant application and Fire Prevention and Safety (FP&S) Grant application.

C Shift/Apparatus and Equipment: Over the past month the district has been working on annual apparatus inspections consistent with National Fire Protection Association (NFPA) 1911 Standard for the Inspection, Maintenance, Testing, and Retirement of In-Service Emergency Vehicles. Water Tender 93 (formerly 95) and Engine 93 (formerly 95) have completed their annual inspections and related maintenance and repair. Significant expenses related to these two inspections were replacement of tires that were past their useful life and replacement of the priming pump on Engine 93 with an air primer as the existing primer had excessive wear. Over the first three months of the year we have replaced the rotary priming pumps on all of the district's engines with air primers (which have fewer moving parts, require less maintenance and are more reliable).

Captain Prasch assisted in development of the district's Staffing for Adequate Fire and Emergency Response (SAFER) Grant application.

Programs and Projects

Grants: There has been a delay in the review of the Department of Ecology Hazmat Grant Applications due to a pipeline spill in Conway, Washington that occurred on December 10, 2023. Determination of award for this \$31,202 for non-fluorinated foam and related equipment is anticipated on April 2, 2024.

A \$303,867 Assistance to Firefighter Grant application has been submitted to the Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA). This grant would fund replacement of personal protective equipment that is past its usable life (10-years), replacement of large diameter hose that is well past its recommended life span (10-years), purchase of large diameter hard suction hose and related strainers, hose appliances, a portable tank for Water Tender 93, and three decision-making thermal imaging cameras. All of these items were identified as high priority for funding in the notice of funding opportunity. Grant applications closed on March 8, 2024 and we anticipate hearing if we were successful sometime after August.

A \$1,245,446 Staffing for Adequate Fire and Emergency Response (SAFER) Grant application has been submitted to the DHS, FEMA. This grant would fund four full-time firefighter positions for a period of three years (with no match requirement). If this grant is received and the proposed lid lift passes, the district would be able to address other currently unfunded needs (e.g., full funding of the capital projects fund or other financial needs).

The district will be submitting a \$30,000 Fire Prevention and Safety Grant application to DHS, FEMA for development of a community risk assessment and community risk reduction plan, a key component of the district's integrated comprehensive planning process and precursor to revision of the district's standard of coverage. The district initially intended to apply for a grant to support the district's smoke and carbon monoxide alarm program, but application for community risk assessment precludes any additional projects. Captain Sorensen and Chief Hartin will be exploring the option of crowd funding to

support this program (Central Whidbey Island Fire and Rescue had success with this funding mechanism for a Lucas Chest Compression System).

Depending on workload and time remaining until the close of grant applications on April 11, 2024 the district may also submit a SAFER grant application (amount yet to be determined) for volunteer recruitment and retention. There is a significant amount of work to be done to develop this grant request and we may not be able to complete this work prior to the deadline. However, work completed would be a great starting point for a subsequent application in 2025.

Administrative Specialist Pam Jensen is the primary contact for all of the district's DHS, FEMA grants. Captain Prasch is the secondary contact for the SAFER grant(s) and Captain Sorensen is the secondary contact for the FP&S grant.

Public Communications & Education: The Camas Washougal Post Record published the state of the district guest column authored by Commissioners Martin and Seeds along with Chief Hartin.

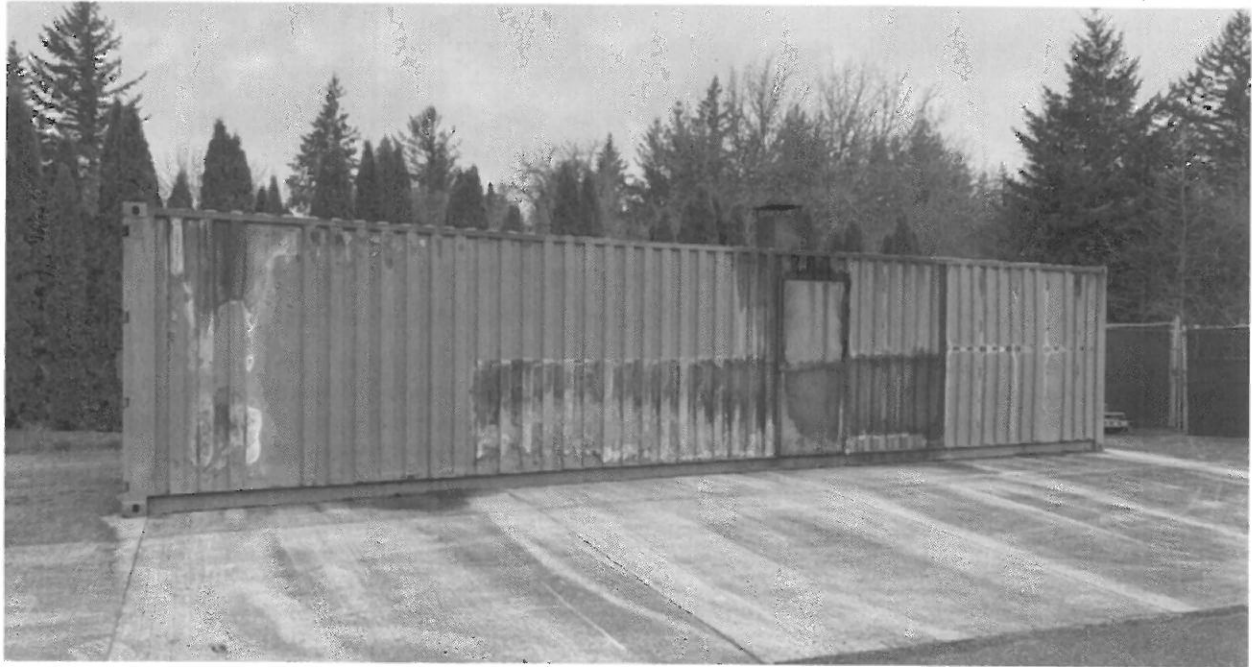
A direct mail (postcard) distribution to our residents advertising a series of hands-only CPR and AED classes should have arrived (or will be arriving shortly) at residences within the community. This public education opportunity has also been promoted via the district's social media channels. In addition to advertising this important public education program, this mailing and social media posts have the side benefit of increasing our brand recognition in the community, answering the question: Who provides your fire and rescue service? Dates and locations for the hands-only CPR and AED classes are shown in Table 3.

Table 3. Hands-Only CPR and AED Public Education

Station 91	Station 93	Station 94
April 9, 2024 6 pm to 9 pm	April 18, 2024 6 pm to 9 pm	April 23, 2024 6 pm to 9 pm
April 13, 2024 9 am to 12 pm	April 20, 2024 1 pm to 4 pm	April 27, 2024 1 pm to 4 pm

Live Fire Training Prop: In 2023 Chief Hartin identified that the district's live fire training prop was in severe disrepair. Based on discussion with staff it was determined that the prop, purchased by the district in 2005 had received little to no maintenance and had been out of service for at least three years.

Figure 4. Live Fire Training Prop



In discussion with Captain Prash and Firefighter Grable we determined that it would be more cost effective to rebuild the prop rather than purchase a new one. Figure 4 illustrates the condition of the prop in early 2023.

Purchase of a plasma cutter and wire feed welder provided the most important tools necessary to rebuild the prop and support ongoing maintenance (as well as construction of additional props and other maintenance and repair activity).

The first step was to remove the damaged section of the roof and weld in replacement panels. This work was interrupted by winter weather, but has since been completed. The second step is to repair the floor, most of which had been damaged by corrosion of the metal flooring and thermal damage or rot of the wood sub-floor. All of the damaged flooring has been removed and work is underway to replace the wood underlayment with a 1" square steel tube grid with 11 gage metal deck covered with 2" concrete paving blocks. This type of floor system has proven to be durable under high use conditions. Figure 5 illustrates work completed to date.

Figure 5. Damage to the Live Fire Training Prop

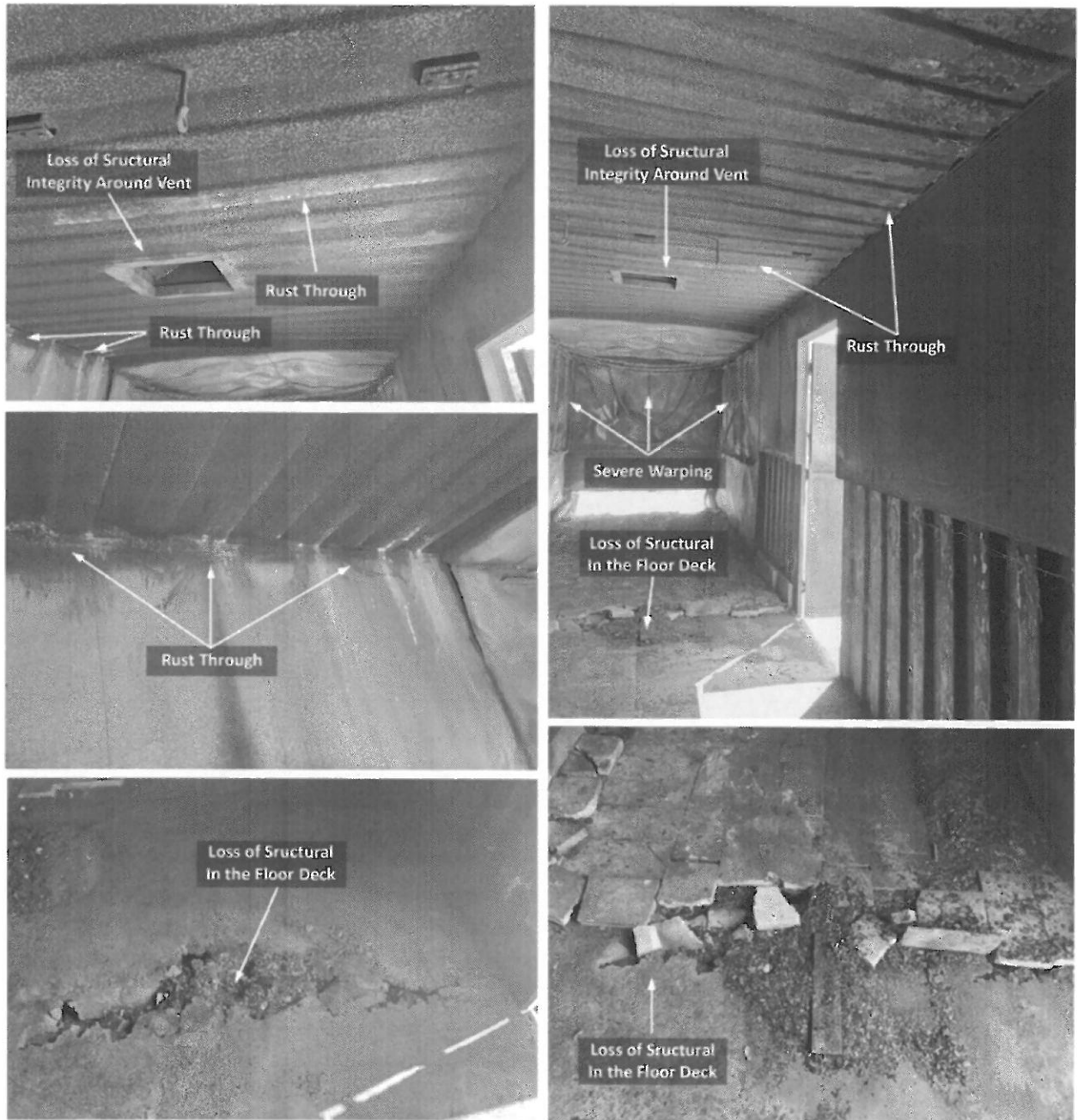


Figure 6. Work Completed to Date



GFOA Distinguished Budget Presentation Award Program: The district's 2024 Adopted Budget has been submitted to the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award Program.

Part-Time Firefighter Recruitment: The district made a conditional offer of part-time employment to Ben Mouser and he has completed all pre-hire requirements and was scheduled to start training and orientation on April 1st. Unfortunately, (for us but not for Ben), he was hired by North Whatcom Fire Authority as a full-time firefighter prior to his start date with ECFR.

The district made conditional offers of part-time employment to Krystal Harrison Moncier and Dalton Payne. If these two individuals successfully complete their pre-hire requirements, the district will be at full staffing for the first time since January 2023.

ESO Records Management System: We are closer, but still waiting on completion of the computer aided dispatch (CAD) system. Go live with ESO will occur as soon as this is completed.

Standard Operating Guidelines: A draft standard operating guideline (SOG) has been completed for cardio pulmonary resuscitation (CPR) outreach. The purpose, scope, and policies for these SOGs have been submitted to the board for approval.

Work is ongoing in development of SOGs dealing with the district's revised step program, procurement and hazmat response to incidents involving fuel gases (natural gas and propane) and acetylene.

Levy Lid Lift: A request for volunteers to serve on the pro and con committees for the August 6, 2024 lid lift has been posted at Stations 91 and 94, on the district's web site, and social media channels (Facebook and Nextdoor). In addition, a press release on this request was sent to local media outlets. Citizens interested in participating, are asked to contact Fire Chief Ed Hartin at ehartin@ecfr.us or (360) 834-4908 by April 23, 2024.

Fire Commissioner Vacancy: Notice of the fire commissioner vacancy and request for qualified candidates to submit a letter of interest and answers to the supplemental questions by no later than April 12, 2024 at 5 pm. has been posted at Stations 91 and 94, on the district's web site, and social media channels (Facebook and Nextdoor). In addition, a press release on this request was sent to local media outlets.

Live Fire Training: ECFR along with an engine and battalion chief from Camas Washougal Fire Department and engine, water tender, and chiefs from Skamania County Fire District 4 participated in live fire training at 3211 NE 397th Place in Washougal (Bear Prairie). Training included fire behavior and fire control instruction for volunteer recruit firefighters and evolutions integrating incident command, fire control, primary search, and tactical anti-ventilation and ventilation along with use of water tender shuttle for water supply.





East County Fire and Rescue

600 NE 267th Avenue Camas, WA 98607

(360) 834-4908 (phone)

(360) 835-8920 (fax)

www.ecfr.us



To: Board of Fire Commissioners
From: Assistant Chief Robert Jacobs
Date: April 02, 2024
Subject: Assistant Chief's Report

Training

March DOC training was 03-12-2024.

March EST/Tender was 03-18-2024.

April DOC training will be 04-09-2024 at Sta. 91 7PM.

April EST/Tender training will be 04-29-2024 at Sta. 93 at 7PM.

Apparatus

Waiting for correct bracket to mount the MDC in the Chief's vehicle.

E91 annual inspection, service and primer pump installation completed. E95 is in now, primer pump failed during EST/Tender training.

Assisted with live fire training on Saturday March 30th.

Safety

Last safety committee meeting was 03-26-2024.

Next safety committee meeting will be 05-23-2024 Station 91 7:30 PM.

No reported accident/incidents since the last board meeting.

EAST COUNTY Fire and Rescue

PURCHASING REQUEST FORM

REQUESTED ITEM(S): ESD - EHR SUITE - CAD INTEGRATION
FIRE INCIDENTS CAD INTEGRATIONS - ESD FIRE INCIDENTS

BRAND/MODEL/VENDOR/PART NUMBER: ESD SOLUTIONS

APPARATUS / STATION NUMBER: N/A

ESTIMATED COST OF REQUESTED ITEM: \$7,284.60 1 year

EXPLAIN THE NEED FOR REQUESTED ITEM: Patient care reporting.
Interface to integrate CAD. Allows for integration of CAD.
Includes Auto EHR-import or Auto-CAD import
federal. NFRS

PERSON REQUESTING THE PURCHASE: Hartin

DATE: 4-2-2024

BUDGET CODING: SUB _____ ELE _____ OBJ _____ ID _____

DATE NEEDED BY: ASAP

DO NOT WRITE BELOW THIS LINE

AUTHORIZATION FOR PURCHASE: _____
AUTHORIZED SIGNATURE

DATE ORDERED: _____

VENDOR: _____

TOTAL COST: _____

PAYMENT METHOD: VISA M/C NET 30 P/C

COMMENTS:



RECEIVED
MAR 21 2024

Invoice

Please send payments to:
ESO Solutions, Inc.
PO Box 679449
Dallas, TX 75267-9449

BY:

Date: 3/20/2024
Invoice # ESO-135772
Terms Net 30
Due Date 4/19/2024
PO#

Bill To
East County Fire & Rescue
600 NE 267th Ave
Camas WA 98607
United States
dmacias@ecfr.us

Ship To
East County Fire & Rescue
600 NE 267th Ave
Camas
WA 98607
US

Item	From	To	QTY	UOM	List Amount	Discount	Total
ESO EHR Suite Patient care reporting suite, includes EHR web and mobile client, Quality Management, AdHoc Reports, Analytics, Patient Tracker. Allows for unlimited users, unlimited mobile applications, live support, state and federal data reporting, ongoing weekly web training, software updates and upgrades.	4/19/2024	4/18/2025	700	Incidents	USD \$3,487.40	USD \$0.00	USD \$3,487.40
EHR CAD Integration Interface to integrate CAD data into EHR mobile and web application. Includes ongoing maintenance and support. Additional fees from your CAD vendor may apply.	4/19/2024	4/18/2025	700	Incidents	USD \$842.70	USD \$0.00	USD \$842.70
Fire Incidents CAD Integration Allows for integration of CAD data into the FIRE application. Ongoing maintenance included. Additional fees from your CAD vendor may apply.	4/19/2024	4/18/2025	700	Incidents	USD \$1,584.70	USD \$1,584.70	USD \$0.00
ESO Fire Incidents Includes Auto EHR-import or Auto-CAD import, federal NFIRS data reporting, software updates and upgrades.	4/19/2024	4/18/2025	2	Stations	USD \$2,427.40	USD \$0.00	USD \$2,427.40

Invoice Message:

Total (Without Tax):	USD \$6,757.50
Tax:	USD \$527.10
Grand Total:	USD \$7,284.60
Amount Paid/Credit:	USD \$0.00
Total Recurring:	USD \$6,757.50
Total One-Time:	
Invoice Balance:	USD \$7,284.60

ACH/EFT bank information:
PNC Bank
Routing: 031207607
Account Number: 8026412499
Swift Code: PNCCUS33

Check Remittance lockbox address:
ESO Solutions, Inc.
PO Box 679449
Dallas, TX 75267-9449

Please submit payment remittances to accountsreceivable@eso.com to ensure correct invoice application.

Amounts invoiced are per your agreement(s) which may include annual uplift and an increase in quantities based on usage overages. Your payment of this invoice serves as acceptance of such increases.

Questions? Contact: AccountsReceivable@eso.com 866-766-9471 option 8

Tax ID: 36-4566209

ESO will never e-mail you soliciting payment information. Please call us or e-mail AccountsReceivable@eso.com if you have any questions or wish to make a change.

This invoice presents the total net price of the product(s) and/or service(s) which is inclusive (net) of any discount. As the buyer of such product(s)/service(s), you may have additional reporting obligations to federal or state health care programs (including pursuant to 42 CFR 1001.952(h)) and/or upon inquiry by the HHS Secretary or other state or federal agencies. As the buyer, you must adhere to any other relevant federal or third-party payer requirements.

Pay Online



East County Fire and Rescue Standard Operating Guidelines

Title Cardiopulmonary Resuscitation (CPR) Outreach	SOG # 2.2.1
Policy Adoption	Date
Standard Operating Guideline Adoption	Date

Purpose

Sudden cardiac arrest (SCA) is a condition in which the heart suddenly and unexpectedly stops beating. If this happens, blood stops flowing to the brain and other vital organs. SCA usually causes death if it's not treated within minutes. The chance of survival drops by 10% each minute until the start of Cardiopulmonary Resuscitation (CPR). A five-minute delay in starting compressions can reduce chances of survival by at least 50%! Bystander CPR significantly increases the chance of survival.

An automated external defibrillator (AED) is used to help a person experiencing sudden cardiac arrest. It's a sophisticated, but easy-to-use, medical device that can analyze the heart's rhythm and, if necessary, deliver an electrical shock, or defibrillation, to help the heart re-establish an effective rhythm. Public access AEDs are often available in businesses, schools, churches, and other public locations.

East County Fire and Rescue (ECFR) has implemented a CPR and AED outreach program to increase the percentage of people who live or work in the district that are trained and confident in performing hands-only CPR and using an AED.

Scope

This standard operating guideline applies to all members.

Policy

East County Fire and Rescue will deliver hands-only CPR and AED training for small groups at homes, community centers, businesses, or ECFR fire stations at no charge to the participants.

April 2024

April 2024							May 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6		7	8	9	10	11	12	13
14	15	16	17	18	19	20	21	22	23	24	25	26	27
28	29	30					28	29	30	31			

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Mar 31	Apr 1 12:00am 10 - Minute Training - Group Event (Station 91)	2 12:00am 10 - Minute Training - Group Event (Station 91) 6:30pm Commissioner Meeting (Station 91)	3 12:00am 10 - Minute Training - Group Event (Station 91)	4	5	6
7	8 12:00am 10 - Minute Training - Group Event (Station 91)	9 12:00am 10 - Minute Training - Group Event (Station 91) 12:00pm Blue Card: Mayday Online	10 12:00am 10 - Minute Training - Group Event (Station 91) 12:00pm Blue Card: Mayday Online	11 12:00pm Blue Card: Mayday Online (Station 91)	12	13
14	15 12:00am 10 - Minute Training - Group Event (Station 91)	16 12:00am 10 - Minute Training - Group Event (Station 91) 12:00pm Training - Ladders / SCBA 6:30pm Commissioner	17 12:00am 10 - Minute Training - Group Event (Station 91) 12:00pm Training - Ladders/SCBA	18 12:00pm Training - Ladders/SCBA Quarterlies (Station 91)	19	20
21	22 12:00am 10 - Minute Training - Group Event (Station 91)	23 12:00am 10 - Minute Training - Group Event (Station 91) 12:00pm RIT Pack/FF 3:00pm Q2 - ECFR & 5:00pm ECAAB (Station 91)	24 12:00am 10 - Minute Training - Group Event (Station 91) 12:00pm RIT Pack/FF Rescue (Station 91)	25 12:00pm RIT Pack/FF Rescue (Station 91)	26	27
28	29 12:00am 10 - Minute Training - Group Event (Station 91)	30 12:00am 10 - Minute Training - Group Event (Station 91)	May 1	2	3	4